

### 8. Financial Arrangements

Any financial arrangements related to specific programmes—including training fees, honoraria for resource persons, or logistical expenses—shall be managed solely by the Second Party, with priority accorded to government-aided programmes. The First Party shall not, under any circumstances, be liable or accountable for providing financial support or bearing any expenses.

### 9. Confidentiality

Both parties agree to maintain confidentiality regarding any proprietary information or materials shared during the course of this collaboration.

### 10. Termination

The First Party (Centre of Excellence) reserves the right to cancel or terminate this MoU at any time, with a prior notice period of **15 days**. However, any programme already in progress shall be carried through to completion.

### 11. Amendment

This MoU may be amended or modified only with the **mutual written consent of both parties**.

### 12. Signatories

This MoU is executed in two copies, each of which shall be considered an original.

For Centre of Excellence

Government College Sanjauli, Shimla

Name: Prof. Bharti Bhagra

Designation: Principal

Signature

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SANJAULI, SHIMLA-6 (H.P.)

Date:

25/3/26

Witness:

1. Dr. Saroj Devi Negi  
A.P. Public Admn.

2. Dr. Punjendra Thapar  
A.P. Public Admn.

For AAR CEE EDUCATION

Name: Mr Ravinder Chauhan

Designation:

Signature:

Date:

25-03-2026

Witness:

Prashant Sharma  
House no-6 Chotta Shimla



### 6. Responsibilities of the Second Party

(AAR CEE EDUCATION)

The Second Party agrees to:

1. The Second Party shall provide valid and verifiable documentary evidence of its collaboration as a Training Partner with NIESBUD under the Ministry of Skill Development & Entrepreneurship prior to the signing of this MoU. This MoU shall become operative only upon satisfactory verification of such documents by the First Party.
2. The Second Party shall provide required qualified trainers, subject matter experts, and training resources for workshops and certificate course. All trainer-related responsibilities shall rest exclusively with the Second Party.
3. Design and implement **skill-oriented training modules** relevant to employment opportunities & aligned with standards set by NIESBUD.
4. Provide **career guidance, internship support, and placement assistance** to participating students. It is understood that these services shall be on a best-effort basis, and no internship or employment guarantee is imposed upon the First Party.
5. Issue **certificates to participants** upon successful completion of training programmes.

### 7. Duration of the MoU

This MoU shall remain valid for a period of **Three (3) year** from the date of signing. It may be **renewed or extended** by mutual consent of both parties.

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2. To introduce **certificate courses specially designed for BA & MA degree holders** to improve their employability.
3. To provide **entrepreneurship development programmes (EDPs)** and career-oriented training.
4. To facilitate **internship opportunities, industry exposure, and placement assistance** for students.
5. To invite **subject matter experts and trainers** for lectures, seminars, and academic interaction.
6. To develop students' **soft skills, communication skills, and professional competencies**.
7. To provide **IT support, digital training, and technical knowledge** relevant for modern employment opportunities.

#### 4. Areas of Collaboration

The collaboration between the two institutions will include the following activities:

1. **Skill Development Workshops**  
Organizing workshops related to governance, administration, digital skills, leadership, and professional development.
2. **Certificate Courses**  
Development and implementation of short-term certificate courses for **BA and MA Public Administration students** in areas such as:
  - o Public Policy and Governance
  - o Administrative Skills and Office Management
  - o Digital Governance and E-Governance
  - o Data Management and IT Skills
  - o Communication and Soft Skills
  - o Project Management and Development Administration
3. **Entrepreneurship Development Programmes (EDPs)**  
Conducting training programmes aimed at encouraging students to develop entrepreneurial abilities.
4. **Internship and Placement Support**  
Providing internship opportunities and placement assistance through collaboration with organizations and industry partners.
5. **Seminars and Guest Lectures**  
Arranging lectures by experts from academia, administration, and industry.
6. **Skill Up gradation Programmes**  
providing training on emerging technologies such as **IT tools, digital platforms, artificial intelligence basics, and software applications**.

#### 5. Responsibilities of the First Party

(Centre of Excellence, Government College Sanjauli)

The First Party agrees to:

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**MEMORANDUM OF UNDERSTANDING (MoU)**  
Between  
**Centre of Excellence, Government College Sanjauli, Shimla**  
(Email: [principalsanjauli@gmail.com](mailto:principalsanjauli@gmail.com))

And

**AAR CEE EDUCATION**  
(Registered under the HP Societies Act, 1860; Training Partner of NIESBUD, Ministry of Skill Development & Entrepreneurship, Govt of India)  
Opp. Civil Dispensary, Main Market, Chotta Shimla, Himachal Pradesh

#### 1. Preamble

This Memorandum of Understanding (MoU) is made on 25/03/2026 between the **Centre of Excellence, Government College Sanjauli, Shimla**, hereafter referred to as the "First Party", and **AAR CEE EDUCATION**, hereafter referred to as the "Second Party."

The purpose of this MoU is to establish cooperation between the two institutions in the areas of **skill enhancement, entrepreneurship development, workshops, training programmes, internships, and certificate courses**, particularly focusing on graduate and post graduate students of **Public Administration**.

Both institutions agree to collaborate to **bridge the gap between academic learning and employment opportunities**, enhance students' practical knowledge, and prepare them for various professional roles in the public and private sectors.

#### 2. About AAR CEE EDUCATION

AAR CEE EDUCATION is a reputed organization engaged in **training, skill development, and educational services**. Established in 2011, the organization has been actively involved in providing **quality IT education, skill development courses, and professional training programmes**.

Over the years, AAR CEE EDUCATION has trained more than **5000 students** and has expanded its activities in areas such as **corporate training, software development, artificial intelligence, web solutions, assessment services, and skill development programmes**. As a **training partner of NIESBUD under the Ministry of Skill Development & Entrepreneurship**, the organization aims to promote employability and entrepreneurship among youth.

#### 3. Objectives of the MoU

The key objectives of this MoU are:

1. To organize **skill enhancement workshops and training programmes** for students of Public Administration.

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