Centre of Excellence

GOVT. COLLEGE SANJAULI SHIMLA – 171006, H.P. (India)
Co-Educational Institution
Affiliated to Himachal Pradesh University Shimla – 5

Website: www.gcsanjauli.edu.in
E-Mail: principalsanjauli@gmail.com

Academic and Administrative Audit:

2017-2022

Govt. College Sanjauli, Shimla -171006(H.P.)

Assessed and Accredited with "B+" Grade by the National Assessment and Accreditation Council

Recognized by the UGC

CENTRE OF EXCELLENCE

GOVT. COLLEGE SHIMLA

Academic Audit Report

Academic Audit Report of Govt. College Sanjauli Shimla-06 using the NAAC Parameters

An Academic Audit was conducted based on the criterion of the NAAC covering all academic activities of the College. The observations made by the team are mentioned below.

OSRG	-Academic Audit Report – Criteria
2.1 Curricular Aspects:	
2.1.1 Curricular Planning and Implementation:	**CURICULUM AND SYLLABUS** **Syllabus** is prepared by Board of Studies (BOS) HPU, an institute of our affiliation . College teachers are the part of Board of Studies. **Inputs to students are through:** Lecture method. Chalk & Talk Power Point Presentation Case Study Group Discussion. Practical, ICT, Online Resources **PROGRAMME OFFERED:** 1. B.A. 2. B.SC- Life Sciences 3. B.SC- Physical Sciences 4. B.COM 5. BCA 6. BBA 7. B.VOC 8. PGDCA 9. MA (English) 10. MA (Hindi) **COURSES OFFERED:** Total Number of Courses Offered in College are 422

	The feature of the Programmes are: a. Continuous student orientation program b. Industry Academia Interface c. Field visits d. Tie up with industrial bodies e. Hospitality Internship –B.Voc
2.1.2 Academic Flexibility:	1. CBCS system provides choice of taking credits in a year across the semesters/years. 2. CBCS with total-120/132 credits
2.1.3 Curriculum Enrichment:	1. Learning management system introduced for visually impaired students. 2. Incubation Centre for entrepreneurship set up in 2022-23.
2.1.4 Feedback System	1. Screening of deficiency of students a. Class mentoring- on going process. 2. Additional skill development: Tally (B.Com) HR based skills (B.Voc) Marketing based skills. (B.Voc) 3. Skills training with field exposure attempted.
2.2 Teaching- Learning & Evaluation:	
2.2.1 Catering to Student Diversity:	1. Remedial classes 2. Mentoring & Counseling 3. Recognizing achievements 4. Scholarships provided 5. Encourages students who take up competitive exams 6. Parent Teachers Association meetings are held regularly 7. Gender equity (Women Cell)
2.2.2 Teaching-Learning Process:	1. Process adopted; lectures, case studies, class room participation, assignments, debates among teams on subjects, changes in environment- technological (e-source of information and knowledge), Student presentations, evaluation of general behavior of students.

2.2.3 Teacher Quality:	1. Subject knowledge of the teacher is sound as per the opinion of the students 2. Faculty are engaged in research and publications. 3. Faculty evaluation is done periodically by the stake holders(through student feedback form) 4. Faculty feedback taken every semester/ year. 5. Use of computerized presentations, Power Point Presentation(PPT) 6. In-service training programmes are conducted for faculty members in the college and outside with leave. These programmes are organized to support faculty development.
2.2.4 Evaluation Process and Reforms:	Evaluation process. a) Class room interactions b) Class Tests and House Exam c) Assignments, presentations and GD Internal assessment (CCA) 30% a) 10 marks through House Exam. b) 10 marks through Assignments c) 05 marks through Class Test d) 05 marks through Attendance.
2.2.5 Student Performance and Learning Outcomes:	**Student oriented initiatives** are: a) Students seminars, workshops, presentations and GD b) Introduced CBCS 2013 onwards c) Mentoring and counselling by full time faculty d) Recognize achievements – scholarships(state, central and Alumni) **STUDENT FEEDBACK** a) Expectations met by the institution b) Academics- Good c) Infrastructure-Good d) Flexibility offered. e) Challenging assignments f) Good admission policy based on merit g) Fee structure- no grievance h) Library timings- no concerns were raised

2.3 Infrastructure and Learning Resources:	
2.3.1 Physical Facilities:	Institution has a well- designed environment friendly class rooms, conference rooms, Labs, Faculty Rooms (for all). Science Labs -05 Geography Lab -01 Financial Lab -01 Auditorium-01 Staff Room -01 Common Room-01 Hostels -02 Boxing Ring -01 Canteen -01 Outdoor Stage -01 Parking -20(Vehicles)
2.3.2 Library as a Learning Resource:	Has library with latest editions of volumes of books
2.3.3 IT Infrastructure	Wi-Fi campus Computer Labs -03 Interactive Boards -03 K-yans -03 Computers -180 Smart Class Room -01
2.3.4 Maintenance of Campus Facilities:	Hygienically maintained campus. Annual Committees for **Stock Verification, Campus Beautification & Development Committee**.
2.4 Students Support and progression:	
2.4.1 Students Mentoring and Support:	**COUNSELLING:** 1. Identification of slow and advance learning students. 2. Remedial measures taken, suggests remedies for non-performers. a. Work on weaknesses 3. Gender Couselling 4. Mentor Programme **STUDENT SUPPORT :** • Scholarship • TA & DA

	• Awards • Concessions are provided to sports persons • Reservation of sets for Sport Persons in Admission
2.4.2 Student Participation and Activities	The sports department of the college is providing ample opportunities for students to participate in sports and games that are physically wholesome, mentally stimulating and socially sound. Indoor games are- Gym, Table tennis-Carom, Badminton and others. Outdoor Games- Basketball, volley ball, Kabaddi, Cricket, Hockey, Football, Shooting, The college has produced Sports persons and Athletes of National and International repute. The Playground and facilities are adequate **Socio - Cultural activities organized are:** 1. Academic & cultural competitions are organized at inter College level. 2. Seminars, lectures, workshops on social issues 3. Blood donation camps are conducted 4. Sports 5. Youth Festivals 6. Welcome / Farewell Socials 7. Various National Days Celebrated 8. Cleanliness drives and awareness campaigns 9. Reaching out to communities in distress and at times of emergencies (NCC, NSS, Rovers and Rangers) 10. Socio-Cultural and Language Associations Sociology and Philosophy Society a. Sahitya Parishad /Literary Society b. Women Cell, Red Ribbon Club, Eco Club. c. Quiz society of the college e. Jijivisha f. Disaster Management Cell
2.5 Governance, Leadership and Management:	

2.5.1 Institutional Vision:	To make the college a bench mark of quality education, applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.
2.5.2Institutional Mission :	To nurture intellectual excellence and social leadership amongst the educators and learners, in order to succeed in the increasingly competitive globalized world
2.5.3 Institutional Objectives:	To enable students to gain necessary skills to meet the challenges of career & livelihood. Generating an environment for holistic development of personality through sports and co-curricular activities. Inculcating human values of discipline, tolerance, democratic inclusivity and personal integrity. Preserving and promoting the cultural heritage of the nation and the region. Prioritizing to critical and fearless thinking.
2.5.4 Institutional Values:	To inculcate excellence, equity, inclusively, integrity, rationality and tolerance among the students.
2.5.5 Internal quality Assurance Cell	**Monitoring system :** College has a structured system to monitor outcome of courses, value added courses. • IQAC is proactive in monitoring qualitative aspect of the institution on a regular basis. • Faculty performance is evaluated effectively • Student performance is evaluated effectively
3.OVERALL ANALYSIS: Observations	
3.1 Institutional Strengths:	• Sound and value based Management • Efficient Administration • Collaboration of B.Voc with Centum Learning, Association of Knowledge Partner Spoken Tutorial Programme IIT Bombay, M/S Kaizen System Chandigarh, AM Solution Pvt. Limited Mohali. • Good infrastructure • Committed and highly qualified faculty. • Strong Alumni Association(OSA) • Parent Teacher Association (PTA) • High degree of Community intervention • Skill based education introduced- Tally, Excel

	• Interactive academic partners – Centum Learning • Excellent Result - 90% and above
3.2 Institutional Weakness	• Industry interface • Lack of research facilities in the college • Limited space for academic expansion • Exit policy of the govt. in recruitment of aided faculty • Lack of consultation • No full-time office for placement-full time faculty given additional responsibility • Digital library • Limitation- for inter-disciplinary course • Frequent transfer of teachers/ faculty • Skill training without field exposure has little value.`
3.3 Institutional Opportunities	• To become an Autonomous Institute/ University • Collaboration with foreign universities for offering joint programmes • Enhance research activities • Faculty and student exchange • New programmes, choice of electives, dual electives • PG Course in all subjects of all faculties • Industry institution interface cell • Research and exchange programmes
3.4 Institutional Challenges:	• Coping with Changing policies of the government • Competition from private Universities and Colleges, handling modern students in discipline • Academic excellence in line with changing domestic and global employer's demands • Faculty retention/frequent transfers of teachers • Financing academic development • Space for expansion • Frequent Transfer of Faculty

Recommendations for Quality Enhancement of the Institution:

1. Investment in land for future expansion since the College status requires minimum 10 bigas
2. Research –
    - Research Centre: Create a corpus fund to support research activity.
    - Encourage faculty to take up more of funded projects.
    - Introduction of Research projects at UG level
3. Placement:
    - Dedicated Career Counselling Placement Cell(CC and PC) with a professional heading the cell.
    - To create a student progression dairy to include:
    - Student transformational index
    - Student competency mapping.
4. All the activities planned by various departments, under various criteria are to be measured and quantified.
    a. Library- to become digital and increase the seating capacity
5. Seeking collaboration with Institutional funding agencies for projects.
6. Collaboration with other Industry Bodies
7. Benefits for research and book writing to be relooked by the faculty
8. More and more skill components to be added in the curriculum.

Committee members

1. Dr. Khem Chand Thakur, External Member (Dean, College Development Council)
2. Dr. Ravinder Chauhan
3. Dr. Ajay Kaith
4. Dr. Kirti Singha
5. Prof. Hem Lata Sharma
6. Prof. Saachi Sood

ACADEMIC AUDIT

Action Taken Report

Introduction

The institution conducted an Academic Audit in covering academic and student centric activities of the College. Below mentioned actions were executed for quality enhancement of the Institution

Sr.No.	Suggestions	Action Taken
1.	Encourage faculty to take up more Research.	Number of faculty members registered in PhD course increased and some of them completed their research work.
2.	Create Offline research repository	Research work repository created in the institution.
3.	Introduction of Research projects /field work even at UG level	Introduction of research projects at UG level. Undergraduate students are mentored to take up small research projects/field work.
4.	To Create a student progression dairy	Student progression diary created through ERP to facilitate tracking of student progression and transformational index. Mentorship files aligned with the same.
5.	Student competency mapping for student's progression.	The Career Counselling and Placement Cell (CCPC) and the Post-Graduation Department organize student competency mapping sessions to identify the capability and interest levels of individual students.
6	Collaboration with other Industry Bodies/Academic partners	The College has promoted collaboration with many Industry Bodies like Centum, IIT Bombay, M/S Kaizen System Chandigarh, AM Solutions Pvt. Limited Mohali
7	Annual Athletic Meet	Physical education department to start annual

	athletic meet as an annual sports event /feature
More skill components to be added in the Curriculum/ Syllabi	Compulsory skill-based papers incorporated in the Curriculum through BOS.

Conclusion

On the basis of the suggestions given by the Academic Audit committee the required action has been taken for qualitative upliftment of the institution.

Principal
Centre of Excellence
Govt. College Sanjauli
Shimla-171006, H.P.

To whom so ever this concerns

This is to certify that I have assessed Government college Sanjauli, Shimla-6 on various parameters of their academic and curricular aspects. The report submitted by the college is in line with what they have and practice. However some observations that I would like to place on record are:

- The college may have limited possibility of flexibility related to syllabus design but they must think of creative ways of interpreting the prescribed curriculum. There is always scope of maneuvering around fixed given situations.
- The college should be ready for implementation of NEP 2020 as and when the University and Government direct the policy to be put into practice.
- The college can do a SWOT analysis to see its state of readiness and bridge the gaps.
- The college should start some Bridge courses to bring students to a desirable level of preparedness for the different courses.
- The Language lab can be used for hands on training in communication skills.

Best of luck for upcoming NAAC assessment.

Dean, College Development Council
Himachal Pradesh University
Summer hill, Shimla-4

Dean of Colleges-cum-Director
College Development Council
Himachal Pradesh University
Shimla-171005

Centre of Excellence

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Verified by
25/04/2023

Jt. Director of Hr. Edu. (C)
Himachal Pradesh
Directorate of Higher Education
Himachal Pradesh

Reporting officer

Principal
Govt. College Sanjauli

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Jt. Director of Hr. Edu. (C)
Himachal Pradesh
Directorate of Higher Education
Himachal Pradesh

Reporting officer

Principal
Govt. College Sanjauli

Title of the report: "Administrative Audit Report for COE Government College Sanjauli, 2017-2022"

- Executive Summary

This Administrative Audit Report evaluates the performance of COE Government College Sanjauli from 2017 to 2022, focusing on governance, human resources, financial management, facilities management, technology and information systems, and compliance and risk management. The audit was conducted to assess the administrative functioning of the college for NAAC accreditation.

i. The audit methodology involved a comprehensive review of relevant documents, including policy manuals, annual reports, financial statements, stock registers, and accreditation documents, as well as in-person visits to assess the college's physical assets, infrastructure, and facilities.

ii. The college has a robust organizational structure, with a variety of committees and a staff council that fosters collaboration among key stakeholders, including students, employees, alumni, PTA, and community representatives. Student welfare and representation are prioritized through committees like the IQAC, Anti-ragging committee, Women's Cell, and Committee for the Prevention of Sexual Harassment, among others.

iii. In the area of human resources, the college conducts regular assessments of staffing levels, recruitment practices, staff development, and performance evaluations through various committees, such as the Staff Council, Academic Committee, a Discipline Committees etc.

iv. Financial management at the college is efficiently handled through the adoption of e-governance systems, such as the ERP system, Public Financial Management System (PFMS), and the Himkosh system. These systems help track funds, report expenditure in real-time, and improve the institution's overall efficiency.

v. The college has implemented various measures to regulate and monitor attendance records of both students and staff. The subject teacher takes attendance for students and records it in the attendance register, ensuring accurate records. In addition, the

college uses a biometric system to regulate the attendance of teachers, promoting efficiency and precision. The attendance of the remaining staff members is also monitored and regulated through either a biometric machine or an attendance register. These measures are critical in ensuring that accurate attendance records are maintained, which aids in the overall administrative management of the college.

vi. The college's facilities management is well-organized, with annual stock verification committees and a centralized main stock register maintained by the Principal's office. The technology and information systems in place include a centralized website, an Education Management System, and Google Workspace for Education, offering ample storage and accessibility to students and staff.

vii. In conclusion, the Administrative Audit Report finds that COE Government College Sanjauli has been successful in establishing and maintaining efficient administrative practices during the period from 2017 to 2022. The college has demonstrated a commitment to continuous improvement, collaboration, and student welfare.

- **Introduction**
    - Purpose of the audit: To assess the administrative functioning of COE Government College Sanjauli for NAAC accreditation.
    - Scope of the audit: From 2017 to 2022 covering governance, human resources, financial management, facilities management, and services, technology and information systems.
- **Methodology**
    - Document Review: A thorough review of relevant documents was conducted, including, policies, annual reports, financial statements, stock registers, and accreditation documents. This review provided insights into the college's processes, practices, and overall performance.

      Website Links:

      1.Annaul Report: https://gcsanjauli.edu.in/annual_report.php

      2. List of Committees: https://gcsanjauli.edu.in/committee.php

3. Audit Reports: Finance audit, Energy Audit, Green audit, Gender audit.

4.Affilation: https://gcsanjauli.edu.in/files/affiliated_certificate_21feb2023.jpg

5. Policy: https://gcsanjauli.edu.in/files/handbook_2022.pdf , NEP 2020 https://gcsanjauli.edu.in/nep_2020.php , Policy for Research Promotion and Faculty Development https://gcsanjauli.edu.in/files/rac/research_policy_docs.pdf

Department Visits: In-person visits were conducted to assess the college's Departments/Cells physical assets, including buildings, infrastructure, and facilities. These visits allowed for a first-hand evaluation of maintenance, security measures, and space utilization.

Departments: https://gcsanjauli.edu.in/faculty.php

- **Organizational Structure and Governance**
  - Description of the college's organizational structure: The institution runs through a collaborative effort between the institution head and various important parties such as students, employees, alumni, PTA, and community representatives. To function smoothly, several committees have been formed, a bursar appointed, and a staff council created. Administrative decisions are made after consulting these committees, and committees responsible for student welfare have students' fair representation, including the IQAC, Anti-ragging committee, Women's Cell, Committee for the Prevention of Sexual Harassment, Hostel, and Canteen. These committees take into account the opinions, suggestions, and complaints of students before making decisions. There are diverse student organizations, and decisions related to discipline are made after discussing with the leaders of these organizations.

    Organograms: https://gcsanjauli.edu.in/files/organogram_gcsanjauli.pdf

Human Resources

- The college conducts assessments of its staffing levels, recruitment practices, staff development, and performance evaluations through the establishment of various committees. The Staff Council provides input on all prospective aspects, while several committees are in place to manage ongoing work, like Academic Committee, the Discipline Committees, etc.

  List of committees: https://gcsanjauli.edu.in/iqac.php, https://gcsanjauli.edu.in/committee.php

- **Financial Management**

  - E-governance at the college is exemplified by the implementation of an ERP system, integrating various organizational systems to improve overall efficiency. The college uses the Public Financial Management System (PFMS) and the Himkosh system to ensure efficient financial management, tracking funds released under government plans, and reporting expenditure in real-time.

    https://gcsanjauli.edu.in/useful_links.php

- **Facilities Management**

  - In every department, there is a proper stock register, and committees are constituted annually to verify the stock. The Principal's office maintains the main stock register, which helps maintain a centralized record of the stock.

- **Technology and Information Systems**

  - The college is well-equipped with a centralized website (www.gcsanjauli.edu.in), an Education Management System (https://gcsanjauli.highalteducation.in/Account/login), Vidwan Portal (https://vidwan.inflibnet.ac.in/), GEM (https://gem.gov.in/) and Google Workspace for Education, which provides 100 TB of storage

...Committees, etc.

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- https://gcsanjauli.edu.in/committee.php

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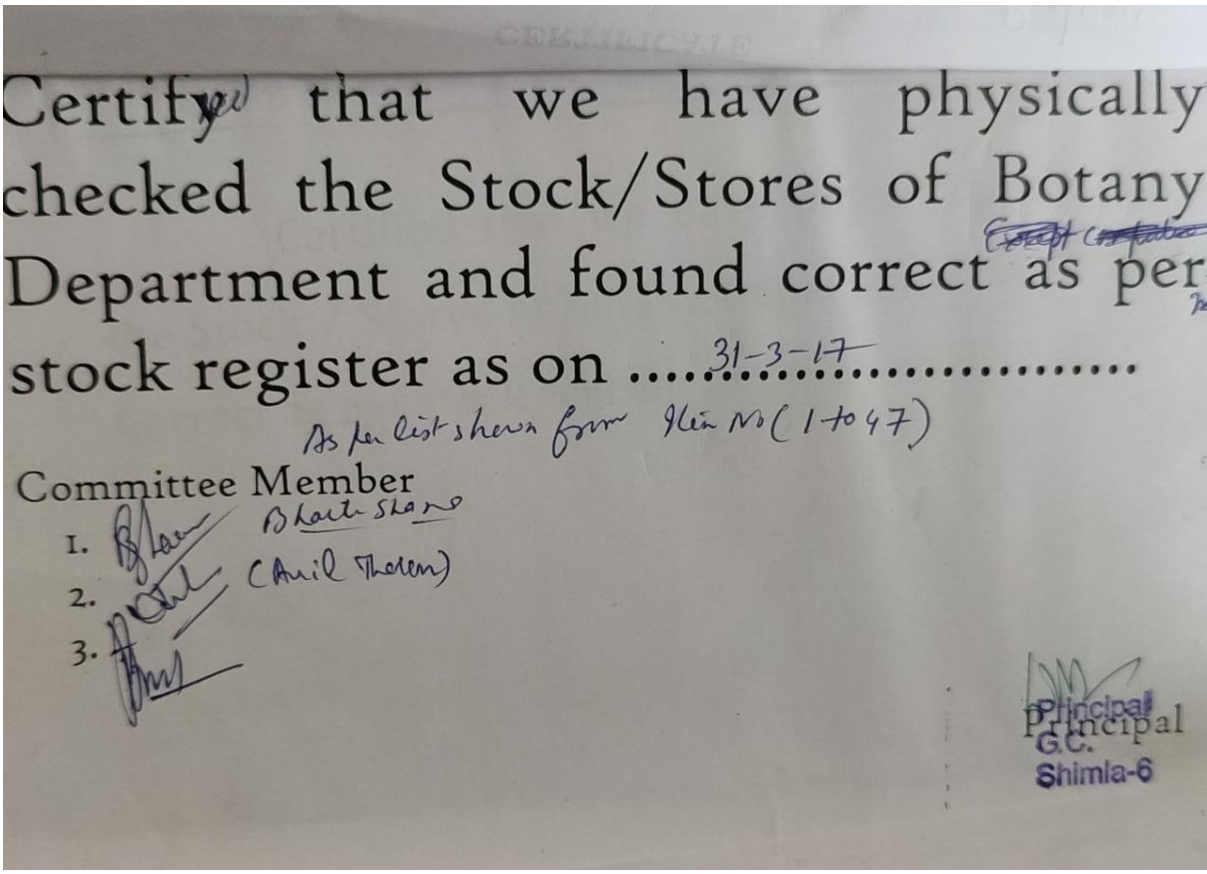
Jt. Director of Hr. Edu. (C)
Himachal Pradesh

Annexure:

1. **Stock verification report of various Departments (mainly Zoology, Botany, Geography, Geology) and cells (NSS, NCC)**

- 

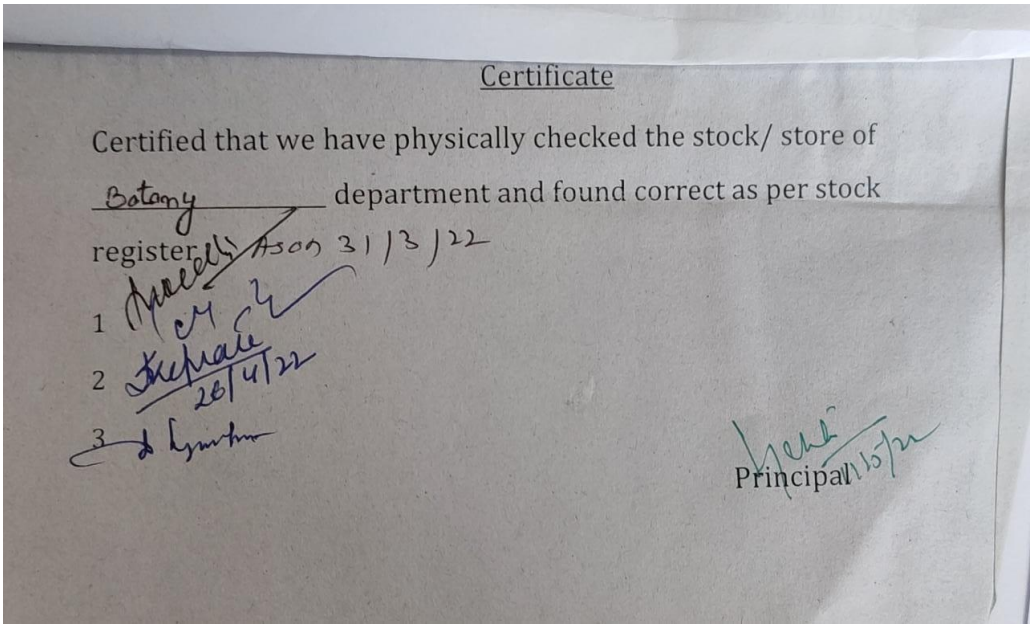
Certify that we have physically checked the Stock/Stores of Botany Department and found correct as per stock register as on ....31-3-17.....

As per list shown from Item No (1 to 47)

Committee Member

1. Bharti Sharma
2. (Anil Thakur)
3.

Principal
G.C.
Shimla-6

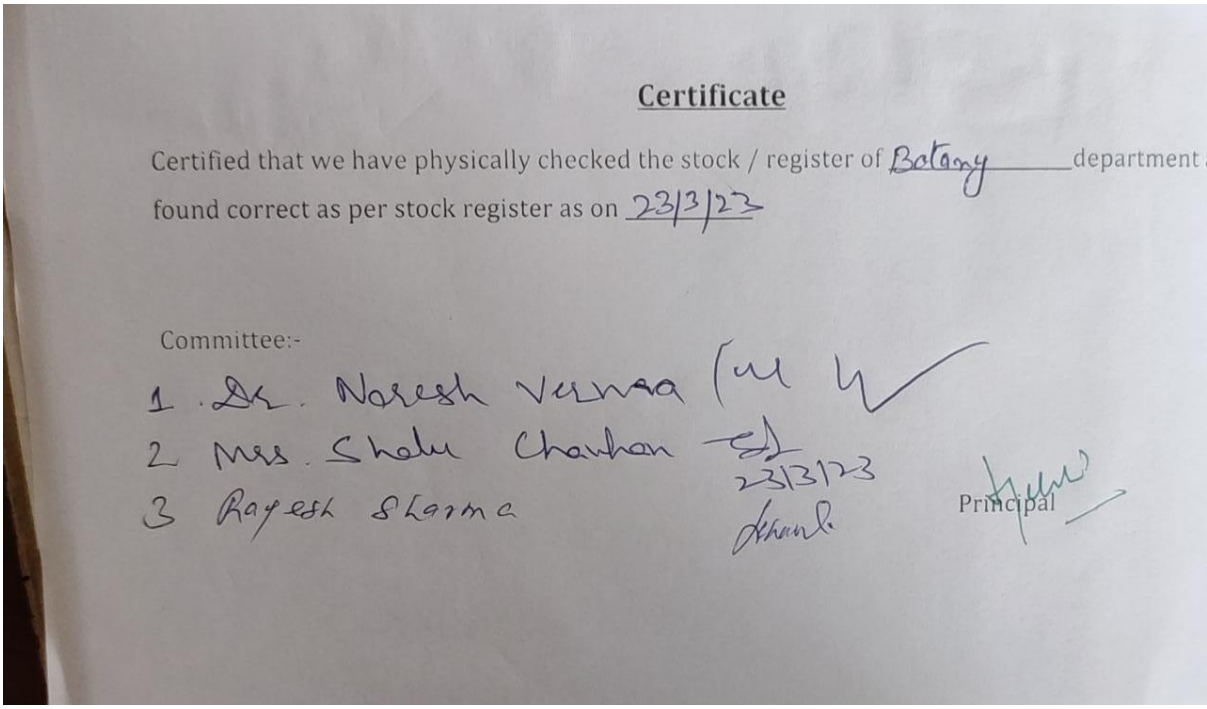


Certificate

Certified that we have physically checked the stock/ store of Botany department and found correct as per stock register As on 31/3/22

1
2 26/4/22
3

Principal 11/5/22



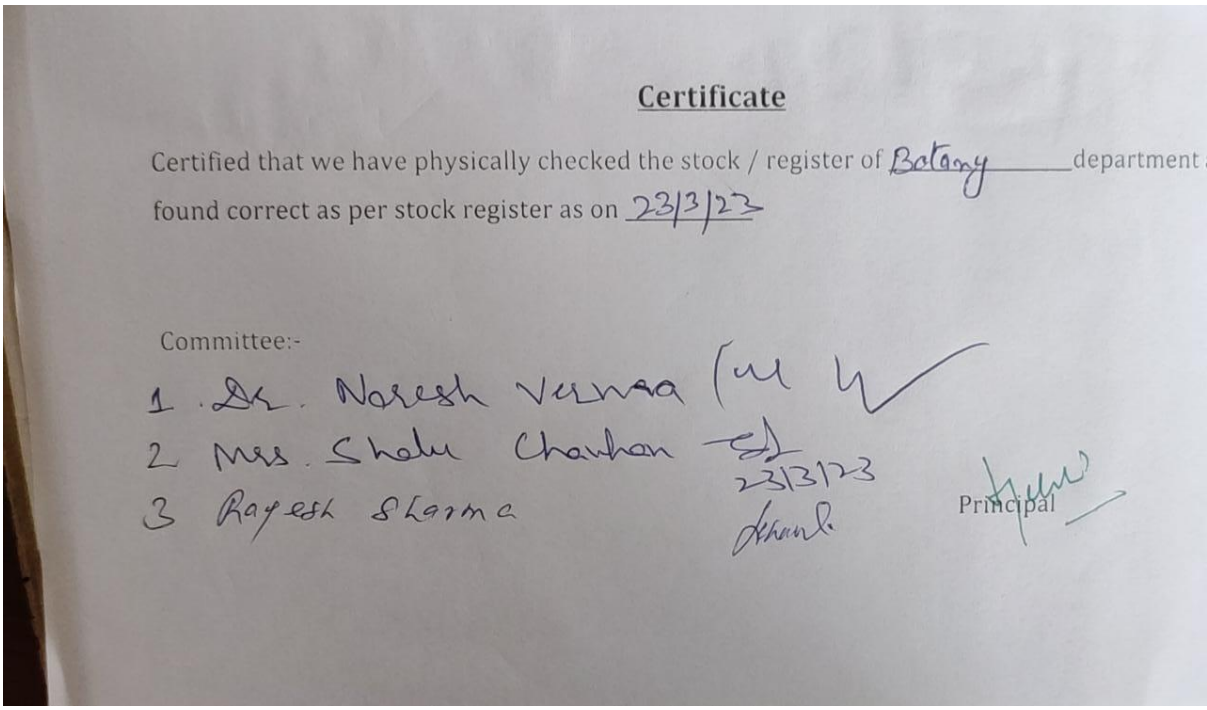
Certificate

Certified that we have physically checked the stock / register of Botany department found correct as per stock register as on 23/3/23

Committee:-

1. Dr. Naresh Verma
2. Mrs. Shalu Chauhan 23/3/23
3. Rajesh Sharma

Principal



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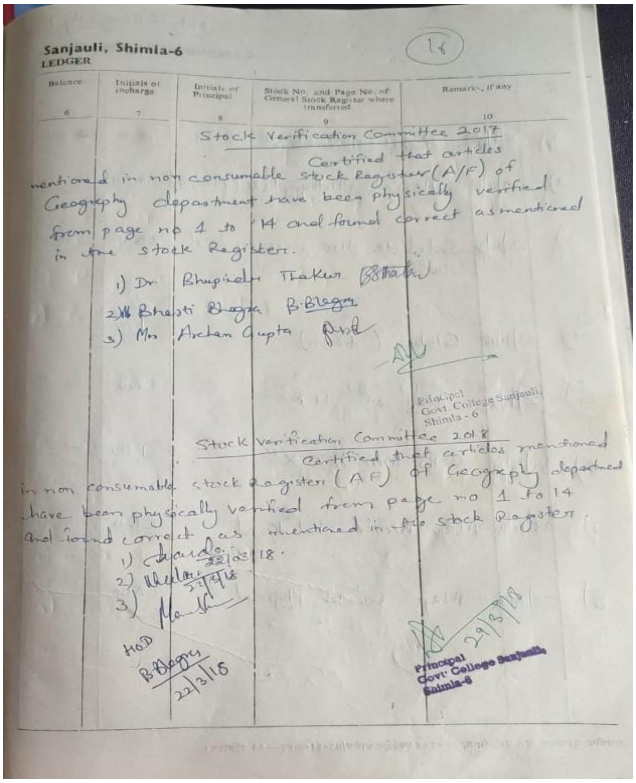
Certified that we have physically checked the stock / register of Botany department found correct as per stock register as on 23/3/23

Committee:-

1. Dr. Naresh Verma
2. Mrs. Shalu Chauhan 23/3/23
3. Rajesh Sharma

Principal



Sanjauli, Shimla-6
LEDGER

(14)

Balance	Initials of incharge	Initials of Principal	Stock No. and Page No. of General Stock Register where transferred	Remarks, if any
6	7	8	9	10

Stock Verification Committee 2017

Certified that articles mentioned in non consumable stock Register (A/F) of Geography department have been physically verified from page no 1 to 14 and found correct as mentioned in the stock Register.

1) Dr. Rhupinder Thakur
2) Mrs Bhasti Bhagat B.Bhagat
3) Mrs Archan Gupta

Principal
Govt. College Sanjauli
Shimla - 6

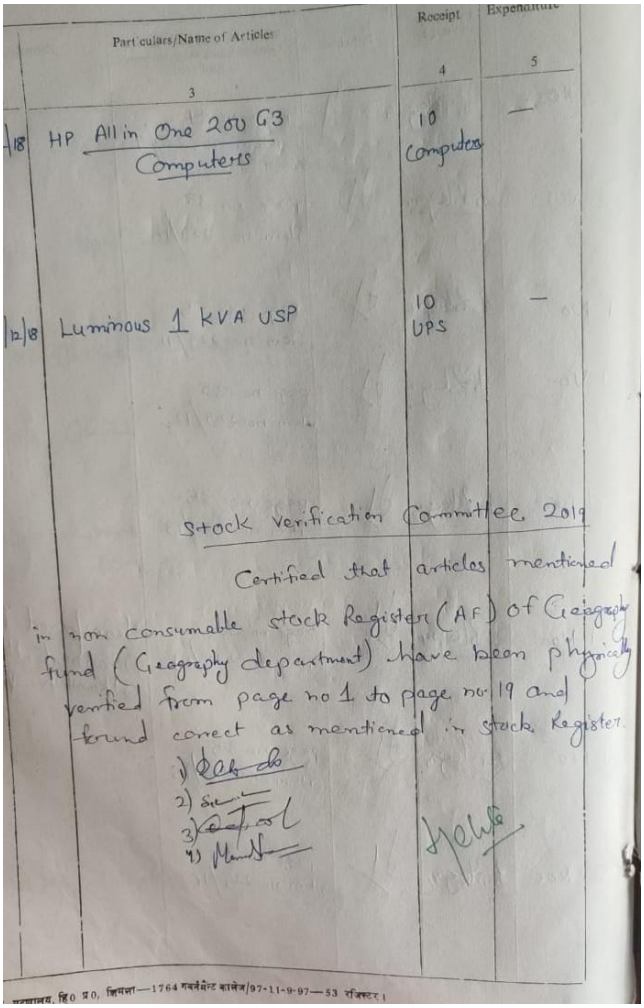
Stock Verification Committee 2018

Certified that articles mentioned in non consumable stock Register (AF) of Geography department have been physically verified from page no 1 to 14 and found correct as mentioned in the stock Register.

1) 22/3/18.
2)
3)

HoD
B.Bhagat
22/3/18

29/3/18
Principal
Govt. College Sanjauli,
Shimla-6



	Part culars/Name of Articles	Receipt	Expenditure
	3	4	5
1/18	HP All in One 200 G3 Computers	10 Computers	—
12/18	Luminous 1 KVA USP	10 UPS	—

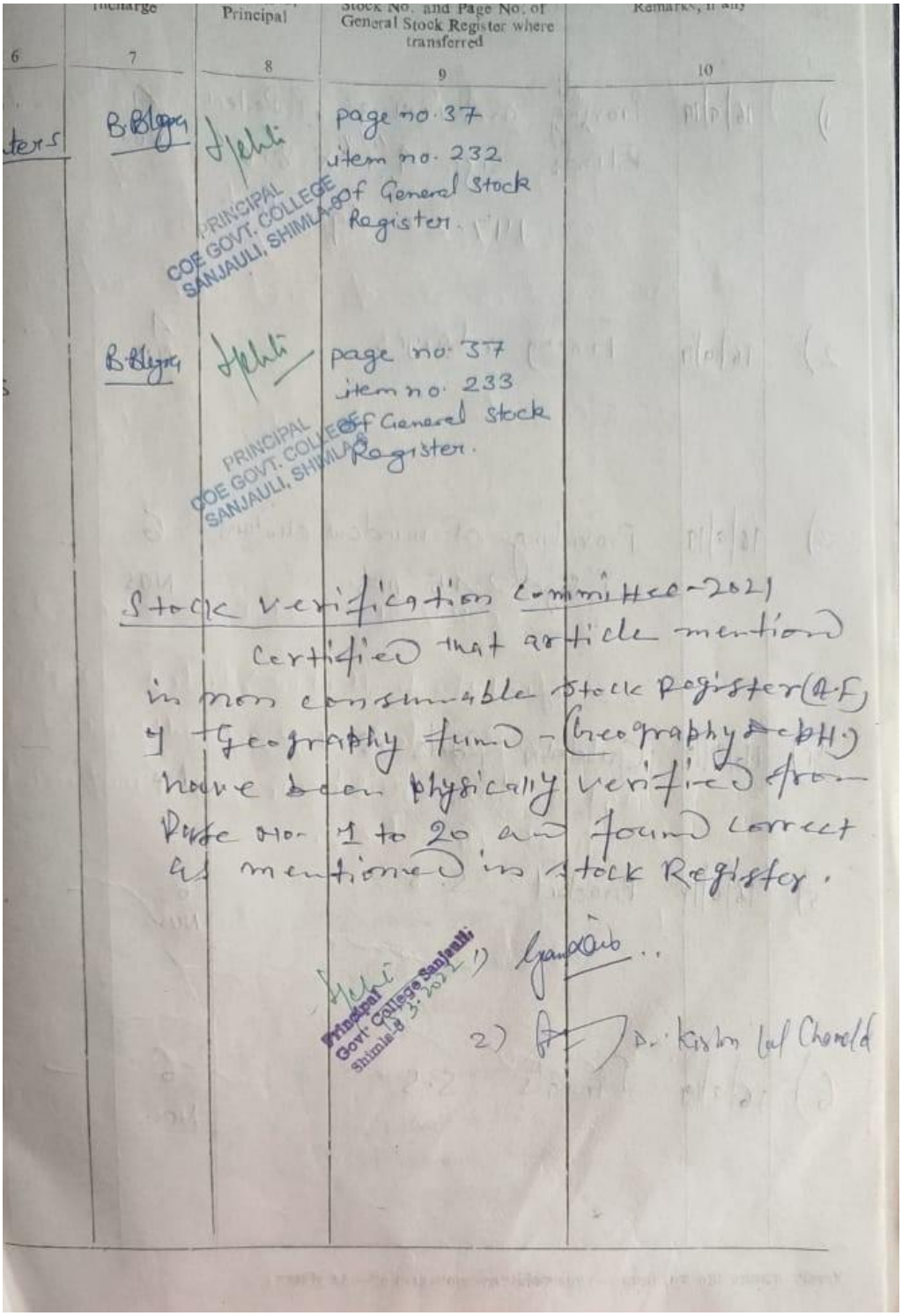
Stock verification Committee, 2019

Certified that articles mentioned in non consumable stock Register (AF) of Geography fund (Geography department) have been physically verified from page no 1 to page no 19 and found corect as mentioned in stock Register.

1)
2)
3)
4)

Hello

मुद्रणालय, हि0 प्र0, शिमला—1764 गवर्नमेंट कालेज/97-11-9-97—53 रजिस्टर।



6	Incharge 7	Principal 8	Stock No. and Page No. of General Stock Register where transferred 9	Remarks, if any 10
ters	B.Bhagra	[signature]	page no. 37 item no. 232 of General Stock Register.	
	B.Bhagra	[signature]	page no. 37 item no. 233 of General Stock Register.	

PRINCIPAL COE GOVT. COLLEGE SANJAULI, SHIMLA-6

PRINCIPAL COE GOVT. COLLEGE SANJAULI, SHIMLA-6

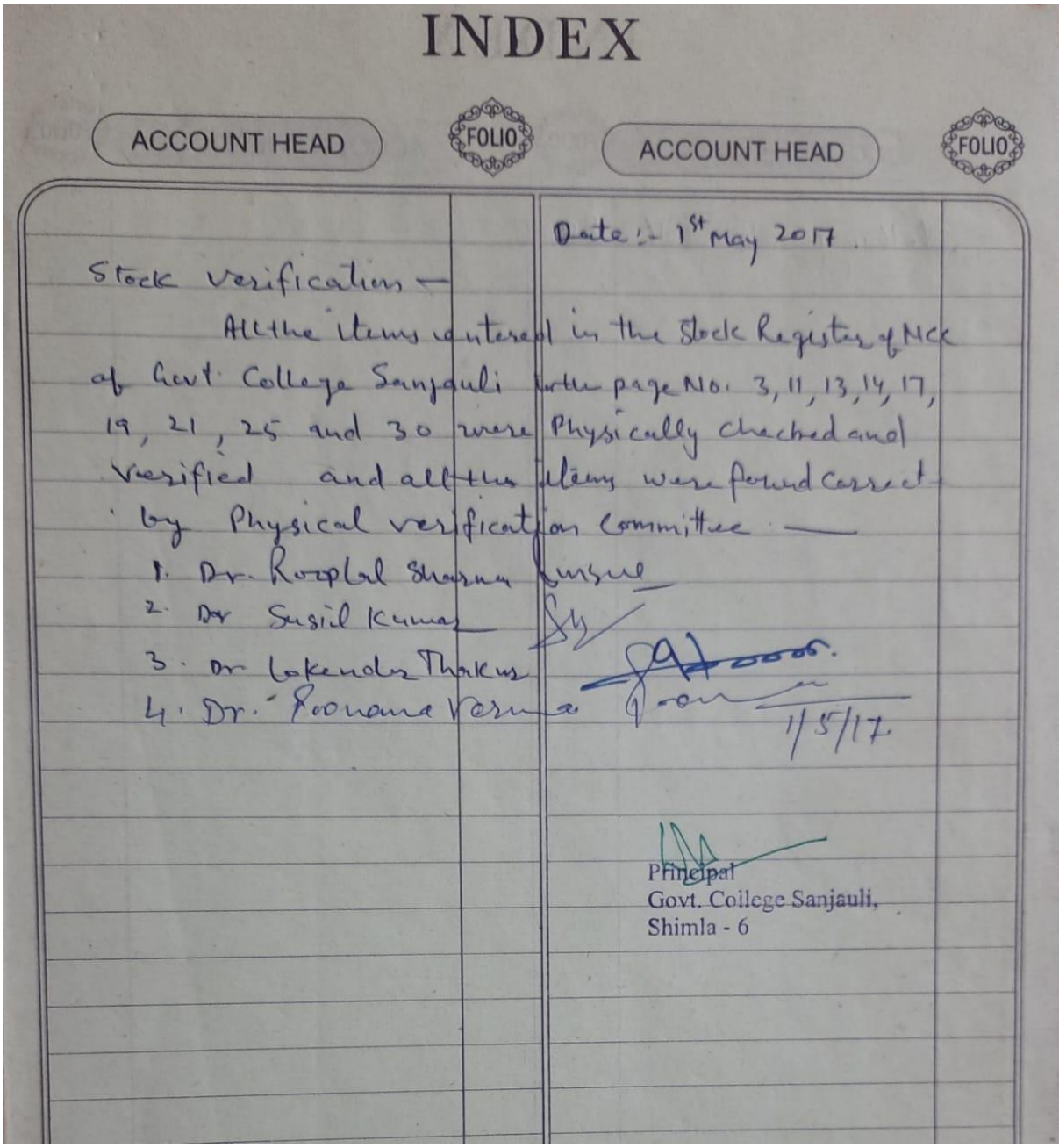
Stock verification committee-2021

Certified that article mentioned in non consumable stock Register (A.F) of Geography fund - (Geography Dept.) have been physically verified from Page No. 1 to 20 and found correct as mentioned in stock Register.

[signature] Principal Govt. College Sanjauli Shimla-6 3.2022

1) [signature]

2) [signature] Dr. Kishan Lal Chandel



INDEX

ACCOUNT HEAD FOLIO ACCOUNT HEAD FOLIO

Date :- 1st May 2017

Stock verifications —

All the items entered in the Stock Register of NCC of Govt College Sanjauli in the page No. 3, 11, 13, 14, 17, 19, 21, 25 and 30 were Physically checked and verified and all the items were found correct by Physical verification committee —

1. Dr. Roop Lal Sharma
2. Dr Susil Kumar
3. Dr Lokender Thakur
4. Dr. Poonam Verma

1/5/17

Principal
Govt. College Sanjauli,
Shimla - 6

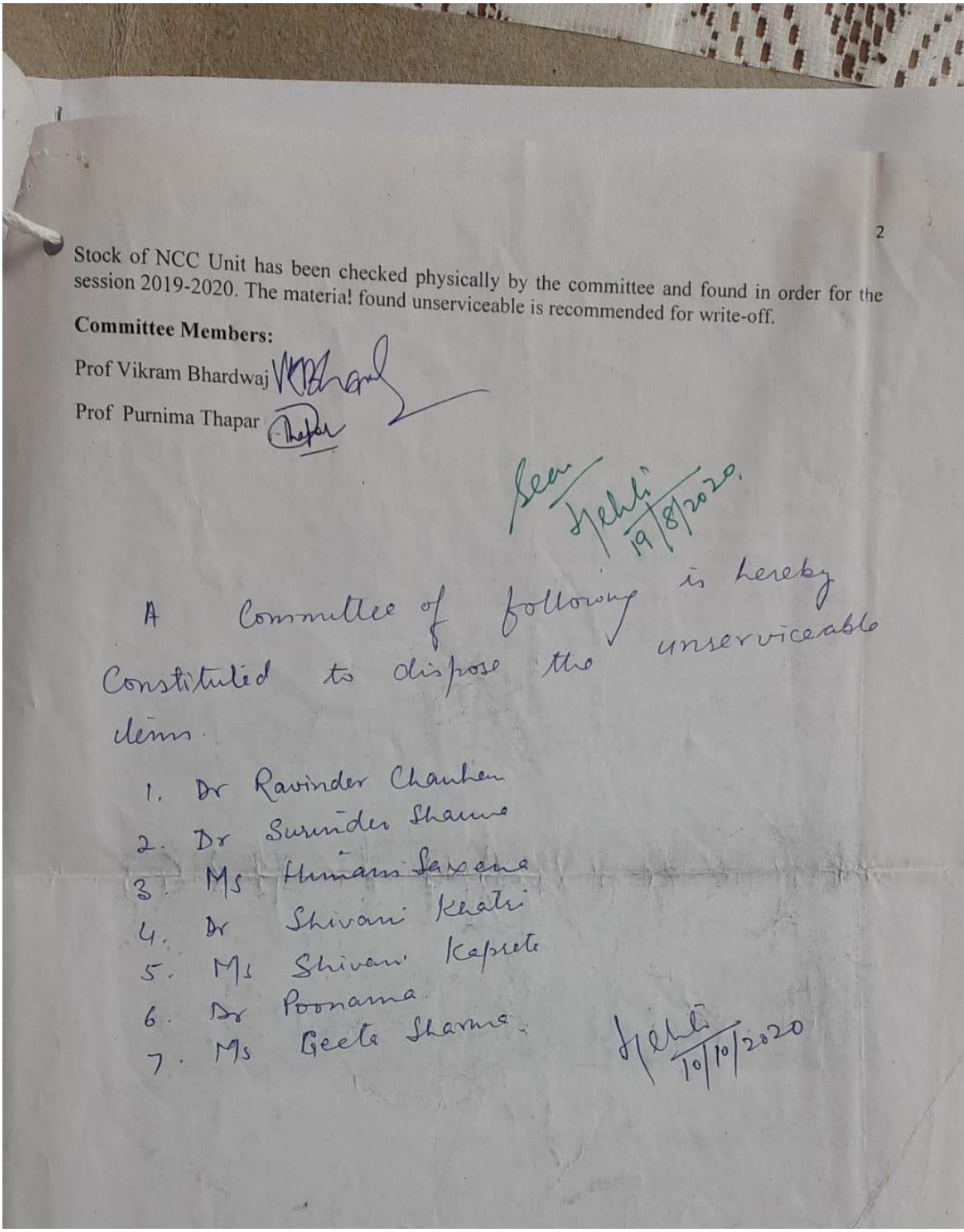
COE – GDC SANJAULI, SHIMLA – 6

7 HP (I) COY NCC SHIMLA

NCC STOCK LIST (STOCK REG VOL - II)

(2019-2020)

Sr. No.	Name of Article	Page No.	No. of Items	Service able	Unservicea ble
1.	Almirah	01	03		
2.	Steel Box	01	10		
3.	Badges (Ranks)	03	30		
4.	Chair	05	08		
5.	Calculator	08	01		
6.	Cadet's Hand Book (SS)	24	01		
7.	Cadet's Hand Book (CS)	24	01		
8.	Punching Machine	26	01		
9.	Web Belt	27	14		14
10.	Combat Pant	30	04		04
11.	HP Printer	35	01		
12.	NCC Cane	36	04		
13.	NCC Shashe Red	38	05		
14.	Shirt Khakhi	39	04		04
15.	Combat Shirt	39	06		06
16.	Angola Shirt	39	11		11
17.	Shirt PwPc Khakhi (G)	39	02		02
18.	Shirt PwPc Khakhi (B)	39	27		27
19.	Shirt Angola	39	50		
20.	NCC Flag	46	01		
21.	Scissors	47	02		01
22.	NCC Table Cloth	48	01		
23.	Visitor Book	63	01		
24.	Table	71	04		
25.	Tea Kettle	73	01		
26.	Tea Cup Set	73	01		
27.	Tray	73	03		
28.	Spoon	73	06		
29.	Snack Bowl	73	04		
30.	Water Glass Set	73	01		
31.	Water Jug	73	01		



Stock of NCC Unit has been checked physically by the committee and found in order for the session 2019-2020. The materia! found unserviceable is recommended for write-off.

Committee Members:

Prof Vikram Bhardwaj

Prof Purnima Thapar

Seen
19/8/2020.

A Committee of following is hereby Constituted to dispose the unserviceable items.

1. Dr Ravinder Chauhan
2. Dr Surinder Sharma
3. Ms Himani Saxena
4. Dr Shivani Khatri
5. Ms Shivani Kapoor
6. Dr Poonama.
7. Ms Geeta Sharma.

10/10/2020

COE – GDC SANJAULI, SHIMLA – 6

7 HP (I) COY NCC SHIMLA

NCC STOCK LIST (STOCK REG VOL - II)

(2021-2022)

Sr. No.	Name of Article	Page No.	No. of Items	Service able	Unservicea ble
1.	Almirah	01	03		
2.	Steel Box	01	10		
3.	Badges (Ranks)	03	30		
4.	Chair	05	08		
5.	Calculator	08	01		
6.	Cadet's Hand Book (SS)	24	01		
7.	Cadet's Hand Book (CS)	24	01		
8.	Punching Machine	26	01		
9.	Web Belt	27	14		14
10.	Combat Pant	30	04		04
11.	HP Printer	35	01		
12.	NCC Cane	36	04		
13.	NCC Shashe Red	38	05		
14.	Shirt Khakhi	39	04		04
15.	Combat Shirt	39	06		06
16.	Angola Shirt	39	11		11
17.	Shirt PwPc Khakhi (G)	39	02		02
18.	Shirt PwPc Khakhi (B)	39	27		27
19.	Shirt Angola	39	50		
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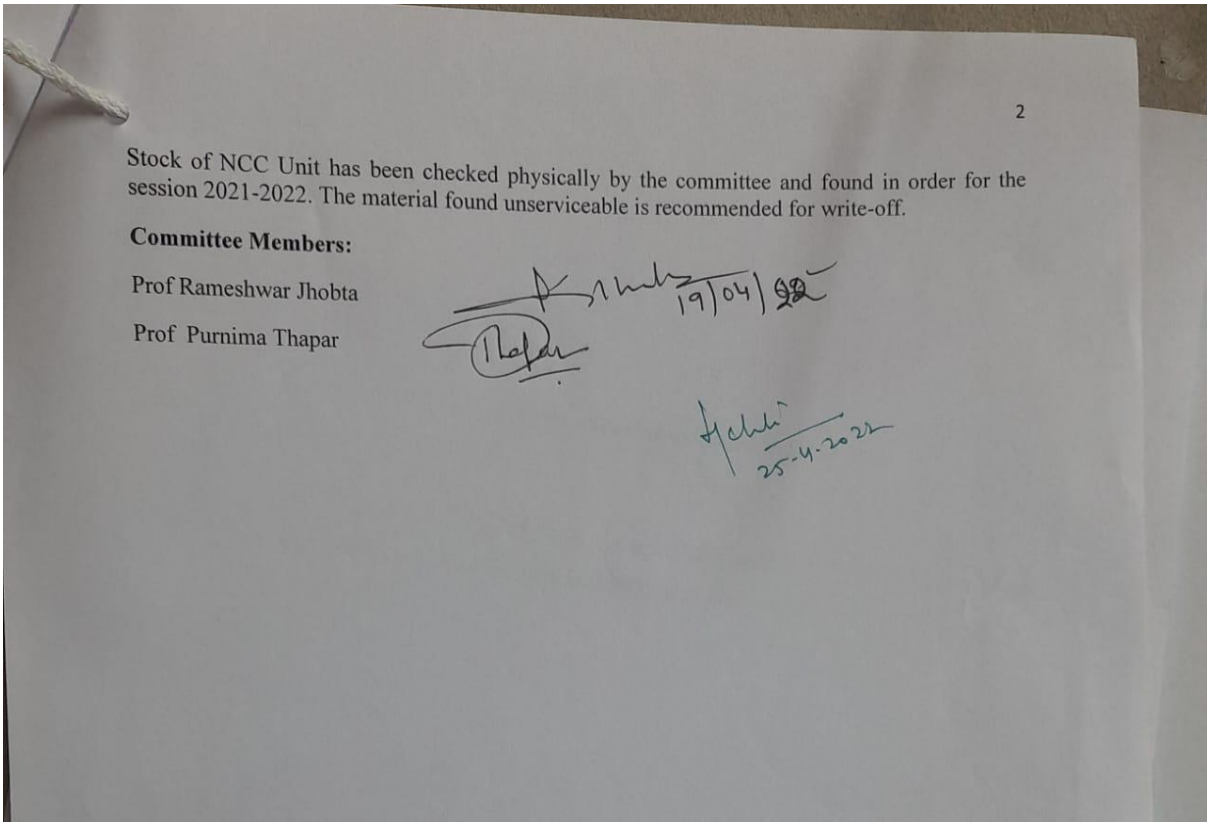
28.	Spoon	73	06		
29.	Snack Bowl	73	04		
30.	Water Glass Set	73	01		
31.	Water Jug	73	01		



2

Stock of NCC Unit has been checked physically by the committee and found in order for the session 2021-2022. The material found unserviceable is recommended for write-off.

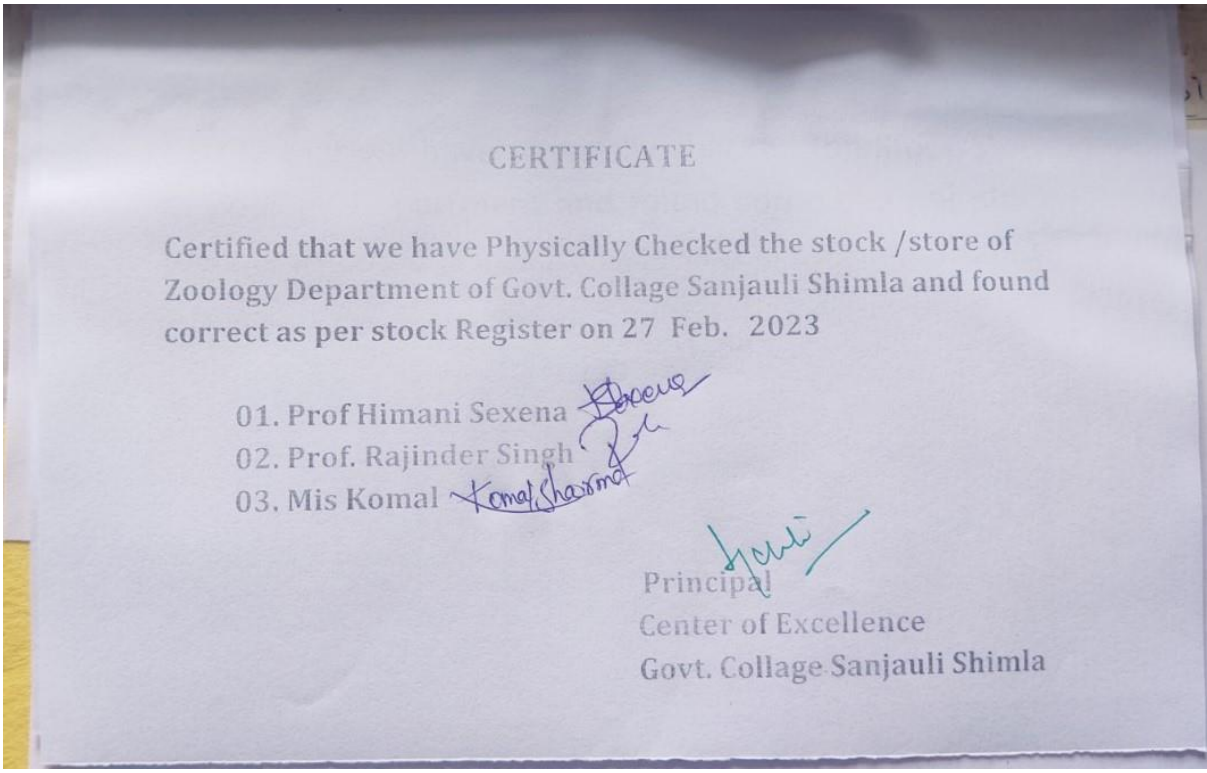
Committee Members:

Prof Rameshwar Jhobta

Prof Purnima Thapar

19/04/22

25-4-2022

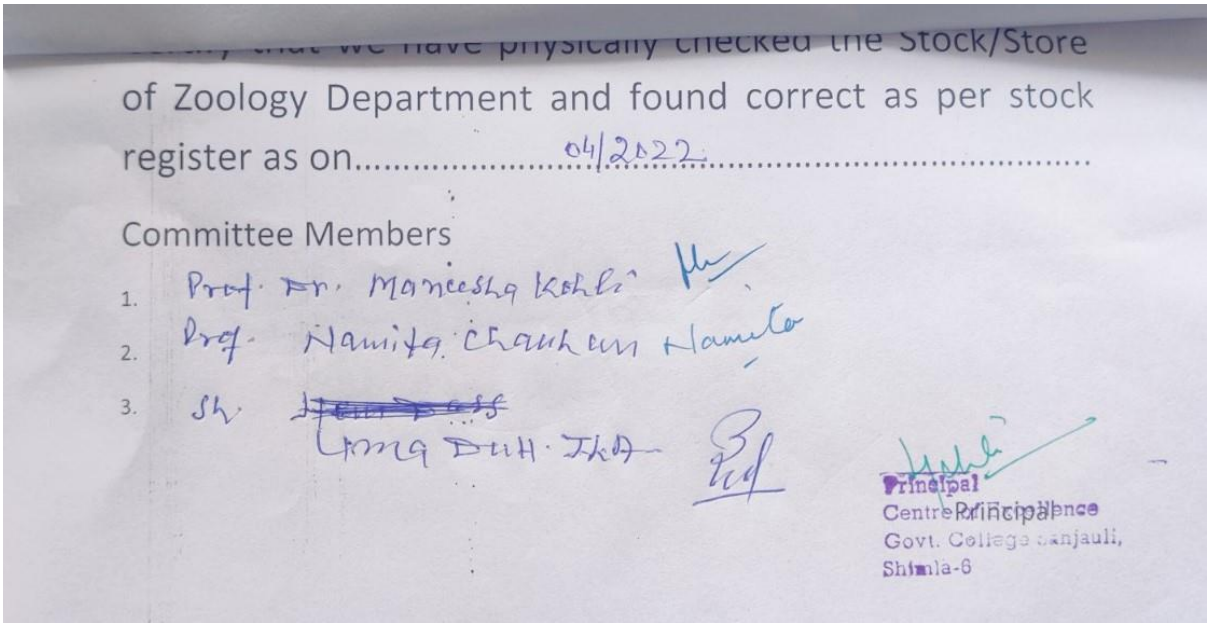


CERTIFICATE

Certified that we have Physically Checked the stock /store of Zoology Department of Govt. Collage Sanjauli Shimla and found correct as per stock Register on 27 Feb. 2023

01. Prof Himani Sexena
02. Prof. Rajinder Singh
03. Mis Komal Komal Sharma

Principal
Center of Excellence
Govt. Collage Sanjauli Shimla



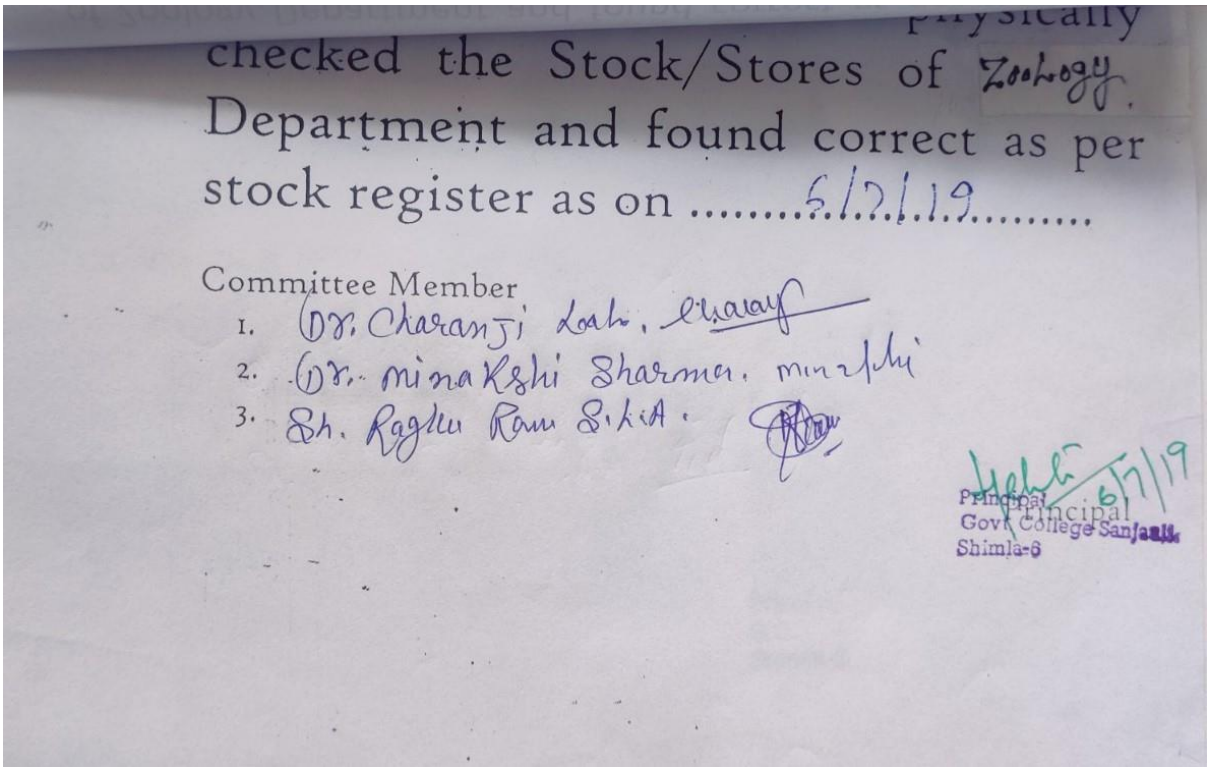
that we have physically checked the Stock/Store of Zoology Department and found correct as per stock register as on 04/2022

Committee Members

1. Prof. Dr. Manisha Kohli
2. Prof. Namita Chauhan Hamirpur
3. Sh. [illegible]

Principal
Centre of Excellence
Govt. College Sanjauli,
Shimla-6

Principal



physically checked the Stock/Stores of Zoology Department and found correct as per stock register as on 6/7/19

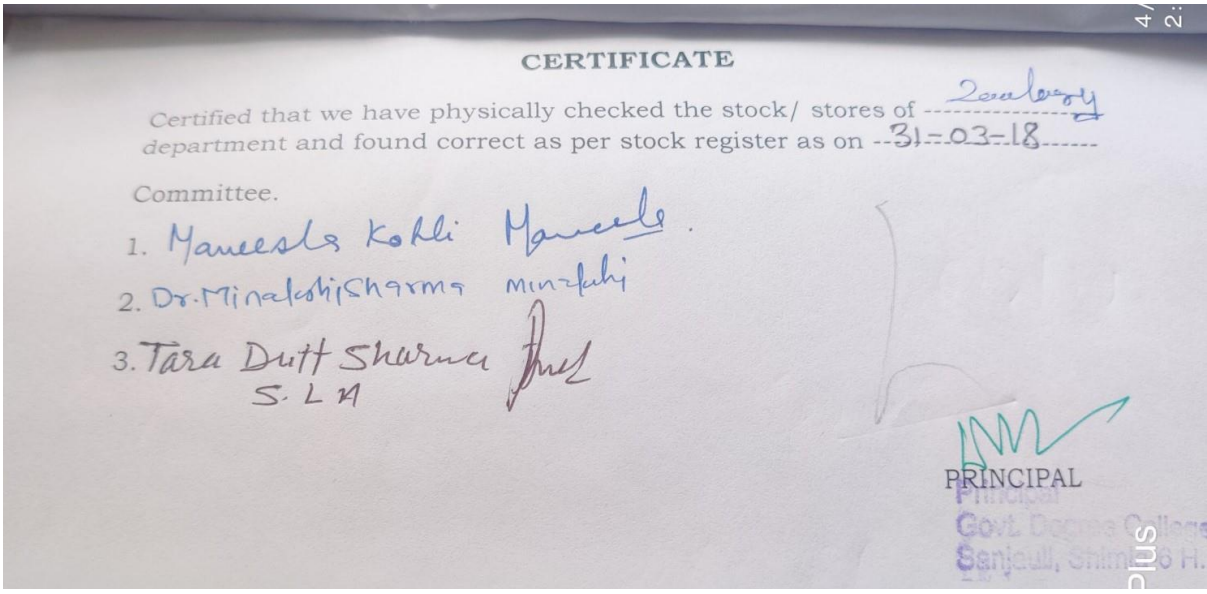
Committee Member

1. Dr. Charanji Lal.
2. Dr. Minakshi Sharma. Minakshi
3. Sh. Raghu Ram Sikta.

Principal
Govt. College Sanjauli
Shimla-6

6/7/19

Principal



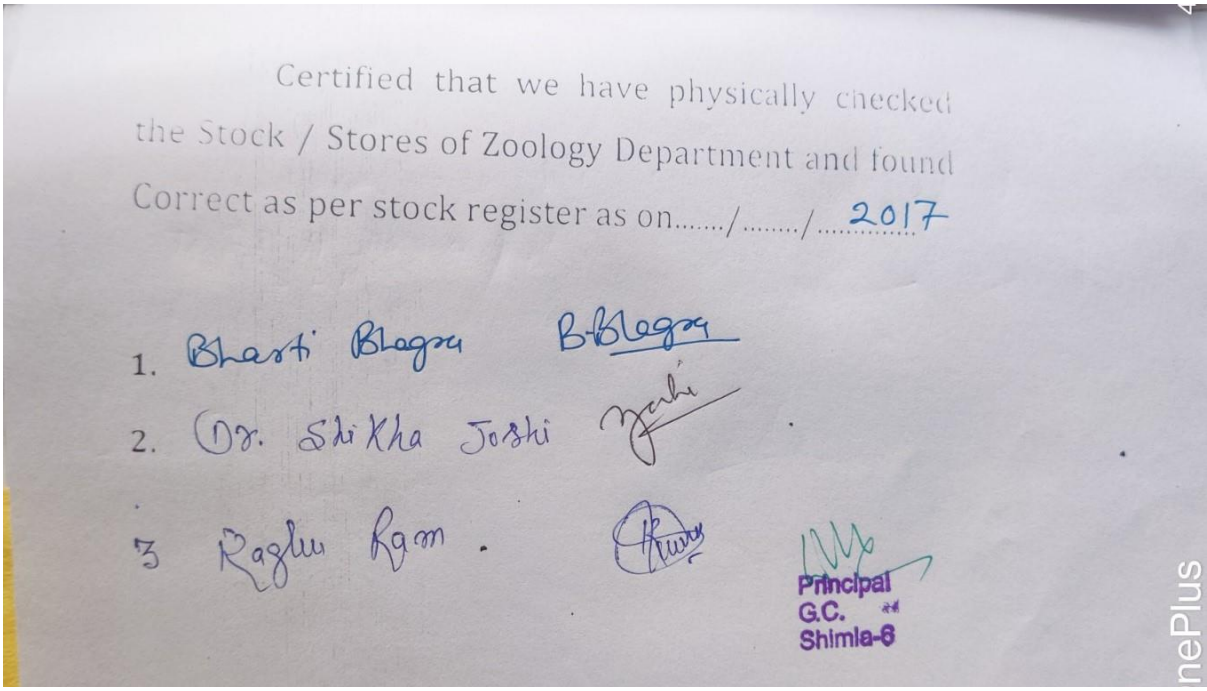
CERTIFICATE

Certified that we have physically checked the stock/ stores of Zoology department and found correct as per stock register as on 31-03-18

Committee.

1. Maneesha Kohli Maneesha.
2. Dr. Minakshi Sharma Minakshi
3. Tara Dutt Sharma S. L A

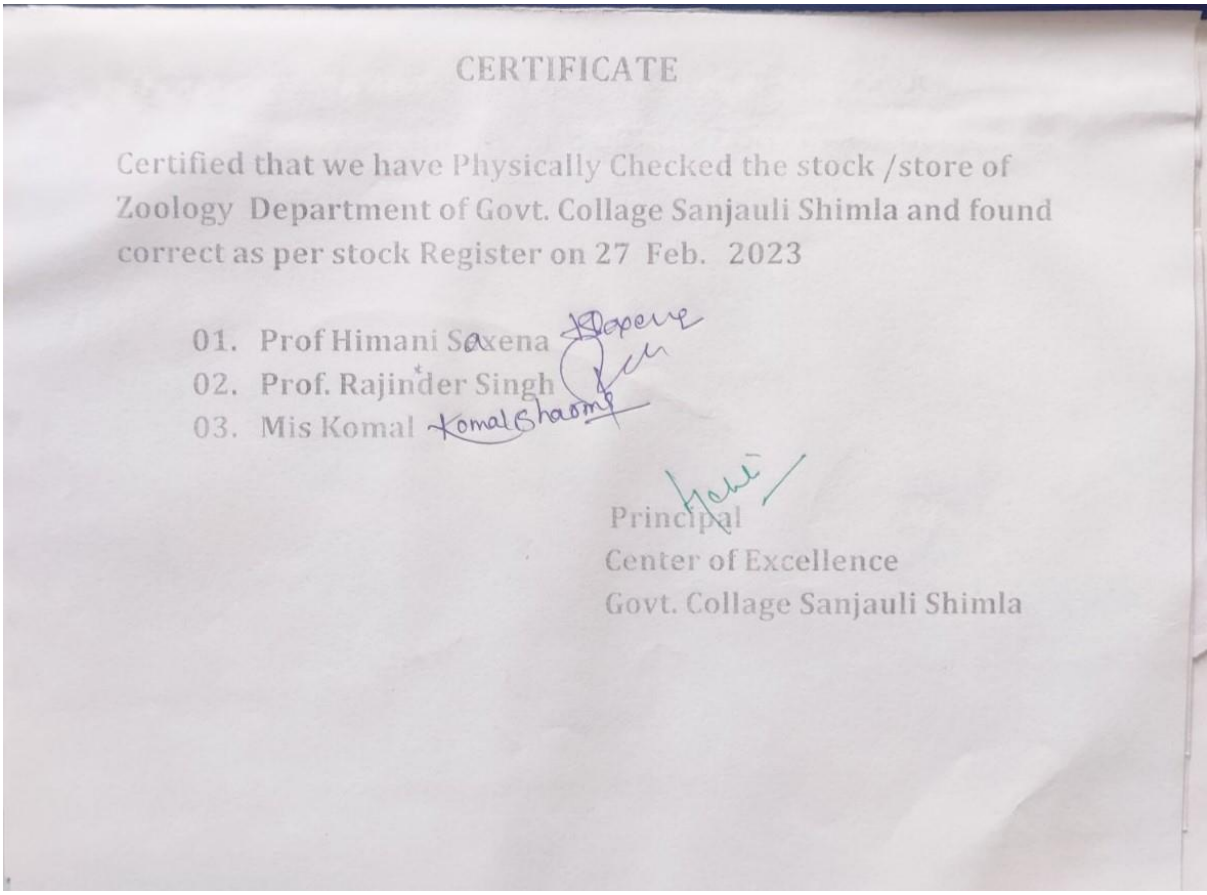
PRINCIPAL



Certified that we have physically checked the Stock / Stores of Zoology Department and found Correct as per stock register as on...../...../2017

1. Bharti Bhagra B-Bhagra
2. Dr. Shikha Joshi
3. Raglu Ram.

Principal
G.C.
Shimla-6

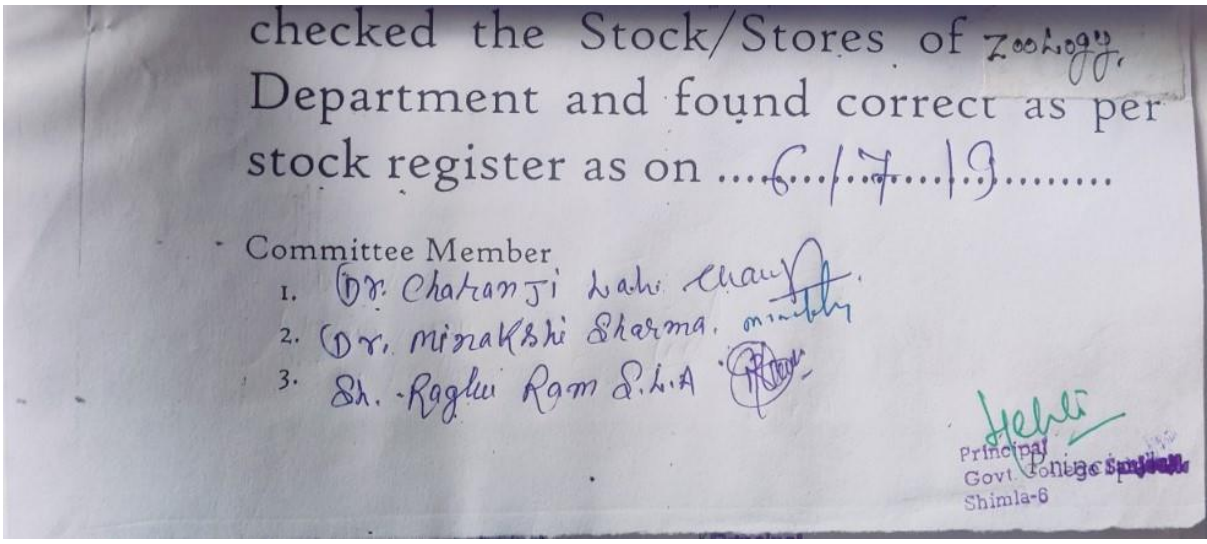


CERTIFICATE

Certified that we have Physically Checked the stock /store of Zoology Department of Govt. Collage Sanjauli Shimla and found correct as per stock Register on 27 Feb. 2023

01. Prof Himani Saxena
02. Prof. Rajinder Singh
03. Mis Komal Komal Sharma

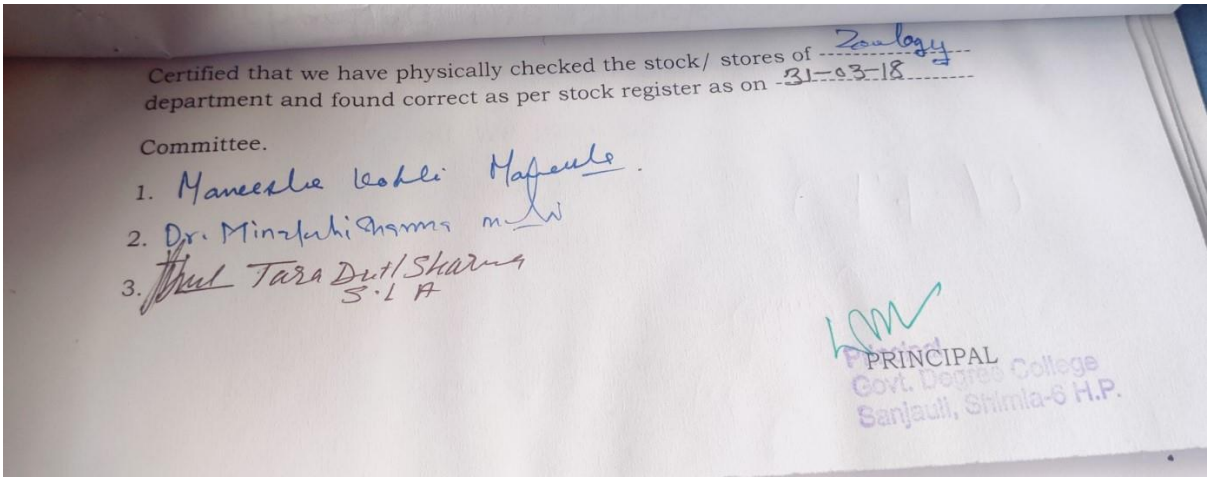
Principal
Center of Excellence
Govt. Collage Sanjauli Shimla



checked the Stock/Stores of Zoology Department and found correct as per stock register as on ....6/7/19.....

Committee Member
1. Dr. Charanji Lahi
2. Dr. Minakshi Sharma.
3. Sh. Raghu Ram S.L.A

Principal
Govt. College Sanjauli
Shimla-6

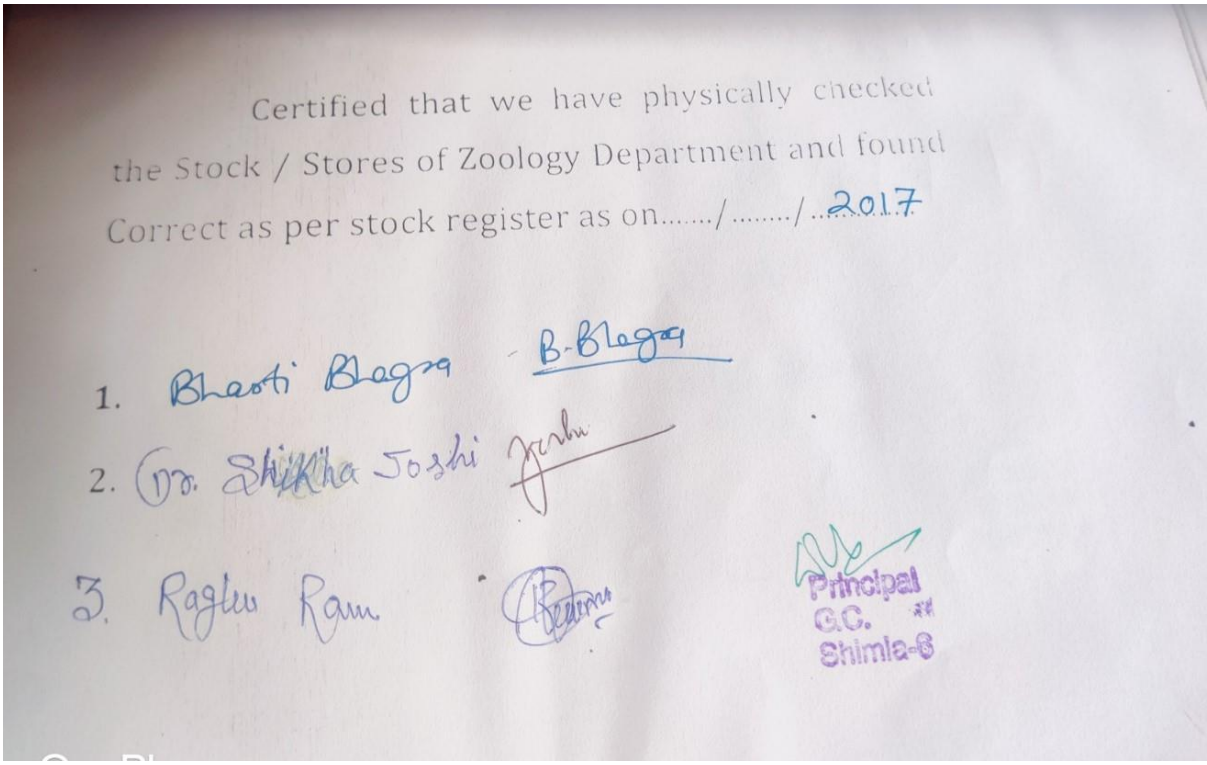


Certified that we have physically checked the stock/ stores of Zoology department and found correct as per stock register as on 31-03-18

Committee.

1. Maneesha Kohli Mafeula.
2. Dr. Minakshi Sharma
3. Tara Dutt Sharma S.L.A

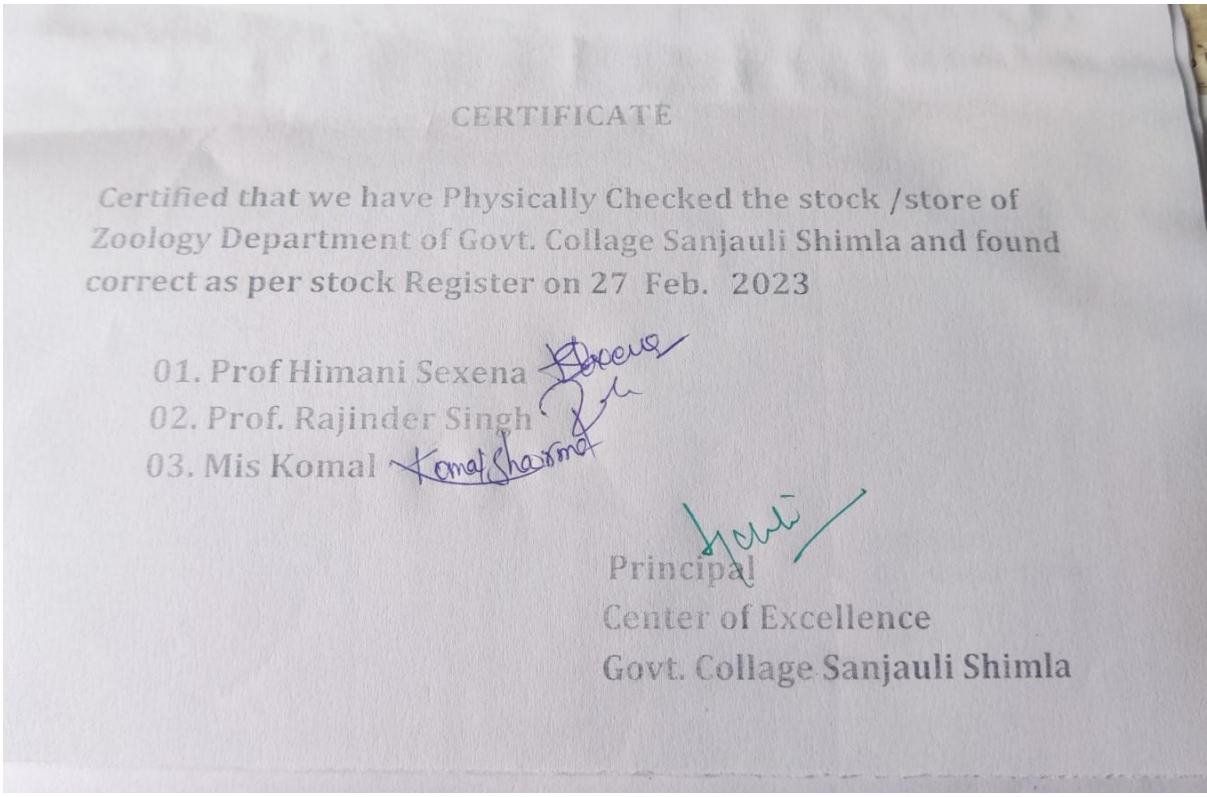
PRINCIPAL
Govt. Degree College
Sanjauli, Shimla-6 H.P.



Certified that we have physically checked the Stock / Stores of Zoology Department and found Correct as per stock register as on...../...../2017

1. Bharti Bhagra B.Bhagra
2. Dr. Shikha Joshi
3. Raglu Ram

Principal
G.C.
Shimla-6



CERTIFICATE

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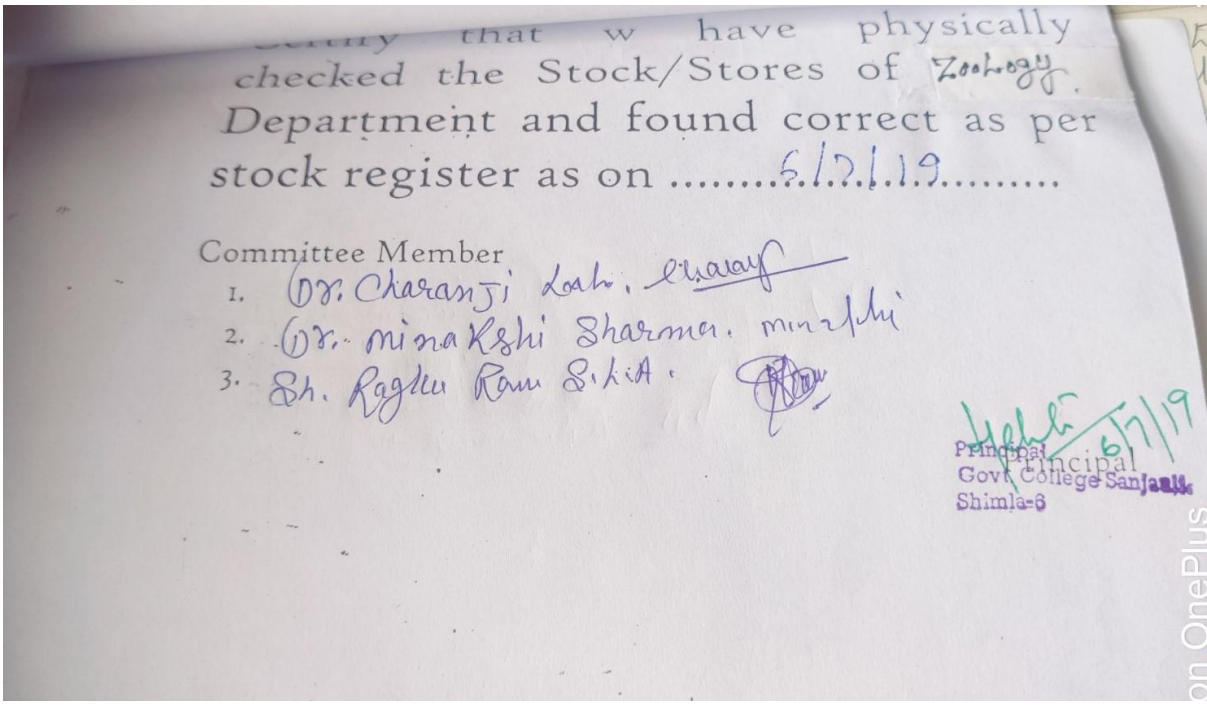
01. Prof Himani Sexena
02. Prof. Rajinder Singh
03. Mis Komal Komal Sharma

Principal
Center of Excellence
Govt. Collage Sanjauli Shimla

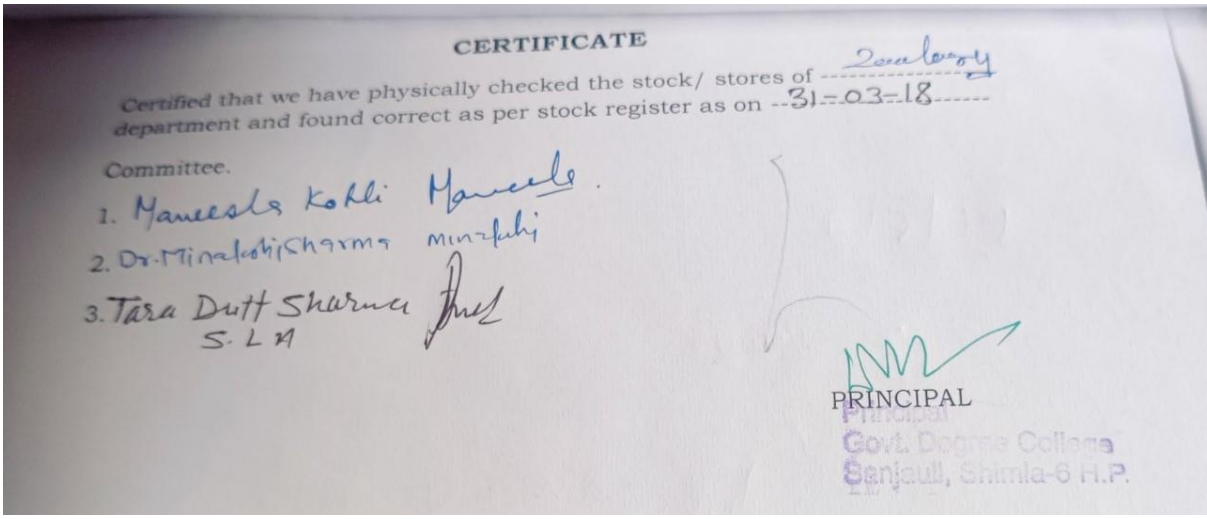


that w have physically checked the Stock/Stores of Zoology. Department and found correct as per stock register as on .....6/7/19.....

Committee Member

1. Dr. Charanji Lal. Charan
2. Dr. minakshi Sharma. minakshi
3. Sh. Raghu Ram Sikta.

Principal 6/7/19
Principal
Govt. College Sanjauli
Shimla-6



CERTIFICATE

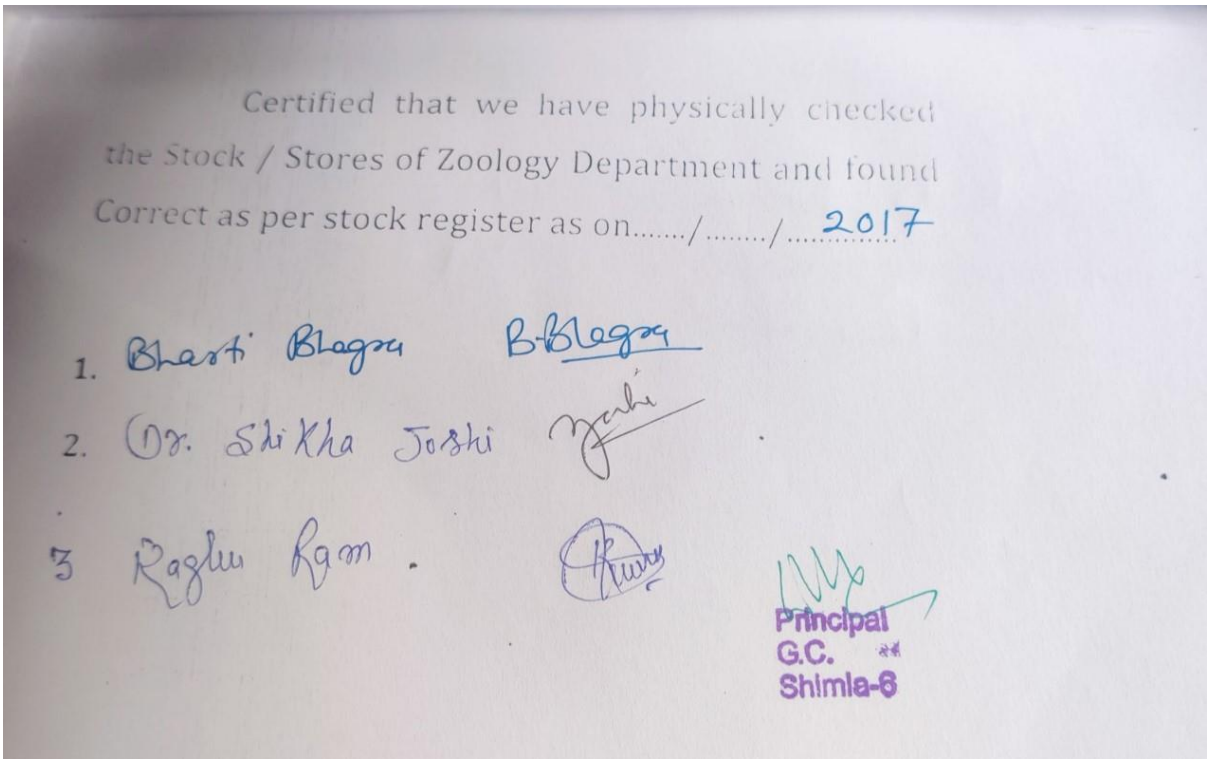
Certified that we have physically checked the stock/ stores of Zoology department and found correct as per stock register as on 31-03-18

Committee.

1. Maneesha Kohli Maneesha.
2. Dr. Minakshi Sharma Minakshi
3. Tara Dutt Sharma S.L.A

PRINCIPAL

Principal
Govt. Degree College
Sanjauli, Shimla-6 H.P.



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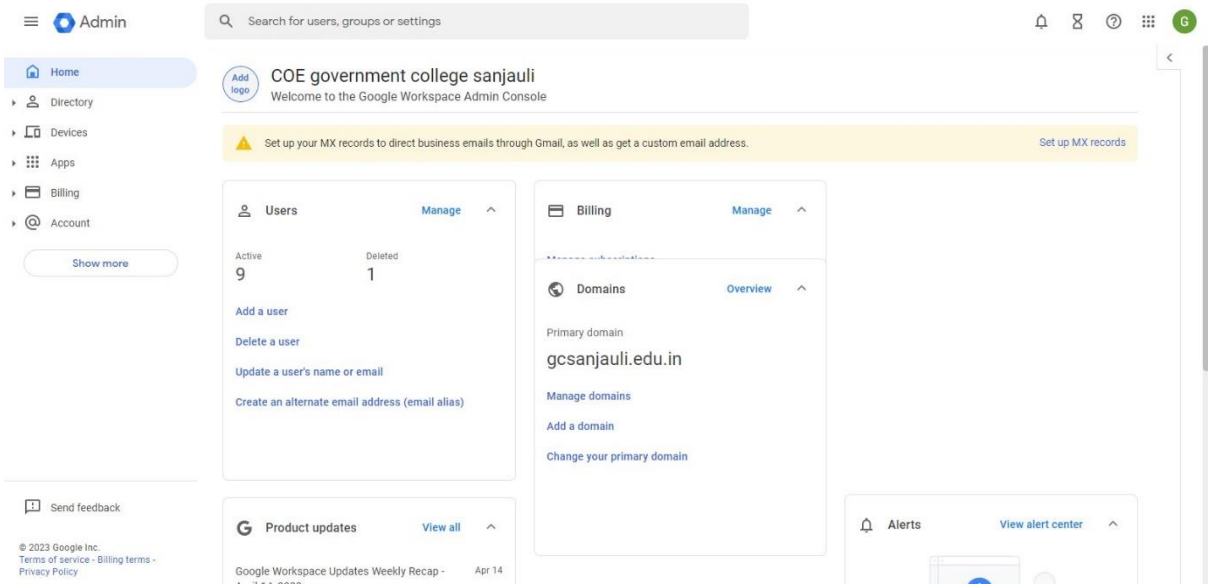
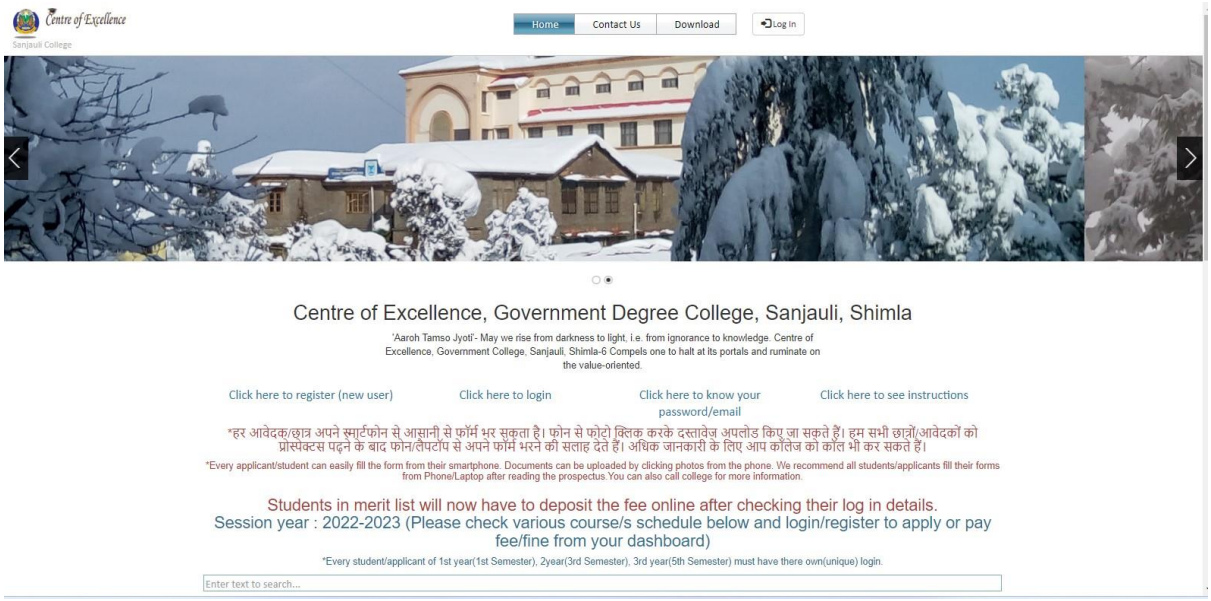
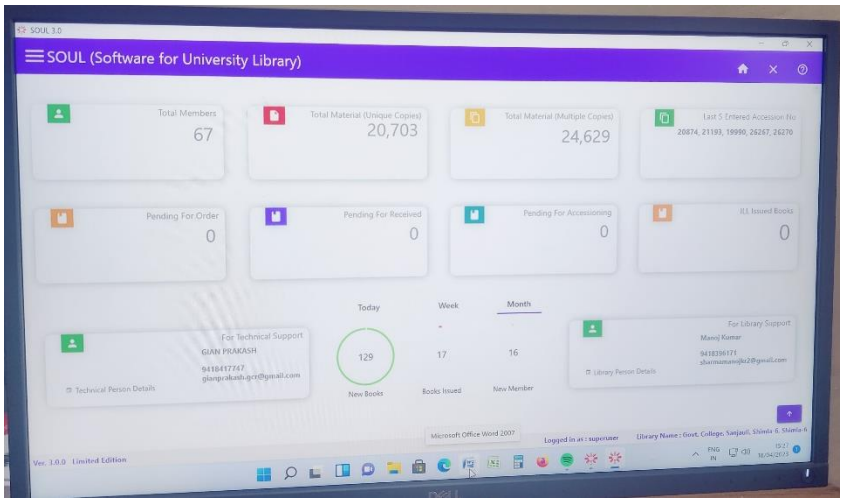
1. Bharti Bhagra B-Bhagra
2. Dr. Shikha Joshi
3. Raglu Ram.

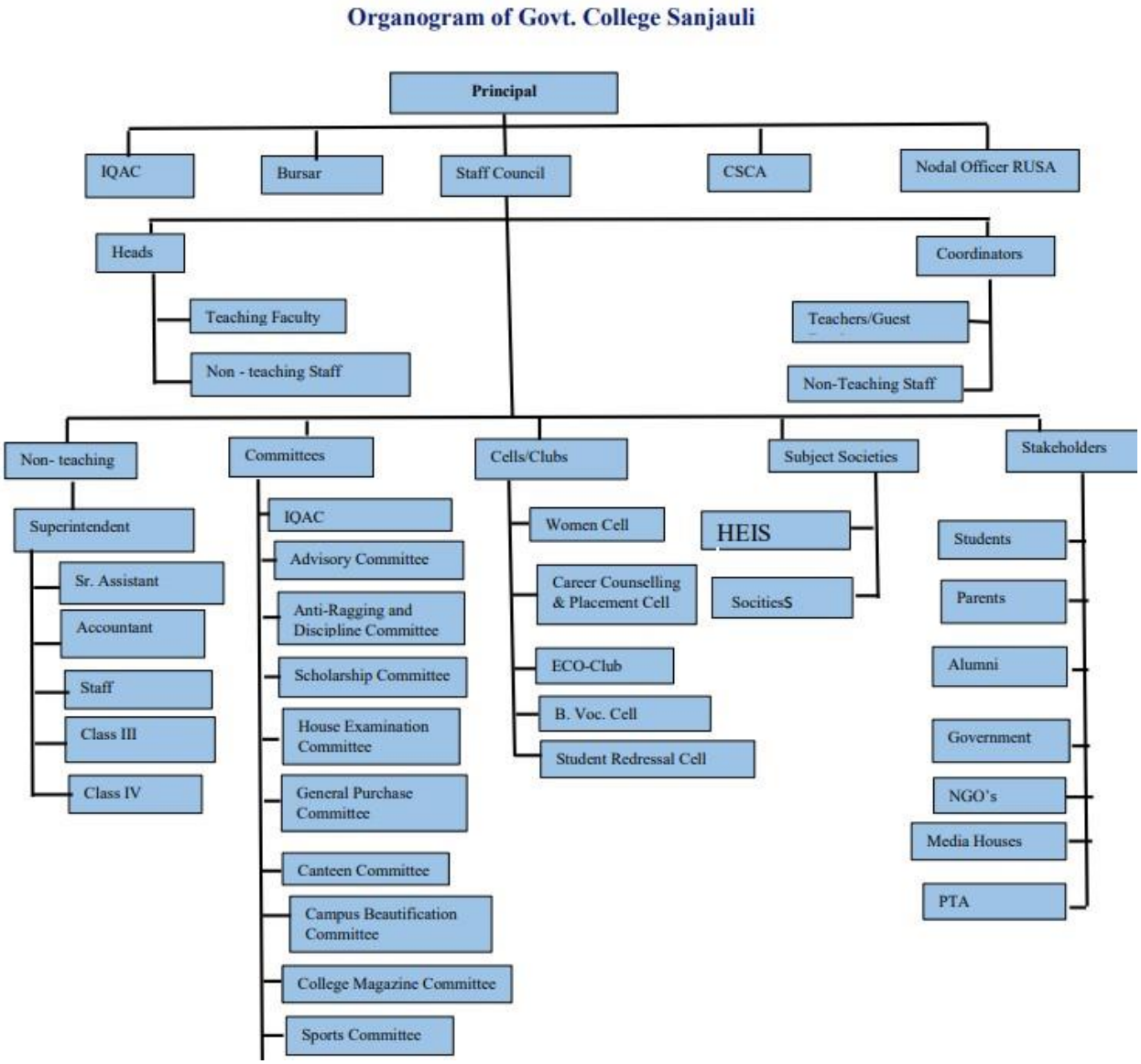
Principal
G.C.
Shimla-6

2. Technology and Information Systems







3. College Organogram

4.