

आरोह तमसो ज्योति



CENTRE OF EXCELLENCE GOVERNMENT COLLEGE SANJAULI DISTT. SHIMLA (H.P.)

PROSPECTUS
2026-27



Rs.
50/-

☎ 0177-2640332 ✉ principalsanjauli@gmail.com 📞 0177-2640332

gcsanjauli.edu.in

ADMISSION SCHEDULE FOR 2026-27

1st Semester Students

Submission of Admission Forms	01 st June - 19 th June, 2026
Pre-Admission counseling of students	13 th June - 19 th June, 2026
Display of 1 st Merit List(UG 1 st Semester students)	20 th June 2026 05:00 PM

Admission counselling of students through offline mode - 21st-23rd June 2026
(It is compulsory for parents to attend the counselling)

The candidates applying for Sports and Cultural quota should deposit the hard copy of the admission form along with the supporting documents on or before 18th June 2026 in the Department of Physical Education. Objections pertaining to the merit list (Sports & Cultural) must reach the college office by 12:00 Noon, 20th June, 2026.

Display of 1 st Merit list	20 th June, 2026 at 05:00 PM
Display of 2 nd Merit list	24 th June, 2026 at 03:00 PM

For B.A./B. Sc/B. Com 2nd & 3rd Year, B.Voc. 3rd & 5th Sem Admission On Roll On Basis

Submission of Admission Form	01 st June to 19 th June, 2026
Display of Merit List	24 th June, 2026

ELIGIBILITY CONDITIONS

B.A., B.Sc, B.Com-1st Semester: Passed 10+2 with 55% marks in aggregate (General Category)
Passed 10+2 with 50% marks in aggregate (SC/ST Category)

B.A./B.Sc./B.Com-2 & 3 year: 50% marks (Without any Compartment) in previous class

1. The admission shall be made purely on the basis of merit as per allocation of seats in each class or subject - combination.
2. Admission shall NOT be given to a student with compartment in 10+2.
3. Any student seeking admission to B.A. 1st Semester with Mathematics as one of the subjects of study, must have Mathematics as subject at 10+2 level and must have secured a minimum of 45% marks in this subject.

RELAXATION FOR SC/ST STUDENTS

1. Relaxation of three years of age for determination of upper age limit for admission to SC/ST shall be given.
2. The students belonging to SC/ST will be given 5% relaxation of marks for admission purpose i.e. minimum 50% marks in aggregate in 10+2 are required.

DATE(S) FOR DEPOSITING FEE

Fresh Admission

B.A./ B.Sc./B.Com.-1 st Semester	21 th to 23 th June, 2026
B. Voc Semester-1	21 th to 23 th June, 2026
1 st waiting list	25 th to 27 th June, 2026

Roll On Admission

B.A./B. Sc/B.Com 2 nd & 3 rd Year, B.Voc. 3 rd & 5 th Sem (Without late fees)	12 th to 23 th June, 2026
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Migrating Students

B.A./B. Sc/B. Com 2 nd & 3 rd Year, B.Voc. 3 rd & 5 th Sem	25 th to 27 th June, 2026
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Students are strictly required to deposit the college fee on prescribed date and time as mentioned above; failing which his/her admission shall stand cancelled automatically and subsequently there will be no claim for admission in any form whatsoever.

Orientation of First year students (new students): 1st Week of July 2026
Regular teaching will start from 1st July, 2026 to 15th March 2027

About The Institution

Cradled in the lap of Nature and housed in a marvellous heritage building of the British Victorian style, Centre of Excellence, Government College Sanjauli has been providing an academically challenging and intellectually stimulating environment to its learners since



1969. It beckons all with its motto of “आरोह तमसो ज्योतिः”- Let’s take a step from darkness to light; from ignorance to knowledge. The heritage institution originating from a rich legacy stands tall with its promise of value-oriented education in today’s competitive world.

Nestled amidst lush green Cedars and mighty Oaks the charm of the edifice is sufficient to command rapt attention and attraction by the pedestrians walking on the road past its hallowed gate. A huge playground invitingly greets the arrival of the students in the campus. The main building facing the playground houses the Administrative Block and Computer Laboratories, reminding one of the days of yore, when the jungle of concrete buildings had not defaced the ‘Queen of Hills’. The college was constructed way back in April 1869 by Harriet Christina Tytler as an institution for industrial orphanage under the name of *Himalayan Christina Orphanage* and named as North Stoneham. Later in 1872, the same institution was reconstituted as the *Mayo Industrial School* for female orphans and other girls of European extraction. However, later it was rebuilt and opened for use on March 1, 1905 during the Lieutenant-Governorship of Sir Charles Rivoz, K.C.S.I. and the Episcopate of the Reverend George Alfred Lefroy, D.D., the third Bishop of Lahore. The structure was



designed by A. Gaddock Esq. and was constructed by Messer Rivertt and Sons. After independence, this institution was converted into a B. Ed / B.T. College for girls affiliated to Punjab University till it attained its present status of a government college. The college enjoys the distinct position of not only being the first Degree College to have been set up in Shimla in 1969, but also the first College to have been conferred with the status of 'Centre of Excellence' by the government of Himachal Pradesh in 2006. In its endless pursuit of achieving excellence in all walks of life this college successfully implemented the Star College Scheme of the Department of Bio-Technology (DBT), Ministry of Science and Technology, Govt. of India in session 2022-23. The college received financial aid to improve science infrastructure to promote teaching, research and innovation. The College was accredited with "A+" grade by the NAAC in November 2023 for all its efforts. The college added another feather to its already decorated cap by signing Memorandum of Understanding (MoU) with various institutes i.e. Shoolini University, HAFRI and Meander Software Private Limited to promote research and innovation.

The college provides quality education in three streams— Arts, Sciences & Commerce. Besides, other undergraduate programmes like B.C.A. and B.B.A., PG programmes such as MA in English, Hindi, Public Administration, & Economics and P.G.D.C.A. are also being offered. The College also offers vocational degree in Retail Management and Hospitality & Tourism (B.Voc.) to students to expand their scope of employability. To ensure academic quality, there are limited seats available in each course and selection is purely on the basis of merit. Admission is on roll-on basis for students seeking admission to second and third year. The committed and proficient teaching and non-teaching staff facilitate the learners by motivating them to constantly challenge themselves in academic and extra-curricular activities throughout the year. The objective is not only to secure academic excellence but also to transform the students into good human beings. The youth festivals and other competitive activities and events like quiz, debate, dramatics, dance and music concerts allow the students to experience not only the excitement and festivities of the occasion but also provide them space to imbibe and inculcate healthy social and cross-cultural interactions. The college has more than adequate infrastructure for sports providing ample opportunities for mental, physical and social development along with career prospects. The various Subject Societies are the training ground for nurturing talent amongst the students and to enhance the academic and social experiences.

To accommodate students from far flung areas of the state, the College has hostel facilities for the male students. It has the capacity to house 144 students.



May we rise from darkness to light



To make the College a benchmark of quality education, applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.



To nurture intellectual excellence and social leadership amongst the educators and learners, in order to outshine in the increasingly competitive globalized world.

From the Principal's Desk



Dear students,

It gives me an immense pleasure to welcome you to Government College Sanjauli, a premier Center of Excellence dedicated to the cultivation of intellect, creativity, and steadfast character. As we stand on the threshold of the academic session 2026-27, I extend my warmest greetings to our returning students as well as those embarking on their maiden journey within these hallowed halls. Our institution remains a distinguished beacon of quality education, meticulously fostering a vibrant ecosystem where profound academic rigour harmonizes with holistic personal growth. Supported by a highly accomplished faculty and state-of-the-art infrastructure, we are committed to empowering you with critical thinking skills, specialized knowledge, and core ethical values essential for navigating a complex global landscape.

This year's prospectus highlights our unwavering pursuit of excellence, showcasing diverse degree programs, innovative skill-enhancement workshops, and a myriad of extracurricular avenues tailored to unlock your inherent potential. We firmly believe that true education transcends the boundaries of traditional textbooks; it is a transformative process of nurturing curiosity, resilience, and a deep-seated social responsibility. Whether through pioneering research, competitive sports, or meaningful community service, I encourage you to explore new horizons and lead with unwavering integrity. I urge you to set audacious goals, embrace every challenge as a catalyst for growth, and utilize our extensive resources to the fullest. Ultimately, your journey here is not merely the pursuit of a formal credential, but an evolution into a thoughtful, capable, and compassionate leader.

Let us approach this session with renewed enthusiasm and a collective determination to uphold the storied legacy of our institution. Wishing you an incredibly successful and intellectually fulfilling year ahead.

Prof. Bharti Bhagra

MEET YOUR TEACHERS

HUMANITIES & SOCIAL SCIENCES

Department of Economics

1. Dr. Madan Shandil (Assoc. Prof.)
2. Mrs. Kreety Thakur (Asstt. Prof.)
3. Vacant

Department of English

1. Dr. Shiwani Khatri (Assoc. Prof.)
2. Dr. Harsh Vardhan Khimta (Asstt. Prof.)
3. Dr. Pooja Dulta (Asstt. Prof.)
4. Ms. Anupama Chaudhary (Asstt. Prof.)
5. Dr. Aditya Singh Dulta (Asstt. Prof.)
6. Dr. Harsh Bhardwaj (Asstt. Prof.)
7. Vacant
8. Vacant

Department of Geography

1. Mr Bachan Singh (Assoc. Prof.)
2. Mrs. Mona Sharma (Asstt. Prof.)
3. (Vacant)

Department of Hindi

1. Dr. Satya Narain Snehi (Asstt. Prof.)
2. Dr. Dinesh Kumari Negi (Asstt. Prof.)
3. Mr. Sat Pal (Asstt. Prof.)

Department of History

1. Mr. Vikram Bhardwaj (Assoc. Prof.)
2. Dr. Chander Verma (Asstt. Prof.)
3. (Vacant)

Department of J&MC

1. Mr. Sandesh Kumar (Asstt. Prof.)

Department of Mathematics

1. Dr. Girish Kapoor (Asstt. Prof.)
2. Dr. Anjana Sharma (Asstt. Prof.)
3. Dr. Poonam Sharma (Asstt. Prof.)

Department of Music

1. Dr. Vinod Kumar (Asstt. Prof.)
2. Dr. O.P. Kaul (Asstt. Prof.)

Department of Philosophy

1. Dr. Poonama Verma (Asstt. Prof.)

4Department of Physical Education

1. Dr. Satish Sharma (Asstt. Prof.)

Department of Public Administration

1. Dr. Saroj Devi (Asstt. Prof.)
2. Dr. Purnima Thaper (Asstt. Prof.)

Department of Political Science

1. Ms. Namita Khagta (Assoc. Prof.)
2. Dr. Poonam Chandel (Asstt. Prof.)

Department of Psychology

1. Mr. Akshay Azad (Asstt. Prof.)

Department of Sanskrit

1. Dr. Rakesh Sharma (Assoc. Prof.)

Department of Sociology

1. Mr. Dinesh Sharma (Asstt. Prof.)
2. Mr. Prashant Thakur (Asstt. Prof.)
3. (Vacant)

FACULTY OF COMMERCE

1. Dr. Ajay Kumar (Asstt. Prof.)
2. Dr. Gaurav Sharma (Asstt. Prof.)
3. Dr. Reena Thakur (Asstt. Prof.)

FACULTY OF SCIENCE

Department of Botany

1. Mrs. Deepti Gupta (Asstt. Prof.)
2. Dr. Sushil Sharma (Asstt. Prof.)
3. Dr. Shikha Chandel (Asstt. Prof.)

Department of Chemistry

1. Mrs. Shalu Chauhan (Asstt. Prof.)
2. Mrs. Rita Chandel (Asstt. Prof.)
3. Dr. Yogesh Sood (Asstt. Prof.)
4. Vacant

Department of Computer Science

1. Mr. Surinder Chauhan (Asstt. Prof.)
2. Dr. Priyanka (Asstt. Prof.)

Department of Geology

1. Dr. Laxmi Versain (Asstt. Prof.)

Department of Physics

1. Dr. Kirti Singha (Asstt. Prof.)
2. Mr. Narender Singh (Asstt. Prof.)
3. (Vacant)

Department of Zoology

1. Ms. Shivani Keprate (Asstt. Prof.)
2. Dr. Shweta Sharma (Asstt. Prof.)
3. Ms. Sarla Thakur (Asstt. Prof.)

Department of Environment Science

1. Dr. Lakhbeer Singh (Asstt. Prof.)

FACULTY OF BCA

1. Mr. Muneet Lakhnupal
2. Mrs. Pratiksha Chauhan
3. Mrs. Priyanka Chauhan
4. Mrs. Sheetal Chauhan
5. Mr. Ashok Kumar
6. Dr. Anita Verma

FACULTY OF B.VOC

1. Mr. Pankaj Verma
2. Mr. Suraj Jamalata
3. Mrs. Uma Kanwar
4. Mrs. Surbhi Sharma
5. Mr. Umesh Singh Rana
6. Mrs. Pinky

FACULTY OF BBA

1. Dr. Razal Panta
2. Ms. Sakshi
3. Ms. Komal Sharma
4. Ms. Shweta Thakur (Guest Faculty, English)

LIBRARY

1. Sh. Manoj Kumar Sharma (Asstt. Librarian)
2. Mr. Muni Lal (Asstt. Librarian)

OFFICE AND SUPPORT STAFF

ADMINISTRATIVE STAFF

1. Mr. Sanjeev Chauhan Superintendent G-I
2. Sh. Anil Kumar Chauhan, Superintendent G-II
3. Sh. Nand Lal Verma, Senior Assistant
4. Mrs. Vidushi, JOA (IT)
5. Mr. Mukul Jistu, JOA-IT
6. Ms. Anchal Sharma, JOA-IT
7. Mr. Ajay Kumar, JOA-IT

LABORATORY STAFF

1. Sh. Hem Chand Sharma, Senior Lecturer Assistant
2. Sh. Managat Ram Dhanta, Senior Lecturer Assistant
3. Sh. Rajender Singh, Senior Lecturer Assistant
4. Sh. Parmod Kumar, Laboratory Assistant
5. Sh. Laj Pat Rai, Laboratory Attendant
6. Sh. Gulab Singh Negi, Laboratory Attendant
7. Sh. Varinder Singh, Laboratory Attendant
8. Smt. Meena Sharma, Laboratory Attendant
9. Mrs. Giano Devi, Laboratory Attendant
10. Sh. Pyare Lal, Laboratory Attendant
11. Mr. Dev Dutt, Laboratory Attendant
12. Mrs. Sarita Devi, Laboratory Attendant

CLASS-IV

1. Sh. Raj Kumar, Peon-cum-Chowkidar (Class-IV)
2. Smt. Parkashvati, Peon-cum-Chowkidar (Class-IV)
3. Smt. Kanta Devi, Peon-cum-Chowkidar (Class-IV)
4. Smt. Kanta, Peon-cum-Chowkidar (Class-IV)
5. Sh. Suresh Kumar, Peon-cum-Chowkidar (Class-IV)
6. Smt. Leelavati, Peon-cum-Chowkidar (Class-IV)
7. Smt. Dolma Devi, Peon-cum-Chowkidar (Class-IV)
8. Sh. Ashok Kumar, Peon-cum-Chowkidar (Class-IV)
9. Smt. Babbu Devi, Peon-cum-Chowkidar (Class-IV)
10. Smt. Santoshi Devi, Peon-cum-Chowkidar (Class-IV)
11. Smt. Priya Dutta, Peon-cum-Chowkidar (Class-IV)

BCA, PGDCA & STAFF

1. Mr. Sanjeev Meghta, System Analyst
2. Mr. Praveen Jogta, Clerk
3. Mr. Rohit Verma, Lab. Assistant
4. Mr. Nek Ram, Lab. Assistant
5. Mr. Vaishali, Library Bearer
6. Mr. Abhishek Thakur, Peon
7. Mr. Som Dev Sharma, Mali
8. Mr. Rakesh Kumar, Sweeper (Hostel)
9. Mrs. Bhimlesh, Sweeper
10. Mr. Chhote Lal
11. Smt. Pinky
12. Smt. Sangeeta
13. Smt. Komal
14. Mr. Suresh Sharma (Hostel)

B.VOC LAB. STAFF

1. Mr. Sanjeev Kumar (MIS)
2. Mrs. Anuradha Kumari (Lab. Asstt.)
3. Miss. Meenakshi Verma (Lab. Asstt)

NUMBER OF SEATS IN EACH FACULTY

1. B.A. 1st Semester	:	690
2. B. Com 1 st Semester	:	90
3. B. Com 1 st Semester (AEDP)	:	40
4. B.Sc. 1 st Semester	:	160
(i) B.Sc. Life Sciences: Botany, Zoology and Chemistry	:	160
(ii) B.Sc. Physical Sciences: Physics, Mathematics and Chemistry/Geology/Computer Science	:	160
5. B.Voc.: 1 st Semester	:	40
i) Retail Management	:	40
ii) Tourism & Hospitality	:	40

ELIGIBILITY

i) First Semester

As per the ordinance of Centre of Excellence and H.P. University Shimla, a candidate must have passed 10+2 with 55% marks (aggregate). A relaxation of 5% in marks is admissible to the candidates who belong to the SC/ST category.

Note: The College is governed by the rules and regulations of HP University and Directorate of Higher Education. Admission will be governed by the regulations of NEP 2020, as prescribed by the Govt. of Himachal Pradesh and Himachal Pradesh University, Shimla.

ii) Second Year / Third year

- The student shall have to secure a minimum of 50% marks (aggregate) in the annual examination of the previous classes.
- Students applying from other institutions recognized by Himachal Pradesh University shall have to attain a minimum of 55% marks (aggregate) in +2 and a minimum of 50% marks (aggregate) in the annual examination of previous classes i.e. 1st /2nd Year.
- Migration of students from other colleges would be allowed as per affiliating University rules and regulations. However, it would be purely, **subject to the availability of the vacancy** in the concerned subject combination/class.
- Admission to second- and third-year courses would be confirmed only when the applicant submits the fee. Mere filling up of the admission forms may not warranty the admission.

Note: The College reserves the right to deny admission/ rusticate students who indulge in acts of violence/ indiscipline or in general vitiate the academic atmosphere of the college.

AGE LIMIT

Maximum age limit for admission to B.A./B.Sc./B.Com. courses is 23 years for male candidates who belong to the general category and 25 years for girls as on 1st July 2026. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice Chancellor of HPU may permit age relaxation up to the maximum limit of 3 months.

MODE OF SELECTION

Admission to B.A./ B.Sc./ B.Com./ B.Voc. Courses will be allowed on the basis of merit of the qualifying examination. As per H.P. University rules, 75% seats will be allotted to the candidates who have passed their 10+2 examination from the schools situated in H.P. The remaining 25% of seats will be filled on all India bases. Other reservation rules of H.P. University shall also be applicable.

ROSTER TO BE FOLLOWED FOR ADMISSION

Our institution follows the reservation policy of H.P. Government and H.P. University in admissions. The following reservations are available, which are filled according to the reservation roster devised by H.P. University:

Schedule Caste (SC)	: 15%	Schedule Tribe (ST)	: 7.5%
Sports (SP)	: 5%	Cultural Activities (CUL)	: 5%
Persons with disability (PC)	: 5%	Economic Weaker Section (EWS)	: 10%

These reservations will be applicable to-

- Those who have passed their qualifying examination from H.P. Board of School Education or from any other Schools located within territorial Jurisdiction of Himachal Pradesh or Bonafide resident of Himachal Pradesh.
- Sports and cultural seats will be allotted to those events which are recognized by HPU sports and co-curricular council.
- The final decision under sports and cultural quota will be with the respective committees constituted for the same. For reservation the following roster will be followed:

120 POINTS RESERVATION ROSTER FOR ADMISSION					
1 EWS	21 PC	41 ST	61 CUL	81 CUL	101
2	22 EWS	42 PC	62 PC	82 PC	102
3	23	43 EWS	63	83	103
4	24	44	64 EWS	84	104
5	25	45	65 SC	85 SC	105 EWS
6	26 SC	46 SC	66	86	106 SC
7 SC	27 ST	47	67 ST	87	107 ST
8	28	48	68	88 EWS	108
9	29	49	69	89	109
10	30	50	70	90	110
11 EWS	31	51	71	91 SC	111
12 SC	32 EWS	52 SC	72 SC	92	112
13 ST	33 SC	53 ST	73	93 ST	113 SC
14	34	54 EWS	74	94	114
15	35	55	75 EWS	95	115 EWS
16	36	56	76	96 EWS	116 PC
17	37	57	77	97 SC	117 SP
18 SC	38 CUL	58	78 SC	98 CUL	118 CUL
19 SP	39 SC	59 SC	79 SP	99 SP	119S C
20CUL	40 SP	60 SP	80 ST	100 PC	120 ST

Note:

- ❖ *05 seats for B.A., 02 for BSc (01 each for Life Sciences and Physical Sciences), 01 for B.Com. and 02 for B.Voc. are reserved over and above the allotted seats for single girl child.*
- ❖ *The candidates applying for Sports and Cultural quota should deposit the hard copy of the admission form along with the supporting documents on or before 18th June 2026 in Department of Physical Education.*

Curriculum and Credit Framework for Undergraduate Programmes (For First & Second Semester Students)

Introduction

The *National Education Policy* (NEP) 2020 (hereafter referred to as NEP or Policy) recognizes that higher education plays an extremely important role in promoting human as well as societal well-being and in developing India as envisioned in its Constitution - a democratic, just, socially conscious, cultured, and humane nation upholding liberty, equality, fraternity, and justice for all. It notes that “given the 21st-century requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals”.

In accordance with the NEP 2020, the UGC has formulated a new student-centric “Curriculum and Credit Framework for Undergraduate Programmes (CCFUP)” incorporating a flexible choice-based credit system, multidisciplinary approach, and multiple entry and exit options. This will facilitate students to pursue their career path by choosing the subject/field of their interest.

Transformative Initiatives that have a Bearing on the Undergraduate Education

The NEP envisages several transformative initiatives in higher education. These include:

- Introducing holistic and multidisciplinary undergraduate education that would help develop all capacities of human beings - intellectual, aesthetic, social, physical, emotional, ethical, and moral - in an integrated manner; soft skills, such as complex problem solving, critical thinking, creative thinking, communication skills; and rigorous specialization in a chosen field (s) of learning.
- Adoption of flexible curricular structures in order to enable creative combinations of disciplinary areas for study in multidisciplinary contexts that would also allow flexibility in course options that would be on offer to students, in addition to rigorous specialization in a subject or subjects.
- Undergraduate degree programmes of either 3 or 4-year duration, with multiple entry and exit points and re-entry options, with appropriate certifications such as:
 - a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study,
 - a UG diploma after 2 years (4 semesters) of study,
 - a bachelor’s degree after a 3-year (6 semesters) programme of study,
 - a 4-year bachelor’s degree (honours) after eight semesters programme of study if the students complete a rigorous research project in their major area(s) of study in the 4th year of a bachelor’s degree (honours with research).
- The 4-year bachelor’s degree programme is considered a preferred option since it would provide the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen major and minors as per the choices of the student.
- Inclusion of credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based education.
- Environment education to include areas such as climate change, pollution, waste management, sanitation, conservation of biological diversity, management of biological resources and biodiversity, forest and wildlife conservation, and sustainable development and living.
- Value-based education to include the development of humanistic, ethical, constitutional, and universal human values of truth, righteous conduct, peace, love, non-violence, scientific temper, citizenship values, and life skills.
- Lessons in service and participation in community service programmes to be an integral part of holistic education.

Main features of the New Curriculum Framework

The new curriculum framework will have the following features:

- i. Flexibility to move from one discipline of study to another;
- ii. Opportunity for learners to choose the courses of their interest in all disciplines;
- iii. Facilitating multiple entry and exit options with UG certificate/ UG diploma/ or degree depending upon the number of credits secured;
- iv. Flexibility for learners to move from one institution to another to enable them to have multi and/or interdisciplinary learning;
- v. Flexibility to switch to alternative modes of learning (offline, ODL, and Online learning, and hybrid modes of learning).

vi. Regulations for Academic Bank of Credit (ABC) and guidelines for Multiple Entry and Exit are already in place to facilitate the implementation of the proposed “Curriculum and Credit Framework for Undergraduate Programmes”.

vii. Major and Minor disciplines

Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.

Minor discipline helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of 12 credits from a bunch of courses in Statistics, then the student will be awarded B.A. degree in Economics with a Minor in Statistics.

Definitions, Eligibility, and Duration of the Programme

Semester/Credits:

- A semester comprises 90 working days and an academic year is divided into two semesters.
- The winter vacation comprises five weeks. Internship/apprenticeship/work-based vocational education and training can be carried out during the winter vacation, especially by students who wish to exit after two semesters or four semesters of study. The HEIs can decide on the courses to be offered in the winter vacation depending on the availability of faculty and the number of students.

Awarding UG Certificate, UG Diploma, and Degree

UG Certificate: Students who opt to exit after completion of the first year and have secured **44** credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4 credits during the vacation of the first year. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years.

UG Diploma: Students who opt to exit after completion of the second year and have secured **86** credits will be awarded the UG diploma. These students are allowed to re-enter within a period of three years and complete the degree programme within the maximum period of seven years.

3- year UG Degree: Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing **128** credits and satisfying the minimum credit requirement.

4- year UG Degree (Honours): A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with **168** credits.

4-year UG Degree (Honours with Research): Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the major discipline.

Curriculum and Credit Framework for Undergraduate Programmes

Course & Academic Level	Semester	Discipline Specific Courses- Core Subject A & B (DSC)	Discipline Specific Elective (DSE)	Minor Courses Subject -C (MC)	Multidisciplinary Courses (MDC)	Skill Enhancement Courses (SEC)	Ability Enhancement Courses (AEC)	Internship / Apprenticeship / Project / Community Outreach (I/A/P/C)	Value Added Courses (VAC)	Total Credits
		Credits-4	Credits-4	Credits -4	Credits-3	Credits-3	Credits-2	Credits-4	Credits -2	
100-199 Introductory / Foundational Level Courses	I	Subject-A DSC A1 Subject-B DSC B1		Subject -C MC1	MDC 1	SEC 1	AEC 1			20
	II	Subject-A DSC A2 Subject-B		Subject -C MC2	MDC 2	SEC 2		I/A/P/C-1	VAC 1	24

		<u>DSC B2</u>								
Level 4.5	Exit 1	Student on Exit will be awarded an Undergraduate Certificate (in the Field of Study/ Discipline) after securing 44 credits in Semester I & II.								44
200-299 Intermediate Level Courses	III	<u>DSC A3</u>		<u>MC 3</u>	<u>MDC 3</u>	<u>SEC 3</u>	<u>AEC 2</u>		<u>VAC 2</u>	22
		<u>DSC B3</u>								
		<u>DSC A3/ B3</u> <u>DSC 3 (i)</u>								
	IV	<u>DSC A4</u>	<u>DSE 1A/B</u>	<u>MC 4</u>			<u>AEC 3</u>		<u>VAC 3</u>	20
		<u>DSC B4</u>								
		<u>DSC A4/ B4</u> <u>DSC 4 (i)</u>								
Level 5	Exit 2	A student on exit will be awarded an Undergraduate Diploma (in the Field of Study/ Discipline) after securing 86 credits on completion of Semester IV								86
300-399 Higher Level Courses	V	<u>DSC A5</u>	<u>DSE 2A/B</u>	<u>MC 5</u>			<u>AEC 4</u>			22
		<u>(DSC B5)</u>	<u>DSE 3A/B</u>							
		<u>DSC A5/ B5</u> <u>DSC 5 (i)</u>								
	VI	<u>DSC A6</u>	<u>DSE 4A/B</u>	<u>MC 6</u>						20
		<u>DSC B6</u>	<u>DSE 5A/B</u>							
		<u>DSC A6/ B6</u> <u>DSC 6 (i)</u> <u>DSC 6 (ii)</u>								
Level 5.5	Exit 3	A student on exit will be awarded a Bachelor of (in the Field/ Discipline) after securing 128 credits on completion of Semester VI								128
400-499 Advanced Level Courses	VII	DSC 7 DSC 8	DSC 9 Research Methodology & Ethics	2 DSE OR 1 DSE and 1 MC	Dissertation instead of any one of the DSE	The Dissertation/ Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII semester.				20
	VIII	DSC 10 DSC 11		3 DSE OR 1 DSE and 2 MC OR 2 DSE and 1 MC	Dissertation instead of any 2 of DSEs.					20
Level 6	Exit 4	Students will be awarded Bachelor's Degree (Hons. / Hons. With Research) in a relevant discipline on completion of VIII semesters with 168 credits.								168

***Courses in bold (III to VI semesters) refer to the Major programmes.**

Degree(s)

3-Year B.A./B.Sc./B.Com. with Major in a specific discipline.

4-Year B.A./B.Sc./B.Com. (Honours/Honours with Research) with Major/ and Minor/ in a specific discipline.

1. The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
2. In the first semester, students will be offered three different subjects of the same stream: A, B, and C.
3. At the end of the second semester, each student may choose any one of two programs: **Multi-Disciplinary/Interdisciplinary Programme** or **Single Major Programme**. The students choosing the Single Major Programme will be required to give his/her Major and Minor at the end of second semester. Such choices made at the end of the second semester shall continue until the sixth semester.
4. Another discipline's DSC of the first two semesters of those students who opt for a Major Programme will be treated as Minors.
5. A DSC offered in one discipline will be treated as a Minor by another. The students can choose Minor Courses from two different subjects but will have to earn a minimum of 12 credits in each.
6. MDCs must be selected from a broad discipline/pool of MDCs other than Major and Minor subjects and must not have been studied that course at the 12th level.

7. AEC/VAC/SEC-3 should be chosen from a pool of courses. Every discipline shall provide these courses, some of which will be offered discipline-specific while the rest can be open to students of all other disciplines. However, the two SECs (SEC-1 and SEC-2) must be chosen from discipline-specific (Core and Minor).
8. A maximum of two language courses can be opted as Core and Minor. AECs should be of a language other than those studied in DSCs/Minors.
9. I/A/P/C activities will be determined at the end of the first semester, enabling students to carry out these activities during winter vacation.
10. To pursue a 4-year Honours degree, a student must study one discipline in which s/he has studied at least 11 Core courses (6 DSC + 5 DSE) in the first three years.
11. A student who secures 75% or more marks in aggregate till Semester 6 (up to 3-year degree) shall be eligible for a 4-year degree (Honours with Research), provided HPU has approved the college to offer it.
12. One course per semester (DSC/Minor/MDC/SEC/etc.) from a subject offered in two (or more) different programs (e.g., BCA and BSc/BPA and BA/BFA and BA/Shastri and BA) must be the same.
13. The students of the BA Programme can opt for only one DSC each from the Bachelor of Performing Arts (Dance/Music Vocal & Instrument/Tabla, etc.) and Bachelor of Fine Arts (Painting/Applied Arts/Sculpture, etc.)
14. To pursue an Honours degree in the 4th year, students must choose only one discipline in both semesters of the 4th year, in which they have studied Five DSEs in the first three years.
15. Major and Minor shall be awarded on fulfillment of the following conditions:
 - (a) **Major:** 64/84 credits (3/4 years) in one subject/discipline
 - (b) **Minor:** 28 credits (4 years) in one subject/discipline

Note:

1. As this scheme is being introduced for the first time, it is subject to modifications.

Significant Notes

1. The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
2. In the first semester, students will be offered three different subjects within the same stream: A, B, and C (Core and Minor are provided here for illustrative purposes only).
3. At the end of the second semester, each student may choose one of two programmes: the Multi-Disciplinary/ Interdisciplinary or Single Core Discipline (Major) programme. The student choosing the latter will be required to give his/her Major and Minor at the end of the second semester. Such choices, including DSCs made at the end of the second semester, shall remain in effect until the VI semester.
4. Additional Seats: The Colleges may create 10% extra seats over and above the sanctioned strength to accommodate the request for a change of major. Any unfilled or vacant seats may be filled with those seeking a change of Major. Preference will be given to those with the highest CGPA and no arrears in the first year/semester.
5. The DSCs of another discipline for the first two semesters of students who opt for Major programmes will be treated as Minors.
6. A DSC offered in one discipline will be treated as a Minor by another. Students can choose Minor Courses from two different subjects, but must earn a minimum of 12 credits in each.
7. **MDCs must be selected from a-broad discipline/pool of MDCs other than Major and Minor subjects.**
8. AEC/VAC/**SEC-3 should be chosen from a pool of courses.** Every discipline shall provide these courses, some of which will be offered discipline-specific, while the rest can be open to students of all other disciplines. **However, the two SECs (SEC-1 & SEC-2) must be chosen from the discipline-specific (Core and Minor).**
9. A maximum of two language courses can be opted for as Core and Minor, **AECs should be in a language other than what is studied in DSCs/Minors.**
10. I/ V/A/P/C will be determined at the end of the first semester to enable students to carry out some

1/A/P/C activities during winter vacation.

11. To pursue an 'Honours' & 'Honours with Research' in the 4th year, students will have to successfully complete 3-year UG Degree and choose only one discipline in both semesters, in which s/he has studied 6 DSCs and 5 DSEs in the first three years.

12. A student who secures **75%** or more marks in aggregate till semester 6 (up to a 3-year degree) shall be eligible for a 4-year degree 'Honours with Research', provided HPU has approved the college to offer it.

13. One course per semester (DSC/Minor/MDC/SEC/etc) from a subject offered in two (or more) different programs (e.g. BCA and BSc/ BPA and BA/ BFA and BA/ Shastri and BA/etc.) must be the same.

14. Students in the BA programmes can opt for only one DSC each from the Bachelor of Performing Arts (Dance, Music, Vocal & Instrument/Tabla/ etc.) and the Bachelor of Fine Arts (Painting/Applied Arts/Sculpture/ etc.).

15. Major and Minor shall be awarded on fulfilment of the following conditions: For Major, 64 credits in a 3-year & 84 credits in a 4-year UG programme in a single Major Discipline. For Minor, 28 credits in 4-year UG programme in a single Minor Discipline.

16. The Dissertation and Project will start in the VII semester. However, the evaluation and assessment will be conducted in both the VII and VIII semesters.

Curriculum & Credit Framework for Undergraduate Program Semester wise Course and Credit Distribution of UG Programme

Multidisciplinary/ Interdisciplinary

Semester	Course Categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	Total	20
II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value Addition Course	2
	1 I/A/P/C or Vocation Course*	4
	Total	24
Exit option with UG Certificate after securing 44 credits (* with 4 credits of I/A/P/C or work based vocational course offered during winter/ summer term), along with entry option to second year or third semester in Multidisciplinary/ Interdisciplinary		
III	2 Core Courses (Major): One each from two Core Disciplines (A or B or C) (say, A and B) (4+4)	8
	1 Minor Course: (say C, as A and B both have selected as Core (Major))	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
	Total	22
IV	2 Core Courses	8
	1 Minor Course	4
	1 Discipline Specific Elective (Core Discipline A or B)	4
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
	Total	20
Exit option with UG Diploma after securing 86 credits along with entry option to 3rd year or 5th semester.		

V	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (4+4)	8
	1 Ability Enhancement Course	2
Total		22
VI	Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (4+4)	8
Total		20
Award of 3rd year Bachelor's Degree after completion of 128 credits.		
VII	3 Major Courses (4+4+4)	12
	2 DSE Courses (4+4)	8
Total		20
VIII	2 Major Courses (4+4)	8
	3 DSE Courses (4+4+4)	12
Total		20
Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12
	1 DSE Course	4
	Dissertation (Preliminary Work)	4
Total		20
VIII	2 Major Courses (4+4)	8
	1 DSE Course	4
	Dissertation	8
Total		20
Bachelor's Degree (Honours with Research)		

**Semester wise Course and Credit Distribution of UG Programme
Single Core Discipline, Major with Minor**

Semester	Course Categories	Credits
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
Total		20
II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value Addition Course	2
	1 I/A/P/C or Vocation Course*	4
Total		24
Exit option with UG Certificate after securing 44 credits (* with 4 credits of I/A/P/C or work based vocational course(s) offered during winter/ summer term), along with entry option to second year or third semester in Single Core Discipline, Major with Minor.		
III	2 Core Courses (Major): Both from one discipline (A or B or C) say, A Discipline (4+4)	8
	1 Minor Course: (say C Discipline)	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
Total		22
IV	2 Core Courses (4+4)	8
	1 Minor Course	4

	1 Discipline Specific Elective	4
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
Total		20
Exit option with UG Diploma after securing 86 credits along with entry option to 3rd year or 5th semester.		
V	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (4+4)	8
	1 Ability Enhancement Course	2
Total		22
VI	Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (4+4)	8
Total		20
Award of 3rd year Bachelor's Degree after completion of 128 credits.		
VII	3 Major Courses (4+4+4)	12
	2 DSE Courses (4+4)/ or 1 DSE and 1 Minor Course*	8
Total		20
VIII	2 Major Courses (4+4)	8
	3 DSE Courses (4+4+4)/ or 1 DSE and 2 Minor Courses*/ or 2 DSE and 1 Minor Course*	12
Total		20
Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12
	1 DSE Course/ or 1 Minor Course*	4
	Dissertation (Preliminary Work)	4
Total		20
VIII	2 Major Courses (4+4)	8
	1 DSE Course/ or 1 Minor Course*	4
	Dissertation	8
Total		20
Bachelor's Degree (Honours with Research)		

- Asterisk mark refers to options for students pursuing (Honours/ or Honours with research) with major and Minor.

Semester Wise Course Plan (Arts/ Humanities)

An example of a semester-wise course plan for a Single Core Discipline (major) with Minor may be worked out as shown in this table. Say, a student chooses History as a major and Political Science as a Minor, the course plan will be as follows:

Sem	Course	Category	Credits	Remarks
I	Core	1 History	4	To be selected from courses offered by History Department
	Core	1 Economics	4	To be selected from courses offered by Economics Department
	Core	1 Political Science	4	To be selected from courses offered by Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary courses offered by various departments. This has to be different from major & Minor.
	SEC	1 Skill Enhancement	3	To be selected from the list of Skill

		Course		Enhancement Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses- English, Sanskrit or Hindi
Total			20	
II	Core	1 History	4	To be selected from courses offered by History Department
	Core	1 Economics	4	To be selected from courses offered by Economics Department
	Core	1 Political Science	4	To be selected from courses offered by Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary courses offered by various departments for the semester.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Enhancement Courses offered for the semester
	IAPC	1 IAPC/ or Vocational Course	4	To be selected from list of the IAPC activities/ or Vocational courses offered for the semester by the college as per HPU guidelines.
	VAC	1 Value Addition Course	2	To be selected from Value Addition Courses offered for the semester.
		Total	24	
III	Major	2 History DSC Courses	8	To be selected from Courses offered by the Parent department
	Minor	1 Political Science	4	To be selected from the Major Courses offered by the Political Science Department.
	MDC	1 Multidisciplinary Course	3	To be selected from multidisciplinary courses offered by various departments for the semester.
	SEC	1 Skill Enhancement Course	3	To be selected from list of the Skill courses offered for the semester.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Course- English, Sanskrit or Hindi.
	VAC	1 Value Addition Course	2	To be selected from Value Addition Courses offered for the semester.
Total			22	
IV	Major	2 History DSC Courses	8	To be selected from Courses offered by the Parent department
	Major	1 History DSE Course	4	To be selected from Courses offered by the Parent department
	Minor	1 Political Science	4	To be selected from the Major Courses offered by the Political Science Department.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Course- English, Sanskrit or Hindi.
	VAC	1 Value Added Course	2	To be selected from Value Addition Courses offered for the semester.

		Total	20	
V	Major	2 History DSC Courses	8	To be selected from Courses offered by the Parent department
	Major	2 History DSE Courses	4	To be selected from Courses offered by the Parent department
	Minor	1 Political Science Course	4	To be selected from the Major Courses offered by the Political Science Department.
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Course- English, Sanskrit or Hindi.
		Total	22	
VI	Major	3 History DSC Course	12	To be selected from Courses offered by the Parent department
	Major	2 History DSE Courses	8	To be selected from Courses offered by the Parent department
		Total	20	

For students pursuing Bachelor's Degree (Honours without Research)

VII	Major	3 History DSC Courses	12	To be selected from Courses offered by the Parent department
	Major	1 History DSE Course	4	To be selected from Courses offered by the Parent department
	Minor	1 Political Science	4	To be selected from the Major Courses offered by the Political Science Department.
		Total	20	
VIII	Major	2 History DSC Courses	8	To be selected from Courses offered by the Parent department
	Major	1 History DSE Course	4	To be selected from Courses offered by the Parent department
	Minor	2 Political Science	8	To be selected from the Major Courses offered by the Political Science Department.
		Total	20	

For students pursuing Bachelor's Degree (Honours with research)

VII	Major	3 History DSC Courses	12	To be selected from Courses offered by the Parent department
	Major	Dissertation (Preliminary work)	4	To be taken up under the guidance of qualified teachers.
	Minor	1 Political Science	4	To be selected from the Major Courses offered by the Political Science Department.
		Total	20	
VIII	Major	2 History DSC Courses	8	To be selected from Courses offered by the Parent department
	Minor	1 Political Science	4	To be selected from the Major Courses offered by the Political Science Department.
	Major	Dissertation	8	To be taken up under the guidance of qualified teachers.

		Total	20	
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Note: 2 courses of Economics studies during 1st two semesters will be treated as Minors.

Semester Wise Course Plan (Sciences)

An example of a semester-wise course for Multidisciplinary/ Interdisciplinary program may be worked out as shown in the table. Say, a student chooses Mathematics and Physics as Core and Chemistry as minor, the course plan will be as follows:

Sem	Course	Category	Credits	Remarks
I	Core	1 Mathematics	4	To be selected from courses offered by the Mathematics Department
	Core	1 Physics	4	To be selected from courses offered by the Physics Department
	Core	1 Chemistry	4	To be selected from courses offered by the Chemistry Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary courses offered by various departments. This has to be different from major & Minor.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Enhancement Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses- English, Sanskrit or Hindi
Total			20	
II	Core	1 Mathematics	4	To be selected from courses offered by the Mathematics Department
	Core	1 Physics	4	To be selected from courses offered by the Physics Department
	Core	1 Chemistry	4	To be selected from courses offered by the Chemistry Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary courses offered by various departments.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Enhancement Courses floated for the semester
	IAPC	1 I/A/P/C or Vocational Course	4	To be selected from list of the IAPC activities/ or Vocational courses offered for the semester by the college as per HPU guidelines.
	VAC	1 Value Addition Course	2	To be selected from Value Addition Courses offered for the semester.
Total			24	
III	Core	1 Mathematics	4	To be selected from courses offered by the Parent Department
	Core	1 Physics	4	To be selected from courses offered by the Parent Department
	Minor	1 Chemistry	4	To be selected from courses offered by the Chemistry Department
	MDC	1 Multidisciplinary	3	To be selected from Multidisciplinary courses

		Course		offered by various departments for the semester.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Enhancement Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses- English, Sanskrit or Hindi
	VAC	1 Value Addition Course	2	To be selected from Value Addition Courses offered for the semester.
Total			22	
IV	Core	1 Mathematics	4	To be selected from courses offered by the Parent Department
	Core	1 Physics	4	To be selected from courses offered by the Parent Department
	Core	1 DSE (either Mathematics or Physics)	4	To be selected from courses offered by the Parent Department (either Mathematics or Physics)
	Minor	1 Chemistry	4	To be selected from the Major courses offered by the Chemistry Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses- English, Sanskrit or Hindi
	VAC	1 Value Addition Course	2	To be selected from Value Addition Courses offered for the semester.
	Total			20
V	Core	1 Mathematics	4	To be selected from courses offered by the Parent Department
	Core	1 Physics	4	To be selected from courses offered by the Parent Department
	Core	2 DSE	8	To be selected from courses offered by the Parent Department
	Minor	1 Chemistry	4	To be selected from the Major courses offered by the Chemistry Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses- English, Sanskrit or Hindi
	Total			22
VI	Core	1 Mathematics	4	To be selected from courses offered by the Parent Department
	Core	1 Physics	4	To be selected from courses offered by the Parent Department
	Core	2 DSE	8	To be selected from courses offered by the Parent Department
	Minor	1 Chemistry	4	To be selected from the Major courses offered by the Chemistry Department
	Total			20
For students pursuing Bachelor's Degree (Honours) without Research				
VII	Core	3 DSC Courses	12	To be selected from courses offered by the

				Parent Department
	Core	2 DSE Courses	8	To be selected from courses offered by the Parent Department
	Total		20	
VIII	Core	2 DSC Courses	8	To be selected from courses offered by the Parent Department
	Core	3 DSE Courses	4	To be selected from courses offered by the Parent Department
	Total		20	
For Students pursuing Bachelor's degree (Honours with Research)				
VII	Core	3 DSC Courses	12	To be selected from courses offered by the Parent Department
	Core	Dissertation (Preliminary work)	4	To be taken up under the guidance of qualified teachers.
	Core	1 DSE	4	To be selected from courses offered by the Parent Department
	Total		20	
VIII	Core	2 DSC Courses	8	To be selected from courses offered by the Parent Department
	Core	1 DSE	4	To be selected from courses offered by the Parent Department
	Core	Dissertation	8	To be taken up under the guidance of qualified teachers.
	Total		20	

Letter Grades and Grade Points

The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current term, while the Cumulative GPA (CGPA) is based on the grades in all courses taken after joining the programme of study.

The HEIs may also mention marks obtained in each course and a weighted average of marks based on marks obtained in all the semesters taken together for the benefit of students.

Letter Grade	Grade Point	Percentage
O (Outstanding)	10	90% to 100%
A+ (Excellent)	9	80% to less than 90%
A (Very Good)	8	70% to less than 80%
B+ (Good)	7	60% to less than 70%
B (Above Average)	6	50% to less than 60%
C (Average)	5	40% to less than 50%
P (Pass)	4	Audit Pass
F (Fail)	0	Audit Fail
AB (Absent)	0	ABS

When students take audit courses, they may be given pass (P) or fail (F) grade without any credits.

Choice Based Credit System (CBCS)/ Only for 2nd and 3rd Year

List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template.

BACHELOR COURSES UNDER CBCS:

1. **B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry/Geology/ Computer Science.)**
2. **B. Sc. Life Sciences: (Botany, Zoology and Chemistry/Geology.)**
3. **B.A.**
4. **B.Com.**
5. **B. Voc.**

Outline of Choice Based Credit System:

1. **Core Course:** 4 Discipline Specific Core Courses (DSC) (2 per subject) and 2 Courses of English and Hindi/ Sanskrit in B.A./ B.Com.). The papers under this category are going to be taught uniformly across all universities with 30% deviation proposed in the draft. The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/ university adheres to common minimum standards. Also, the courses designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.
 - 2.1 **Discipline Specific Elective (DSE) Course:** (2 each for regular courses): Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
 - 2.2 **Generic Elective (GE) Course:** (2 each for B.A. /B. Com. regular courses): An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). “AECC” courses are the courses based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/Hindi/MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/ or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/ Hindi Communication/ MIL Communication.

3.2 Skill Enhancement Courses (SEC): (4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab /hands-on/ training/ field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

3.3 Practical/tutorials (One each with every core and discipline/generic specific elective paper): The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

CREDIT SCHEME

1. An Undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core courses each in two disciplines of choice, 2 core courses each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 courses each from a list of Discipline Specific Elective courses based on the two disciplines of choice selected above, respectively, and two courses from the list of Generic Electives courses.
2. An undergraduate degree in science disciplines may be awarded if a student completes 4 core courses each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 courses each from a list of Discipline Specific Elective courses based on three disciplines of choice selected above, respectively.
3. For the purpose of computation of work-load the following mechanism may be adopted:
 - i) 1 Credit = 1 Theory period of one hour duration per week
 - ii) 1 Credit = 1 Tutorial period of one hour duration per week
 - iii) 1 Credit = 1 Practical period of two-hour duration per week

SUBJECT COMBINATIONS FOR B.A./B.Sc./B. Com 1st Semester

Each student will have to opt the following six courses/papers in B.A./ B.Sc./ B.Com. 1st Semester

1. Core Course(s):
 - (a) DSC A1 (Subject A)
 - (b) DSC B1 (Subject B)
 - (c) Minor Course-MC-1 (Subject C)
2. Multidisciplinary Course (MDC 1)
3. Skill Enhancement Course (SEC 1)
4. Ability Enhancement Course (AEC 1)

SUBJECT COMBINATIONS FOR B.A./B.Sc./B. Com 2nd Semester

Each student will have to opt the following seven courses/papers in B.A./ B.Sc./ B.Com. 2nd Semester

1. Core Course(s):
 - (a) DSC A2 (Subject A)
 - (b) DSC B2 (Subject B)
 - (c) Minor Course-MC-2 (Subject C)
2. Multidisciplinary Course (MDC 2)
3. Skill Enhancement Course (SEC 2)
4. Internship/ Apprenticeship/ Project/ Community Outreach (I/A/P/C-1)
5. Value Addition Course (VAC-1)

The candidate may choose a **combination of three subjects** (DSC-A1, DSC-B1 and Minor Course MC-1) from the following list of subject combinations. **Subject allocation in Arts stream would be purely on merit basis. Students are advised to choose subject combinations carefully. There will be no change in the subject combination once admission has been granted to the student in that particular subject combination.**

A student will have to choose one subject each from the three columns/groups given below in the table.

Students will indicate their choice of subject combinations at the time of application for admission. They will be given subject combinations on the basis of merit. If they do not qualify for any of the six mentioned options, the college reserves the right to allot the next available combination.

Group I	Group II	Group III
Botany	Zoology	Chemistry/Computer Science
Physics	Mathematics	Geology
Political Science	History	Economics
Public Administration	English	Sociology
Philosophy	Psychology	Sanskrit
Geography	Physical Education	Hindi
JMC		Music

Important Instructions

A candidate shall be required to fulfil the following conditions to appear in the annual examinations: -

- a. 75% attendance in theory and practical/ seminars.
- b. 100% submission of assignments.
- c. It shall be compulsory to score a minimum of 50% marks (aggregate) in mid-term examination.
- d. It shall also be mandatory to participate in activities of subject societies.

For determining CCA for the second and third years, the following procedure shall be applicable:

- i) 5 marks for attendance.
- ii) 5 marks for class tests.
- iii) 10 marks for mid-term examination.
- iv) 10 marks for assignments, tutorials and class performance.

The CCE/ IA for the first and second semesters shall be as follows:

For 4-credits courses: (DSC/ DSE/ MC) (100 marks)

Total: **30 marks**, Attendance: 5, Class Test: 15, Assignment/ Presentation: 10
End Semester Exam (ESE): **70 marks**

For 3-credits courses: (MDC/ SEC) (75 marks)

Total: **25 marks**, Attendance: 5, Class Test: 10, Assignment/ Presentation: 10
End Semester Exam (ESE): **50 marks**

For 2-credits courses: (AEC/ VAC) (50 marks)

Total: **15 marks**, Attendance: 5, Class Test/ Assignment/ Presentation: 10
End Semester Exam (ESE): **35 marks**

List of Courses (For 1st & 2nd Semester Students Only)

The list of the courses for B.A. & B.Sc. can be accessed from the link given below:

<https://drive.google.com/drive/folders/1fqvhTCQgMASfcaV1E98xbvTfeqlt7O5p>

The list of the courses offered by the Department of Commerce (B.Com.) are as follows:

Bachelor of Commerce (B. Com-Pass Course)

(Three- and Four-Year Course)

Program Structure

Semester-I				
Sl. No	Course Code	Title of the Course	Category of Courses	Credits
1	B.C.101	Business Organization & Management	DSC - I	4
2	B.C.102	Financial Accounting-I	DSC - II	4
3	B.C.103	Business Law	MC - I	4
4	B.C. MDC - I	General Management (GE)	MDC - I	3
5	B.C. 104	E-Commerce	SEC - I	3
6		To be chosen from the basket of languages	AEC - I	2
Sub-Total (A)				20

Semester-II				
Sl. No	Course Code	Title of the Course	Category of Courses	Credits
7	B.C.105	Principles of Marketing	DSC - I	4
8	B.C.106	Financial Accounting-II	DSC - II	4
9	B.C.107	Company Law	MC - I	4
10	B.C. MDC - II	Business Environment	MDC - I	3
11	B.C. 108	Entrepreneurship and Venture Creation	SEC - II	3
12		Environment-related Courses (As prepared by the Department of Env. Science)	VAC - I	2
13		As per the guidelines of the University *	I/A/P/C*	2
Sub-Total (B)				22*

EXIT OPTION WITH CERTIFICATION–with ability to solve well-defined problems

*Credits may vary as per the directions of the University

Bachelor of Commerce (B. Com) in BFSI Under Apprenticeship-Based UG Degree Programme (AEDP) (As per National Education Policy-2020) (Three- and Four-Year Course)

Programme Objectives:

1. To integrate academic learning with structured apprenticeship in the banking and financial services sector, fostering experiential knowledge and workplace readiness.
2. To nurture confident, industry-ready graduates by building essential professional competencies in customer relationship management, financial operations, retail banking services, and effective communication.
3. To encourage holistic development through value-based education, sustainability awareness, and interdisciplinary learning relevant to financial services and inclusive banking.

- To enable students to become lifelong learners, equipped to adapt, grow, and pursue higher studies or diverse career paths in banking, insurance, and financial services in a rapidly evolving economic environment.

Programme Outcomes:

By the end of the program, graduates will be able to:

- Demonstrate foundational and specialized knowledge in banking operations, financial products, risk management, customer relationship practices, and insurance services.
- Apply professional competencies in branch banking, customer on boarding, KYC compliance, digital banking platforms, and financial product handling through hands-on apprenticeship experience.
- Integrate classroom concepts with live industry exposure, showing proficiency in banking technologies, service operations, regulatory frameworks, and client servicing within the BFSI ecosystem.
- Exhibit clear and persuasive communication, leadership, and teamwork skills to collaborate effectively in cross-functional financial teams and client-facing roles.
- Demonstrate ethical responsibility and an entrepreneurial mindset by incorporating financial inclusion, transparency, and innovation in banking and insurance ventures.
- Utilize critical thinking, data analytics, and fintech tools to assess financial challenges, mitigate risks, and make informed, practical decisions in dynamic BFSI environments.

Program Structure

Scheme of Teaching & Evaluation for B. Com in Banking, Financial Services and Insurance (BFSI)

S.No	Course Code	Title of the Course	Category of Courses	Credits
1	B.C.R/E/B 101	Accounts Assistant	DSC– I	4
2	B.C.B.102	Business Statistics	DSC– II	4
3	B.C.B.103	Introduction to Banking and Finance	MC– I	4
4	B.C.B. MDC– I	To be chosen from the basket of subjects	MDC– I	3
5	B.C.B 104	Management Insights and Applications	SEC– I	3
6		To be chosen from the basket of languages	AEC – I	
		Sub–Total(A)		20
S.No.	Course Code	Title of the Course	Category of Courses	Credits
7	B.C.R/E/B 105	GST Assistant	DSC– III	4
8	B.C.B 106	Essentials of Insurance	DSC– IV	4
9	B.C.B 107	Business Regulatory Framework	MC – II	4
10	B.C.B MDC-II	To be opted out of the basket of subjects	MDC-II	3
11	B.C.B 108	Computer Accounting Tally Prime	SEC-II	3
12		Environment-related Courses (As prepared by the Department of Env. Science)	VAC-I	2

13		As per the guidelines of the University *	I/A/P/C*	2
Sub–Total(B)				22*

List of Courses (For 2nd & 3rd Year Students Only)
Faculty of Science

Semester	Subject	Course Type	Course Title	Course Code
B.Sc.2 nd Year	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
			Chemistry of main group element, chemical Energetics and Equilibria	CHEMCC202TH
		SEC	Basic Analytical Chemistry	CHEM203
			Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204
	Computer Science	DSC	Computer System Architecture	COMP201TH
			Data base management system	COMP202TH
		SEC	PHP Programming	COMP203TH
			Computer Networks	COMP204TH
	Mathematics	DSC	Real Analysis	MATH201TH
			Algebra	MATH202TH
		SEC	Integral Calculus	MATH309TH
			Vector Calculus	MATH310TH
Zoology	DSC	Physiology & Biochemistry	ZOOL201	
		Genetics & Evolutionary Biology	ZOOL202	
	SEC	Medical Diagnostics	ZOOL203	
		Apiculture	ZOOL204	
Botany	DSC	Plant Anatomy & Embryology	BOTA201	
		Plant Physiology & Metabolism	BOTA202	
		Biofertilizers	BOTA203	
	SEC	Gardening & Floriculture	BOTA204	
Physics	DSC	Statistical Thermal Physics	PHYS201	
		Waves and Optics	PHYS202	
		Computational Physics	PHYS204	
	SEC	Electrical Circuits and Network Skills	PHYS205	
Geology	DSC	Petrology	GEOL201TH	
		Stratigraphy & Paleontology	GEOL202TH	
	SEC	Geochemistry	GEOL203	
B.Sc. 3 rd Year	Botany	DSE	Economic Botany & Biotechnology Cell and Molecular Biology	BOTA-301 BOTA-303
		SEC	Medicinal Botany and Ethnobotany Mushroom Cultivation Technology	BOTA-306 BOTA307
B.Sc. 3 rd Year	Chemistry	DSE	Polynuclear Hydrocarbons, Dyes, Heterocyclic compounds, Spectroscopy (UV, IR, NMR) Polymer Chemistry	CHEM301 CHEM305
			SEC	Chemical Technology & Society & Business skills for Chemistry Pesticide Chemistry & Pharmaceutical Chemistry
		DSE	Operating System Data Structure and File Processing Project Work Web Technologies Computer Graphics Programming in Java	COMP301TH COMP302TH COMP303TH COMP304TH COMP305TH COMP306TH

B.Sc. 3rd Year		SEC	Multimedia and Applications Software Engineering	COMP307TH COMP308TH
	Mathematics	DSE	Matrices Numerical Method	MATH301TH MATH304TH
		SEC	Probability And Statistics Transportation And Game Theory	MATH313TH MATH317TH
		GE	Portfolio optimization Queuing and reliability theory Descriptive statistics and probability theory Sample surveys and design of experiments	MATH319TH MATH320TH MATH321TH MATH322TH
	Physics	DSE	Elements of modern physics Nuclear and particle physics	PHYS301TH PHYS304TH
		SEC	Radiation safety Renewable energy and energy harvesting	PHY307TH PHY310TH
	Zoology	DSE1A	Applied zoology	ZOOL301(A)TH ZOOL301(A)PR ZOOL302(C)TH ZOOL302 (C) PR
		DSE1B	Reproductive biology	
		SEC	Sericulture Aquarium fish keeping	ZOOL303TH ZOOL304 (A)TH
	Geology	DSE-1	Applied and Economic Geology	GEOL 302TH
		DSE-2	Environmental Geology and Geohydrology	GEOL 303TH
		SECC -3	Photo Geology and Remote Sensing	GEOL 301TH
		SECC -4	Himalayan Geology	GEOL 302TH

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

Faculty of Humanities & Social Science and Commerce (Second Year)

Subject	Subject Title	Course Code	Course Type (CC/AECC/ SEC/DSE or DSC /GE-I or GE-II)
B.Com	1. Company Law	BC2.1	DSC
	2. Income Tax Law and Practice.	BC2.2	DSC
	3. Computer Application in Business	BC2.3	SEC
	4. Corporate Accounting	BC2.4	DSC
	5. Cost Accounting	BC2.5	DSC
	6. E-Commerce	BC2.6	SEC/GE
Economics	1. Principles of Macro Economics-I	ECONA201	DSC
	2. Principles of Macro Economics-II <i>(One out of the following)</i>	ECONA202	DSC
	3. Statistical Method-I.	ECONA203	SEC
	4. Economics of Rural Development <i>(One out of the following)</i>	ECONA204	SEC
	5. Statistical Methods-II	ECONA205	SEC
	6. Demography	ECONA206	SEC
English	1. English-2 Core English	ENGCE-201	DSC
	2. British Literature	ENGDSC-202	DSC
	3. Literary Cross Currents	ENGDSC-203	DSC
	4. AECC/SEC-1: Creative Writing Book and Media Reviews	ENGAEEC/SEC2 04	AECC/SEC
	5. AECC/SEC-2, (translation studies and principals of translation)	ENGAEEC- SEC205	AECC/SEC

Geography	1. Human Geography 2. Environmental Geography 3. Regional Planning and development 4. Remote Sensing & GPS	GEOGP201CC GEOGP202CC GEOGP203SEC GEOGP204 SEC	DSC DSC SEC SEC
Hindi	1. रचना पूज 2. आधुनिक हिन्दी कविता 3. हिन्दी गद्य साहित्य 4. कार्यालयी हिन्दी 5. आनुवाद विज्ञान	HIND 201 HIND 202 HIND 203 HIND 204 HIND 206	MIL DSC DSC SEC SEC
History	1. History of India from 1206-1707 2. History of India from 1707-1950 3. Historical Tourism: Theory and Practice 4. Indian History and Culture	HIST103 HIST104 HIST117 HIST119	DSC DSC SEC SEC
MUSIC	1. Ancient Granthas& Contributions. 2. Practical (Stage Performance) 3. Medieval Granthas& Contributions. 4. Practical Viva-Voce 5. Practical (Value based course) 6. Practical (Value based course)	MUSA201 TH MUSA202PR MUSA203TH MUSA204PR MUSA205PR MUSA206PR	DSC DSC SEC SEC SEC SEC
Philosophy	1. Indian Philosophy- 2 2. Indian Philosophy- 3 3. Introduction to logic 4. Ethics-1	PHIL-A-203CC PHIL-A-204CC PHIL-A-205SEC PHIL-A-206SEC	DSC DSC SEC SEC
Phy. Educ	1. Human Anatomy & Physiology 2. Sports Psychology 3. Sports, Medicine, Physiotherapy& Rehabilitation 4. Sports Trainings	PED201TH PED202TH PED203TH PED204TH	DSC DSC SEC SEC
Pol. Science	1. Comparative Govt. & Politics 2. Introduction to International Relations 3. Legislative Support 4. Public opinion and survey Research	POLS201 POLS202 POLS203 POLS204	DSC DSC SEC SEC
Pub Ad	1. Administrative Thinkers 2. Development Administration 3. Computer Application& Office Management 4. Human Resources & Logistic management	PUBA-201A PUBA-202A PUBA203A PUBA204A	DSC DSC SEC SEC
Sanskrit	1. संस्कृत नाटक 2. संस्कृत व्याकरण 3. आयुर्वेद के मूल सिद्धान्त 4. संस्कृत छन्द एवं गायन 5. संस्कृत व्याकरण एवं संयोजन	SKT-DSC-201 SKT-DSC-202 SKT-AEEC-205 SKT-AEEC-206 SKT-DSC-203	DSC DSC SEC SEC MIL
Sociology	1. Sociological Theories 2. Method of Sociological Enquiry 3. Techniques of Social Research 4. Sociology of Environment	SOCL-A201 SOCL-A202 SOCL-A203 SOCL-A204	DSC DSC SEC SEC
Journalism	1. Introduction to Advertising and Public Relations 2. New Media Communication 3. Reporting, Editing and Feature Writing 4. Skills for New Media	BJMCPAC201 BJMCPAC202 BJMCPAS203P BJMCPAS204P	DSC DSC SEC SEC

Faculty of Humanities & Social Science and Commerce (Third Year)

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/ DSE or DSC /GE- I or GE-II)
B.Com	<ol style="list-style-type: none"> Human Resource Management Corporate Governance & Auditing Entrepreneurship Management Accounting International Business Personal Selling & Salesmanship Economy of Himachal Pradesh Indian Economy 	BC 3.1 (a) BC 3.2 (a) BC 3.3 BC 3.5 (c) BC 3.6 (a) BC 3.7 ECONA313 ECONA 314	DSE DSE SEC DSE DSE SEC GE 1 GE 2
Economics	<ol style="list-style-type: none"> Public Finance Money and Banking Development Economics International Economics Indian Economy Economic History of India 1857-1947 Indian Economy Economy of Himachal Pradesh Indian Economy 	ECONA310 ECONA311 ECONA305 ECONA306 ECONA301 ECONA302 ECONA314 ECONA313	SEC SEC DSE DSE DSE DSE GE GE
English	<ol style="list-style-type: none"> Soft Skills Academic Writing and Composition Technical writing Business Communication Literature from Himachal Contemporary India: Women and Empowerment 	ENG 303 ENG 304 ENG 301 ENG 302 ENG 305 ENG 306	DSE DSE AECC/ SEC AECC/ SEC GE GE
Geography	<ol style="list-style-type: none"> Geography of India Economic Geography Disaster management Geography of Tourism Field Techniques & survey-based project report practical Geographic Information System Disaster Risk Reduction Sustainability & Development 	GEOGP303 GEOGP303 GEOGP304 GEOGP304 GEOGP302 GEOGP301 GEOGP305 GEOGP306	DSE DSE DSE DSE SEC SEC GE GE
Hindi	<ol style="list-style-type: none"> रंग आलेख एवं रंगमंच अथवा भाषा कम्प्यूटिंग समाचार संकलन और लेखन लोक साहित्य- छायावादोत्तर हिंदी कविता 	HIND 301 HIND 304 HIND 305 HIND 306	SEC SEC DSE DSE
History	<ol style="list-style-type: none"> Modern and contemporary world History-I 1871-1919 Modern and contemporary world History-II 1919-1992 History of Himachal Pradesh 1815-1972 Socio Religious reform movements in India (19th and 20th centuries) Indian History and culture Introduction to Indian Art 	HIST305 HIST307 HIST312 HIST310 HIST317 HIST319	DSE DSE GE GE SEC SEC

Music	<ol style="list-style-type: none"> Value based & Practical Oriented Course for Hindustani Music (Vocal/Inst)-III Value based & Practical Oriented Course for Hindustani Music (Vocal/Inst)-IV Theory of Indian Music and study of Ancient Granth & Ragas (Vocal/Inst) Theory of Indian Music and Ghrana Tradition (Vocal/Inst) Theory of Indian Music (Vocal/Inst) Practical (Vocal/Inst) 	<p>MUSA301TH MUSA302PR MUSA303TH MUSA305TH MUSA307TH MUSA308PR</p>	<p>SEC SEC DSE DSE GE GE</p>
Philosophy	<ol style="list-style-type: none"> Western philosophy- 1 Western Philosophy-2 Ethics- 2 Applied Bio-Ethics Bhagvat Gita 	<p>PHIL-A-309 PHIL-A-310 PHIL-A-307 PHIL-A-308 PHIL-A-311</p>	<p>DSE DSE SEC SEC GE</p>
Phy. Edu.	<ol style="list-style-type: none"> Specialization in Volley Ball Specialization in FootBall Specialization in Kabaddi Specialization in Athletics Recreation Methods of Teaching in Physical Education Officiating and Coaching Health Education and Nutrition Yoga 	<p>PED301PR PED302PR PED303PR PED304PR PED305TH PED307TH PED308TH PED309TH PED310TH</p>	<p>SEC SEC SEC SEC DSE DSE DSE GE GE</p>
Pol. Science	<ol style="list-style-type: none"> Themes in Comp. Pol. Theory Democracy & Government Democratic Awareness with legal literacy Conflict & Peace building Society, Economy, Politics in H.P Human rights & Gender Environment 	<p>POLS301 POLS302 POLS303 POLS304 POLS305 POLS306</p>	<p>DSE DSE SEC SEC GE GE</p>
Pub Ad	<ol style="list-style-type: none"> Leadership Style and Conflict Management Stress & Time management Local Government in India Contemporary Issues & concerns in Indian Administration Public Policy & Administration in India Financial Administration Constitutional and Administrative Aspects of Himachal Pradesh Disaster Management E- Governance 	<p>PUBA301A PUBA302A PUBA303A PUBA304A PUBA305A PUBA306A PUBA307A PUBA308A PUBA309A</p>	<p>SEC SEC DSE DSE DSE DSE GE GE GE</p>
Sanskrit	<ol style="list-style-type: none"> <u>व्यक्तित्व विकास का भारतीय दृष्टिकोण</u> <u>साहित्यिक समालोचना</u> <u>पातंजल योगसूत्र</u> <u>भाषा विज्ञान के मूलभूत सिद्धान्त</u> <u>भारतीय रंगशाला</u> <u>भारतीय वास्तुशास्त्र</u> 	<p>SKT-DSE- 301 SKT-DSE- 302 SKT-DSE- 303 SKT-DSE- 304 SKT-AEEC/ SEC-305 SKT-AEEC/SEC-306</p>	<p>DSE DSE GE GE SEC SEC</p>
Sociology	<ol style="list-style-type: none"> Social Demography Theory and Practice of Development Marriage, family & Kinship Social Stratification Economy and Society 	<p>SOCL-A-301 SOCL-A-302 SOCL-A-304 SOCL-A-305 SOCL-A-308</p>	<p>SEC SEC DSE DSE GE</p>

Journalism	1. Community and Traditional Media	BJMCPAD301	DSE
	2. Introduction to Photojournalism	BJMCPAD302P	DSE
	3. Communication Skills	BJMCPAS303P	SEC
	4. Film Appreciation Skill	BJMCPAS304	SEC

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

ADMISSION PROCESS FOR 1ST YEAR

1. The candidate seeking admission to 1st year has to apply on the prescribed form available online on <http://www.gcsanjauli.edu.in> or <http://www.gcsanjauli.hightheducation.in>
2. After filling up of the admission form, candidate has to deposit the prospectus fee online by using credit cards/debit cards/ UPIs (BHIM/ Google Pay/ PhonePe/ Paytm) / Mobile/ Internet Banking.
3. The candidates can approach the **College Guidance and Counselling Committee** in case they find any difficulty in filling up of the admission form during the college hours.
4. The merit lists will be displayed as per schedule mentioned in the prospectus.
5. The applicants are advised to deposit their fee online by using credit cards/ debit cards/ UPIs (BHIM/ Google Pay/ PhonePe/ Paytm)/ Mobile/ Internet Banking after counseling.
6. **There shall be a counselling of parents at the time of admission. All the parents are required to be present before the admission committee in person.**

DOCUMENTS REQUIRED TO BE UPLOADED WITH THE FORM

1. **Matriculation** certificate for Date of Birth.
2. **10+2** marks sheet.
3. **H.P. Domicile** certificate for girl students (for exemption in tuition fee).
4. Minimum 40% **disability certificate** and category certificate in case of students seeking admission against these seats.
5. **Original character certificate** from Head of the Institution last attended. In case of private candidates, the character certificate must have been issued by a Gazetted officer/ Panchayat Pradhan/ Ward Counsellor, not older than 6 months from the day of submission of admission form.
6. For seat against the '**single girl child category**' an Affidavit proclaiming the same from the parents is to be submitted with the admission form.
7. A student seeking admission from Board/University other than H.P. will have to upload the copy of migration certificate and the original certificate has to be submitted at the time of counselling.
8. Affidavits should be provided wherever applicable.
9. Certificate of SC/ ST from Magistrate Class-1 (Authorised Signatory) should be provided by those seeking relaxation in age/ marks.
10. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence/ affidavit as proof of his/ her activities during the period of gap.

College Fee and Fund

Annual Charges	(Rs.)	Monthly Charges	(Rs.)
Admission Fee	25/-	Tuition Fee (only for Boys)	50/-
University Holiday Home	1/-	Amalgamated Fund	25/-
University Youth Welfare Fee	100/-	Building Fund	10/-
University Sports Fee	100/-	Rovers & Rangers Fund	5/-
University Continuation Fee (from 2 nd & 3 rd year students)	10/-	Sports Fund	20/-
House Examination Fund	80/-	Science Practical Fund	
		Physics	20/-
Library Security (Refundable)	100/-	Chemistry	20/-
Student Aid Fund	2/-	Botany	20/-
College Magazine	50/-	Zoology	20/-
		Geology	20/-
		Computer Science	20/-
Health Red Cross Fund	40/-	Arts Practical Fund	
NCC	10/-	Geography	15/-
Book Replacement Fund	25/-	Psychology	15/-
Furniture Repair	10/-	Music	15/-
Identity Card	20/-	Physical Education	15/-
Cultural Activity	20/-	Journalism	15/-
Computer and Internet Facility	20/-	Practical fee from B. Com. 1 st and 2 nd year students	15/-
Campus Beautification & Dev. Fund	10/-		
University Development Fund (only from first year students) for General students	500/-	Re-admission Fee	
		First time	100/-
		Second time	200/-
University Development Fund (only from first year students) for BPL/ IRDP students	250/-	Late Admission Fee	10/-
		Duplicate Identity Card	20/-
Absence and Other Funds (On Daily Basis)			
Late payment of dues	1/-	Absence fine per period	1/-
Absence from practical, per practical	3/-	Absence from house test, per paper	10/-
Late return of Library book per day	1/-		

*(Note: Original Fee receipt will be required at the time of refund)
Himachali Bonafide girls are exempted from tuition fee. (Certificate required)*

**PTA Fee Rs 700/- per annum for 1st and 2nd semester and 2nd year students
PTA and OSA subscription Rs 800/- per annum for 3rd year students**

Other charges (Skill component) per semester for B. Voc

- (i) Skill Component practical I ₹ 240/-
- (ii) Skill Component practical II ₹ 240/-
- (iii) Assessment/ Certification Fee charged by sector skill council ₹800/- (Per Sem)

BACHELOR OF VOCATIONAL EDUCATION PROGRAMME (B.Voc.)

COURSE OF STUDY

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below.

B.Voc. in Retail Management	- 40 Seats
B.Voc. in Hospitality & Tourism	- 40 Seats

ABOUT THE BACHELOR OF VOCATION EDUCATION (B.Voc.) DEGREE PROGRAMME

The University Grants Commission (UGC) has launched a scheme on skill development-based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) Degree. This Degree Program is unique with the provision of multiple entry and exit at different levels of NSQF from level 4.5 to 5.5, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

OBJECTIVES

- To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOSs (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

COURSE STRUCTURE

The B. Voc. Programme is designed with a provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree.

Following table provides a snapshot of the various certificates and their duration: -

NSQF	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/ Awards
1	18	12	30	One Sem.	Certificate
2	36	24	60	Two Sem.	Diploma
3	72	48	120	Four Sem.	Advance Diploma
4	108	72	180	Six Sem.	B.Voc. Degree

Multiple Entry and Exit Options:

- After the completion of Semester I, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B.Voc. Degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after it, in Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

INTERNSHIP PROGRAMME:

- Internship for 6 weeks after the completion of each year is an integral/essential component of B. Voc. Degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per state government policy.

ELIGIBILITY CONDITIONS

- Admission to the B Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- The eligibility criteria for admission to the B. Voc. Degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 55% marks in aggregate, OR any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 55% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of Center of Excellence.
- Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No. 1-52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- Maximum age limit for admission to B. Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice-Chancellor may permit age relaxation as per norms.
- Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 50% marks in aggregate at 10+2 level.
- Compartment students shall not be allowed admission in the B.Voc. programmes.

- A candidate cannot pursue two full time undergraduate courses simultaneously.
- The University reserves the right to cancel any admission at any stage.
- In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

MODE OF SELECTION

- Admission to the B.Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on merit basis in the qualifying examination (10+2 etc.).
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF
- Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF
- Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.
- Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

Note:

For selection of students in B.Voc. programme, 10% extra weightage shall be given to Category-1; 5% extra weightage shall be given to Category-2 in 10+2 examination. Final list of selected students shall be prepared on merit.

MEDIUM OF INSTRUCTION

The course content of the B.Voc. programme will be taught in English.

ADD ON COURSES

In order to enhance the job readiness of our students it is necessary that along with their regular degree programme each student should undertake at least one add on course once in three years degree programme. The college will offer an add-on course in Communication and Soft skills. Other options for add-on courses are available through SWAYAM, NPTEL, IIT Bombay Spoken tutorials. Students are advised to reach out to the Academic Committee for guidance regarding options for add-on courses.

Objectives of Add –On Courses

- To empower students with the fundamental knowledge of area of specialization.
- To introduce students to practical world of decision making which connects to industrial requirements in better way?
- To allow students to go beyond their curriculum and facilitate them to extend their interest level in each area.
- To give students a platform to experience competitive environment through real time projects and assignments.

ACADEMIC BANK OF CREDITS (ABC)

What is the Academic Bank of Credits (ABC)?

Academic Bank of Credits (ABC) is a virtual/ digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be “multiple exits” & “multiple entries” points during the higher education tenure & credits will be transferred through the ABC seamlessly.

ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students “skillful professionals” and help their overall growth.

In a crux, the Academic Bank of Credits will be a game-changer in transforming Indian education to a great extent.

1: Functions of Academic Bank of Credit (ABC)

- The Academic Bank will be accountable for opening, closing, and validating the academic accounts of students.
- It will carry out tasks such as credit accumulation, credit verification, credit transfer/redemption of students.
- The courses include online and distance mode courses offered by the government and institutes.
- The validity of these academic credits earned by students will be up to seven years and students can redeem these credits.
- The credits can be redeemed and students can seek admission directly in the second year at any university.
- The validity will be up to seven years; hence, students will have to rejoin within seven years.

2: Credit Information as Per Courses

As per the courses, a credit structure will be created by the Government.

When a student pursues any course and clears exams, credits will be automatically awarded to them. Institutions need to fill out the details and upload the deposits in the students’ Academic Credit Bank’s account on the digital portal.

3: Evaluation & Verification of Credits

Any kind of credit evaluation & verification will be carried out by the Academic Credit Bank at regular intervals.

If students want to transfer the credits, they need to approach the ABC for further process. It will help in regulating the processes with ultimate authenticity.

4: Types of Courses

Online & offline – both types of courses are included in the scheme. Some of the important ones include National Schemes such as–

- **NPTEL**
- **SWAYAM**
- **V-LAB**

Thus, the ABC will cover almost all types of courses including distance learning courses to help students of every possible stream.

5: Validity of Credits

The credits earned by students will be valid for seven years.

However, the validity of credits is subject to change depending on the type of courses or disciplines.

In such instances, ABC will provide the details of the exceptions to students.

Even if a student takes a break or is not able to continue their education, they may redeem the earned credits in the future within the time limit of seven years.

In accordance with NEP-2020, it is mandatory for all the students to generate their unique Academic Bank of Credit (ABC) ID before the next academic session. This can be done easily by following the steps given below:

1. Create account on Digi locker through Digi locker app or website https://accounts.digilocker.gov.in/signup/smart_v2/4595884c0973da4e6cd57c42d3c3a42e-enn

Using your Aadhaar number and mobile no. linked with Aadhaar (In case the mobile number linked with Aadhaar is not active, then please update your mobile number by visiting

Aadhaar update center viz. Post Office or authorized banks/CSC)

2. Then visit <https://www.abc.gov.in/>

Click on My Account > Student

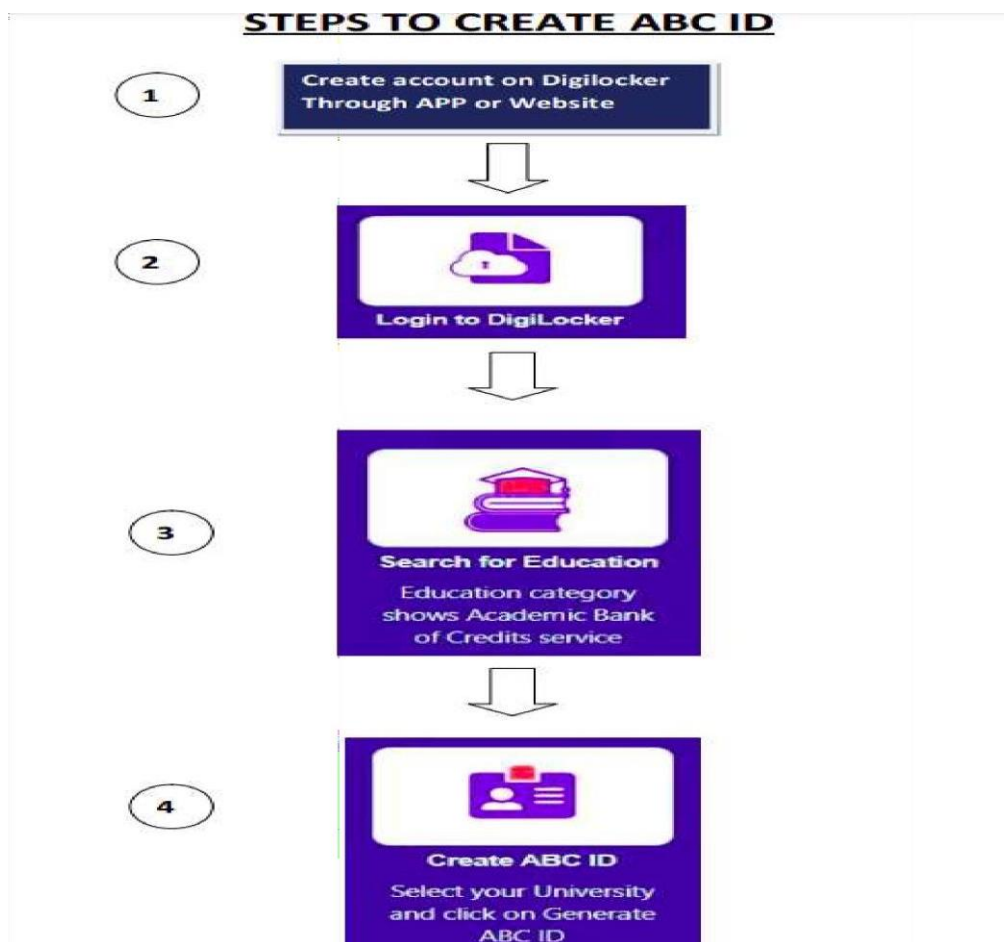
3. Sign in using Digi locker account Id (linked mobile number) and password/pin

4. Select University>Himachal Pradesh University

5. Your ABC ID will be displayed on screen. Note it down and keep it safe.

REMEMBER: ABC ID is unique and can be generated only once.

Link of video (step by step procedure to generate ABC ID): https://img1.digitallocker.gov.in/nad/assets/video/ABC_ID.mp4



STUDENT CHARTER

Govt. Degree College, Sanjauli being an affiliating institution follows the laws framed by the Himachal Pradesh University, Shimla. Student Charter is a document that clearly defines the rights and privileges guaranteed to student. Keeping in mind the benefit of students, Himachal Pradesh University has prepared a 'Student Charter'. Drawing broadly from the said document, the institution has resolved to commit the following to its most important stakeholders, the students:

1. Value social justice, equality and ethical practices for producing globally responsible citizens.
2. Provide safe, clean and healthy ambience to all the students.
3. Promote healthy practices in both academics and administration and their adoption by all the stakeholders of the college.
4. Make its students aware of the mission, vision and goals of the college. This information shall be conveyed through the college prospectus and website. It shall also be conveyed to the new students on the very first day of the academic session, in the 'Orientation Program'.
5. Provide free access to every kind of information about various college committees like Scholarships, Bus-pass committee, Youth festivals et cetera.
6. Provide clear-cut and complete information about fee structures, refund policies, financial aids and scholarship et cetera.
7. Follow student focused approach towards learning and provision of efficient and timely student services.
8. Offer need based academic courses, skill improvements and training programs and a wide range of study programs at various levels with adequate flexibility.
9. Effectively implement the mechanism devised by the University for students' assessment, grading and examination.
10. Implementing a well-conceived plan for monitoring student progress and provide necessary feedback.
11. Arrange Remedial classes for students.
12. Devise mechanism for student feedback.
13. Ensure intellectual independence, freedom of enquiry and scientific temper.
14. Provide appropriate opportunities to all the stakeholders to participate in activities which can ensure reaching out to communities and society for extension activities.
15. Provide academic, professional and personal counselling.
16. Be empathetic to the concerns of students and other stakeholders such as parents and alumni.
17. Treat students with respect, tolerance and help them pursue their academic goals.

Responsibility of the Students:

1. Understand, appreciate and follow the vision, mission and goals of university and college.
2. Read the prospectus of the college thoroughly and regularly visit the college website.
3. Have a clear and adequate knowledge of various study programs, admission policy, program completion requirements, assessment mechanisms and other student services.
4. Abide by the decisions of the college administration.
5. Actively participate in co-curricular and extra-curricular activities.
6. Respect the property and physical infrastructure of the institution.
7. Abstain from any activity leading to violence and use of banned substances.
8. Respect and celebrate diversity of ideas, multiculturalism and inclusiveness

MECHANISM OF REDRESSAL AT GOVT. COLLEGE SANJAULI,

To accomplish its mission of quality teaching-learning in a safe environment, the College has, in accordance with UGC regulations, a strong grievance redressal mechanism. There are several committees (sub-committees of the Staff Council) which work towards the resolution of issues in a time-bound manner once complaints are received by the College. Depending on the nature of the complaint, the College directs the representation received to the relevant committee. Students can make a representation regarding their grievance to the College. They can email their grievances to principalsanjauli@gmail.com, submit the representation to the Office of the Principal, submit the complaint online, or submit their complaints to the convener of the respective committee. The following committees address the grievances of students:

1. Grievance Redressal Committee

The college has an Academic Grievance Redressal Committee. The composition of the Committee is notified on the website and in the prospectus annually. This committee addresses student grievances as and when received. The cases addressed by this committee include grievances related to:

- Internal Assessment
- Change of course
- Miscellaneous Complaints related to any issue faced by students in their departments, Students' Societies or related to infrastructure.

While adhering to the University norms regarding Internal Assessment (IA), the College has retained the flexibility to allow teachers to design the pattern and schedule of internal assessment to best suit the domain requirements of the course being assessed, and the profile of the students attending the course. Different methods like assignments, projects, quizzes and class presentations are employed for continuous assessment. The students have a right to see the assessment they have received and if not satisfied, they may seek clarification and modification if there has been any error in assessment. Students have the responsibility to ask for their mid-term answer sheets to be shown to them. In case the student feels dissatisfied with the assessment, he/she can seek the intervention of the Redressal committee.

In case there has been any error in the uploading of assessment on the University portal, the committee will ensure redressal within one week of the submission of the complaint. This allows for a prompt correction of errors, should any occur.

2. SC/ ST/ OBC/ Religious Minorities Redressal and Development Cell

This cell caters to the welfare of students belonging to the SC/ST/OBC/Religious Minorities. The cell aims at addressing discrimination and sensitizing all students/staff about issues around social equality. The cell has been constituted to empower students from these categories and equipping them to deal with their academic, personal issues and redress grievance if any arises. To enhance their career opportunities and growth, it will also facilitate the fundings of online add-on courses taken up by 100 students who fall in the above categories. The cell looks into grievances of SC/ST/OBC/religious minorities category applicants. The committee is constituted as per the legal requirements of this committee. The committee is notified through the website. This cell ensures that the students from underprivileged sections of society do not face discrimination on grounds of caste/class/religion. Any such complaint will be taken prompt and serious cognizance of and strict action will be taken against anyone found guilty. If the guilty person is a student, the punitive action may result in expulsion. If it is a staff member, the case will be forwarded for departmental action.

The cell also ensures and assists the college in implementing the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels. Its function is also to help the SC/ST categories to integrate with the mainstream of the college community and to remove difficulties, which they may be experiencing. Its task is to implement the reservation policy for SCs/STs in the college; Collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions, and analysis of the data showing the trends and changes towards fulfilling the required quota. Any perceived slip in the provisions for reservation, discriminatory behavior will be assessed and analyzed by the cell and redressal will be moderated by its members.

3. Internal Complaints Committee

The college has an internal complaints committee in accordance with the University notifications pertaining to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the UGC guidelines of May 2016 on the same. The ICC committee is notified on the website and in the annual prospectus. All complaints pertaining to Sexual Harassment are submitted to/ directed to the ICC and the mechanism of redressal followed by the ICC is in complete accordance with the mandate and provisions of Vishakha Guidelines and Saksham Guidelines.

4. Anti Ragging Committee

The Anti Ragging Committee is concerned with maintaining discipline in the College. It is a representative body comprising faculty members and elected student representatives. All students are required to maintain good discipline and a congenial environment while studying in the college. Ragging is an offence. The Committee will undertake preventive and prohibitive anti-ragging measures as per the HP University Ordinance. At the time of admission at the beginning of an academic session, every student has to give an undertaking pledging non-participation in any form of ragging. This should be adhered to strictly. The Committee is notified annually through the website and the prospectus. Contact details of the members of the committee are displayed in the college campus too. All complaints pertaining to ragging are taken up for redressal immediately. "Ragging" means any act, conduct or practice by which dominant power of senior students, former students or outsiders, is brought to bear on students freshly enrolled or students who are in any way considered junior by other students and includes individual or collective acts or practices which-

- i) involve physical or psychological assault or threat or use of force or wrongful confinement or restraint; or
- ii) violate the status, dignity and honor of such students; or
- iii) expose students to ridicule and contempt and affect their self-esteem; or
- iv) entail verbal abuse and aggression, indecent gestures and obscene behaviour.

Whenever any student or, as the case may be, the parents or guardian or a teacher of an educational institution or an Officer-in-Charge makes a complaint, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice to the foregoing provisions, within twenty-four hours of the receipt of the complaint, enquire into it and, if, prima facie, it is found true, suspend the student found guilty. Any student convicted of an offence shall be expelled from the educational institution. A student expelled on account of ragging shall not be admitted in any other educational institution for a period of three years from the date of order of such expulsion. Where, on enquiry by the head of the educational institution, it is proved that prima facie there is no substance in the complaint received under sub-section (1), he shall intimate the fact, in writing, to the complainant.

5. Hostel Committee

All complaints pertaining to Hostel life will be routed to the Hostel Committee through the prefects/warden of the hostel. If the student feels dissatisfied by this, he may approach the convener of the Hostel committee directly. The complaint will be redressed within a period of one week. Incidents of indiscipline in the hostel may result in expulsion from the hostel. Complaints regarding food, infrastructure and facilities in the hostel will be discussed in the committee's meeting and resolved promptly

OTHER ACTIVITIES IN THE COLLEGE

1. Mentor Programme

The college provides for a mentorship programme to ensure that students have a guardian-mentor in college. Each student will have a teacher-mentor in the college. Students will be required to attend a mentor-mentee session every last Saturday of the month (or as notified in the time table). The mentees will get their cards signed by the mentors in each session. Students will be penalized / fined for the sessions they miss.

2. Cultural and Academic Societies

Each student is to be a member of at least two clubs/societies; one academic club and at least one extra-curricular club. Students' library cards will have provision for signatures of teacher-in-charges of these clubs on registration in the club. Every student must ensure presence in the functions of these clubs and societies, failing which they will be fined.

The institution has various clubs & societies:

- a) Sahitya Parishad
- b) Nature/Eco Club
- c) Young Speakers' Association
- d) Theatre Club
- e) Sports Club
- f) Jijeevisha, जीजिविषा (Social Outreach)
- g) Red Cross Society
- h) Photography Club
- i) Art Club
- j) Book Club
- k) Adventure Club
- l) Rotract Club

Apart from the above, every subject has its own subject society.

3. NCC & NSS

The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

4. Sports

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition. The College also has a good Gymnasium for sports persons.

5. Rovers & Rangers

The College has well organized units of Rovers & Rangers activities.

College Support

6. Career Guidance and Job Placement

This cell helps students by providing guidance about career options and information about job placements through various Govt. and private agencies. It arranges lectures by experts and concerned officials for selection of better & suitable career options.

7. DBT Star College Scheme

DBT Star College Scheme grant has a multi-sectorial approach that supports college and universities offering undergraduate education to improve science teaching across the country. The college received approval for the scheme funding grant in January 2023 to promote effective teaching methods and expose students to unique experiences in experimental science. The participating departments include Botany, Chemistry, Computer Science, Physics, Mathematics and Zoology.

8. College Library

The College is a member of the Project "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi. This project provides free access to a collection of more than 76000 e-books and more than 7000 e-journals on all the subjects to students, researchers and faculty members. The students access these e-resources in the 38 computers provided in the Digital Library. Many new academic e-resources are added to this facility nearly every month. Full text e-books can also be downloaded or printed directly from the publisher's website under this project. The students desirous of using this facility are directed to contact Librarian/Assistant Librarian along with their e-mail IDs. Computers with internet access and N-List facility have already been installed in the college library for the benefit of the students. There are over 33,891 books in college library. Of these, 26,981 books are stacked in the General Section and 7,000 are there in the Book Bank. The college has subscribed 22 Journals, 15 Magazine and 16 daily newspapers.

All the students are required to adhere to the following Library rules strictly:

- i. All the students on the rolls of the College shall be eligible to become members of the College library.
- ii. Every student is entitled to borrow two books for a period of 30 days from the library.
- iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
- iv. A fine of ` 1/- per day per book will be charged beyond due date of, return of the book.
- v. In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% of the original cost will be charged from the student.
- vi. Reference books are to be consulted in the library itself after obtaining permission from the Librarian.
- vii. The College also operates a book bank from which text books are loaned to poor students of all categories on payment of a nominal security, (i.e. actual cost plus 20% and maintenance charge of ` 2/-per book}.

Students can get their library security refunded within one year after leaving the College; otherwise the security stands forfeited.

9. Parent- Teachers' Association (PTA)

A Parent- Teachers Association is formed in every session in the college with the avowed objective of promoting participation of parents in the development activities of the college. Their presence and valuable suggestions are eagerly solicited by the college staff in P.T.A. meetings. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians.
- (ii) Colleges Teachers.
- (iii) The Principal of the college as the patron.
- (iv) Every student contributes Rs. 700/- per annum toward P.T.A.

PTA also provides fee waiver, scholarships and funds to students from BPL category for the purchase of books.

10. Old Students' Association (OSA)

On 15th Feb. 2012, the college also constituted the Old Students Association. Any former student of this college can be a member of OSA. S/he can fill the membership form online available on the College website <http://www.gcsanjauli.edu.in> Membership Fee is Rs. 200/- p.a. and Rs. 2000/- for lifetime membership.

11. College Students' Central Association (CSCA)

CSCA is constituted every year as per H.P. University guidelines.

12. SCHOLARSHIPS

As per the College Scholarship Policy, we grant scholarships in various categories to the deserving students as per the rules/directions issued by the state government from time to time.

Some important categories are as follows:

- a) IRDP,
- b) SC/ST - it is restricted to certain income level as applicable by the order of H. P. Govt.
- c) 'Brilliant students' scholarship of H.P'--This scholarship is available only for those students who fulfil the following requirements:
 - i) He / she should be a bonafide resident of Himachal Pradesh.
 - ii) He/she should have passed plus two from H.P. Board.
 - iii) He/she should have secured a minimum of 77% marks in 10+2.
 - iv) He/she should have secured a minimum of 60% marks at TDC I or II as applicable.

SCHOLARSHIP AND FREESHIP POLICY

Centre of Excellence, Government College Sanjauli, Shimla-6 is committed to the goals of attracting and supporting the calibre of students across the state. In order to encourage deserving students to pursue their higher education, this college provides scholarship to meritorious students as per the policy of the state and the central government's scholarship schemes. All the centre and state sponsored schemes are given as per the instructions of the government.

There are more than 25 scholarships available to students under varied conditions and requirements. The state government has been actively working on providing easy access to HP scholarship to the deserving students. The students are open to a broad gamut of scholarships that can be categorized under state-sponsored, centrally sponsored and technical scholarship. The various schemes sponsored under the state and central authorities have elaborately been listed below along with their application period and provider details.

State-Sponsored (HP)Scholarship Schemes:

Scholarship Name	Provider Name	Application Period*
Dr. Ambedkar Medhavi Chattervriti Yojana for SC Students	Himachal Pradesh Education Department	Between September And December
Dr. Ambedkar Medhavi Chattervriti Yojana for OBC Students	Himachal Pradesh Education Department	Between September And December

Kalpna Chawala Chattervriti Yojana	Himachal Pradesh Education Department	Between September And December
Mukhiya Mantri Protsahan Yojana (One-time Incentive)	Himachal Pradesh Education Department	Between September And December
Maharshi Balmiki Chattervriti Yojana	Himachal Pradesh Education Department	Between September And December
IRDP Scholarship Scheme	Himachal Pradesh Education Department	Between September And December
NDA Scholarship Scheme (Only for NDA Khadakwasla)	Himachal Pradesh Education Department	Between July to September
Financial Assistance to the Children of the Armed Forces personnel killed/ disabled during the different war/ operations	Himachal Pradesh Education Department	Between July to September
Mukhya Mantri Gyandeept Yojana	Himachal Pradesh Education Department	Between July to September
Indira Gandhi Utkrisht Chattervriti Yojana for Post plus two Students	Himachal Pradesh Education Department	Between September and December
Lahaul Spiti Pattern	Tribal Department, Himachal Pradesh	Between July to September

*The application period mentioned above is tentative and may change on the discretion of the scholarship provider.

Centrally Sponsored (HP) Scholarship Schemes

Scholarship Name	Provider Name	Application Period*
Post-Matric Scholarship to SC/ST Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship to OBC Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Dr. Ambedkar Post-Matric Scholarship for Economically	Ministry of Minority Affairs, Government of India	October to December
Merit Cum Means Scholarship Scheme for Students belonging to Minority Community (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship Scheme to Students belonging to Minority Community	Ministry of Minority Affairs, Government of India	July to October

National Means Cum Merit Scholarships	Department of School, Education, and Literacy, Government of India	October to December
Scholarship to Disabled Students	Department of Empowerment of Persons with Disabilities	July to October
Post-Matric Scholarship to SC/ ST Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-matric scholarship to OBC students (css)	Ministry of Minority Affairs, Government of India	October to December
Dr. Ambedkar Post-Matric Scholarship for Economically Backward Classes (EBC)	Ministry of Minority Affairs, Government of India	October to December
Merit Cum Means Scholarship Scheme for Students belonging to Minority Community (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship Scheme to Students belonging to Minority Community	Ministry of Minority Affairs, Government of India	July to October
National Means Cum Merit Scholarships	Department of School, Education, and Literacy, Government of India	October to December
Scholarship to Disabled Students	Department of Empowerment of Persons with Disabilities	July to October
Scholarship to Sanskrit Students	LBU, New Delhi	July to October
PTA Scholarship	PTA body COE Sanjauli	July to October

*The application period mentioned above is tentative and may change on the discretion of the scholarship provider.

Apart from these schemes of scholarship our college has initiated one more scholarship and free ship scheme with the help of Parent Teachers Association (PTA). In order that no student is denied the opportunity due to financial inadequacy, scholarship and free ship are provided to weaker and socially marginalized students on need basis.

Freeship Policy:

- Under this scheme including tuition fee and other college funds will be reimbursed.
- All the text books will also be provided to the applicant.
- The entire fee for online courses through Swayam or NEPTEL platform of 100 students of socially marginalized students will be borne by the college. This scheme has also been extended to economically weaker section students and 50% fee of 200 students under this category will also be borne by the college.

Eligibility:

- It will be given to BPL candidates; family income should be less than 36000 per annum
- Candidates must not be a beneficiary of any other scholarship award/scheme provided by the government.

- The candidate has cleared all exams without arrear and obtained a minimum CGPA of 6
- It can also be given to those students who do not have parents/lost their parents.

Application Process:

- The candidates are required to apply through application and should submit the income certificate with application. Candidates will be required to produce documents in original for the verification by the office whenever requested.
- Any application found with incomplete or incorrect will not be considered by the committee.

Selection:

- A selection committee will be constituted by the college advisory committee comprising of Principal as chairman, PTA president, two senior most teachers of the college and secretary PTA will be member secretary of the committee.
- The selection committee will be responsible for development of criteria, appraisal of applications and final awards of scholarship/free ship.
- The decision of the committee will be final and binding.
- The number of scholarships/ free ship will be decided by the committee on the basis of the application received.

Conditions for termination of Scholarship / Free ship

The award may be terminated at any given point of time, if it is found that the candidate has furnished incorrect details/ particulars in their application or is found guilty of malpractices, misconduct and violation of college policies, rules and regulations.

GENDER POLICY DOCUMENT

Zero Tolerance to Sexual Harassment and Gender Discrimination

Our college recognizes that sexual harassment and gender discrimination are pervasive problems that negatively impact our community. Sexual harassment and gender discrimination undermine the safety, dignity, and equality of our students, staff, and faculty. We are committed to creating a safe and inclusive environment where everyone is treated with respect and dignity. Therefore, we have developed a policy of zero tolerance towards sexual harassment and gender discrimination in all its forms.

Policy Statement

Our college is committed to providing a safe and inclusive environment free from sexual harassment and gender discrimination. We recognize that sexual harassment and gender discrimination are serious violations of human rights that undermine the dignity, safety, and equality of individuals in our community. Therefore, we have developed a policy of zero tolerance towards sexual harassment and gender discrimination in all its forms. Sexual Harassment: Any unwelcome sexual behaviour that creates an intimidating, hostile, or offensive environment. It includes physical, verbal, or non-verbal conduct of a sexual nature, such as unwanted touching, comments or jokes of a sexual nature, displaying sexually suggestive images, or making sexual advances. Sexual harassment can occur between individuals of the same or different genders, and can occur in any context, including in person or online. Gender Discrimination: Our college also recognizes that gender discrimination is a serious problem that undermines the equality and dignity of individuals in our community. Gender discrimination refers to any unequal treatment based on gender, including discrimination based on gender identity or expression. This includes denying opportunities or benefits to individuals based on their gender, as well as creating a hostile or offensive environment based on gender.

Legal Provisions

The college's policy on sexual harassment and gender discrimination is consistent with the following legal provisions: The Vishaka Guidelines, issued by the Supreme Court of India in 1997, the UGCs Saksham Measures for Ensuring the Safety of Women and Programmes for Gender Sensitization on Campuses; The University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.

WOMEN CELL AND PREVENTION OF SEXUAL HARASSMENT (POSH) COMMITTEE

The college will have a Women Cell and Prevention of Sexual Harassment (POSH) Committee responsible for implementing the college's policy on sexual harassment and gender discrimination. The Women Cell will be headed by a senior woman faculty member of the college. The POSH Committee will be made up of representatives from the college administration, faculty, and students. The mandate of the Women Cell and POSH Committee will be to provide a variety of services relating to sexual harassment and gender discrimination. These activities will be divided in two broad categories:

- Prevention of Sexual Harassment and Gender Discrimination, including providing information and resources, and sensitization about sexual harassment and gender discrimination.
- Remedies for Sexual Harassment and Gender Discrimination, including counselling and support, and support in the complaint process.

The Women Cell and POSH Committee are committed to creating a safe and inclusive environment for all students, faculty, and staff. All stakeholders will be encouraged to contact and consult the Women Cell or POSH Committee in case of questions or concerns about sexual harassment or gender discrimination in the College. The names and contact information of Women Cell or POSH Committee members will be prominently displayed on the College website as well as at prominent places in the College campus.

PREVENTION OF SEXUAL HARASSMENT

- The prevention of sexual harassment is an important part of our commitment to creating a safe and inclusive environment. The preventive framework will include:
- Sensitization and training to all employees and students on the prevention of sexual harassment and gender discrimination along with the procedures for reporting and addressing complaints. Focus area of sensitization and training will include topics such as: identifying sexual harassment;
- identifying gender discrimination;
- the impact of gender discrimination on individuals and the community;
- the impact of sexual harassment on individuals and the community;
- strategies for preventing sexual harassment; and
- strategies for preventing gender discrimination.
- In addition to training, the college will also take steps to create a culture of respect and inclusion.
- This includes promoting respectful communication, addressing stereotypes and biases, and encouraging open and honest dialogue about issues related to gender and sexuality.
- The college will also provide resources and support services to individuals who have experienced sexual harassment and gender discrimination.

REPORTING SEXUAL HARASSMENT AND GENDER DISCRIMINATION

We encourage all members of our community to report incidents of sexual harassment/ gender discrimination. Reports can be made to any staff member or faculty member, and will be treated with sensitivity and respect. Complaints can also be made anonymously if desired.

COMPLAINT PROCEDURE

- **Who can file a complaint:** Any student, faculty member or personnel from the college administrative staff, who believes that they have been the victim of sexual harassment or gender discrimination is encouraged to report the incident.
- **To Whom:** A complaint can be addressed to either the POSH Committee or any individual member of the POSH Committee.
- **To Whom:** A complaint can be addressed to either the POSH Committee or any individual member of the Post Committee.
- **Confidentiality:** All complaints of sexual harassment and gender discrimination will be handled in a confidential manner to the extent possible. All members of the Committee, including the coordinator, will take all necessary steps to protect the confidentiality of the complainant and the respondent.
- **Protection of Complainant:** The college will also take steps to ensure that the complainant is protected from retaliation or further harassment.

REMEDIES

The college takes allegations of gender discrimination seriously and will take appropriate action against individuals who engage in such behavior.

- Upon receipt of a complaint, the college will initiate an investigation into the incident. The investigation will be conducted by a complaints committee, which will be composed of three members. The committee will be trained in the procedures for handling complaints of gender discrimination and will be independent of the parties involved in the complaint.
- The investigation will be conducted in a prompt and confidential manner. The complainant and the accused will have an opportunity to present evidence and witnesses to the committee. The committee will make a determination as to whether an offence has been committed based on a preponderance of the evidence. If the committee determines that an offence has occurred, it will recommend appropriate action to the College. Sanctions for Sexual Harassment/Gender Discrimination.

SANCTIONS FOR SEXUAL HARASSMENT

Gender Discrimination Sanctions for gender discrimination may include:

- Counseling
- Disciplinary action
- Termination of employment
- Expulsion from the college

Our college is committed to providing a safe and inclusive environment for all students, faculty, and staff. This policy is intended to prevent sexual harassment and gender discrimination and to ensure that all members of the college community are treated with respect. In addition to the above, the college will take the following steps to prevent sexual harassment and gender discrimination:

Create a culture of respect and inclusion. The college will promote a culture of respect and inclusion by providing training on sexual harassment and gender discrimination to all

members of the college community. The college will also create opportunities for dialogue and discussion on these issues.

Provide resources for victims of sexual harassment and gender discrimination. The college will provide resources for victims of sexual harassment and gender discrimination, including counselling, support groups, and legal assistance.

Hold perpetrators accountable. The college will hold perpetrators of sexual harassment and gender discrimination accountable, up to and including expulsion from the college. The college is committed to creating a safe and inclusive environment for all.

MENTAL HEALTH COUNSELLING

A counseling cell is a service offered by businesses or institutions to help people who are going through emotional, psychological, or personal challenges. Typically, experienced counsellors who are able to offer confidant support and advice to assist people manage with a range of obstacles, such as stress, anxiety, depression, interpersonal troubles, scholastic difficulties, and job worries, work in these cells. Challenges and complexities are part of contemporary society. Through expert advice and counselling programmes, the Counselling Cell hopes to equip students with the tools they need to successfully navigate these issues. with the aim of addressing and assisting the student community's emotional and psychological problems. With assistance from a team of staff members, the principal, and a student counselor, government college Sanjauli will establish the "Counselling Cell" in the college grounds. Each student's individual potential, mental health issues, stress and anxiety, which is both inherent and hidden, is the main emphasis of this program.

Key Functions of Mental Health Counselling

- To provide personalised counselling to students in accordance with their needs.
- To boost the self-esteem of pupils who are less capable, slower learners, or physically challenged.
- To assist pupils in getting over exam stress, anxiety, or phobia.
- To let the parents know about the student's psychological challenges.
- To assist kids in finding solutions to their psychological, educational, social, and personal issues.
- To aid students in developing a self-awareness of their interests, skills, aptitude, passion, and possibilities.
- To raise awareness, get ready, and inspire others to write success stories and figure out strategies for overcoming obstacles in life
- To undertake a Counselling Skills Training Programme for Professors and staff.

Objectives:

- To promote students' psychological well-being by ongoing assistance and advice tailored to their specific needs.
- To assist pupils in avoiding negative thinking and mending small emotional wounds.
- To assist students in understanding and accepting themselves "as they are" via individual and group therapy.
- To assist students in recognising their individual potentials and talents in order to attain academic goals, social and personality development, adjustment concerns, and professional ambitions.
- To enhance healthy relationships, increase listening skills, empathy development, and interpersonal abilities.
- Through psycho education programmes, to teach numerous psychological issues and good living practices.
- To keep counselling interventions secret unless the student is assessed to be in danger of personal injury or of causing harm to themselves or others. In such cases, the necessary individuals/agencies can be contacted.

OUR POLICY FOR MAINTAINING A GREEN CAMPUS

Govt. College Sanjauli, Shimla-6 recognizes the importance of protecting the environment and promoting sustainable practices. In line with this, the college is committed to implementing policies and practices that contribute to a healthy environment and a green campus. This policy document outlines the strategies and actions that the college will undertake to achieve these objectives.

Objectives:

The objectives of the college's Environment and Green Campus policy are to:

- Reduce the college's carbon footprint by implementing sustainable practices and reducing energy consumption
- Promote waste reduction and recycling to minimize the college's environmental impact.
- Increase awareness among students, staff, and visitors about environmental issues and the importance of sustainability.
- Preserve the natural resources and biodiversity of the college campus.

Strategies and Actions:

- **Energy Efficiency:** The College will adopt energy-efficient practices to reduce energy consumption, such as replacing traditional light bulbs with LED bulbs, and using energy-efficient appliances.
- **Water Conservation:** The College will promote water conservation by implementing practices such as installing low-flow toilets and faucets, using drought-resistant plants in landscaping, and reducing water waste through regular maintenance and repair.
- **Waste Reduction and Recycling:** The College will implement waste reduction and recycling practices such as segregating waste into recyclable and non-recyclable categories, composting organic waste, and ensuring proper disposal of hazardous waste.
- **Sustainable Transportation:** The College will promote sustainable transportation by encouraging the use of public transport, cycling, and walking among students, staff, and visitors. The college will also provide parking facilities for bicycles and promote carpooling.
- **Green Campus:** The College will maintain a green campus by planting trees and other vegetation, promoting biodiversity, and using environmentally friendly landscaping practices.
- **Awareness and Education:** The College will raise awareness among students, staff, and visitors about environmental issues and the importance of sustainability through various initiatives such as workshops, seminars, and campaigns.

Monitoring and Evaluation:

The college will regularly monitor and evaluate its environmental performance to ensure that it is meeting its objectives and targets.

Implementation and Review:

The Environment and Green Campus policy will be implemented by a dedicated committee comprising of members from the college administration, faculty, and student body. The committee will regularly review and update the policy to ensure that it remains relevant and effective.

Govt. College Shimla-6 is committed to promoting environmental sustainability and implementing green practices on its campus. By adopting this policy, the college aims to reduce its environmental impact, increase awareness among stakeholders, and preserve the natural resources and biodiversity of its campus.

HOSTEL

The hostel is located near the college. The college hostel has accommodation for 140 male students of SC/ST category only. Number of seats available for fresh admission in the hostel will depend upon the availability of vacant rooms. The Hostel provides mess facility throughout the session which is compulsory for resident students. The principal reserves all the rights to admit students to the college hostel.

The students who apply for hostel accommodation must adhere to the following rules and instructions:

1. A student can apply for the hostel accommodation after his admission in the college.
2. Admission forms for hostel accommodation will be available on the College website link.
3. No student will be accommodated in the hostel, if his parents do not turn up at the time of admission to the hostel.
4. The recommendation of the warden is necessary for admission to the hostel.
5. A student who fails in more than one course in the last declared result shall not be re-admitted to the college hostel.
6. The room will be allotted on the date notified by the authorities.
7. The residents of the hostel are not permitted to change the room allotted to them without prior permission of the warden.
8. Fresh admission to the hostel will have to be sought in every academic year.
9. Every boarder shall have to abide by the time-schedule for the hostel as laid down from time to time.
10. No guest can stay in the hostel.
11. The general discipline requirements of the College shall be applicable to boarders as well.
12. Any other rules and regulations as may be deemed necessary by the principal according to the circumstances are to be observed by the resident scholars.
13. All the rules for the hostel students as mentioned in chapter XXVIII of the H.P.U. Ordinance are applicable in toto.
14. Hostellers will have to vacate the hostel within three days after the annual examinations.

One-time fees will be charged at the time of admission:

Hostel Fee and Funds (Non-refundable) Rs. 17270/-

Hostel Security (Refundable) Rs. 2000/-

Mess Security (Refundable) Rs. 3000/-

FEES ARE SUBJECT TO CHANGE. IF THE FEES ARE REVISED, THE STUDENTS WILL HAVE TO PAY THE REVISED FEES.

Annual Charges		Monthly Charges	
Admission fee	150	Electricity	400
Utensil fund	120	Water charges	350
Furniture Charges	150	Common Room	10
Identity Card	20	Room rent per seat	100
Miscellaneous Charges	100	News paper	10
First Aid	50	Maintenance	200
		Sweeper	200
		Clerical, Attendance	20
		Student Welfare Fund	100

Dining in the Mess is compulsory for all the students during their stay in the Hostel.

IMPORTANT INSTRUCTIONS

General Instructions

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. It is mandatory for every student to wear **College Blazer on every Tuesdays and Fridays**. Apart from these days, it would be mandatory to wear college blazers for any representation of the college in Inter University/ Inter College Events and festivals. The students are expected to wear college blazers for participating in college functions.
3. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
4. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day, and do the needful accordingly.
5. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities; otherwise, they would face strict legal action.
6. Any gender-based remark directed at any individual will invite punitive action.
7. Scribbling/writing anything on the black-board, on furniture and walls etc. is a part of indiscipline.
8. Removing or causing damage to the furniture or window panes, plucking flowers, removing notices, etc. is also a breach of discipline.
9. The following acts also tantamount to indiscipline: holding any meeting/function/party and photography in the premises of the College without prior permission of the principal.
10. Students should not tamper with the electrical fittings, water fittings etc. in the class-rooms, hostel and in the College campus.
11. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
12. The use of cell phone is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.
13. Displaying of banners, posters or notices apart from the designated spaces provided by the college authorities is strictly prohibited.
14. Every student of the college will have to visit the library at least 5 times a month physically and access the N-List website at least twice a month, failing which, fine will be imposed.

Leave Rules

1. It is compulsory for all the students to get their leave sanctioned before proceeding on any kind of leave.
2. For leave on medical grounds, the student will be required to submit a medical certificate in case the leave is for more than a week's duration.
3. Leave up to one week will be sanctioned by the concerned committee. For leave extending more than one week's duration, the student shall have to apply to the principal.
4. A student will not be allowed to avail more than 10 days leave during the entire academic session, except under exceptional circumstances.
5. If a student is regularly skipping classes or does not submit assignments, his/her name will be struck off from the rolls of the College.
6. Even if a student is on leave, he/she will have to deposit his/her fee as per the scheduled dates decided by the College.

7. The students can seek re-admission twice during the session. First re-admission will be allowed within three days after the name is struck off after paying a fine of Rs. 100/- and a fine of Rs. 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

Identity card:

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college. A student must always carry his/her identity card in the college. **Students without Identity cards are deemed as outsiders.**
2. Any transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of documents; one has to produce one's Identity card in order to establish one's identity.
3. Students are not permitted to replace the photograph pasted on the Identity card for any reason whatsoever.
4. If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card, he/she will be handed over to the police or as the situation may demand.
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/her identity card in safe custody.
7. All the students are directed to collect their identity cards and complete the formalities related to their identity cards within one week of admission.
8. Forging signatures of the Teachers is a very serious offence. Offenders will be severely punished / fined upto ₹1000/-.

ADMISSION COMMITTEES FOR THE SESSION 2026-27

DS: Mr. Bachan Singh

Bursar: Dr. Madan Shandil

Dean Arts: Dr. Madan Shandil	PGDCA Coordinator: Mr. Vikram Bhardwaj
IQAC Coordinator: Mr. Vikram Bhardwaj	B. Voc Nodal Officer: Ms. Namita Khagta
Dean Science: Ms. Shivani Kaprate	BBA Coordinator: Dr. Rakesh Sharma
Dean Commerce: Dr. Ajay Kumar	BCA Coordinator: Dr. Shiwani Khatri
DBT Star College Scheme Co-Ordinator: Dr. Kirti Singha	

Committee(s) for Online & Offline Admission

Committee	Convener	Members
Overall Admission Monitoring Committee	Mr. Bachan Singh	<ol style="list-style-type: none"> 1. Dr. Madan Shandil 2. Mr. Vikram Bhardwaj 3. Ms. Namita Khagta 4. Dr. Rakesh Sharma 5. Dr. Shiwani Khatri 6. Mr. Surinder Chauhan 7. Mr. Muneet Lakhanpal
Faculty of Arts (BA Sem I) Committee- A	Mr. Vikram Bhardwaj	<ol style="list-style-type: none"> 1. Dr. Harsh Vardhan S. Khimta 2. Dr. Vinod Kumar 3. Dr. Pooja Dulta 4. Mr. Prashant Thakur 5. Mr. Dinesh Sharma 6. Dr. Chander Verma 7. Dr. Om Prakash 8. Dr. Purnima Thapar 9. Dr. Harsh Bhardwaj 10. Sh. M.R. Dhanta 11. Mr. Parmod Kumar
Faculty of Arts (BA Sem I) Committee- B	Dr. Rakesh Sharma	<ol style="list-style-type: none"> 1. Dr. Aditya Singh Dulta 2. Dr. Poonam Chandel 3. Dr. Poonama Verma 4. Mr. Sat Pal 5. Dr. Satish Sharma 6. Dr. Priyanka 7. Mr. Akshay Azad 8. Mrs. Kreety Thakur 9. Mr. Lakhbeer Singh 10. Sh. Hem Chand Sharma 11. Mr. Tek Chand
Faculty of Arts (BA II)	Dr. Shiwani Khatri	<ol style="list-style-type: none"> 1. Mrs. Anupama Chaudhary 2. Dr. Dinesh Kumari Negi 3. Dr. Saroj Devi 4. Mrs. Giano Devi
Faculty of Arts (BA III)	Ms. Namita Khagta	<ol style="list-style-type: none"> 1. Mrs. Mona Sharma 2. Dr. S.N. Snehi 3. Sh. Sandesh Kumar 4. Sh. Laj Pat Rai
B.Sc. 1st Semester (Physical Science)	Mrs. Shalu Chauhan	<ol style="list-style-type: none"> 1. Mrs. Rita Chandel 2. Dr. Yogesh Sood 3. Dr. Girish Kapoor 4. Dr. Anjana Sharma 5. Dr. Shikha Chandel 6. Sh. Rajinder Singh 7. Sh. Virender Singh

B.Sc. 1st Semester (Life Science)	Ms. Shivani Kaprate	<ol style="list-style-type: none"> 1. Mrs. Deepti Gupta 2. Dr. Susheel Sharma 3. Mr. Narender Singh 4. Ms. Laxmi Versain 5. Dr. Sarla Thakur 6. Smt. Meena Sharma
B.Sc. 2nd & 3rd Year Committee	Dr. Kirti Singha	<ol style="list-style-type: none"> 1. Dr. Shweta Sharma 2. Mr. Surinder Chauhan 3. Dr. Poonam Sharma 4. Mr. Dev Dutt 5. Ms. Sarita Devi
Commerce 1st Sem./ B. Com (AEDP) B. Com 2nd and 3rd Year	Dr. Ajay Kumar	<ol style="list-style-type: none"> 1. Dr. Gaurav Sharma 2. Dr. Reena Thakur 3. Mr. Gulab Singh Negi
B.Voc. 1st, 3rd, & 5th Semester Committee	Mr. Pankaj Verma	<ol style="list-style-type: none"> 1. Mrs. Surbhi Sharma 2. Mr. Umesh Singh Rana 3. Mrs. Uma Kanwar 4. Mr. Suraj Jamalta 5. Mrs. Pinky
BBA 1st, 3rd, & 5th Semester Committee	Dr. Rakesh Sharma	<ol style="list-style-type: none"> 1. Dr. Razal Panta 2. Ms. Sakshi 3. Ms. Komal Sharma 4. Dr. Anita Sharma
BCA 1st, 3rd, & 5th Semester Committee	Dr. Shiwani Khatri	<ol style="list-style-type: none"> 1. Mr. Muneet Lakhnpal 2. Ms. Pratiksha Chauhan 3. Ms. Prinyanka Chauhan 4. Ms. Sheetal Chauhan 5. Mr. Ashok Kumar

DECLARATION TO BE SIGNED BY STUDENTS AND PARENTS

I.....
..... hereby undertake as under: -

- a. I will not engage in the acts of intimidation, violence or abuse against other students, employees, staff and faculty members of the college. I will show sincere, decent and cordial attitude towards my classmates, students of other programs, staff, faculty and other employees of the college.
- b. I will not loiter in the campus.
- c. I will not do smoking, chewing pan, pan-masala, gutka, gambling and consumption of alcoholic drinks and will not use hallucinogenic drugs and other illegal substances or have possession of such substances anywhere in the college campus.
- d. I will not carry any explosive/firearm, and/or weapon inside the college campus.
- e. I will not indulge in any prohibited, illegal and unethical, immoral activities inside or outside the Campus, or else, if so, will be liable for punishment as per college ordinance.
- f. if I am found involved in activities resulting in direct or indirect loss/damage to the college, the loss will be borne by me.
- g. I will follow the dress code for academic and allied activities in the college campus.
- h. I will not organize and/or take part in any strike/demonstration without prior permission of college authorities.
- i. I will pay due regard to the other students (Boys/Girls) and will not involve myself in any activity which may bring bad name to college, My parents or myself.
- j. I agree to observe and abide by all the rules and regulations as amended from time to time in respect of discipline and conduct, dues and related matters in the college/Hostel/Mess.
- k. I while staying in the Hostel will not create situation of disturbance of any kind/use of musical instruments including mobiles causing inconvenience to the other students.
- l. I also understand that for any destruction or alteration of any kind to Hostel/Mess property, disciplinary action can be taken against me by the college authorities.
- m. I have never been involved in any criminal offence and no case is pending against me in any Court of Law.
- n. I will not indulge in any activity which tantamount to ragging or sexual harassment of any member of staff or any student.
- o. I shall give the exact phone number of my parents and myself. If I give fictitious/wrong phone numbers, my admission may be cancelled.

I hereby certify that the information given by me in this form is true to the best of my knowledge and nothing has been concealed.

Signature of Student

Name of Student

Course : B.A. / B.Sc. Medical / B.Sc. Non-Medical / B.Com. / BCA / BBA / B.Voc.- Retail / B. Voc- Hospitality & Tourism / M.A. (Hindi / English / Economics / Pub. Adm.) / PDGCA.

Batch/ Session.....

By Parents: -

- (a) I hereby undertake to make payment of all fee and dues on behalf of my son/daughter/ward.
- (b) I take all responsibility for the good behavior of my son/daughter/ward and fully agree with his/her declaration. Should any untoward incident take place resulting in expelling him/her from the college and hostel, I will not claim for the amount for the balance of the period.

Signature of Parent

Name of Parent.....

Date.....

Annual Calendar 2026-27

Date	Month & Year	Date	Month & Year
Jun-26		Jan-27	
05	World Environment Day	01	Vacation Begins
08	Display of 1st merit list	13	Lohri
9-12	Fee to be deposited	25	Statehood Day
13	Display of 2nd merit list	26	Republic Day
14-15	Fee to be deposited (for 2nd merit list)	Feb-27	
21	International Yoga Day	05	College reopens after winter break
29	Kabir Jayanti	11	Basant Panchmi
01 to 20	UG Admissions (submission of forms)	20	Guru Ravidas Jayanti
Jul-26		28	Science Day / Science Faculty Program
01	Van Mahotsav	Mar-27	
17-19	Orientation of First year students	03	World Wildlife Day
26	Muharram/ Kargil Diwas	06	Shivratri
Aug-26		08	Women's Day
05	Club interactions and Mentor-Mentee interaction	09	Eid-ul-Fitar
06	Hiroshima Day (Let's Say NO to War)	Second week	Faculty program for BCA/BBA/BVoc/PGDCA
08	PTA formation	20	Farewell Special
15	Independence Day	22	Holi
20	Akshay Urja Diwas	26	Final examinations begin
28	Raksha Bandhan/ Sanskrit Diwas	Apr-27	
29	National Sports Day	14	Vaisakhi & Ambedkar Jayanti
Sep-26		15	Himachal Day, Rama Navami
02	Freshers' Social	19	Mahavir Jayanti
04	Janamashtami	May-27	
08	World Literacy Day	01	Labour Day
09	Disaster management for all (training and drill)	20	Buddh Purnima
14	Ganesh Chaturthi/ Hindi Diwas	Jun-27	
19	Social Sciences Faculty Program	01	World Environment Day
24	NSS Day and blood donation	08	Display of 1st merit list
Last week	SCA formation (as notified by the university)	09-12	Fee to be deposited
Oct-26		13	Display of 2nd merit list
02	Gandhi Jayanti/ Swatchata Abhiyan	14-15	Fee to be deposited (for 2nd merit list)
04	World Animal Day	21	International Yoga Day
10	Maha Ashtami & Maha Navami	29	Kabir Jayanti
17	Poverty Eradication Day	01 to 20	UG Admissions (submission of forms)
19	Inter-faculty/ Inter-departmental Function	Jul-27	
20	Dussehra/ World Statistics Day	01	Van Mahotsav
26	Valmiki Jayanti	17-19	Orientation of First year students
Nov-26		26	Muharram/ Kargil Diwas
First week	Faculty of Languages function	Aug-27	
6-10	Diwali Break	05	Club interactions and Mentor-Mentee interaction
24	Guru Nanak Dev Jayanti	06	Hiroshima Day (Let's Say NO to War)
24	NCC Day	08	PTA formation
19-25	World Heritage Week	15	Independence Day
26	Constitution Day	20	Akshay Urja Diwas
Dec-26		28	Raksha Bandhan/ Sanskrit Diwas
01	Red Ribbon Day/ Aids Day	29	National Sports Day
08	Commerce Faculty Program	Sep-27	
11-19	House exams	02	Freshers' Social
25	Christmas/ Good Governance Day	04	Janamashtami

RAGGING: A PUNISHABLE OFFENCE

PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS ACT

(PROHIBITION OF RAGGING ACT, 2009) defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years. He/She may be liable to a fine which may extend to Rs. 50,000 or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal from the college.



**TOLL FREE UGC
HELPLINE NO.
1800-180-180-5522**

HelpLine No.

Dr. Madan Shandil	82195-68048
Mr. Vikram Bhardwaj	94590-00727
Mrs. Namita C. Khagta	94183-44430
Dr. Rakesh Sharma	94184-93376
Dr. Shivani Khatri	94184-53299
Dr. Vinod	85806-82606



Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the commonroom.