

Report

AQAR 2013-14



GOVERNMENT COLLEGE SHIMLA-171006

Date of Submission: 18.12.2014

Thursday

Submitted to: capuqar@gmail.com

Submitted by: Bharti Bhagra

The Annual Quality Assurance Report (AQAR) of the IQAC 2013-14

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2013-14

I. Details of the Institution

1.1 Name of the Institution

Govt. College Shimla-6

1.2 Address Line 1

Govt. College Sanjauli

Address Line 2

-

City/Town

Shimla

State

Himachal Pradesh

Pin Code

171006

Institution e-mail address

principalsanjauli@gmail.com

Contact Nos.

0177-2640332

Name of the Head of the Institution:

Dr.J.S. Negi

0177-2640332

Tel. No. with STD Code:

Mobile:

+91-94181-50033

Name of the IQAC Co-ordinator:

Mrs.Bharti Bhagra

Mobile:

+91-94183-10988

IQAC e-mail address:

principalsanjauli@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HPCOGN22233

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/32/187 dated 03-05-2004

1.5 Website address:

www.gcsanjauli.com

Web-link of the AQAR:

<http://www.gcsanjauli.com/aqar.php>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.75	2004	2004-09
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

22-12-2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____04/12/2013_____ (DD/MM/YYYY)4
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

√1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

BCA

1.11 Name of the Affiliating University (*for the Colleges*)

HIMACHAL PRADESH UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N/A

University with Potential for Excellence

0

UGC-CPE

0

DST Star Scheme

0

UGC-CE

0

UGC-Special Assistance Programme

0

DST-FIST

0

UGC-Innovative PG programmes

0

Any other (*Specify*)

0

UGC-COP Programmes

0

2. IQAC Composition and Activities

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives

0

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

3

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

STRESS MANAGEMENT, CCA AND CONDUCT RULES

2.14 Significant Activities and contributions made by IQAC

Students were made aware about IQAC. Many queries of students were solved.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Calendar of Activities	90%

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Quality enhancing of students and staff (Teaching and Non-Teaching)

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03		01	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: ✓CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure (See annexure-V)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES from time to time University required the help of faculty members

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
44	16	26	-	-

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	5		-	-	-	-	-		5

2.4 No. of Guest and Visiting faculty and Temporary faculty

2

-

5

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	25	-
Presented papers	16	25	-
Resource Persons	01	04	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Motivated students to attend summer schools organized by Higher learning institution like IIT

2.7 Total No. of actual teaching days during this academic year

80

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Yes MCA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA-II	371	-	71	193	97	97
BA-III	192	-	99	71	13	95
B.SC-II	181	-	62	26	42	72
B.SC-III	86	-	69	15	-	98
B.COM-II	69	-	36	13	-	71
B.COM-III	73	-	58	13	-	97

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: Through Teachers evaluation.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	04
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	0
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	4	Nil	Nil
Technical Staff	10	5	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivated students to attend summer schools, five students attended the same

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01		01	01
Outlay in Rs. Lakhs	4.15 lakhs		3.5lakhs	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				01
Outlay in Rs. Lakhs				5lakhs

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	04	01
Non-Peer Review Journals	6	03	-
e-Journals	-	01	-
Conference proceedings	09	03	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 years	National women commission	3.5 lakhs	-
Minor Projects	2 years	UGC	5 lakhs	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number					8
Sponsoring agencies					College fund and UCO Bank

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

04

10

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 0 State level 02
National level 01 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 7
National level 2 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0
National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0
National level 0 International level 0

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp, Tree Plantation Camp, Cleanliness Drive, Drug awareness camp, Swachh Bharat Campaign, motivated students to join Indian Army

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.8 Acre			
Class rooms	27			
Laboratories	6			
Seminar Halls	2			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0			
Value of the equipment purchased during the year (Rs. in Lakhs)	₹80000			
Others	0			

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20587	₹2000000 (approximately)	534	₹338087	33080	₹2338087 approximately
Reference Books	2493					
e-Books	On line available through infleynet					
Journals	16	28000				
e-Journals	On line available through infleynet					
Digital Database	0					
CD & Video	0					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	52	1	20	1			8	7
Added	12							
Total	64	1	20	1			8	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

ICT Lab is utilized by students and staff

4.6 Amount spent on maintenance in lakhs :

i) ICT

Nil

ii) Campus Infrastructure and facilities

₹5451409

iii) Equipments

0

0

iv) Others

Total :

₹5451409

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Seminars, Workshops, Group Discussions

5.2 Efforts made by the institution for tracking the progression

Nil

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2412	0	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%
	1450	60

Women

No	%
962	40

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1656	385	138	0	02	2181	1705	482	209	5	8	2412

Demand ratio

Dropout % 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

The students were taught to prepare resume' by expert from ICFAI so as enable them to focus on their strengths which would help them while applying for a position in various Govt. and Private Organizations. Geography students were registered by HERE Map Creator Community programme wherein they were taught to prepare edits and register geographical landmarks which could be incorporated in the preparation of maps in future. Experts from ARTRAC organized a seminar in which youth were promised jobs in the Forces. Student were educated about the new rules and changes that had come about in the Armed Forces. Students were educated about the new rules and changes that had come about in Armed Forces. Experts from HIPA organized a workshop for the students who were aiming for the Civil Services and State Administrative Services.

No. of students benefitted

300

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	300	2	2

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

150

National level

5

International level

0

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	
Financial support from government	45	₹354662(Approx imetly)
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **partly problems were solved.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

See Annexure-I

6.2 Does the Institution has a management Information System

Yes, College has its own website which provides latest information

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Yes, from time to time, University requires, different faculty members.

6.3.2 Teaching and Learning

Smart classes are used

6.3.3 Examination and Evaluation

Paper setting is done by teacher and evaluation is also done by teachers

6.3.4 Research and Development

Yes, majority of teachers are involved in research and development

6.3.5 Library, ICT and physical infrastructure / instrumentation

Students and teachers have free access to library Inflibnet & ICT Labs.

6.3.6 Human Resource Management

Conferences and workshops were organized

6.3.7 Faculty and Staff recruitment

Govt. Institute recruitment is done by HPPSC

6.3.8 Industry Interaction / Collaboration

Industrial tour

6.3.9 Admission of Students

On merit basis

6.4 Welfare schemes for

Teaching	0
Non teaching	0
Students	Meritorious & Poor students are being given fee concession

6.5 Total corpus fund generated

₹313595

6.6 Whether annual financial audit has been done

Yes

☐

No

☒

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	0	0	0	0
Administrative	0	0	0	0

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

President of Alumni association is member of IQAC

6.12 Activities and support from the Parent – Teacher Association

PTA of this college is actively involved in the various activities of the college from time to time members of PTA have healthy discussion and suggests various ideas for the improvement of the institution

6.13 Development programmes for support staff

Training Programmes

6.14 Initiatives taken by the institution to make the campus eco-friendly

Already Eco friendly campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Semester system introduced
2. 50% Internal Assessment introduced

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See annexure-II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

See Annexure-VII

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Environment club of the college is very active many students are member of this club, many activities like: tree plantation, cleanliness drive were done by the students

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

See annexure-III

8. Plans of institution for next year

See annexure-IV

Name: Mrs. Bharti Bhagra

Name: Dr. J.S. Negi

1. MISSION OF OUR INSTITUTION: -**Academic truthfulness**

- Prepare students with a positive attitude and train them to be honest in their dealings.
- Offer academic liberty, allowing its faculty members and students to involve in critical inquiry and exchange of ideas without any fear, favour or hesitation.

Social responsibility

- Connect and contribute through its academics, research, extension and collaborations to find ways to meet the challenges which the mankind is facing in the present century.
- Make students realize the concept of unity in diversity, a distinctive feature of Indian culture which has enabled civilizations to remain integrated in terms of social, cultural and spiritual aspects.
- Encourage and facilitate the transfer of knowledge and technology into solutions to improve the quality of life of people by addressing issues of common concern.

Humanistic and people-centred

- Impart a humanistic attitude and spirit of service.
- Create an inclusive ambience, open to all irrespective of caste, creed and gender to remove the barriers in higher education.
- Motivate students in realizing their potential through creative spaces.
- Engage professionally qualified academicians to cultivate values among students.
- Aspire for a friendly environment for the persons with different abilities

2. VISION OF OUR INSTITUTION**For achieving excellence in the College we will:**

- Initiate a need-based curriculum to infuse best skills among students;
- Ensure that all students have a high quality personalized learning experience and regular personal contact with teaching faculty;
- Pursue impartial and transparent admission procedure to identify and select the best students;
- Initiate e-learning/off campus learning programmes;
- Improve the quality and range of Student Support Services;
- Introduce Smart classes/ interactive classes
- Enhance & strengthen courses on Information Technology
- The College will focus on curriculum development and assessment across all its academic programmes with an aim of equipping all its students with best of knowledge and skills. This purposeful approach is required to ensure that all the students leave the College with, positive thoughts, conceptual reasoning and logical skills;
- Preparation for professional and vocational work;
- It will strive hard to promote inter-disciplinary/multi-disciplinary research, industry oriented research.
- College will explore and widen the range of research funding sources, with emphasis on both national and international funding.
- College will rejuvenate the existing infrastructure and create new facilities in terms of additional block, library block, residential houses, hostels, guest houses with conference rooms, recreation and sports centres. We will request Govt. to allot additional land for the construction of residential houses, girl's hostel, guest house with conference rooms, recreation and sports centres.

- Flower cultivation will be done to beautify the campus.
- Green House will be established in the near future.
- Computerized cataloguing of books available in the library, setting up of radio-frequency detection setup in library to stop pilferage of books, software development for initiating online admission will be undertaken on priority basis.
- Internet access will be increased in library building for access to on-line journals and digital books.
- Computerization of all academic and administrative blocks with Wi-Fi/Net Connectivity.
- All hostels will be provided with internet connectivity.
- Renovations of the existing inter and intra-net connectivity will be done.
- The college will promote training and skill development activities for all teaching and non-teaching staff enabling them to develop their skills and abilities in rendering their present duties and ensure safe and effective work in future.
- It will encourage staff and students to express their views on issues of public interest without any fear, it will harness expertise of academic community in promoting a dialogue with all its stakeholders, policy-makers, etc. to access their attitudes and perceptives.
- Starting special programmes for ST/SC and other weaker sections of society.
- Provide a platform for every student to present, converse and clarify their views and outlook about ethics and their applicability.
- Encourage Co-Curricular activities to provide students a practical orientation and help them in developing a holistic and all inclusive approach encourage students to participate in community service to make them realize their commitment and duty towards their society.

Action taken report (ATR)

1. SWOT Analysis was done
2. Interdisciplinary presentations were given to students.
3. Applied for new courses.
4. Staff development seminar for teaching and non-teaching was organized by IQAC.
5. Library up gradation was done, new books and journals were purchased.
6. Quarterly meeting of IQAC was done in this academic year.
7. Geography students were registered by HERE Map Creator Community Programme.
8. Experts from HIPA organized a workshop for students who were aiming for Civil Services.
9. Every Department of the college organized various activities according to the calendar of activities.
10. Teachers Evaluation was conducted by IQAC.
11. Guru Purnima was celebrated by Vivekanand Sansthan Shimla.
12. Calendar of activities are maintained in the website of the college.
13. Remedial Classes were organized for weak students.
14. Tutorial were organized from time to time.
15. Smart classes were conducted in IT Lab. and Seminar room

Strengths, Weaknesses, Opportunities, and Threats (SWOT) ANALYSIS

Strengths: -

Existing Infrastructure and Learning Resources

Presently available infrastructure in the college is as under: -

- Main building houses the offices of Principal, Superintendent, Fee counters, three Computer labs and Seminar Hall.
- Department of Physics, Botany, Zoology, Chemistry and the Auditorium are housed in Science block.
- We have got temporary Arts block in which we have 10 class rooms though we are having 13 faculties in Arts;
- BCA classes are being run in this college;
- For Commerce classes we have three rooms and Library is in commerce block with a temporarily reading room;
- At present we have Hostel only for boys which accommodate only 165;
- Only college with Centre of Excellence status and admission on merit basis.
- Teachers are actively involved in research activities.
- To facilitate the Students and Teachers in their learning Library is equipped with 8500 General, 20259 Text and 2048 Reference books in addition to 7241 titles in book bank for BCA students.
- Our college takes pride in initiating Teacher evaluation by students from current academic session i.e. 2013-14.
- From this year we have also introduce STUDENTS CHARTER under IQAC.

Weaknesses: -

- College campus is having very small area which needs expansion.
- College is not having girls hostel, staff quarters which are urgently needed.
- For sports activities playground is not available for major games.
- Additional classrooms are needed for purposed PG classes and self financing courses.
- Lack of modern classroom facilities.
- Shortage of teaching and non-teaching staff.
- No departmental rooms for teaching.

Opportunities: -

- The institution is in urban area and capital of the state.
- Strategic priorities and initiatives to enhance faculty excellence.
- Admissions on merit basis and their merit can be used for communication links with all big cities like Chandigarh, Delhi, Bangalore, Mumbai, etc.
- Enhancement of research activities.
- To create a model institution catering quality education to the students in the state.

Threats: -

- If the college does not get proper infrastructure the good students can move to neighbouring states.
- Competitive ability may decline if student does not get proper facilities.
- Improving employability of graduates.
- Learning outcome of the students.

PLAN OF INSTITUTE FOR NEXT YEAR

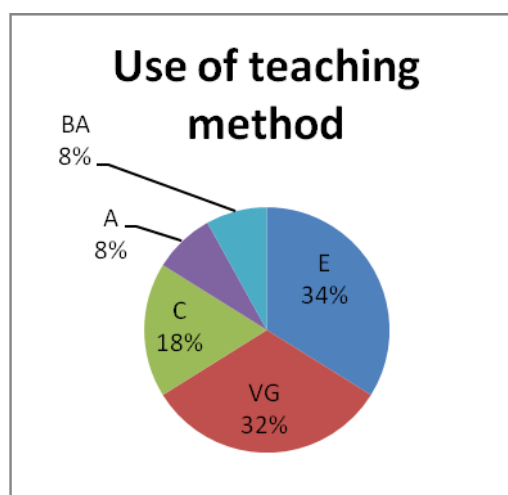
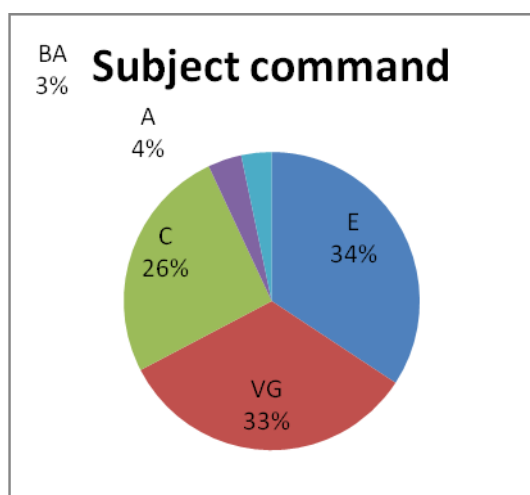
1. New Academic programmes like M.Sc. Biotechnology and Microbiology.
2. Staff development Seminar for teaching & non-teaching
3. SWOT Analysis
4. Internship during holydays
5. Inter disciplinary presentation.
6. Personal Counselling for students.

Teacher Evaluation Report**2013-14**

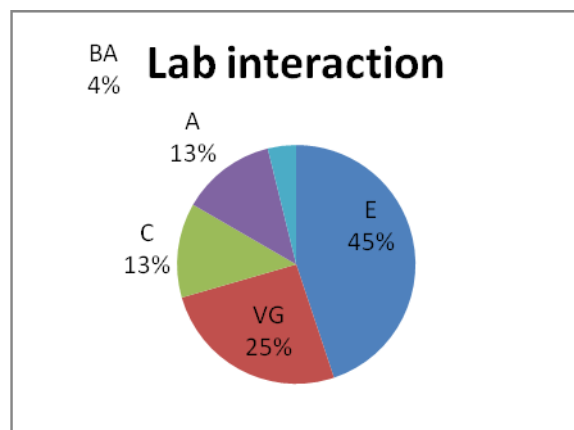
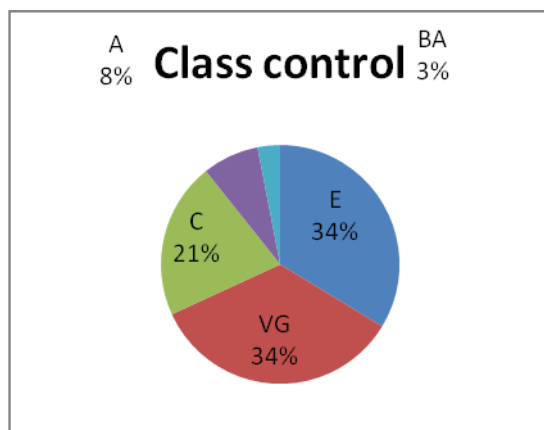
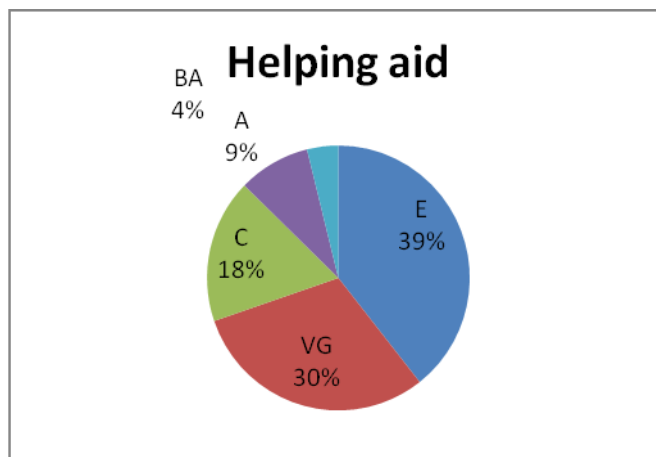
Internal Quality Assurance Cell of the college conducted a teacher evaluation program on 5th October 2014 in the college auditorium. The members of CSCA were invited to make the process transparent. 200 students were considered from BA/ BSc/Bcom/BCA- I, II, III out of 2000 at random sampling from different subjects. These students were given Performa's based on scale with different dimensions namely subjects command, use of teaching method, helping attitude, lab interaction and class control. The object of the program was to uplift the exited teaching learning process. An amazing feedback surfaced with following remarks: Excellent remarks for teaching method , helping attitude, lab interaction and class control ;very good in subject command.

Table showing teaching method

Teaching Method	E	VG	C	A	BA	Remarks
Subject command	280	270	210	30	27	817
Use of teaching method	210	200	110	50	50	620
Helping aid	268	206	120	60	26	680
Lab interaction	70	40	20	20	6	156
Class control	220	225	138	50	20	653

Teacher Evaluation Report (IQAC)**5th October, 2014**

E:- Excellent, VG:- Very Good , G:- Good , A:- Average, BA:- Below Average .



ACTIVITY OF VARIOUS DEPARTMENTS

Date	Department	Workshop/Seminar	Faculty
13.09.2013	English	Understanding the Language of Poetry	Prof. Pushpinder Syal from Panjab University
18.09.2013	Geography	Remote Sensing and Geographical Information system.	
19.09.2013	Sanskrit	Kalidas	Dr. Usha Joshi
20.09.2013	Sanskrit	श्लोक पथ	Dr. Usha Joshi
	Political Science	Legacy of Indian Constitution	Sh. K.S. Mehta Dr. Sanghamitra Burathoki
		Modern China	Sh. K.S. Mehta Dr. Sanghamitra Burathoki
		Socialist Thought After Marx	Sh. K.S. Mehta Dr. Sanghamitra Burathoki
09.09.2013	Pol.Sci./Pub. Admin.	Right to Information	T.G. Negi/Gopal Sangraik
03.08.2013	History	Role of Women in Indian Freedom Movements	R. R.R. Chauhan
04.09.2013	History	Contemporary Issues of Indian Society and Culture	Dr. B.K. Shivram
06.12.2013	Zoology	A visit to Jait to attend (FSL)	Arun Sharma
12.09.2013	History	Historical Tripta Advance Study	
20.11.2013	History	Sufism in India	Dr. Satya Chauhan
27.09.2013	Economics	Allocation of Funds for	Smt. Madhu Bala Sharma

		Social Welfare Schemes and Security Market in India	(IAS) Director Warden and Child Development Dr. S.S. Narta
14.09.2013	Hindi	भाषा एवं संस्कृति	Dr. J.S. Negi
24.09.2013	Zoology	Future Prospective in Biotech/Microbiology	
20.12.2013, 24.12.2013			
22.11.2013	Sociology	Career and Opportunity in Sociology	Dr. R. Ramesh
05.08.2013	Philosophy	Career opportunities in Philosophy	Dr. Vidya Chauhan
28.10.2013	Philosophy	Importance of Philosophy in Modern Era.	Dr. Vidya Chauhan
27.08.2013	Pub. Admin.	Visit to Vidhan Sabha to witness the proceeding of House during Monsoon session	
	Pub. Admin.	Corruption in Administration	Dr. Sarita Sharda
16.12.2013	Sexual Harassment of Women/Women Cell	Beti Hai Anmol	
18.12.2013	Sexual Harassment of Women/Women Cell	Sexual Harasment and its Prevention Knowing our law	Mr. Trisha Sharma, Director School of Legal Studies APG University
		Traffic Rules	Sh. Surinder Verma AGP
15.11.2013	Science Students	Understanding Climate Change	150 students of B.Sc attended Seminar at Gaiety Theatre

Department wise Activity

Sr. No.	Department Name	Activity Proposed	To be done/undertaken on or before
1	History	<ol style="list-style-type: none"> 1. Admission to the Second Semester 2. Counselling Programme 3. Class Test 4. Seminars 5. Annual Examination 6. Admissions 7. Counselling Programmes 8. Interactive Session 9. Education of History 10. Association Office Bearers 11. Special lecture on any Topic on History will be organized 12. Special lecture on any Topic on History will be organized 13. Historical Trip to Some places of Historical Importance in the Town 14. Class Tests and Seminars 15. Spread lecturer will be again, 	<p>For the first week of Feb. 2014-01-09</p> <p>2nd week of Feb</p> <p>3rd Week of Feb</p> <p>1st Week of March</p> <p>March/April</p> <p>1st and 2nd Week of June</p> <p>3rd Week June</p> <p>1st Week July</p> <p>August, 2014</p> <p>August, 2014</p> <p>September 2014</p> <p>Sep/Oct 2014</p> <p>Sep/Oct 2014</p> <p>Nov 2014</p> <p>Dec 2014</p>

2	English	<ol style="list-style-type: none"> 1. PPT on Grammar portion for functional English students 2. Quiz on 3. Seminar for English BA-I Minor 4. Seminar for English BA-I Major 5. PPT for Eng. Major 6. Participatory Programmer for Eng. Major 7. Counselling for English Major New Edition 8. Counselling for English Minor New Edition 9. Career Counselling Seminar for 2nd & 3rd year students concerning options in English. 10. Participatory Prog. For 11. PPT fro English Major BA-I 12. Participatory Prog. For Eng. Major BA-I 13. Participatory for BA-I 14. Participatory for BA-II Major 15. Power paid for BA-II Major 16. Academic Function of English Literary 17. Regular SEMINAR 	<p>February, 2014</p> <p>February, 2014</p> <p>March, 2014</p> <p>April, 2014</p> <p>April, 2014</p> <p>April, 2014</p> <p>June, 2014</p> <p>June, 2014</p> <p>August, 2014</p> <p>Sep. 2014</p> <p>Sep. 2014</p> <p>Oct. 2014</p> <p>Oct. 2014</p> <p>Oct. 2014</p> <p>Anytime between Aug. & Oct. 2014</p> <p>Anytime between Aug & Dec 2014</p>
3	Sanskrit	<p>Seminar (BA-I)</p> <p>Seminar (BA-II & III)</p>	<p>March, 2014</p> <p>July, 2014</p>

		Shaloka Path for BA,I,II & III Quiz for BA-I, II & III Subject Society function	Sept. 2014 Oct, 2014 November, 2014
4	Physics	<ol style="list-style-type: none"> 1. Workshop On Experimental Physics, For B.Sc. students Quiz Competition, For B.Sc. Students 2. Quiz Competition 3. Seminar On Quantum Mechanics 4. Workshop on Computational Physics 5. Quiz Competition 6. Invited Talk On Nano Science 7. Lecture On History of Science 8. Seminar On Laboratory Assignments 9. Quiz Competition 10. Career Counselling for B.Sc. Physics Students 	February 18 th , 2014 February 19 th , 2014 March 20 th , 2014 April 23 rd , 2014 June 17 th 2014 Sept. 16 th 2014 October, 17 th 2014 November 13 th 2014 December 10 th 2014 December 12 th 2014
5	Chemistry	<ol style="list-style-type: none"> 1. Workshop on Practical Utility of Chemistry daily life 2. Seminar on Nano 3. Quiz competition on the Subject of Chemistry 4. Science for (Common to all Science Deptt.) in which debate, declamation, presentation by the students, poster making & slogan writing competition to be held 5. Two seminars by resource persons 6. Career Counselling for Chemistry students 	<ol style="list-style-type: none"> 1. In March, 2014 2. In April, 2014 3. In May, 2014 4. In Sept. 2014 5. In Oct. 2014 6. In Sept. 2014
6		1. Seminars (BA-I)	1. March, 2014

		2. Seminars BA-II,III 3. Quiz 4. One day workshop 5. Subject Society Function 6. Exhibition By Students	2. July, 2014 3. August, 2014 4. Sept. 2014 5. Oct. 2014 6. Nov. 2014
7	Zoology	1. Farewell to the students of B.Sc 3 rd (Med.) 2. Practicals B.Sc. II and B.Sc. III 3. Zoological Experian of 2 nd Semester 4. Guest lecture on biodiversity 5. A visit to Apiary/Hatchery/Fish Farm 6. A workshop on various research techniques 7. Interclass subject quiz 8. Visit to a research labs 9. Seminar of 3 rd sem. 10. Project on community Health study (AIDS CANCER) 11. Career Counselling Seminar/Exhibition	1. 15 th Feb, 2014 2. 1 st 15 th March, 2014 3. 25 th March, 2014 4. 25 th April, 2014 5. 20 th June, 2014 6. 25 th June, 2014 7. 25 th July, 2014 8. 1 st Sept. 2014 9. 25 th Sept. 2014 10. Oct. 2014 11. Dec, 2014
8	Botany	Farewell to B.Sc-III (Med.) Practical B.Sc-II & B.Sc.-III Excursion of 2 nd Sem. Students Seminar by 2 nd Sem. Students Subject society function Ethnobotanical excurenosion of nearby rural/lataiment area. Plantation of medicinal plants & ornamental Work shop on research methodology Popetition of poster making and scientific Rangoli Inter class Quiz Guest lecture	15 th Feb. 2014 1-15 March, 2014 20 March, 2014 April, 2014 April, 2014 May, June August, Sept. Dec, 2014

		Excursion Seminars by 1 st III Sem. Students. Seminar on career counselling	
9	Political Science(BA-II)	<ol style="list-style-type: none"> 1. Seminar 2. Declamation contest & Paper reading 3. Quiz Competition 4. Poster Making Slogan writing Competition 5. Assignments Presentation 6. Two Class test 7. Career Counselling workshop 	<p>To be done 20th Feb to March to 10th 2014</p> <p>To be done 10th March to 20th March</p> <p>To be done in 2nd to 5 April, 2014</p> <p>5th April to 10 April 2014</p> <p>In February on word March & April month in month April</p>
10	BA-I, BA-III, Pass & Honour	<ol style="list-style-type: none"> 1. Seminar 2. Declamation contest & Paper reading 3. Quiz Competition 4. Poster Making Slogan writing Competition 5. Assignments Presentation 6. Two Class test 7. Career Counselling workshop 	<p>1st to 10th August, 2014</p> <p>10th to 15th August, 2014</p> <p>15th to 20th August, 2014</p> <p>1st Sept. to 5th Sept. 2014</p> <p>June onward</p> <p>August & September 2014</p> <p>On 25 Sept. to 30th Sept. 2014</p>
11	Physical Education BA 2 nd Sem.	<ol style="list-style-type: none"> 1. Seminar 2. Declamation contest-I paper reading compt. 3. Quiz Competition 4. Poster making and Slogan writing 5. Assignments/Paper Presentation 6. Career Counselling 	<p>To be done 20th Feb to 10th March 2014</p> <p>10th March to 20th March 2014</p> <p>1st Week & April 2014</p>

		7. Class tests	5 th April to 15 th April 2014 20 th Feb. onward March-April 2014
	BA 1 st Sem.	1. Seminar 2. Declamation contest-I paper reading compt. 3. Quiz Competition 4. Poster making and Slogan writing 5. Assignments/Paper Presentation 6. Career Counselling 7. Class tests	1 st to 10 th Aug. 2014 10 th to 15 th Aug. 2014 15 th to 20 Aug. 2014 1 st Sept. to 5 th Sept. 2014 June onward Aug & Sept. 2014 July, Aug. Sept.
	BA 3 rd Sem.	1. Seminar 2. Declamation contest-I paper reading compt. 3. Quiz Competition 4. Poster making and Slogan writing 5. Assignments/Paper Presentation 6. Career Counselling 7. Class tests	1 st to 10 th Aug. 2014 10 th to 25 th Aug. 2014 25 th Aug. to 5 Sept. 2014 July onward Aug. Sept. Oct. 20 Sept. to 30 th Sept. 2014 Aug. 2013
	Sports Activities	Inter faculty sports compt.	July, & Aug. 2013

		<p>Trial & various team to host inter college championship</p> <p>Inter mural competition for winners</p> <p>Annual college Athletics meet 2014-15</p>	<p>As per Univ. Schedule</p> <p>Aug.-Sept. 2014</p> <p>Nov. 2014</p>
12	Sociology	<ol style="list-style-type: none"> 1. Seminar on Social Problems 2. Interactive Session (Interfaculty) 3. Quiz (Subject based) 4. Subject Society Function 5. Career opportunities in Sociology (Guidance & Counselling) PPT. 6. Workshop on Society in India 7. Inter College Quiz (State level) 8. Collage Competition on giving Social issue 9. Field visit & data collection on given topic (Community involvement) 10. Career guidance for Final year (BA-III) Students 11. Workshop on stress Management & preparation Examination 	<ol style="list-style-type: none"> 1. Feb. 2nd Half, 2014 2. March, 1st week, 2014 3. April, 1st Week, 2014 4. April 2nd Week 2014 5. June first half (before June 15) 2014 6. July 1st week 2014 7. July 2nd week 2014 8. Aug 1st week 2014 9. September 1st week 2014 10. Oct 1st week 2014 11. Nov. 1st week 2014
13	Commerce	<p>Faculty Development Programme on Research methodology</p> <p>One day seminar on Good Corporate Grievance</p> <p>One day lecturer programme</p> <p>Career counselling programme</p>	<p>April 2014</p> <p>May 1st 2014</p> <p>Feb. 2014</p> <p>March, 2014</p>

Best Practices of the College

The college has the unique distinction of admitting students on the basis of merit. The academic quality and standard of these students is further maintained and enhanced through the use of technology mediated class room teaching by the teachers. Teachers are increasingly using web based modules to augment the teacher learner interaction. Power Point Presentation are supplementing the lecture based system of class room teaching students are also being encouraged to make power point presentations as part of their assignments for evaluation of their performance. Guest lecturers are frequently organised by the various departments and there is increased focus on inter disciplinary approach.

Students' evaluation of their teachers is an integral part of the curriculum. Each teacher is assessed on an elaborate table of criteria. This assessment is then tabulated in graphic format and maintained as a transparent yet confidential record. The complaint and suggestions box is accessible to all the students. It is opened every month by the principal and the complaints meet redressal impartial. Suggestions are taken serious note of and sincere effort to incorporate them in the administration of the office and faculty is students centric and therefor power is decentralized to make the process of teaching learning more democratic.