

Report

AQAR 2014-15



GOVERNMENT COLLEGE SHIMLA-171006

Date of Submission: 05.12.2015

Saturday

Submitted to: capuqar@gmail.com

Submitted by: Bharti Bhagra

The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC

Part – A

AQAR for the year

2014-15

I. Details of the Institution

1.1 Name of the Institution

Govt. College Shimla-6

1.2 Address Line 1

Govt. College Sanjauli

Address Line 2

-

City/Town

Shimla

State

Himachal Pradesh

Pin Code

171006

Institution e-mail address

principalsanjauli@gmail.com

Contact Nos.

0177-2640332

Name of the Head of the Institution:

Dr.J.S. Negi

Tel. No. with STD Code:

0177-2640332

Mobile:

+91-94181-50033

Name of the IQAC Co-ordinator:

Mrs.Bharti Bhagra

Mobile:

+91-94183-10988

IQAC e-mail address:

principalsanjauli@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HPCOGN22233

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/32/187 dated 03-05-2004

1.5 Website address:

www.gcsanjauli.com

Web-link of the AQAR:

http://www.gcsanjauli.com/aqar.php

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.75	2004	2004-09
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

22-12-2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 18/12/2014 (DD/MM/YYYY)
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

√1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

BCA

1.11 Name of the Affiliating University (for the Colleges)

HIMACHAL PRADESH UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N/A

University with Potential for Excellence	0	UGC-CPE	0
DST Star Scheme	0	UGC-CE	0
UGC-Special Assistance Programme	0	DST-FIST	0
UGC-Innovative PG programmes	0	Any other (<i>Specify</i>)	0
UGC-COP Programmes	0		

2. IQAC Composition and Activities

2.1 No. of Teachers	8
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	0
2.5 No. of Alumni	1
2. 6 No. of any other stakeholder and community representatives	3
2.7 No. of Employers/ Industrialists	0
2.8 No. of other External Experts	1
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	03

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Calendar of Activities	90%

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03		01	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: ✓CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure (See annexure-V)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES from time to time University required the help of faculty members

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
43	18	25	-	-

2.2 No. of permanent faculty with Ph.D.

27

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	04		-	-	-	-	-		5

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

-

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	15	Nil
Presented papers	13	14	Nil
Resource Persons	Nil	Ni	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Motivated students to attend summer schools organized by Higher learning institution like IIT

2.7 Total No. of actual teaching days during this academic year

80

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Yes MCQ

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA-III	352		104	133	71	87.5
BSC-III	180		85	59	04	80.5
B.COM-III	68		51	13	01	95.5

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: Through Teachers evaluation.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	4	Nil	Nil
Technical Staff	10	5	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivated students to attend summer schools, five students attended the same

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	0	Nil
Non-Peer Review Journals	02	01	Nil
e-Journals	01	Nil	Nil
Conference proceedings	04	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences	Level	International	National	State	University	College
organized by the	Number	-	-	-	-	7
Institution	Sponsoring agencies	-	-	-	-	College Fund

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

08

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0

SRF 0

Project Fellows 0

Any other 0

3.21 No. of students Participated in NSS events:

University level 0

State level 04

National level 0

International level 0

3.22 No. of students participated in NCC events:

University level 0

State level 7

National level 2

International level 0

3.23 No. of Awards won in NSS:

University level 0

State level 02

National level 0

International level 0

3.24 No. of Awards won in NCC:

University level 0

State level 0

National level 0

International level 0

3.25 No. of Extension activities organized

University forum	<input type="text" value="2"/>	College forum	<input type="text" value="7"/>	
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="9"/>	Any other <input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Van Mahotsav, Celebrated NSS day, Blood Donation Camp, Disaster Awareness Programme, Voting awareness campaign, sadbhavna Diwas, Swach Bharat Abhiyan, NSS Annual camp of 7 days etc.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.8 Acre			
Class rooms	27			
Laboratories	6			
Seminar Halls	2			
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	0			
Value of the equipment purchased during the year (Rs. in Lakhs)	₹2,63,536/-			
Others	0			

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24000	7200000	137	73764	24137	7273764
Reference Books	8000	2400000				
e-Books	On line available through infleynet					
Journals	20		40,735			
e-Journals	On line available through infleynet					
Digital Database	0					
CD & Video	0					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	108	3	20	4	3	4	8	7
Added	12	-	-	-	-	-	-	-
Total	120	3	20	1	3	4	8	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

ICT Lab is utilized by students and staff

4.6 Amount spent on maintenance in lakhs :

i) ICT

₹33,655

ii) Campus Infrastructure and facilities

₹309297

iii) Equipments

0

iv) Others

0

Total :

₹3,42,952

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

Seminars, Workshops, Group Discussions
--

5.2 Efforts made by the institution for tracking the progression

Nil

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2417	0	0	0

(b) No. of students outside the state

02

(c) No. of international students

0

No	%
1375	60

Men

Women

No	%
1042	40

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1710	482	209	5	8	2417	1759	481	189	05	11	2445

Demand ratio

Dropout % 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET

0

SET/SLET

0

GATE

0

CAT

0

IAS/IPS etc

0

State PSC

0

UPSC

0

Others

0

5.6 Details of student counselling and career guidance

Geography students were registered by HERE Map creator community programme where in they were taught to prepare edits and register geographical landmarks which could be incorporated in the preparation of Maps in future- Experts from ARTRAC Organized a seminar in which youth were promoted jobs in forces Experts from HIPA organized a workshop for students who were aiming for the civil services.

No. of students benefitted

350

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	350	2	2

5.8 Details of gender sensitization programmes

Women Development Cell: The cell organized its outreach activity at the school for speech and Hearing Impaired Children at Dhali on the December, 2014. A team of student volunteers of the college was led by Dr. Rajni Walia, Co-ordinator Women Development Cell & Dr. Satya Chauhan. The students volunteers of the college interacted with the specially gifted children through a number of participative group activities. The teacher at this school introduced the student volunteers of the college to the possible career options for working with such differently gifted children. The cell also celebrated International Women's Day by keeping Essay Writing Competition on 26th Feb. 2015 and Declamation contest on 7th March 2015 for the students to provide awareness of Women's Rights the students of the college were given cash prizes sponsored by H.P. State Commission for Women to the winners on 7th March, 2015 by Dr. J.S.Negi, Principal of this college. The students of the college also enacted a play entitled 'Mother's Day' during the function which was commendable for highlighting women's issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

8

National level

3

International level

1

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	145	₹13,58,093
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **partly problems were solved.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

See Annexure-I

6.2 Does the Institution has a management Information System

Yes, College has its own website which provides latest information

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Yes, from time to time, University requires, different faculty members.

6.3.2 Teaching and Learning

Smart classes are used

6.3.3 Examination and Evaluation

Paper setting is done by teacher and evaluation is also done by teachers

6.3.4 Research and Development

Yes, majority of teachers are involved in research and development

6.3.5 Library, ICT and physical infrastructure / instrumentation

Students and teachers have free access to library
Inflibnet & ICT Labs.

6.3.6 Human Resource Management

Conferences and workshops were organized

6.3.7 Faculty and Staff recruitment

Govt. Institute recruitment is done by HPPSC

6.3.8 Industry Interaction / Collaboration

Industrial tour

6.3.9 Admission of Students

On merit basis

6.4 Welfare schemes for

Teaching	0
Non teaching	0
Students	Meritorious & Poor students are being given fee concession

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

☐

No

☒

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	0	0	0	0
Administrative	0	0	0	0

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

President of Alumni association is member of IQAC

6.12 Activities and support from the Parent – Teacher Association

PTA of this college is actively involved in the various activities of the college from time to time members of PTA have healthy discussion and suggests various ideas for the improvement of the institution

6.13 Development programmes for support staff

Training Programmes

6.14 Initiatives taken by the institution to make the campus eco-friendly

Already Eco friendly campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Semester system introduced
2. 50% Internal Assessment introduced

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See annexure-II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

See Annexure-VII

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Environment club of the college is very active many students are member of this club, many activities like: tree plantation, cleanliness drive were done by the students

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

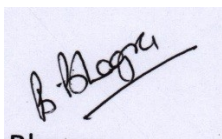
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

See annexure-III

8. Plans of institution for next year

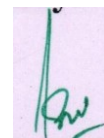
See annexure-IV

Name: Mrs. Bharti Bhagra



Signature of the Coordinator, IQAC

Name: Dr. J.S. Negi



Signature of the Chairperson, IQAC

1. MISSION OF OUR INSTITUTION: -**Academic truthfulness**

- Prepare students with a positive attitude and train them to be honest in their dealings.
- Offer academic liberty, allowing its faculty members and students to involve in critical inquiry and exchange of ideas without any fear, favour or hesitation.

Social responsibility

- Connect and contribute through its academics, research, extension and collaborations to find ways to meet the challenges which the mankind is facing in the present century.
- Make students realize the concept of unity in diversity, a distinctive feature of Indian culture which has enabled civilizations to remain integrated in terms of social, cultural and spiritual aspects.
- Encourage and facilitate the transfer of knowledge and technology into solutions to improve the quality of life of people by addressing issues of common concern.

Humanistic and people-centred

- Impart a humanistic attitude and spirit of service.
- Create an inclusive ambience, open to all irrespective of caste, creed and gender to remove the barriers in higher education.
- Motivate students in realizing their potential through creative spaces.
- Engage professionally qualified academicians to cultivate values among students.
- Aspire for a friendly environment for the persons with different abilities

2. VISION OF OUR INSTITUTION**For achieving excellence in the College we will:**

- Initiate a need-based curriculum to infuse best skills among students;
- Ensure that all students have a high quality personalized learning experience and regular personal contact with teaching faculty;
- Pursue impartial and transparent admission procedure to identify and select the best students;
- Initiate e-learning/off campus learning programmes;
- Improve the quality and range of Student Support Services;
- Introduce Smart classes/ interactive classes
- Enhance & strengthen courses on Information Technology
- The College will focus on curriculum development and assessment across all its academic programmes with an aim of equipping all its students with best of knowledge and skills. This purposeful approach is required to ensure that all the students leave the College with, positive thoughts, conceptual reasoning and logical skills;
- Preparation for professional and vocational work;
- It will strive hard to promote inter-disciplinary/multi-disciplinary research, industry oriented research.
- College will explore and widen the range of research funding sources, with emphasis on both national and international funding.
- College will rejuvenate the existing infrastructure and create new facilities in terms of additional block, library block, residential houses, hostels, guest houses with conference rooms, recreation and sports centres. We will request Govt. to allot additional land for the construction of residential houses, girl's hostel, guest house with conference rooms, recreation and sports centres.

- Flower cultivation will be done to beautify the campus.
- Green House will be established in the near future.
- Computerized cataloguing of books available in the library, setting up of radio-frequency detection setup in library to stop pilferage of books, software development for initiating online admission will be undertaken on priority basis.
- Internet access will be increased in library building for access to on-line journals and digital books.
- Computerization of all academic and administrative blocks with Wi-Fi/Net Connectivity.
- All hostels will be provided with internet connectivity.
- Renovations of the existing inter and intra-net connectivity will be done.
- The college will promote training and skill development activities for all teaching and non-teaching staff enabling them to develop their skills and abilities in rendering their present duties and ensure safe and effective work in future.
- It will encourage staff and students to express their views on issues of public interest without any fear, it will harness expertise of academic community in promoting a dialogue with all its stakeholders, policy-makers, etc. to access their attitudes and perceptive.
- Starting special programmes for ST/SC and other weaker sections of society.
- Provide a platform for every student to present, converse and clarify their views and outlook about ethics and their applicability.
- Encourage Co-Curricular activities to provide students a practical orientation and help them in developing a holistic and all inclusive approach encourage students to participate in community service to make them realize their commitment and duty towards their society.

Action taken report (ATR)

1. SWOT Analysis was done
2. Interdisciplinary presentations were given to students.
3. Applied for new courses.
4. Staff development seminar for teaching and non-teaching was organized by IQAC.
5. Library up gradation was done, new books and journals were purchased.
6. Quarterly meeting of IQAC was done in this academic year.
7. Geography students were registered by HERE Map Creator Community Programme.
8. Experts from HIPA organized a workshop for students who were aiming for Civil Services.
9. Every Department of the college organized various activities according to the calendar of activities.
10. Teachers Evaluation was conducted by IQAC.
11. Guru Purnima was celebrated by Vivekanand Sansthan Shimla.
12. Calendar of activities are maintained in the website of the college.
13. Remedial Classes were organized for weak students.
14. Tutorial were organized from time to time.
15. Smart classes were conducted in IT Lab. and Seminar room

Strengths, Weaknesses, Opportunities, and Threats (SWOT) ANALYSIS

Strengths: -

Existing Infrastructure and Learning Resources

Presently available infrastructure in the college is as under: -

- Main building houses the offices of Principal, Superintendent, Fee counters, three Computer labs and Seminar Hall.
- Department of Physics, Botany, Zoology, Chemistry and the Auditorium are housed in Science block.
- We have got temporary Arts block in which we have 10 class rooms though we are having 13 faculties in Arts;
- BCA classes are being run in this college;
- For Commerce classes we have three rooms and Library is in commerce block with a temporarily reading room;
- At present we have Hostel only for boys which accommodate only 165;
- Only college with Centre of Excellence status and admission on merit basis.
- Teachers are actively involved in research activities.
- Our college takes pride in initiating Teacher evaluation by students from current academic session i.e. 2014-15.
- From this year we have also introduce STUDENTS CHARTER under IQAC.

Weaknesses: -

- College campus is having very small area which needs expansion.
- College is not having girls hostel, staff quarters which are urgently needed.
- For sports activities playground is not available for major games.
- Additional classrooms are needed for purposed PG classes and self financing courses.
- Lack of modern classroom facilities.
- Shortage of teaching and non-teaching staff.
- No departmental rooms for teaching.

Opportunities: -

- The institution is in urban area and capital of the state.
- Strategic priorities and initiatives to enhance faculty excellence.
- Admissions on merit basis and their merit can be used for communication links with all big cities like Chandigarh, Delhi, Bangalore, Mumbai, etc.
- Enhancement of research activities.
- To create a model institution catering quality education to the students in the state.

Threats: -

- If the college does not get proper infrastructure the good students can move to neighbouring states.
- Competitive ability may decline if student does not get proper facilities.
- Improving employability of graduates.
- Learning outcome of the students.

PLAN OF INSTITUTE FOR NEXT YEAR

1. New Academic programmes like M.Sc. Biotechnology and Microbiology.
2. Staff development Seminar for teaching & non-teaching
3. SWOT Analysis
4. Internship during holydays
5. Inter disciplinary presentation.
6. Personal Counselling for students.
7. International seminar by diff. faculties.
8. Organize seminar on latest teaching techniques.
9. Apply for or add on courses on e-tourism.
10. Strengthen old student association.
11. Apply for re-accreditation by NAAC.
12. Strengthen the IQAC cell.
13. Free of cost coaching class for competitive examinations.
14. Ensure better participation and interaction of parents & teachers.
15. Provide better facilities for the teaching staff for carrying out research work.
16. For better understanding of Grammar and its various aspects we wish to create a language lab in the college campus.
17. Creating a NGO in the college by the participation of the students for some important social causes.

Annexure v

Teacher Evaluation Report

2014-15

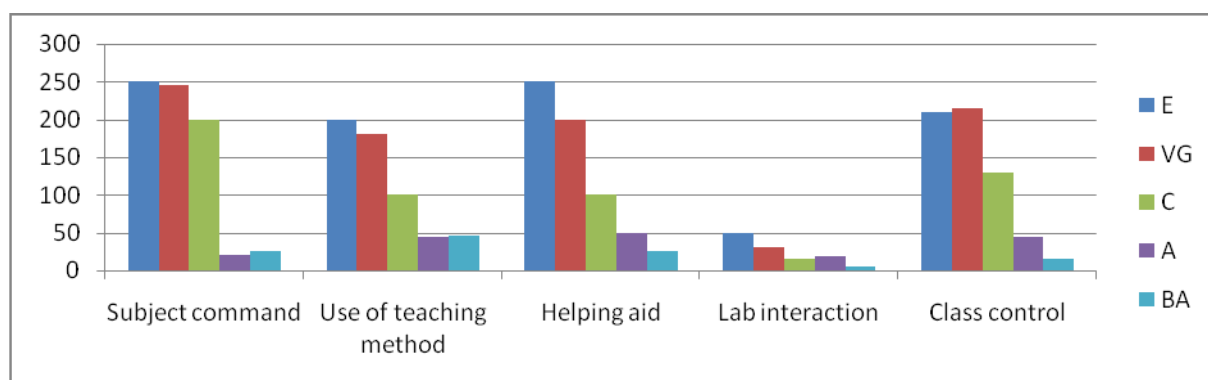
Internal Quality Assurance Cell of the college conducted a teacher evaluation program on 3rd October 2015 in room number 9. 189 students were considered from BA/ BSc/Bcom/BCA- I, II, III out of 2000 at random sampling from different subjects. These students were given Performa's based on scale with different dimensions namely Subjects Command , use of teaching method, helping attitude, lab interaction and class control. The object of the program was to uplift the exited teaching learning process. An amazing feedback surfaced with following remarks : Excellent remarks for teaching method , helping attitude, lab interaction and class control ;very good in subject command.

Table showing teaching method

Teaching Method	E	VG	C	A	BA	Remarks
Subject command	250	245	200	20	25	740
Use of teaching method	200	180	100	45	46	571
Helping aid	250	200	100	50	25	625
Lab interaction	50	30	15	18	5	118
Class control	210	215	130	45	15	615

Teacher Evaluation Report (IQAC)

3rd October, 2015



ACTIVITY OF VARIOUS DEPARTMENTS**Department Wise Activities****Public Administration**

Activities performed/organized by the department of Public Admin. During session 2014-15.

1. Counseling of the student at the beginning of semester.
2. Seminar's conducted by the department on every 3rd Friday of the month.
3. General Disaster on every 3rd Monday of the month.
4. Use of ICT on the last Saturday of the month.

Department of Mathematics

1. 4th July: Welcome of students of 1st year, Seminar on Importance of Mathematics in Daily life.
2. Four students participated in four week summer course at NIT JAIPUR organized by IIT Bombay (May-June-2015).

Department of Economics

Career in Economics 19th July, 2014

Seminar 4th Oct. 2014

Economics Meet Selection on 24th Sep. 2014

Department of Hindi

Hindi Diwas 14th Sep. 2014

SJVNL Sep. 2014

Sahitya Parishad Oct. 2014

Bhashan Pratiyogita Aug. 2014

Vad-Vivad Pratiyogita Nov. 2014

Kavya Path Pratiyogita Oct. 2014

Department of Geography

Admissions RUSA: BA 3rd 10th to 20th June 2014

Counselling Programmer: 3rd July 2014

Anti-Ragging Awareness: 4th July 2014

Class Test: 30th July

Seminars 4th August, 15th Sept. 2014

Examination House: 15th Dec. for 3rd year, Minor-I Aug (4th to 7th), Minor 2nd Nov. (10 to 13)

Workshop on RS & GIS -27th Oct., 2014

Lecture on Career guidance: 27th Nov, 2015 & opportunity.

Final Examination Feb (Practical) Dec. (RUSA) March (B.A.-III)

Department of Physics

Quiz=5 (March and April, 2015)

Seminar=2 (October, 2014)

Discussion (Time to time)

Department of Botany

A visit of B.Sc-III students to CPRI Shimla on September, 20th 2014 on September 20th, 2014.

A visit of B.Sc-III students to Directorate of Horticulture Nav Bahar Shimla on 23.09.2014.

Department of Commerce

13.08.2014 and 23.08.2014 Conducted elections for the selection of society member of commerce society organized. Fresher day for the B.Com. 1st Students admitted during June-July 2014.

07.09.2014 organized a seminar on Investment management & risk. Representatives of Indian Business School Pune delivered. A lecture on the above topic to the students of B.Com & other classes alongwith teachers of this college.

21.09.2014 Organized a seminar on Stress Management Representatives of ICFAI, Gurgaon delivered a lecturers of the above topic to the students of B.Com & other faculties alongwith teachers of this college.

10.10.2014 Career and Perspective guidance lecturers were delivered by the all three teachers of commerce deptt. to the students of B.Com. in various academic & non-academic fields.

07.03.2015 Organized a farewell party to the B.Com Final year students by the Commerce Society.

English Department

The English Literary Society organized a workshop on 'Developing' Creative Writing Skills' for students of the college. Processor Pushpinder Syal from the Department of the English, Punjab University, Chandigarh was invited as a resource person who delivered a PPT and involved the students and faculty members in a number on writing and sharing activities in August 2014. A one day educational tour was organized for the senior students to the HPU Library and IAS library led by Dr. Rajni Walia and Dr.Kamayani Bisht for creating awareness among student about latest development in library resources including e-resources and the effective manner of making optimum utilization of these resources.

Department of Political Science

Department of Political Science has a strength of about 800 students with semester 1st 3rd semester Major and Minor CBCS, BA-III (Pass course) old pattern and BA-III (Old Pattern) from June to December and Semester 2nd and 4th from February to June. The department is managed by two teachers. The activities organized by the departments for the session 2014-15 are as follows:

BA-III (Pass Course)

Group discussion were organized on the department in which students of final year took active part various topics were discussed like the challenges of 05.08.2014 Democracy, Relevance of 19.08.2015 market Theory of the state, Escorial safeguards 09.09.2014 for library and Justice, Relevance of Pluralist 25.09.2014 Theory of Democracy.

BA-I Sem. (Major/Minor/Compulsory Court of Indian (BA-I, B.SC. 1st Sem.) seminars and group discussions were organized in the class on topics like constructional development of Indian, the social economic composition of the constitute assembly. In india constitution a bag of borrowing.

BA-III Semester (Major/Minor)

Seminars and discussion were organized in the class terms on the topics Politics, Pacific settlement 17.09.2014 of dispute, elements and Relevance of National Power, Relation 30.09.2014 between National Power and National Interest.

BA-IV Semester (Major/Minor)

For the 4th Semester Minor students seminars and presentations on the topic of Politic and Statehood in H.P. 19.03.2015.

Apart from their two three class test and arrangement were given to the student of all classes and were discussed and evaluated by the department for internal assessment. The various interdisciplinary programmers/career counselling talks / Teachers were attended by the students as and when possible.

Department of Chemistry

1. Paper reading contest held on the topic Global Warring on 28.07.2014.
2. Assignment given to all the students on 12.08.2014 on Nucleophilic substitution RSM in Alkyl Halides.
3. Assignment given to all the students on 26.08.2014 on Nomenclature & isomerism of coordination compounds.
4. Seminars given to different classes according to their syllabi.
5. Interclass Quiz completion held on 11.02.2014.
6. A list of all the chemical lined in the UG Chemistry Lab was profaned given to the H.P. Industry Department. for preparing their RC.

Department of History

Soon after opening of college for its new academic year, the department organized a special interaction programme for the new students on 25.07.2014 to make them aware of their First semester curriculum. In the following month, on the 16th August 2014, a get-together session for all under graduate students was organized by the department so that they get a chance to know one place.

On 4th September 2014 talk on 'Lecture Series' was organized where Dr. Balakrishnan Shivram spoke on "Concept of Modernity".

On 14th September, 2014, teachers of the department conducted a 'historical' trip of Railways Museum. In the following month, on 5th November, 2014, a college level seminar was organized for History students.

Again in the month of November 2014 department conducted more activities. A lecturer took place on 2nd November 2014 where Dr.B.K. Shivram spoke to the students of History on the varied topics of their syllabus.

Department Philosophy

Quiz competition organized by the department in the month of March, 2015.

Different topics of the Philosophy discussed by time to time.

Assignments prepared by the students.

Class seminar organized in the end of every month.

Two term test conducted for evaluation of the students' intellectual progress i.e. held on March and April 2015.

Sometimes discussion on general topics done by the students in the class, e.g. moral values, responsibility, duties, justices, consciousness, unemployment, education system, pollution, politics etc.

And students of the Philosophy Department activity made their presence in different academic and extra curriculum activities of the college.

संगीत विभाग

महाविद्यालय की संगीत विभाग की समूह ने इस वर्ष हि.प्र. विश्वविद्यालय युवासमारोह जो कि सनातन राजकीय महाविद्यालय बिलासपुर में हुआ में शास्त्रीय गायन, शास्त्रीय संगीत वादन, गज़ल, पार्श्वसंगीत समूहगान, लोकगीत स्पर्धा में क्रमशः प्रथम तथा द्वितीय स्थान प्राप्त किया।

महाविद्यालय की समूहगान की टीम जनवरी माह में North Zone Interuniversity Youth Festival जो कि Agriculture University Ludhiana में होगा में भाग लेकर हि.प्र. विश्वविद्यालय प्रतिनिधित्व करेगी।

इसके अतिरिक्त महाविद्यालय के लगभग सभी कार्यक्रमों में संगीत विभाग बढ़चढ़ कर भाग लेता रहा है।

Department of Sociology

1. A quiz was conducted for third semester students on August, 25, 2014. The students were prepared for part I of their paper for semester end exam which is based syllabus and objective type.
2. A guest lecture was organized on 'Career in Voluntary Sector' for all the students of the department. The lecture was delivered by Mr. Sri Niwas Joshi on Oct. 26, 2014. It was made mandatory for the students of B.A III year and optional for other classes.
3. Special lecture was organized on 'Role of PRIs in Building a Strong Government'. The lecture was delivered by Dr. Sarita Sharda department of Public administration on Dec. 20, 2015
4. The Department seminar was conducted on Social Problems: Causes and Remedies. The seminar was focused on the problems which are part of IV semester on Feb 9&10, 2015.
5. To evaluate the overall understanding of the subject a competition was held in the department. A set of pre-structured questions was given to the students. It was made mandatory for all the students of III and IV semester to take this test. It was conducted in two stages Minor and Major.

Department of Zoology

1. Students for Zoology Deptt. participated in central function organized in the month of August, 2014.
2. Students of B.Sc.-III year (Old system) visited Apiary deptt. at Directorate of Horticulture Navbahar, Shimla.
3. B.Sc. -II semester and B.Sc. 3rd Year visited Deoli Fish Farm at Riwalsar Deptt. Bilaspur in the month of September 2014.
4. Two class tests two assignments and seminar was given organized for the students of B.Sc. 1st, B.Sc. 3rd Semester and B.Sc. 3rd Year (Old System) in 2014.
5. The class tests and two assignments and seminar were given organized for students of B.Sc.-II Sem. And B.Sc. 4th Semester in year 2014.

Best Practices of the College

Best Practices of Government College Sanjauli, Shimla-6.

Environment consciousness

Waste Management

The college ensures that no polythene is used or brought to the campus. Use of polythene bags has been strictly prohibited. Bio degradable and bio non-degradable waste is collected in separate bins to be disposed off accordingly. No hazardous waste is produced in the college laboratories. No hazardous chemicals are used in the college laboratory and the chemical wastage is drained after the requisite treatment so as to make it non hazardous. E-waste is managed systematically. Non-working computers, monitors and printers are discarded and scrapped on a systematic basic. If some parts are useful, in other systems they are kept aside for future use.

The college makes the student aware of the Carbon Credits, Carbon Neutrality; its advantaged etc. as a curriculum in the subjects of Foundation course and Environmental Studies in the first and second year programmes. Projects/assignments are also given to students based on related topics.

Plantation

Various trees are planted and maintained to keep the campus green

Energy Conversation

Energy saving techniques are being implemented to ensure that students learn the value of conserving energy. Classrooms have sufficient cross ventilation and light so that the use of electricity can be minimized. The college hostel has a solar heater for the

water heating requirement of the students. The hostel building also has a water harvesting system in place. The college plans to create water harvesting facility in its old block too.

Academic Practices

The curriculum provides for special tutorials dedicated to providing bridge courses for students who find it difficult to cope with the pace of the rest of their class. These tutorial classes are also providing enrichment programmes for students who are identified by the teachers. Regular assignments and class tests help in identifying learning problems and strengths of the pupils. It is on the basis of this, that the teachers chart their strategies for the tutorials.

The college has an active students' feedback system that helps in maintaining a continuous process of evaluation and improvement of the teaching-learning experience. Students are invited to assess the teaching of their teachers and to give feedback on the efficacy of their classroom activities. This feedback is then used to strengthen the teaching of the institution. Students are encouraged to give any other suggestions or complaints through the "Complaints and Suggestions" box which the Principal has confidential access to. Weak points are addressed on priority.

To encourage the spirit of research and to contribute to the corpus of knowledge, the college organizes seminars and lectures on a regular basis.

College Social Responsibility

The college recognises its responsibility towards the lesser privileged and the needy. In addition to the activities of the NSS and Red Cross cells that are continuously engaged in socially constructive activities, like tree plantation, learning and enhancing awareness regarding these, we take pride in the formation of another social-outreach cell, Jijeevisha. This cell has about 30 students who go and help in the cancer hospital every day. They also visit the orphanages regularly and help the children there with their homework and academic needs. The cell contributed money to donate quilts, heaters, shoes and woollens to the children of the Bal Ashram.