

*Centre of Excellence*  
**GOVERNMENT COLLEGE SANJAULI**  
**DISTT. SHIMLA ( H.P.)**

Tel. : 0177-2640332

Fax: 0177-2640332

Email: [principalsanjauli@gmail.com](mailto:principalsanjauli@gmail.com)

Website: [www.gcsanjauli.edu.in](http://www.gcsanjauli.edu.in)



**Prospectus**  
**2022-23**



**Rs.50/-**

## ADMISSION SCHEDULE FOR 2022-23

### For 1st Year/1st Semester Students

Submission of Admission Form 10<sup>th</sup> July - 20<sup>th</sup> July 2022

Display of First Merit List • 21<sup>st</sup> July 2022

✚ *The merit list of Sports and Cultural quota will be displayed separately.*

Display of Second Merit list • 26<sup>th</sup> July 2022

### For B.A./B.Sc/B.Com 2nd & 3rd Year, B.Voc. 3rd & 5th Sem Migrated Students

Submission of Admission Form 10<sup>th</sup> July - 20<sup>th</sup> July 2022

Display of Merit list 21<sup>st</sup> July 2022

## Eligibility Conditions

B.A., B.Sc, B.Com-1st year : Passed 10+2 with 55% marks in aggregate (General Category)

B.A /B.Sc/B.Com -2<sup>nd</sup> & 3<sup>rd</sup> year : 50% marks in previous class

- The admission shall be made purely on the basis of merit as per allocation of seat in each class / subject - combination
- Admission shall NOT be given to a student with compartment in 10+2
- Any student seeking admission to B.A. 1st Year with Mathematics as one of the subject of study, must have Mathematics as subject at 10+2 level and must have secured minimum of 45% marks in this subject.

## Relaxation for SC/ST students

- Relaxation of three years of age for determination of upper age limit for admission to SC/ST shall be given
- The students belonging to SC/ST will be given 5% relaxation of marks for admission purpose i.e., minimum 50% marks in aggregate in 10+2 are required.

## Date for Depositing Fee

Fresh Admission	B.A./ B.Sc./B.Com.-1st year	22 <sup>nd</sup> to 25 <sup>th</sup> July 2022
	B.Voc Semester-1	22 <sup>nd</sup> to 25 <sup>th</sup> July 2022
	Second Merit list	27 <sup>th</sup> to 28 <sup>th</sup> July 2022
Roll On Admission	<b>B.A./B.Sc/B.Com 2nd &amp; 3rd Year, B.Voc. 3rd &amp; 5th Sem</b>	
	(without late fees)	10 <sup>th</sup> July 2022 to 20 <sup>th</sup> July 2022
Migrated Students	(with late fees)	21 <sup>st</sup> to 30 <sup>th</sup> July 2022
	B.A./B.Sc / B.Com 2nd & 3rd Yew; B.Voc.	3rd & 5th Sem 21 <sup>st</sup> to 30 <sup>th</sup> July 2022

Students are strictly required to deposit the college fee on prescribed date and time as mentioned above, failing which his/ her admission shall stand cancelled automatically and subsequently there will be no claim for admission in any form whatsoever.



## About The Institution

Cradled in the lap of Nature and housed in a marvellous heritage building of the British Victorian style, Centre of Excellence, Government College Sanjauli has been providing an academically challenging and intellectually stimulating environment to its learners since 1969. It beckons all with its motto of “Aaroh Ma Tamaso Jyoti”-May we rise from darkness to light i.e. from ignorance to knowledge. The heritage institution originating from a rich legacy stands tall with its promise of value-oriented education in today’s competitive world.

Nestled amidst lush green Cedars and mighty Oaks the charm of the edifice is sufficient to command rapt attention and attraction by the pedestrians walking on the road past its hallowed gate. A huge playground invitingly greets the arrival of the students in the campus. The main building facing the playground houses the Administrative Block and Computer Laboratories, reminding one of the days



of yore, when the jungle of concrete buildings had not defaced the ‘Queen of Hills’. The college was constructed way back in April 1869 by Harriet Christina Tytler as an institution for industrial orphanage under the name of Himalayan Christina Orphanage and named as North Stoneham. Later in 1872, the same institution was reconstituted as the Mayo Industrial School for female orphans and other girls of European extraction. However, later it was rebuilt and opened for use on March 1, 1905 during the Lieutenant-Governorship of Sir Charles Rivoz, K.C.S.I. and the Episcopate of the Reverend George Alfred Lefroy, D.D., the third Bishop of Lahore. The structure was designed by the Architect A. Gaddock Esq. and was built by the builder, Messer Rivertt and Sons. After independence, this institution was converted into a B.Ed / B.T. College for girls affiliated to Panjab University, till it attained its present position. The college enjoys



the distinct position of not only being the first Degree College to have been set up in Shimla in 1969, but also the first College to have been conferred with the status of ‘Centre of Excellence’ by the government of Himachal Pradesh in 2006. The College has been accredited with “B+” by NAAC in March 2017. The college has also been selected for the “DBT Star College Scheme” by Government of India commencing from the session 2022-2023.

The college provides quality education in three streams-Arts, Science & Commerce, besides an undergraduate course in Computer Applications. B.C.A., B.B.A. and

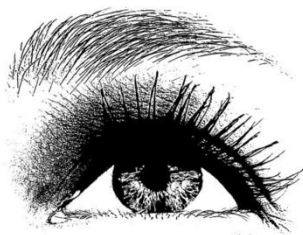
P.G.D.C.A. courses are being run under the self-financing scheme. The College also offers vocational degree in Retail Management and Hospitality & Tourism to the students to expand their scope of employability. The college furthermore, offers post graduate courses in English and Hindi. It is also proposed to introduce NCC as an elective course at under graduate level subject to the approval from H.P. University, Shimla-5. In Arts faculty fifteen subjects are being taught in this College. However, to uphold the quality there are limited seats available in each course and selection is purely on merit basis. Admission is on roll-on basis for students seeking admission to second year and third year.

True education resides in the harmonious blend of values and knowledge which also fulfils the requirement of the society to have promising and outstanding citizens as its members. The committed and proficient teaching and non-teaching staff facilitate the learners by motivating them to constantly challenge themselves in academic and extra-curricular activities throughout the year. The objective is not only to secure academic excellence but also to transform the students into good human beings. The youth festivals and other competitive activities and events like quiz, debate, dramatics, dance and music concerts allow the students to experience not only the excitement and festivities of the occasion but it gives them space to imbibe and inculcate healthy social and cross cultural interactions. The various Subject Societies are the training ground for nurturing talent amongst the students and instilling in them the drive to excel in such activities. For sportspersons, there is a well-equipped gymnasium in the campus.

To safeguard a comfortable stay, the College has hostel facilities for the male students. There is facility for housing 99 students in the New Boys Hostel whereas the Old Boys hostel comfortably accommodates 70 students. However, the admission to the hostel is subject to the COVID-19 situation and admission will be allowed after the directions and notifications from Central and State Governments.



**May we rise from darkness to light**



**VISION**



To make the College a benchmark of quality education, applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.

**MISSION**

To nurture intellectual excellence and social leadership amongst the educators and learners, in order to outshine in the increasingly competitive globalized world.



## From the Principal's Desk



Dear students

As you enter this new phase of your lives, there is a vast array of possibilities awaiting you. While we must remember that choices are never easy to make, their capacity to impinge upon our lives is immense. All our decisions may not always be of our choosing—sometimes we become helpless in the face of circumstances that are beyond our control—but we must try our best to be wise and discerning in all that we do. Youth is the best gift that God gave us. You are at the peak of your capacities while you're young. This is when you must live life to the fullest. This is the time to invest yourselves honestly and completely in all that you do. The world is changing rapidly and you need the right mix of qualities to survive the challenges life throws at you and to thrive beyond them. Academic skills are indispensable but they are not enough to make you happy, well-adjusted and engaged citizens. You need to broaden your skill-set to meet the demands of changing social and economic landscapes. Communication, critical thinking, adaptability are ever more crucial for future generations. Our effort should be to go beyond our limitations and yet know that failure doesn't define us forever.

*"When we give ourselves permission to fail, we, at the same time, give ourselves permission to excel."* -  
Eloise Ristad

Government College, Sanjauli offers you the platform to explore possibilities of learning, living and 'being'. While you are here, make the best use of the campus, the teachers and your peers to grow into blossoming trees that will enrich the world in multiple ways. I welcome you to this college and hope that you make us proud.

Dr. C. B. Mehta  
Principal

# TEACHING STAFF

## FACULTY OF ARTS

### **Department of English**

1. Dr. Sandhya Sharma (Assoc. Prof.)
2. Dr. Kamayani Bisht (Assoc. Prof.)
3. Dr. Vinay Mohan Sharma (Assoc. Prof.)
4. Dr. Shivani Khatri (Assoc. Prof.)
5. Mrs. Anupama Chaudhary (Asstt. Prof.)
6. Dr. Pooja Dulta (Asstt. Prof.)
7. Mrs. Hem Lata (Asstt. Prof.)
8. Dr. Aditya Singh Dulta (Asstt. Prof.)

### **Department of Hindi**

1. Dr. Kamna Mehendru (Assoc. Prof.)
2. Dr. Satya Narain Sanahi (Asstt. Prof.)
3. Dr. Bavita Thakur (Asstt. Prof.)

### **Department of Economics**

1. Dr. Ram Lal Sharma (Assoc. Prof.)
2. Dr. Madan Shandil (Assoc. Prof.)

### **Department of Public Administration**

1. Dr. Naresh Verma (Assoc. Prof.)
2. Dr. Purnima Thapar (Asstt. Prof.)

### **Department of Mathematics**

1. Dr. Anjana Sharma (Asstt. Prof.)
2. Dr. Poonam Sharma (Asstt. Prof.)

### **Department of Geography**

1. Mrs. Bharti Bhagra (Assoc. Prof.)
2. Dr. Manoj Jreat (Assoc. Prof.)
3. Mrs. Saachi Sood (Asstt. Prof.)

### **Department of Philosophy**

1. Dr. Poonama Verma (Asstt. Prof.)

### **Department of Music**

1. Dr. Vinod Kumar (Asstt. Prof.)
2. Dr. Om Prakash (Asstt. Prof.)

### **Department of History**

1. Mr. Rameshwar Singh Jhobta (Assoc. Prof.)
2. Mr. Vikram Bhardwaj (Assoc. Prof.)
3. Mr. Chander Verma (Asstt. Prof.)

### **Department of Political Science**

1. Mrs. Namita Khagta (Asstt. Prof.)
2. Mr. Abhishek Thakur (Asstt. Prof.)

### **Department of Physical Education**

1. Dr. Bhupinder Singh Thakur (Assoc. Prof.)
2. Sh. Manoj Mehta (Assoc. Prof.)

### **Department of Sanskrit**

1. Dr. Kamlesh Kumari (Asstt. Prof.)

### **Department of Psychology**

1. (Vacant)

### **Department of Sociology**

1. Mrs. Anita Rathour Chauhan (Assoc. Prof.)
2. Dr. Amrit Singh Mehta (Asstt. Prof.)

### **Department of Journalism & Mass**

### **Communication**

1. Dr. Dhyan Singh (Asstt. Prof.)

## FACULTY OF COMMERCE

1. Dr. Ruby Kapoor (Assoc. Prof.)
2. Dr. Ajay Kaith (Asstt. Prof.)
3. Dr. Reena Thakur (Asstt. Prof.)

## FACULTY OF SCIENCE

### **Department of Botany**

1. Dr. Maneesha Kohli (Assoc. Prof.)
2. Mrs. Deepti Gupta (Asstt. Prof.)

### **Department of Chemistry**

1. Mrs. Bharti Sharma (Assoc. Prof)
2. Mrs. Rita Chandel (Asstt. Prof)
3. Mr. Yogesh Kumar (Asstt. Prof.)
4. Dr. Vikas Nathan (Asstt. Prof.)

### **Department of Physics**

1. Dr. Kirti Singha (Asstt. Prof.)

### **Department of Zoology**

1. Dr. Anju Sharma (Assoc. Prof.)
2. Dr. Nidhi Dhatwalia (Asstt. Prof.)
3. Mrs. Shivani Kaprate (Asstt. Prof.)

### **Department of Geology**

1. Ms. Kanu Priya (Asstt. Prof.)

### **Department of Computer Science**

1. Mr. Surinder Chauhan (Asstt. Prof.)

## BCA

1. Mr. Muneet Lakhanpal
2. Mrs. Pratiksha Chauhan
3. Mrs. Priyanka Chauhan

## B.Voc.

1. Mrs. Uma Kanwar (V.T.)
2. Mr. Umesh Singh Rana (V.T.)
3. Mrs. Surbhi Sharma (V.T.)
4. Dr. Amrik Singh Thakur (V.T.)
5. Miss. Pinky (V.T.)
6. Mr. Suraj Jamalta (V.T.)

## BBA

1. Mrs. Kriti Dhaulta
2. Ms. Tarini Kanwar
3. Ms. Sakshi
3. Mrs. Shivani

## LIBRARY

1. Mr. Gian Prakash (Librarian)
2. Mr. Manoj Kumar Sharma (Asstt. Lib.)

## **Administrative Staff**

1. Sh. Anil Kumar Chauhan, Superintendent
2. Smt. Geeta Sharma, Senior Assistant
3. Sh. Kewal Ram, Clerk
4. Sh. Tek Chand, Clerk

## **Laboratory Staff**

1. Sh. Rajesh Sharma, Senior Lecturer Assistant
2. Sh. Satya Praksha, Senior Lecturer Assistant
3. Sh. Mangat Ram, Junior Lecturer Assistant
4. Sh. Uma Dutt, Junior Lecturer Assistant
5. Sh. Rajinder Singh, Junior Lecturer Assistant
6. Smt. Veena Devi, Laboratory Attendant
7. Sh. Ram Chand, Laboratory Attendant
8. Sh. Laj Pat Rai, Laboratory Attendant
9. Sh. Gulab Singh Negi, Laboratory Attendant
10. Sh. Varinder Singh, Laboratory Attendant
11. Smt. Meena Sharma, Laboratory Attendant

## **Class-IV**

1. Sh. Dalel Singh, Peon-cum-Chowkidar (Class-IV)
2. Sh. Raj Kumar, Peon-cum-Chowkidar (Class-IV)
3. Smt. Parkashvati, Peon-cum-Chowkidar (Class-IV)ss
4. Smt. Kanta Devi, Peon-cum-Chowkidar (Class-IV)
5. Smt. Sumitra Verma, Peon-cum-Chowkidar (Class-IV)
6. Smt. Sheela Devi, Peon-cum-Chowkidar (Class-IV)
7. Mrs. Radha Devi, Peon-cum-Chowkidar (Class-IV)
8. Mrs. Giano Devi, Peon-cum-Chowkidar (Class-IV)
9. Mr. Laiq Ram Sharma, Peon-cum-Chowkidar (Class-IV)
10. Smt. Kirta Devi, Peon-cum-Chowkidar (Class-IV)
11. Smt. Kanta, Peon-cum-Chowkidar (Class-IV)
12. Sh. Suresh Kumar, Peon-cum-Chowkidar (Class-IV)
13. Smt. Leelavati, Peon-cum-Chowkidar (Class-IV)

## **BCA, PGDCA & PTA**

1. Mr. Sanjeev Meghta, System Analyst
2. Mr. Praveen Jogta, Clerk
3. Mr. Rohit Verma, LA
4. Mr. Abhishek Thakur, Peon
5. Mr. Rakesh, Hostel
6. Mrs. Bhimlesh, Sweeper
7. Mr. Chhote Lal
8. Smt. Pinky

## **B.Voc Lab.**

1. Mr. Sanjeev Kumar (MIS)
2. Mr. Narender Kumar (Lab. Asstt.)
3. Mrs. Anuradha Kumari (Lab. Asstt.)

## NUMBER OF SEATS IN EACH FACULTY

1. B.A. 1st Year	:	600
2. B.Com 1 <sup>st</sup> Year	:	80
3. B.Sc. 1 <sup>st</sup> Year		
(i) B.Sc. Life Sciences: Botany, Zoology and Chemistry	:	140
(ii) B.Sc. Physical Sciences: Physics, Mathematics and Chemistry/Geology/Computer Science	:	140
4. B.Voc. :		
i) Retail Management	:	40
ii) Tourism & Hospitality	:	40

### ELIGIBILITY

#### i) First Year

As per the ordinance of Centre of Excellence and H.P. University Shimla, a candidate must have passed 10+2 with 55% marks (aggregate). A relaxation of 5% in marks is admissible to the candidates who belong to the SC/ST category.

**Note:** The College is governed by the rules and regulations of HP University and Directorate of Higher Education. Hence whenever NEP is implemented the admissions would be according to it.

#### ii) Second Year / Third year

- The student shall have to secure a minimum of 50% marks (aggregate) in the annual examination of the previous classes.
- Students applying from other institutions recognized by Himachal Pradesh University shall have to have a minimum of 55% marks (aggregate) in +2 and a minimum of 50% marks (aggregate) in the annual examination of previous classes i.e. 1<sup>st</sup> /2<sup>nd</sup> Year.
- Migration of students from other colleges would be allowed as per affiliating University rules and regulations. However, it would be purely **subject to vacancy** in the allocated number of seats.
- Admission to second and third year courses would be confirmed only when the applicant submits the fee. Mere filling up of the admission forms may not warranty the admission.

**Note:** The College reserves the right to deny admission/ rusticate students who indulge in acts of violence/ indiscipline or in general vitiate the academic atmosphere of the college.

### AGE LIMIT

Maximum age limit for admission to B.A./B.Sc./B.Com courses is 23 for male candidates who belong to the general category and 25 years for girls as on 1<sup>st</sup> July 2022. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice Chancellor may permit age relaxation up to maximum of 3 months.

### MODE OF SELECTION

Admission to B.A./B.Sc./B.Com./B.Voc. courses will be allowed on the basis of merit of the qualifying examination. As per H.P. University rules, 75% seats will be allotted to the candidates who have passed their 10+2 examination from the schools situated in H.P. The remaining 25% of seats will be filled on all India basis. Other reservation rules of H.P. University shall also be applicable.



### **ROSTER TO BE FOLLOWED FOR ADMISSION**

Our institution follows the reservation policy of H.P. Government and H.P. University in admissions. The following reservations are available, which are filled according to the reservation roster devised by H.P. University:

Schedule Caste (SC)	:	15%
Schedule Tribe (ST)	:	7.5%
Sports (SP)	:	5%
Cultural Activities (CUL)	:	5%
Persons with disability (PC)	:	5%
Economic Weaker Section (EWS)	:	5%

These reservations will be applicable to those, who have passed their qualifying examination from H.P. Board of School Education or from any other Schools located within territorial Jurisdiction of Himachal Pradesh or bonafide resident of Himachal Pradesh. Sports and cultural seats will be allotted to those events which are recognized by HPU sports and co-curricular council. The final decision under sports and cultural quota will be with the respective committees constituted for the same. For reservation the following roster will be followed:

<b>120 POINTS RESERVATION ROSTER FOR ADMISSION</b>					
1 EWS	21 PC	41 ST	61 CUL	81 CUL	101
2	22 EWS	42 PC	62 PC	82 PC	102
3	23	43 EWS	63	83	103
4	24	44	64 EWS	84	104
5	25	45	65 SC	85 SC	105 EWS
6	26 SC	46 SC	66	86	106 SC
7 SC	27 ST	47	67 ST	87	107 ST
8	28	48	68	88 EWS	108
9	29	49	69	89	109
10	30	50	70	90	110
11 EWS	31	51	71	91 SC	111
12 SC	32 EWS	52 SC	72 SC	92	112
13 ST	33 SC	53 ST	73	93 ST	113 SC
14	34	54 EWS	74	94	114
15	35	55	75 EWS	95	115 EWS
16	36	56	76	96 EWS	116 PC
17	37	57	77	97 SC	117 SP
18 SC	38 CUL	58	78 SC	98 CUL	118 CUL
19 SP	39 SC	59 SC	79 SP	99 SP	119S C
20CUL	40 SP	60 SP	80 ST	100 PC	120 ST

*Note: 05 seats for B.A., 02 for BSc (01 each for Life Sciences and Physical Sciences), 01 for B.Com. and 02 for B.Voc. are reserved over and above the allotted seats for single girl child  
The merit list of Sports and Cultural quota will be displayed separately.*

## **Choice Based Credit System (CBCS)**

**List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template.**

### **BACHELOR COURSES UNDER CBCS:**

**B. Sc. Life Sciences: (Botany, Zoology and Chemistry/Geology.)**

1. **B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry/ Geology/Computer Science.)**
2. **B.A.**
3. **B.Com**
4. **B. Voc**

### **Outline of Choice Based Credit System:**

1. **Core Course:** 4 Discipline Specific Core Courses (DSC) (2 per subject) and 2 Courses of English and Hindi/Sanskrit in B.A./B.Com). The papers under this category are going to be taught uniformly across all universities with 30% deviation proposed in the draft. The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/university adheres to common minimum standard. Also the course designed for papers under this category aims to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.
  - 2.1 **Discipline Specific Elective (DSE) Course:** (2 each for regular courses): Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
  - 2.2 **Generic Elective (GE) Course:** (2 each for B.A. /B.Com. regular courses): An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.  
P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.
3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/Hindi/MIL

Communication. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**3.1 Ability Enhancement Compulsory Courses (AECC):** Environmental Science, English Communication/Hindi Communication/MIL Communication.

**3.2 Skill Enhancement Courses (SEC):** (4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

**3.3 Practical/tutorials** (One each with every core and discipline/generic specific elective paper): The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

### **CREDIT SCHEME**

1. An Undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core courses each in two disciplines of choice, 2 core courses each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 courses each from a list of Discipline Specific Elective courses based on the two disciplines of choice selected above, respectively, and two courses from the list of Generic Electives courses.
2. An undergraduate degree in Science disciplines may be awarded if a student completes 4 core courses each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 courses each from a list of Discipline Specific Elective courses based on three disciplines of choice selected above, respectively.
3. For the purpose of computation of work-load the following mechanism may be adopted:
  - i) 1 Credit = 1 Theory period of one hour duration per week
  - ii) 1 Credit = 1 Tutorial period of one hour duration per week
  - iii) 1 Credit = 1 Practical period of two hour duration per week

### **Credit Scheme for B.Sc.**

<b>Course</b>	<b>*Credits</b>
=====	
	Theory+ Practical
<b><u>I. Core Course (6 Credits)</u></b>	
<b>(12 Courses)</b>	12X4= 48
04 Courses from each of the	
03 disciplines of choice	
<b>Core Course Practical / Tutorial*</b>	12X2=24
<b>(12 Practical/ Tutorials*)</b>	
04 Courses from each of the	
03 Disciplines of choice	



**II. Elective Course (6 Credits)****(6 Courses)**

6x4=24

Two courses from each discipline of choice  
Including paper of interdisciplinary nature.

**Elective Course Practical / Tutorials\***

6 X 2=12

**(6 Practical / Tutorials\*)**

Two Courses from each discipline of choice  
including paper of interdisciplinary nature

**III. Ability Enhancement Courses****1. Ability Enhancement Compulsory Courses (AECC)****(2 Courses of 4 credits each)**

2 X 4=8

**Environmental Science****English/Hindi/MIL Communication****2. Skill Enhancement Courses (SEC)**

4 X 4=16

**(4 Courses of 4 credits each)****Total credit= 132**

\*Wherever there is practical there will be no tutorials and vice –versa

**TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. Sc.**

	<b><u>Core Courses</u></b> <b><u>(12)</u></b>	<b><u>Ability Enhancement compulsory courses (AECC)(2)</u></b>	<b><u>Skill Enhancement Course (SEC) (2)</u></b>	<b><u>Discipline Specific Elective DSE (6)</u></b>
<b>1<sup>st</sup> Year</b>	DSC- 1 A DSC- 1 B DSC- 2 A DSC- 2 B DSC- 3 A DSC-3 B	(English/Hindi/MIL Communication)/ Environmental Science  Environmental Science /(English/Hindi/MIL Communication)		
<b>2<sup>nd</sup> Year</b>	DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D DSC- 3 C DSC- 3 D		SEC-1  SEC-2	
<b>3<sup>rd</sup> Year</b>			SEC-3  SEC-4	DSE-1 A DSE-2 A DSE-3 A DSE-1 B DSE-2 B DSE-3 B

## Details of Credit Scheme for B.A. / B.Com.

### Course

### \*Credits

	Theory+ Practical/Tutorial
<b><u>I. Core Course (6 Credits)</u></b>	
<b>(12 Courses)</b>	12X4= 48
Two courses – English	
Two courses – Hindi/MIL	
Four courses – Discipline 1.	
Four courses – Discipline 2.	
<b>Core Course Practical / Tutorial*</b>	12X2=24
<b>(12 Practical)</b>	
<b><u>II. Elective Course (6 Credits)</u></b>	
<b>(6 Courses)</b>	6x4=24
Two courses- Discipline 1 specific	
Two courses- Discipline 2 specific	
Two courses- Inter disciplinary (GE)	
Two courses from each discipline of choice and two courses of interdisciplinary nature.	
<b>Elective Course Practical / Tutorials*</b>	6 X 2=12
<b>(6 Practical/ Tutorials*)</b>	
Two courses- Discipline 1 specific	
Two courses- Discipline 2 specific	
Two courses- Generic (Inter disciplinary)	

Two courses from each discipline of choice including courses of interdisciplinary nature.

### **III. Ability Enhancement Courses**

#### **1. Ability Enhancement Compulsory Courses (AECC)**

**(2 Courses of 4 credits each)** 2 X 4=8

**Environmental Science**

**English/Hindi/MIL Communication**

#### **2. Skill Enhancement Courses (SEC)** 4 X 4=16

**(4 Courses of 4 credits each)**

---

**Total credit= 132**

**\*Wherever there is a practical there will be no tutorial and vice-versa.**

## **TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. A. / B.Com**

	<b><u>Core Courses</u></b> <b><u>(12)</u></b>	<b>Ability Enhancement compulsory courses (AECC)(2)</b>	<b>Skill Enhancement Course (SEC) (2)</b>	<b>Discipline Specific Elective DSE (4)</b>	<b>Generic Elective GE (2)</b>
1 <sup>st</sup> Year	English-I Hindi/Sanskrit-I  DSC-1 A DSC-1 B DSC-2 A DSC-2 B	Environmental Science  English Communication			
2 <sup>nd</sup> Year	English/Hindi/ MIL-2 DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D Hindi/MIL/ English-2		SEC-1  SEC-2		
3 <sup>rd</sup> Year			SEC-3  SEC-4	DSE-1 A DSE-2 A  DSE-1 B DSE-2 B	GE-1  GE-2

### **SUBJECT COMBINATIONS FOR B.A. I<sup>ST</sup> Year**

Each student will have to opt the following eight courses in B.A. / B.Com. I<sup>st</sup> Year:

1. Core Course: English & Hindi/Sanskrit (Sanskrit is compulsory for students who have opted for Hindi as one of their DSC course).
2. Discipline Specific Core Course – 1 (DSC-1A & DSC-1B)
3. Discipline Specific Core Course – 2 (DSC-2A & DSC-2B)
4. Ability Enhancement Compulsory Course (AECC) : English /MIL (Communication) and Environmental Science

The candidate may choose a combination of two subjects (DSC-1 and DSC-2) from the following list of subject combinations. **Subject allocation in Arts stream would purely on merit basis. Students are advised to choose subject combinations carefully. There will be no change in the subject combination once the admission is granted to the student in that particular subject combination.**

***Students will indicate their choice of subject combinations at the time of application for admission. They will be given subject combinations on the basis of merit. If they do not qualify for any of the six mentioned options, the college reserves the right to allot the next available combination.***



COMB. NO	SUBJECT COMBINATIONS	COMB. NO	SUBJECT COMBINATIONS
	DSC 1 & DSC 2		DSC 1 & DSC 2
01	PUBLIC ADMINISTRATION & ENGLISH	25	GEOGRAPHY & ENGLISH
02	PUBLIC ADMINISTRATION & HISTORY	26	GEOGRAPHY & MATHEMATICS
03	PUBLIC ADMINISTRATION & ECONOMICS	27	GEOGRAPHY & MUSIC
04	PUBLIC ADMINISTRATION & SOCIOLOGY	28	GEOGRAPHY & SKT
05	PUBLIC ADMINISTRATION & HINDI	29	GEOGRAPHY & HINDI
06	PUBLIC ADMINISTRATION & SKT	30	HISTORY & ECONOMICS
07	POLITICAL SCIENCE & HISTORY	31	HISTORY & SOCIOLOGY
08	POLITICAL SCIENCE & ECONOMICS	32	HISTORY & SANSKRIT
09	POLITICAL SCIENCE & ENGLISH	33	HISTORY & MUSIC
10	POLITICAL SCIENCE & SOCIOLOGY	34	HISTORY & HINDI
11	POLITICAL SCIENCE & PHYSICAL EDUCATION	35	ENGLISH & ECONOMICS
12	POLITICAL SCIENCE & SANSKRIT	36	ENGLISH & SOCIOLOGY
13	POLITICAL SCIENCE & MUSIC	37	PHYSICAL EDUCATION & SOCIOLOGY
14	POLITICAL SCIENCE & HINDI	38	PHYSICAL EDUCATION & SANSKRIT
15	PHILOSOPHY & HISTORY	39	PHYSICAL EDUCATION & HINDI
16	PHILOSOPHY & ENGLISH	40	PHYSICAL EDUCATION & MUSIC
17	PHILOSOPHY & ECONOMICS	41	MATHEMATICS & ECONOMICS
18	PHILOSOPHY & SANSKRIT	42	JOURNALISM & HINDI
19	PHILOSOPHY & HINDI	43	JOURNALISM & ENGLISH
20	PHILOSOPHY & MUSIC	44	JOURNALISM & HISTORY
21	PHILOSOPHY & MATHEMATICS	45	JOURNALISM & MUSIC
22	GEOGRAPHY & HISTORY	46	JOURNALISM & SOCIOLOGY
23	GEOGRAPHY & ECONOMICS	47	JOURNALISM & SANSKRIT
24	GEOGRAPHY & SOCIOLOGY	48	JOURNALISM & ECONOMICS

### Important Instructions

A candidate shall be required to fulfil the following conditions to appear in the annual examinations:-

- 75% attendance in theory and practical.
- 75% attendance in lectures and seminars.
- 100% submission of assignments.
- It shall be compulsory to score a minimum of 50% marks (aggregate) in mid-term examination.
- It shall also be mandatory to participate in activities of subject societies.

**For determining CCA for the first, second and third years, the following procedure shall be applicable:**

- 5 marks for attendance.
- 5 marks for class tests.
- 10 marks for mid-term examination.
- 10 marks for assignments, tutorials and class performance.

## List of courses

### Faculty of Science

Semester	Subject	Course Type	Course Title	Course Code
<b>B.Sc.1<sup>st</sup> Year</b>	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEM101TH
			States of Matter, chemical kinetics & Functional organic chemistry	CHEM102TH
	Computer Science	DSC	Problem solving using Computer	COMP101TH
			Office Automation Tools	COMP 102TH
	Geology	DSC	Physical Geology & Geomorphology	GEOL101TH
			Structural Geology and Mineralogy	GEOL 102TH
	Mathematics	DSC	Differential Calculus	MATH101TH
			Differential Equations	MATH102TH
	Physics	DSC	Mechanics	PHYS101
			Electricity and Magnetism	PHYS102
	Zoology	DSC	Animal Diversity	ZOOL101
			Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL102
<b>B.Sc.2<sup>nd</sup> Year</b>	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
			Chemistry of main group element, chemical Energetics and Equilibria	CHEMCC202TH
		SEC	Basic Analytical Chemistry	CHEM203
			Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204
	Computer Science	DSC	Computer System Architecture	COMP201TH
			Data base management system	COMP202TH
		SEC	PHP Programming	COMP203TH
			Computer Networks	COMP204TH
	Mathematics	DSC	Real Analysis	MATH201TH
			Algebra	MATH202TH
		SEC	Integral Calculus	MATH309TH
			Vector Calculus	MATH310TH
	Zoology	DSC	Physiology & Biochemistry	ZOOL201
			Genetics & Evolutionary Biology	ZOOL202
		SEC	Medical Diagnostics	ZOOL203
			Apiculture	ZOOL204
	Botany	DSC	Plant Anatomy & Embryology	BOTA201
			Plant Physiology & Metabolism	BOTA202
			Biofertilizers	BOTA203
		SEC	Gardening & Floriculture	BOTA204
	Physics	DSC	Statistical Thermal Physics	PHYS201
			Waves and Optics	PHYS202
			Computational Physics	PHYS204
		SEC	Electrical Circuits and Network Skills	PHYS205
	Geology	DSC	Petrology	GEOL201TH
			Stratigraphy & Palaeontology	GEOL202TH
		SEC	Geochemistry	GEOL203
<b>B.Sc. 3<sup>rd</sup> Year</b>	Botany	DSE	Economic Botany & Biotechnology	BOTA-301
			Cell and Molecular Biology	BOTA-303
		SEC	Medicinal Botany and Ethnobotany	BOTA-306
			Mushroom Cultivation Technology	BOTA307

<b>B.Sc. 3<sup>rd</sup> Year</b>	Chemistry	DSE	Polynuclear Hydrtocarbons, Dyes, Heterocyclic compounds, Spectroscopy (UV, IR, NMR) Polymer Chemistry	CHEM301  CHEM305
		SEC	Chemical Technology & Society & Business skills for Chemistry Pesticide Chemistry & Pharmaceutical Chemistry	CHEM307  CHEM308
	Computer Science	DSE	Operating System Data Structure and File Processing Project Work Web Technologies Computer Graphics Programming in Java	COMP301TH COMP302TH COMP303TH COMP304TH COMP305TH COMP306TH
		SEC	Multimedia and Applications Software Engineering	COMP307TH COMP308TH
	Mathematics	DSE	Matrices Numerical Method	MATH301TH MATH304TH
		SEC	Probability And Statistics Transportation And Game Theory	MATH313TH MATH317TH
		GE	Portfolio optimization Queuing and reliability theory Descriptive statistics and probability theory Sample surveys and design of experiments	MATH319TH MATH320TH MATH321TH  MATH322TH
	Physics	DSE	Elements of modern physics Nuclear and particle physics	PHYS301TH PHYS304TH
		SEC	Radiation safety Renewable energy and energy harvesting	PHY307TH PHY310TH
	<b>B.Sc. 3<sup>rd</sup> Year</b>	Zoology	DSE	Applied zoology Insect, vectors and diseases
SEC			Sericulture Aquarium fish keeping	ZOOL303TH ZOOL304TH
Geology		DSE-1	Applied and Economic Geology	GEOL 302TH
		DSE-2	Environmental Geology and Geohydrology	GEOL 303TH
		SECC -3	Photo Geology and Remote Sensing	GEOL 301TH
		SECC -4	Himalyan Geology	GEOL 302TH

\* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

### Faculty of Arts, Commerce and B.Voc. (First Year)

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/D SE or DSC /GE-I or GE-II)
B.Com	Financial Accounting	BC 1.1	DSC
	Business Organisation & Management	BC 1.2	DSC
	Business Law	BC 1.3	DSC
	Business Statistics & Mathematics	BC 1.4	DSC/GE



B.Voc Hospitality & Tourism	General Component Skill Component OJT		
Retail Management	General Component Skill Component OJT		
Economics	Principles of Micro Economics-I Principles of Micro Economics-II	ECON A101 ECON A102	DSC DSC
English	English-I Core ENGLISH English Literature- 1 (Essays, Stories & Poems) English Literature- 2 (Poems, Short Stories & Essays) English (Writing Skills)	ENG CE 101 ENG DSC 102 ENG DSC103 ENGAECC104	CC DSC DSC AECC
Geography	Physical Geography General Cartography	GEOGP101CC GEOGP102CC	DSC DSC
Hindi	<u>हिन्दी साहित्य का इतिहास</u> <u>मध्यकालीन हिन्दी कविता</u> <u>प्रयोजनमूलक हिन्दी</u>	HIND102 HIND103 HIND101	DSC DSC MIL
History	History of India from The Earliest times upto 300 CE History of India from 300 to 1206	HIST(A)101 HIST(A)102	DSC DSC
Music	Theory of Indian Music Practical Theory of Indian Music general & Biographies Practical (Viva-Voce)	MUSA101 TH MUSA102PR MUSA103TH MUSA104PR	DSC DSC SEC SEC
Philosophy	Introduction to Philosophy Indian Philosophy-I	PHIL-A-101CC PHIL-A-102CC	DSC DSC
Phy. Edu.	Introduction to Physical Education Olympics moment & organizations of Tournaments	PED101TH PED102TH	DSC DSC
Pol.Science	Introduction to Political Theory India Government and Politics	POLS101 POLS102	DSC DSC
Pub Add	Administrative Theory Indian Administration	PUBA101A PUBA102A	DSC DSC
Sanskrit	<u>संस्कृत काव्य</u> <u>संस्कृत गद्य काव्य</u> <u>नीति साहित्य</u>	SKT-DSC101 SKT-DSC102 SKT-DSC103	DSC DSC MIL
Sociology	Introduction to Sociology Society in India	SOCL101 SOCL A 102	DSC DSC
Journalism	Principles of Communication Introduction to Radio and TV	BJMCPAC101 BJMCPAC102	DSC DSC

\* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective, CC-Core Compulsory

## Faculty of Arts, Commerce and B.Voc. (Second Year)

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/DSE or DSC /GE-I or GE-II)
B.Com	1. Company Law 2. Income Tax Law and Practice. 3. Computer Application in Business 4. Corporate Accounting 5. Cost Accounting 6. E-Commerce	BC2.1 BC2.2 BC2.3 BC2.4 BC2.5 BC2.6	DSC DSC SEC DSC DSC SEC/GE
Economics	1. Principles of Macro Economics-I 2. Principles of Macro Economics-II <i>(One out of the following)</i> 3. Statistical Method-I. 4. Economics of Rural Development <i>(One out of the following)</i> 5. Statistical Methods-II 6. Demography	ECONA201 ECONA202  ECONA203 ECONA204  ECONA205 ECONA206	DSC DSC  SEC SEC  SEC SEC
English	1. English-2 Core English 2. British Literature 3. Literary Cross Currents 4. AECC/SEC-1: Creative Writing Book and Media Reviews 5. AECC/SEC-2, (translation studies and principals of translation)	ENGCE-201 ENG DSC-202 ENG DSC-203 ENGAECC/SEC204 ENGAECC-SEC205	DSC DSC DSC AECC/SEC  AECC/SEC
Geography	1. Human Geography 2. Environmental Geography 3. Regional Planning and development 4. Remote Sensing & GPS	GEOGP201CC GEOGP202CC GEOGP203SEC GEOGP204 SEC	DSC DSC SEC SEC
Hindi	1. रचना पूज 2. आधुनिक हिन्दी कविता 3. हिन्दी गद्य साहित्य 4. कार्यालयी हिन्दी 5. आनुवाद विज्ञान	HIND 201 HIND 202 HIND 203 HIND 204 HIND 206	MIL DSC DSC SEC SEC
History	1. History of India from 1206-1707 2. History of India from 1707-1950 3. Historical Tourism: Theory and Practice 4. Indian History and Culture	HIST103 HIST104 HIST117 HIST119	DSC DSC SEC SEC
MUSIC	1. Ancient Granthas & Contributions. 2. Practical(Stage Performance) 3. Medieval Granthas & Contributions. 4. Practical Viva-Voce 5. Practical (Value based course) 6. Practical (Value based course)	MUSA201 TH MUSA202PR MUSA203TH MUSA204PR MUSA205PR MUSA206PR	DSC DSC SEC SEC SEC SEC
Philosophy	1. Indian Philosophy- 2 2. Indian Philosophy- 3 3. Introduction to logic 4. Ethics-1	PHIL-A-203CC PHIL-A-204CC PHIL-A-205SEC PHIL-A-206SEC	DSC DSC SEC SEC
Phy. Educ	1. Human Anatomy & Physiology 2. Sports Psychology 3. Sports, Medicine, Physiotherapy & Rehabilitation 4. Sports Trainings	PED201TH PED202TH PED203TH  PED204TH	DSC DSC SEC  SEC

Pol.Science	1. Comparative Govt. & Politics 2. Introduction to International Relations 3. Legislative Support 4. Public opinion and survey Research	POLS201 POLS202 POLS203 POLS204	DSC DSC SEC SEC
Pub Ad	1. Administrative Thinkers 2. Development Administration 3. Computer Application & Office Management 4. Human Resources & Logistic management	PUBA-201A PUBA-202A PUBA203A PUBA204A	DSC DSC SEC SEC
Sanskrit	1. <u>संस्कृत नाटक</u> 2. <u>संस्कृत व्याकरण</u> 3. <u>आयुर्वेद के मूल सिद्धान्त</u> 4. <u>संस्कृत छन्द एवं गायन</u>	SKT-DSC-201 SKT-DSC-202 SKT-AEEC-205 SKT-AEEC-206	DSC DSC SEC SEC
Sociology	1. Sociological Theories 2. Method of Sociological Enquiry 3. Techniques of Social Research 4. Sociology of Environment	SOCL-A201 SOCL-A202 SOCL-A203 SOCL-A204	DSC DSC SEC SEC
Journalism	1. Introduction to Advertising and Public Relations 2. New Media Communication 3. Reporting, Editing and Feature Writing 4. Skills for New Media	BJMCPAC201 BJMCPAC202 BJMCPAS203P BJMCPAS204P	DSC DSC SEC SEC

### Faculty of Arts, Commerce and B.Voc. (Third Year)

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC /DSE or DSC /GE-I or GE-II)
B.Com	1. Human Resource Management 2. Fundamentals of Financial Management 3. Management Accounting 4. International Business 5. Entrepreneurship 6. Personal Selling & Salesmanship 7. Principles of Micro Economics 8. Fundamentals of Investment	BC 3.1(A) BC 3.2(A) BC 3.5(C) BC 3.6(A) BC 3.3 BC 3.7 ECONA314 BC 3.6[C]	DSE DSE DSE DSE SEC SEC GE GE (for other than commerce students)
Economics	1. Public Finance 2. Money and Banking 3. Development Economics 4. International Economics 5. Indian Economy 6. Economic History of India 1857-1947 7. Indian Economy 8. Economy of Himachal Pradesh Indian Economy	ECONA310 ECONA311 ECONA305 ECONA306 ECONA301 ECONA302 ECONA314 ECONA313	SEC SEC DSE DSE DSE DSE GE GE



English	<ol style="list-style-type: none"> <li>1. Soft Skills</li> <li>2. Academic Writing and Composition</li> <li>3. Technical writing</li> <li>4. Business Communication</li> <li>5. Literature from Himachal</li> <li>6. Contemporary India: Women and Empowerment</li> </ol>	ENG 303 ENG 304 ENG 301 ENG 302 ENG 305 ENG 306	DSE DSE AEEC/ SEC AEEC/ SEC GE GE
Geography	<ol style="list-style-type: none"> <li>1. Geography of India</li> <li>2. Economic Geography</li> <li>3. Disaster management</li> <li>4. Geography of Tourism</li> <li>5. Field Techniques &amp; survey based project report practical</li> <li>6. Geographic Information System</li> <li>7. Disaster Risk Reduction</li> <li>8. Sustainability &amp; Development</li> </ol>	GEOGP303 GEOGP303 GEOGP304 GEOGP304 GEOGP302 GEOGP301 GEOGP305 GEOGP306	DSE DSE DSE DSE SEC SEC GE GE
Hindi	<ol style="list-style-type: none"> <li>1. रंग आलेख एवं रंगमंच अथवा भाषा कम्प्यूटिंग</li> <li>2. समाचार संकलन और लेखन</li> <li>3. लोक साहित्य-</li> <li>4. छायावादोत्तर हिंदी कविता</li> </ol>	HIND 301 HIND 304 HIND 305 HIND 306	SEC SEC DSE DSE
History	<ol style="list-style-type: none"> <li>1. Modern and contemporary world History-I 1871-1919</li> <li>2. Modern and contemporary world History-II 1919-1992</li> <li>3. History of Himachal Pradesh 1815-1972</li> <li>4. Socio Religious reform movements in India (19<sup>th</sup> and 20<sup>th</sup> centuries)</li> <li>5. Indian History and culture</li> <li>6. Introduction to Indian Art</li> </ol>	HIST305 HIST307 HIST312 HIST310 HIST317 HIST319	DSE DSE GE GE SEC SEC
Music	<ol style="list-style-type: none"> <li>1. Value based &amp; Practical Oriented Course for Hindustani Music (Vocal/Inst)-III</li> <li>2. Value based &amp; Practical Oriented Course for Hindustani Music (Vocal/Inst)-IV</li> <li>3. Theory of Indian Music and study of Ancient Granth &amp; Ragas (Vocal/Inst)</li> <li>4. Theory of Indian Music and Ghrana Tradition (Vocal/Inst)</li> <li>5. Theory of Indian Music (Vocal/Inst)</li> <li>6. Practical (Vocal/Inst)</li> </ol>	MUSA301TH MUSA302PR MUSA303TH MUSA305TH MUSA307TH MUSA308PR	SEC SEC DSE DSE GE GE
Philosophy	<ol style="list-style-type: none"> <li>1. Western philosophy- 1</li> <li>2. Western Philosophy-2</li> <li>3. Ethics- 2</li> <li>4. Applied Bio-Ethics</li> <li>5. Bhagvat Gita</li> </ol>	PHIL-A-309 PHIL-A-310 PHIL-A-307 PHIL-A-308 PHIL-A-311	DSE DSE SEC SEC GE
Phy. Edu.	<ol style="list-style-type: none"> <li>1. Specialization in Volley Ball</li> <li>2. Specialization in FootBall</li> <li>3. Specialization in Kabaddi</li> <li>4. Specialization in Athletics</li> <li>5. Recreation</li> <li>6. Methods of Teaching in Physical Education</li> <li>7. Officiating and Coaching</li> <li>8. Health Education and Nutrition</li> <li>9. Yoga</li> </ol>	PED301PR PED302PR PED303PR PED304PR PED305TH PED307TH PED308TH PED309TH PED310TH	SEC SEC SEC SEC DSE DSE DSE GE GE
Pol.Science	<ol style="list-style-type: none"> <li>1. Themes in Comp. Pol. Theory</li> <li>2. Democracy &amp; Government</li> <li>3. Democratic Awareness with legal literacy</li> <li>4. Conflict &amp; Peace building</li> <li>5. Society, Economy, Politics in H.P</li> <li>6. Human rights &amp; Gender Environment</li> </ol>	POLS301 POLS302 POLS303 POLS304 POLS305 POLS306	DSE DSE SEC SEC GE GE

Pub Ad	1. Leadership Style and Conflict Management 2. Stress & Time management 3. Local Government in India 4. Contemporary Issues & concerns in Indian Administration 5. Public Policy & Administration in India 6. Financial Administration 7. Constitutional and Administrative Aspects of Himachal Pradesh 8. Disaster Management 9. E- Governance	PUBA301A PUBA302A PUBA303A PUBA304A PUBA305A PUBA306A PUBA307A PUBA308A PUBA309A	SEC SEC DSE DSE DSE DSE GE GE GE
Sanskrit	1. <u>व्यवित्त विकास का भारतीय दृष्टिकोण</u> 2. <u>साहित्यिक समालोचना</u> 3. <u>पातञ्जल योगसूत्र</u> 4. <u>भाषा विज्ञान के मूलभूत सिद्धान्त</u> 5. <u>भारतीय रंगशाला</u> 6. <u>भारतीय वास्तुशास्त्र</u>	SKT-DSE- 301 SKT-DSE- 302 SKT-DSE- 303 SKT-DSE- 304 SKT-AEEC/SEC-305 SKT-AEEC/SEC-306	DSE DSE GE GE SEC SEC
Sociology	1. Social Demography 2. Theory and Practice of Development 3. Marriage, family & Kinship 4. Social Stratification 5. Economy and Society	SOCL-A-301 SOCL-A-302 SOCL-A-304 SOCL-A-305 SOCL-A-308	SEC SEC DSE DSE GE
Journalism	1. Community and Traditional Media 2. Introduction to Photojournalism 3. Communication Skills 4. Film Appreciation Skill	BJMCPAD301 BJMCPAD302P BJMCPAS303P BJMCPAS304	DSE DSE SEC SEC

\* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

### ADMISSION PROCESS FOR 1<sup>ST</sup> YEAR

1. The candidate seeking admission to 1<sup>st</sup> year has to apply on the prescribed form available online on <http://www.gcsanjauli.edu.in>
2. The students can approach the College **Guidance and Counselling Committee** in case they find any difficulty in filling up of the admission form during the college hours.
3. The merit lists will be displayed as per schedule mentioned in the prospectus.
4. After getting the approved admission form, applicants are advised to deposit their fee online by using UPIs (BHIM/Google Pay/ PhonePe/Paytm)/Mobile/Internet Banking. Account details of the college for fee deposit.

### DOCUMENTS REQUIRED TO BE UPLOADED WITH THE FORM

1. Matriculation certificate for Date of Birth.
2. 10+2 marks sheet.
3. H.P. Domicile certificate for girl students (for exemption in tuition fee).
4. Minimum 40% disability certificate and category certificate in case of students seeking admission against these seats.
5. Original character certificate from Head of the Institution last attended. In case of private candidates the character certificate must have been issued by a Gazetted officer/ Panchayat Pradhan/ Ward Counsellor but not older than 6 months from the day of submission of admission form.
6. For seat against the 'single girl child category' an Affidavit proclaiming the same from the parents is to be submitted with the admission form.

7. A student seeking admission from Board/University other than H.P. will have to upload the copy of migration certificate and the original certificate has to be submitted at the time of counselling.
8. Affidavits should be provided wherever applicable.
9. Certificate of SC/ ST from Magistrate Class-1 (Authorised Signatory) should be provided by those seeking relaxation in age/ marks.
10. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence / affidavit as proof of his/ her activities during the period of gap.

### College Fee and Fund

Annual Charges	(Rs.)	Monthly Charges	(Rs.)
Admission Fee	25/-	Tuition Fee (only for Boys)	50/-
University Holiday Home	1/-	Amalgamated Fund	25/-
University Welfare Fee	15/-	Building Fund	10/-
University Sports Fee	15/-	Rovers & Rangers Fund	5-
University Continuation Fee	10/-	Sports Fund	20/-
University Migration Fee	50/-	Science Practical Fund	
House Examination Fund	80/-	Physics	20/-
Library Security (Refundable )	100/-	Chemistry	20/-
Student Aid Fund	2/-	Botany	20/-
College Magazine	50/-	Zoology	20/-
Health Red Cross Fund	6/-	Arts Practical Fund	
NCC	10/-	Geography	15/-
Book Replacement Fund	25/-	Psychology	15/-
Furniture Repair	10/-	Music	15/-
Identity Card	10/-	Physical Education	15/-
Cultural Activity	20/-	Journalism	15/-
Computer and Internet Facility	20/-	Practical fee from B. Com. 1 <sup>st</sup> and 2 <sup>nd</sup> year students	15/-
Campus Beautification & Dev. Fund	10/-		
University Development Fund (only from first year students) for General students	250/-	Re-admission Fee	
		First time	100/-
		Second time	200/-
University Development Fund (only from first year students) for BPL/ IRDP students	100/-	Late Admission Fee	10/-
		Duplicate Identity Card	20/-
Absence and Other Funds ( On Daily Basis)			
Late payment of dues	1/-	Absence fine per period	1/-
Absence from practical, per practical	3/-	Absence from house test, per paper	10/-
Late return of Library book per day	1/-		

*(Note: Original Fee receipt will be required at the time of refund)*

*Himachali bonafide girls are exempted from tuition fee. (Certificate required)*

**PTA Fee Rs 700/- per Annum**

**Other charges (Skill component) per semester for B. Voc**

- (i) Skill Component practical I Rs. 240/-
- (ii) Skill Component practical II Rs. 240/-
- (iii) Assessment/ Certification Fee charged by sector skill council Rs. 800/-(Per Sem)

## **BACHELOR OF VOCATIONAL EDUCATION PROGRAMME (B.VOC.)**

### **COURSE OF STUDY**

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below.

B.Voc. in Retail Management - 40 Seats

B.Voc. in Hospitality & Tourism - 40 Seats

### **ABOUT THE BACHELOR OF VOCATION (B.Voc.) DEGREE PROGRAMME**

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) Degree. This Degree Program is unique with the provision of multiple entry and exit at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

### **OBJECTIVES**

- To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOSs (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

### **COURSE STRUCTURE**

B. Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree.

Following table provides a snapshot of the various certificates and their duration:-

NSQF	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/Awards
<b>1</b>	<b>18</b>	<b>12</b>	<b>30</b>	<b>One Sem.</b>	<b>Certificate</b>
<b>2</b>	<b>36</b>	<b>24</b>	<b>60</b>	<b>Two Sem.</b>	<b>Diploma</b>
<b>3</b>	<b>72</b>	<b>48</b>	<b>120</b>	<b>Four Sem.</b>	<b>Advance Diploma</b>
<b>4</b>	<b>108</b>	<b>72</b>	<b>180</b>	<b>Six Sem.</b>	<b>B. Voc Degree</b>

### Multiple Entry and Exit Options:

- After the completion of Semester I, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B.Voc. Degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after it, in Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

### INTERNSHIP PROGRAMME:

- Internship for 6 weeks after the completion of each year is an integral/essential component of B. Voc. Degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- HPKVN (Himachal Pradesh Kaushal Vikas Nigam) is fully sponsoring the internship apart from facilitating the skill component (60 %) of this programme along with courseware for whole of the programme.
- Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per state government policy.

### ELIGIBILITY CONDITIONS

- Admission to the B Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- The eligibility criteria for admission to the B. Voc. Degree programme shall be 10+2 in all



streams from a recognized board;10+2 examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 55% marks in aggregate, OR any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 55% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of Center of Excellence.

- Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No.. 1-52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- Maximum age limit for admission to B. Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice-Chancellor may permit age relaxation as per norms.
- Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 50% marks in aggregate at 10+2 level.
- Compartment students shall not be allowed admission in the B.Voc. programmes.
- A candidate cannot pursue two full time undergraduate courses simultaneously.
- The University reserves the right to cancel any admission at any stage.
- In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

### **MODE OF SELECTION**

- Admission to the B. Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on merit basis in the qualifying examination (10+2 etc.) .
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF
- Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF
- Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.
- Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

### **Note:**

Regarding selection of students for B. Voc. programme, 10% extra weightage shall be given to Category-1; 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on merit.

### **MEDIUM OF INSTRUCTION**

The course content of the B. Voc. programme will be taught in English.

## **FACILITIES AND ACTIVITIES IN THE COLLEGE**

### **1. Cultural and Academic Societies**

Each student is to be a member of at least two clubs/societies; one academic club and at least one extra-curricular club. Students' library cards will have provision for signatures of teacher-in-charges of these clubs on registration in the club. Every student must ensure presence in the functions of these clubs and societies, failing which they will be fined. The institution has various clubs & societies:

- |                                |                      |
|--------------------------------|----------------------|
| a) <i>Sahitya Parishad</i>     | g) Jijeevisha Club   |
| b) The Planning Forum          | h) Red Cross Society |
| c) Nature/Eco Club             | i) Human Library     |
| d) Young Speakers' Association | j) Photography Club  |
| e) Theatre Club                | k) Art Club          |
| f) Sports Club.                | l) Book Club         |

**Apart from the above, every subject has its own subject society.**

### **2. Mentor Programme**

The college provides for a mentorship programme to ensure that students have a guardian-mentor in college. Each student will have a teacher-mentor in the college. Students will be required to attend a mentor-mentee session every last Saturday of the month (or as notified in the time table). The mentees will get their cards signed by the mentors in each session. Students will be penalized / fined for the sessions they miss.

### **3. NCC & NSS**

The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

### **4. Sports**

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition. The College also has a good Gymnasium for sports persons.

### **5. Rovers & Rangers**

The College has well organised units of Rovers & Rangers activities.

### **6. Jijeevisha**

A social outreach unit, this unit endeavours to inculcate a sense of brotherhood and responsibility towards all humanity.

### **7. Human Library**

The Human Library is an international organization and movement that first started in Copenhagen, Denmark, in 2000. It aims to address people's prejudices by helping them to talk to those they would not normally meet. The organisation uses a library analogy of lending people rather than books. These people have "experienced prejudice, social exclusion or stigma," and participants can ask them questions so as to "learn about the other person and also challenge their own prejudices. (Wikipedia) The Human Library in Government Colleges Sanjauli invites students and teachers to join as books or as readers. We shall read real people as real stories and broaden our horizons beyond social prejudice.

### **8. Photography Club**

The Photography club seeks to promote creativity through photography. Students will be encouraged to share and constructively critique the photographs of peers, to educate and improve technical skills, to spread the love of photography and to realize the diversity of

perspectives. The best five pictures of the month will find place of honour on the college website.

#### **9. Art Club**

The Art Club is where practicing artists or aspiring artists can come together to develop and share their work, collaborate with likeminded people, create bonds with the community through art and come together for group projects that will benefit the college and the community. We do not teach painting or sculpture but we promote students to help each other discover their potential and experiment with their own.

#### **10. Book Club**

The Book Club invites students to build a community of readers to augment each other's understanding of books, other than those read as part of the academic curriculum. The club realizes that reading books is a habit that the world seems to be losing. It seeks to (re)build our relationship with books. The club invites authors to meet their readers and to inspire them to become writers.

#### **11. Scholarships**

There are various provisions to grant scholarships in various categories to the deserving students as per the rules/directions issued by the state government from time to time. Some important categories are as follows:

- a) IRDP,
- b) SC/ST -- it is restricted to certain income level as applicable by the order of H. P. Govt.
- c) 'Brilliant students scholarship of H.P'--This scholarship is available only for those students who fulfil the following requirements:
  - i) He / she should be a bonafide resident of Himachal Pradesh.
  - ii) He/she should have passed plus two from H.P. Board.
  - iii) He/she should have secured a minimum of 77% marks in 10+2.
  - iv) He/she should have secured a minimum of 60% marks at TDC I or II as applicable.

#### **12. Career Guidance and Job Placement**

This cell helps students by providing guidance about career options and information about job placements through various Govt. and private agencies. It arranges lectures by experts and concerned officials for selection of better & suitable career options.

#### **13. College Magazine**

The College publishes its magazine HIM RASHMI annually which provides a forum to the students with a flair for writing.

#### **14. College Library**

The College is a member of the Project "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi. This project provides free access to a collection of more than 76000 e-books and more than 7000 e-journals on all the subjects to students, researchers and faculty members. Many new academic e-resources are added to this facility nearly every month. Full text e-books can also be downloaded or printed directly from the publisher's website under this project. The students desirous of using this facility are directed to contact Librarian/Assistant Librarian along with their e-mail IDs. Computers with internet access

and N-List facility have already been installed in the college library for the benefit of the students. There are over 34,751 books in college library. The college has subscribed 24 Journals, 22 Magazine and 21 daily newspapers. Of these, 25,124 books are stacked in the General Section and 7,000 are there in the Book Bank.

***All the students are required to adhere to the following Library rules strictly:***

- i. All the students on the rolls of the College shall be eligible to become members of the College library.
- ii. Every student is entitled to borrow two books for a period of 30 days from the library.
- iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
- iv. A fine of ` 1/- per day per book will be charged beyond due date of, return of the book.
- v. In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% of the original cost will be charged from the student.
- vi. Reference books are to be consulted in the library itself after obtaining permission from the Librarian.
- vii. The College also operates a book bank from which text books are loaned to poor students of all categories on payment of a nominal security, (i.e. actual cost plus 20% and maintenance charge of ` 2/-per book}.

*Students can get their library security refunded within one year after leaving the College; otherwise the security stands forfeited.*

### **15. Parent- Teachers Association (PTA)**

A Parent- Teachers Association is formed in every session in the college with the avowed objective of promoting participation of parents in the development activities of the college. Their presence and valuable suggestions are eagerly solicited by the college staff in P.T.A. meetings. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians.
- (ii) Colleges Teachers.
- (iii) The Principal of the college as the patron.
- (iv) Every student contributes Rs. 700/- per annum toward P.T.A.

*PTA also provides fee waiver and funds to students from BPL category for the purchase of books.*

### **16. Old Students Association (OSA)**

On 15th Feb. 2012, the college also constituted the Old Students Association. Any former student of this college can be a member of OSA. He/She can fill the membership form online available on the College website <http://www.gcsanjauli.edu.in> Membership Fee is ` 200/- p.a. and ` 2000/- for lifetime membership.

### **17. Internal Quality Assurance Cell (IQAC)**

For improvement of quality in higher education, the college has an Internal Quality Assurance Cell (IQAC). Important decisions pertaining to the betterment of the college and students are taken by the members of IQAC. A student Charter was framed and approved in the year 2014.

### **18. College Students Central Association (CSCA)**

CSCA is constituted every year as per H.P. University guidelines.

## 19. HOSTEL

The hostel is located near the college. The college hostel has accommodation for 140 male students of SC/ST category only. Number of seats available for fresh admission in the hostel will depend upon the availability of vacant rooms. The Hostel provides mess facility throughout the session which is compulsory for resident students. The Principal reserves all the rights to admit students to the college hostel.

**The students who apply for hostel accommodation must adhere to the following rules and instructions:**

1. A student can apply for the hostel accommodation after his admission in the college.
2. Admission forms for hostel accommodation will be available on the College website link.
3. No student will be accommodated in the hostel, if his parents do not turn up at the time of admission to the hostel.
4. The recommendation of the warden is necessary for admission to the hostel.
5. A student who fails in more than one course in the last declared result shall not be re-admitted to the college hostel.
6. The room will be allotted on the date notified by the authorities.
7. The residents of the hostel are not permitted to change the room allotted to them without prior permission of the warden.
8. Fresh admission to the hostel will have to be sought in every academic year.
9. Every boarder shall have to abide by the time-schedule for the hostel as laid down from time to time.
10. No guest can stay in the hostel.
11. The general discipline requirements of the College shall be applicable to boarders as well.
12. Any other rules and regulations as may be deemed necessary by the Principal according to the circumstances are to be observed by the resident scholars.
13. All the rules for the hostel students as mentioned in chapter XXVIII of the H.P.U. Ordinance are applicable in toto.
14. Hostellers will have to vacate the hostel within three days after the annual examinations.

***One time fees will be charged at the time of admission:***

***Hostel Fee and Funds (Non-refundable)      Rs. 9210/-***

***Hostel Security (Refundable)                      Rs. 2000/-***

***Mess Security (Refundable)                      Rs. 3000/-***

**THIS FEE IS SUBJECT TO CHANGE. IF THE FEE IS REVISED, THE STUDENTS WILL HAVE TO PAY THE REVISED FEE.**

Annual Charges		Monthly Charges	
Admission fee	75	Electricity	300
Utensil fund	40	Water charges	100
Furniture Charges	125	Common Room	10
Identity Card	10	Room rent per seat	50
Miscellaneous Charges	40	News paper	10
First Aid	40	Maintenance	100
		Sweeper	150
		Clerical, Attendance	20



*Dining in the Mess is compulsory for all the students during their stay in the Hostel.*

## **IMPORTANT INSTRUCTIONS**

### **General Instructions**

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. It is mandatory for every student to wear **College Blazer on every Tuesdays and Fridays**. Apart from these days, it would be mandatory to wear college blazers for any representation of the college in Inter University/ Inter College Events and festivals. The students are expected to wear college blazers for participating in College functions.
3. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
4. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day, and do the needful accordingly.
5. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities; otherwise they would face strict legal action.
6. Scribbling/writing anything on the black-board, on furniture and walls etc. is a part of indiscipline.
7. Removing or causing damage to the furniture or window panes, plucking flowers, removing notices, etc. is also a breach of discipline.
8. The following acts also tantamount to indiscipline: holding any meeting/function/party and photography in the premises of the College without prior permission of the Principal.
9. Students should not tamper with the electrical fittings, water fittings etc. in the classrooms, hostel and in the College campus.
10. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
11. The use of cell phone is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.
12. Displaying of banners, posters or notices apart from the designated spaces provided by the college authorities is strictly prohibited.

### **Leave rules**

1. It is compulsory for all the students to get their leave sanctioned before proceeding on any kind of leave.
2. For leave on medical grounds, the student will be required to submit a medical certificate in case the leave is for more than a week's duration.
3. Leave up to one week will be sanctioned by the concerned committee. For leave extending more than one week's duration, the student shall have to apply to the Principal.
4. A student will not be allowed to avail more than 10 days leave during the entire academic session, except under exceptional circumstances.
5. If a student is regularly skipping classes or does not submit assignments, his/her name will be struck off from the rolls of the College.
6. Even if a student is on leave, he/she will have to deposit his/her fee as per the scheduled dates decided by the College.
7. The students can seek re-admission twice during the session. First re-admission will be allowed within three days after the name is struck off after paying a fine of `100/- and a

fine of `200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

### **Identity card:**

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college. A student must always carry his/her identity card in the college. **Students without Identity card are deemed as outsiders.**
2. Any transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of documents; one has to produce one's Identity card in order to establish one's identity.
3. Students are not permitted to replace the photograph pasted on the Identity card for any reason whatsoever.
4. If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card he/she will be handed over to the police or as the situation may demand.
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/her identity card in safe custody.
7. All the students are directed to collect their identity cards and complete the formalities related to their identity cards within one week of admission.
8. Forging signatures of the Teachers is a very serious offence. Offenders will be severely punished / fined upto Rs. 1000/-

## **ADMISSION COMMITTEES**

### **ADMISSION GUIDANCE AND COUNSELING COMMITTEE**

1. Dr. Maneesha Kohli
2. Dr. Anju Sharma
3. Dr. Naresh Verma
4. Dr. Kamna Mehindru
5. Dr. Ruby Kapoor

### **B.SC. 1<sup>ST</sup> YEAR (PHYSICAL SCIENCE)**

1. Mrs. Bharti Sharma (Convener)
2. Mrs. Reeta Chandel
3. Dr. Anjana Sharma
4. Mr. Surinder Chauhan

### **B.SC 1<sup>ST</sup> YEAR (LIFE SCIENCE)**

1. Mr. Yogesh Sood (Convener)
2. Mrs. Shivani Kaprate
3. Mrs. Deepti Gupta
4. Dr. Poonam Sharma

### **B.A. 1<sup>ST</sup> YEAR COMMITTEE**

1. Dr. Sandhya Sharma (Convener)
2. Dr. Vinay Mohan Sharma
3. Dr. Shivani Khatri
4. Dr. Om Prakash
5. Mrs. Saachi Sood
6. Mr. Abhishek Thakur
7. Dr. Amrit Singh Mehta
8. Mr. Chander Verma
9. Dr. Bavita Thakur
10. Dr. Aditya Singh Dulta

### **B.A. 2<sup>nd</sup> YEAR COMMITTEE**

1. Mrs. Anita Rathour Chauhan (Convener)
2. Dr. Kamayani Bisht
3. Mrs. Hem Lata Sharma
4. Dr. Dhyan Singh
5. Dr. Poornima Thapar
6. Dr. Kamlesh Kumari Sharma

### **B.A. 3<sup>rd</sup> YEAR COMMITTEE**

1. Mr. Vikram Bhardwaj (Convener)
2. Mrs. Namita C. Khagta
3. Dr. Vinod Kumar
4. Mrs. Anupama Chaudhary
5. Dr. Poonama Verma

### **B.SC 2<sup>nd</sup> & 3<sup>rd</sup> YEAR COMMITTEE**

1. Dr. Nidhi Dhatwalia (Convener)
2. Dr. Kirti Singha
3. Mr. Vikas Nathan
4. Ms. Kanu Priya

### **B.Voc 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> SEM COMMITTEE**

1. Mr. Umesh Singh Rana (Convener)
2. Mrs. Uma Kanwar
3. Mrs. Surbhi Sharma
4. Dr. Amrik Singh Thakur
5. Mr. Suraj Jamalta
6. Miss Pinky

### **COMMERCE 1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> YEAR**

1. Dr. Madan Shandil (Convener)
2. Dr. Ajay Kaith
3. Dr. Satya Narain Snehi
4. Dr. Pooja Dulta
5. Dr. Reena Thakur

## **ANNUAL COMMITTEES FOR SESSION 2022-23**

**DSW** : **Mr. Manoj Mehta**  
**Bursar** : **Dr. Ruby Kapoor**  
**Dean Science** : **Dr. Maneesha Kohli**

**Dean Arts** : **Dr. Manoj Jreat**  
**Dean Commerce** : **Dr. Ruby Kapoor**  
**IQAC Coordinator** : **Dr. Kamayani Bisht**

### **COLLEGE ADVISORY**

1. Dr. Bhupinder Singh Thakur (Convener)
2. Mrs. Bharti Bhagra
3. Dr. Ram Lal Sharma
4. Dr. Maneesha Kohli
5. Dr. Anju Sharma
6. Dr. Sandhya Sharma
7. Dr. Naresh Verma
8. Mrs. Anita Rathour Chauhan
9. Mr. Anil Kumar Chauhan (Supdt.)

### **ANTI-RAGGING & DISCIPLINE COMMITTEE**

1. Dr. Bhupinder Singh Thakur (Convener)
2. Dr. Kamna Mehindru
3. Dr. Naresh Verma
4. Mr. Manoj Mehta
5. Dr. Sandhya Sharma
6. Mrs. Anita Rathour Chauhan
7. Mrs. Anupama Chaudhary
8. Dr. Dhyan Singh
9. Dr. Ajay Kaith
10. Mrs. Rita Chandel
11. Mr. Amrit Mehta
12. Dr. Bavita Thakur
13. Mr. Surinder Chauhan
14. Mr. Chander Verma

### **GENERAL PURCHASE COMMITTEE**

1. Dr. Naresh Verma (Convener)
2. Mr. Manoj Mehta
3. Mrs. Bharti Sharma
4. Dr. Kamna Mehindru
5. Mr. Rameshwar Singh Jhobta
6. Mrs. Namita C. Khagta

### **CAREER COUNSELING & PLACEMENT CELL**

1. Dr. Vinay Mohan Sharma (Convener)
2. Dr. Nidhi Dhatwalia
3. Mrs. Anupama Chaudhary
4. Mrs. Rita Chandel
5. Mr. Abhishek Thakur
6. Ms. Kanu Priya

### **STAGE COMPERING COMMITTEE**

1. Dr. Kamayani Bisht (Convener)
2. Mrs. Hem Lata Sharma
3. Dr. Satya Narain Snehi

### **WOMEN CELL AND PREVENTION OF SEXUAL HARASSMENT COMMITTEE**

1. Mrs. Bharti Sharma (Convener)
2. Dr. Sandhya Sharma
3. Mrs. Anita Rathour Chauhan
4. Dr. Ruby Kapoor
5. Dr. Vinay Mohan Sharma
6. Mrs. Anupama Chaudhary
7. Dr. Aditya Singh Dulta
8. Dr. Poonama Verma

### **SCHOLARSHIP COMMITTEE**

1. Mrs. Anita Rathour Chauhan (Convener)
2. Dr. Shivani Khatri
3. Dr. Pooja Dulta
4. Dr. Anjana Sharma
5. Dr. Vinod Kumar
6. Dr. Bavita Thakur
7. Mr. Surinder Chauhan
8. Dr. Poonam Sharma

### **HOUSE EXAMINATION COMMITTEE**

1. Mr. Rameshwar Singh Jhobta (Convener)
2. Dr. Kirti Singha
3. Dr. Ajay Kaith
4. Dr. Aditya Singh Dulta
5. Dr. Vikas Nathan
6. Mrs. Anupama Chaudhary
7. Mr. Chander Verma
8. Mr. Surinder Chauhan
9. Dr. Purnima Thapar

### **STUDENTS' REDRESSAL & WELFARE COMMITTEE**

1. Mr. Manoj Mehta (Convener)
2. Mrs. Bharti Sharma
3. Dr. Sandhya Sharma
4. Mrs. Namita Khagta
5. Dr. Vinay Mohan Sharma
6. Dr. Dhyan Singh

### **CANTEEN COMMITTEE**

1. Dr. Naresh Verma (Convener)
2. Mrs. Hem Lata Sharma
3. Mrs. Shivani Kaprate
4. Dr. Ajay Kaith
5. Dr. Vinod Kumar
6. Mr. Amrit Mehta
7. Dr. Anjana Sharma

**CAMPUS BEAUTIFICATION COMMITTEE**

1. Dr. Ruby Kapoor
2. Mrs. Deepti Gupta
3. Mrs. Rita Chandel
4. Mrs. Anupama Chaudhary
5. Dr. Poonam Sharma
6. Mr. Abhishek Thakur
7. Ms. Kanu Pruya

**IQAC/NAAC/RUSA**

1. Dr. Kamayani Bisht (Convener)
2. Dr. Nidhi Dhatwalia
3. Dr. Ajay Kaith
4. Mr. Yogesh Sood
5. Dr. Vikas Nathan
6. Dr. Aditya Singh Dulta

**COLLEGE MAGAZINE COMMITTEE**

1. Dr. Sandhya Sharma (Editor in Chief)
2. Dr. Satya Narain Snehi (Editor, Hindi Section)
3. Mrs. Hem Lata Sharma (Editor, English Section)
4. Dr. Ruby Kapoor ( Editor, Commerce Section)
5. Dr. Bavita Thakur ( Editor, Pahari Section)
6. Dr. Madan Shandil ( Editor, Planning Section)
7. Dr. Nidhi Dhatwalia ( Editor, Science Section)
8. Dr. Aditya Singh Dulta ( Editor, Chronicle)
9. Dr. Dhyan Singh
10. Dr. Kamlesh Kumari Sharma (Editor, Sanskrit Section)

**SPORTS COMMITTEE**

1. Dr. Bhupinder Singh Thakur (Convener)
2. Mr. Manoj Mehta
3. Mr. Rameshwar Singh Jhobta
4. Mrs. Saachi Sood
5. Dr. Poonama Verma
6. Mr. Surinder Chauhan
7. Ms. Kanu Priya

**STAGE DECORATION AND SEATING ARRANGEMENT COMMITTEE**

1. Mrs. Anita Rathour Chauhan (Convener)
2. Mr. Madan Shandil
3. Mrs. Saachi Sood
4. Mrs. Deepti Gupta
5. Dr. Pooja Dulta
6. Dr. Anjana Sharma
7. Mr. Amrit Mehta
8. Dr. Om Prakash
9. Dr. Kamesh Kumari Sharma
10. Ms. Kanu Priya

**ECO CLUB**

1. Dr. Nidhi Dhatwalia (Convener)
2. Mrs. Shivani Kaprate
3. Mrs. Deepti Gupta
4. Dr. Bavita Thakur
5. Ms. Kanu Priya

**CSCA ELECTIONS**

1. Dr. Naresh Verma (Convener)
2. Mrs. Bharti Sharma
3. Dr. Ajay Kaith
4. Mrs. Hem Lata Sharma
5. Mr. Amrit Mehta
6. Dr. Vikas Nathan
7. Mr. Chander Verma

**EDUCATIONAL TOUR**

1. Dr. Naresh Verma (Convener)
2. Mrs. Anupama Chaudhary
3. Mrs. Rita Chandel
4. Mr. Chander Verma
5. Dr. Om Prakash

**ESTATE COMMITTEE**

1. Dr. Manoj Jreat (Convener)
2. Dr. Naresh Verma
3. Mr. Manoj Mehta
4. Dr. Ruby Kapoor
5. Mr. Vikram Bhardwaj
6. Mr. Amrit Mehta
7. Dr. Purnima Thapar

**BUS PASS AND UNIVERSITY FORM ATTESTATION COMMITTEE**

1. Mrs. Anita Rathour Chauhan (Convener)
2. Mr. Vikram Bhardwaj
3. Mr. Madan Shandil
4. Mrs. Hem Lata Sharma
5. Mrs. Anupama Chaudhary
6. Mrs. Rita Chandel
7. Dr. Pooja Dulta
8. Mr. Yogesh Sood
9. Mr. Amrit Mehta
10. Dr. Poonama Verma
11. Mr. Surinder Chauhan

**UGC COMMITTEE**

1. Dr. Manoj Jreat (Convener)
2. Mr. Vikram Bhardwaj
3. Mrs. Namita Khagta
4. Dr. Kamayani Bisht
5. Dr. Pooja Dulta
6. Dr. Purnima Thapar



**HOSTEL COMMITTEE**

1. Mr. Manoj Mehta (Convener)
2. Dr. Sandhya Sharma
3. Dr. Kamayani Bisht
4. Dr. Vinay Mohan Sharma
5. Mr. Rameshwar Jbobta
6. Dr. Shivani Khatri
7. Mr. Madan Shandil
8. Dr. Dhyan Singh
9. Dr. Vinod Kumar
10. Mr. Chander Verma
11. Mr. Anil Kumar Chauhan (Supdt.)
12. Mrs. Geeta Sharma
13. Mr. Lajpat Sharma

**INCUBATION CENTRE COMMITTEE**

1. Dr. Maneesha Kohli (Convener)
2. Dr. Naresh Verma
3. Dr. Ruby Kapoor
4. Dr. Nidhi Dhatwalia
5. Mr. Vikram Bhardwaj
6. Dr. Ajay Kaith
7. Dr. O. P. Kaul
8. Mrs. Saachi Sood
9. Dr. Satya Naran Snehi
10. Mr. Abhishek Thakur

**LIBRARY COMMITTEE**

1. Dr. Kamna Mehindru (Convener)
2. Dr. Madan Shandil
3. Dr. Vinod
4. Dr. Satya Narain Snehi
5. Mrs. Deepti Gupta
6. Dr. Om Prakash
7. Dr. Poonama Verma

**TIME TABLE COMMITTEE**

1. Dr. Kamna Mehindru (Convener)
2. Dr. Ruby Kapoor
3. Dr. Pooja Dulta
4. Dr. Kirti Singha
5. Mr. Abhishek Thakur

**INTERNAL COMPLAINTS COMMITTEE**

1. Mrs. Bharti Bhagra
2. Dr. Manisha Kohli
3. Dr. Naresh Verma
4. Mrs. Bharti Sharma
5. Dr. Minakshi Sharma
6. Dr. Poonama Verma
7. Dr. Om Prakash Kaul
8. Mrs. Geeta Sharma (office)
9. Smt. Kanta Devi

**Social Minorities Welfare Cell SC/ST, OBC/Minorities Redressal and Development**

1. Dr. Ravinder Chauhan
2. Dr. Deepak Kapret

3. Ms. Himani Saxena
4. Dr. Madan Shandil
5. Dr. Rajinder Singh

**RED CROSS / RED RIBBON/DISASTER MANAGEMENT COMMITTEE**

1. Dr. Shivani Khatri (Convener)
2. Mrs. Saachi Sood
3. Mrs. Rita Chandel
4. Dr. Anjana Sharma
5. Dr. Poonama Verma
6. Dr. Poonam Sharma
7. Dr. Kamlesh Kumari Sharma

**ROVERS & RANGERS**

1. Mr. Abhishek Thakur
2. Dr. Kamlesh Kumari Sharma

**PRESS & MEDIA**

1. Dr. Satya Narain Snehi (Convener)
2. Dr. Dhyan Singh
3. Dr. Aditya Singh Dulta

**NCC**

1. Dr. Poonama Verma

**NSS**

1. Dr. Kamayani Bisht
2. Dr. Vikas Nathan

**REFRESHMENT COMMITTEE**

1. Mrs. Namita Khagta (Convener)
2. Dr. Shivani Khatri
3. Mr. Madan Shandil
4. Dr. Kirti Singha
5. Dr. Pooja Dulta
6. Dr. Anjana Sharma
7. Mrs. Hem Lata Sharma
8. Dr. Vinod Kumar
9. Mrs. Deepti Gupta
10. Mrs. Shivani Kaprate
11. Dr. Purnima Thapar
12. Dr. Kamlesh Kumari Sharma
13. Ms. Kanu Priya

**YOUTH FESTIVAL GROUP-I**

1. Dr. Kamayani Bisht (Convener)
2. Dr. Vinay Mohan Sharma
3. Dr. Satya Narain Snehi
4. Dr. Aditya Singh Dulta
5. Dr. Bavita Thakur

**YOUTH FESTIVAL GROUP II**

1. Dr. Vinod Kumar (Convener)
2. Dr. Kirti Singha
3. Mrs. Saachi Sood
4. Dr. Poonam Sharma
5. Dr. Om Prakash

**YOUTH FESTIVAL GROUP III**

1. Dr. Rameshwar Jhobta (Convener)
2. Dr. Anjana Sharma
3. Mrs. Shivani Kaprate
4. Dr. Reena Thakur
5. Dr. Om Prakash
6. Dr. Kamlesh Kumari Sharma

6. Dr. Anjana Shrama
7. Mrs. Shivani Kaprate
8. Mrs. Deepti Gupta
9. Mrs. Rita Chandel
10. Mr. Yogesh Sood
11. Dr. Vikas Nathan
12. Dr. Poonam Sharma

**YOUTH FESTIVAL GROUP IV**

1. Mrs. Namita Khagta (Convener)
2. Dr. Shivani Khatri
3. Mrs. Anupama Chaudhary
4. Mrs. Shivani Kaprate
5. Dr. Bavita Thakur
6. Dr. Purnima Thapar

**B.VOC. CELL**

1. Mrs. Bharti Bhagra (Nodal Officer)
2. Dr. Om Prakash
3. Mr. Anil Kumar Chauhan (Supdt.)

**BCA**

1. Mr. Manoj Mehta (Coordinator)

**BBA**

1. Dr. Naresh Verma (Coordinator)

**STAR COLLEGE SCHEME COMMITTEE**

1. Dr. Maneesha Kohli (Convener)
2. Mrs. Bharti Sharma
3. Dr. Anju Sharma
4. Dr. Kirti Singha
5. Dr. Nidhi Dhatwalia

**PGDCA**

1. Dr. Sandhya Sharma (Coordinator)

**Annual Calendar 2022-23**

Date	Month & Year
<b>June 2022</b>	
5	World Environment Day
14	Kabir Jayanti
21	International Yoga Day
<b>July 2022</b>	
1-7	Van Mahotsav
8	Orientation on Vishakha Guidelines and Sexual Harassment at Workplace
9	Workshop on Digitization
10-20	UG Admissions (submission of forms)
10	Eid al-Adha
21	Display of 1st merit list
22-25	Fee to be deposited
26	Display of 2nd merit list
26	Kargil Diwas
27-28	Fee to be deposited (for 2nd merit list)
30	Science Faculty Program
<b>August 2022</b>	
1	Classes commence
5	Induction session for freshers
6	Hiroshima Day (Let's Say NO to War)
9	Muharram
11	Raksha Bandhan

15	Independence Day
18	Janmashtami
20	Akshay Urja Diwas
27	Club interactions and Mentor-Mentee interaction
29	National Sports Day
29-30	Science Faculty Program
31	Ganesh Chaturthi
<b>Date</b>	<b>Month &amp; Year</b>
<b>September 2022</b>	
3	Freshers' Social
6	Faculty / Inter-departmental Function
8	World Literacy Day
9	Disaster management for all (training and drill)
14	Hindi Diwas
21-23	Science Faculty Seminar/Workshop
24	NSS Day and blood donation
Last week	SCA formation (as notified by the university)
<b>October 2022</b>	
1	Swatchata Abhiyan
2	Gandhi Jayanti
3	Maha Ashtami
4	Maha Navami and World Animal Day
5	Dussehra

8	Inter-faculty/ Inter-departmental Function
9	Valmiki Jayanti
11	Inter faculty competitions for students
17	Poverty Eradication Day
20	World Statistics Day
22-26	Diwali break
31	Science Faculty Function
<b>November 2022</b>	
3	Faculty of Languages function
8	Gurpurab
19-25	World Heritage Week
26	Constitution Day
27	NCC Day
28-29	Science Faculty Seminar
<b>Date</b>	<b>Month &amp; Year</b>
<b>December 2022</b>	
1	Red Ribbon Day
2	Workshop on Interview Skills for Final Year Students
6	Interdepartmental activity
9	Women's Cell activity
12-23	House exams
25	Christmas/ Good Governance Day
29-30	Science Faculty Activity
<b>January 2023</b>	
1	Vacation begins
13	Lohri
25	Statehood Day
26	Republic Day

<b>February 2023</b>	
5	Guru Ravidas Jayanti
6	College reopens after winter break
13-17	FDP
18	Mahashivratri
22-24	Science Faculty Activity (Interdisciplinary)
28	Science Day
<b>Date</b>	<b>Month &amp; Year</b>
<b>March 2023</b>	
3	World Wildlife Day
7-8	Women's Day
8	Holi
15	Inter-departmental activity
25	Farewell Social
26-27	Science Faculty Activity
30-31	Workshop on Linguistics
<b>April 2023</b>	
1st week	Annual function
7	Good Friday
9	Easter Sunday
14	Ambedkar Jayanti ( Seminar on caste and class)
15	Himachal Day
17	Final examinations begin
22	Parshuram Jayanti
<b>May 2023</b>	
5	Buddh Purnima
15-20	Science FDP for school and college teachers
21	Eid al-Fitr

# RAGGING : A PUNISHABLE OFFENCE

**PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS ACT** (PROHIBITION OF RAGGING ACT, 2009) defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years. He/She may be liable to a fine which may extend to Rs. 50,000 or both.

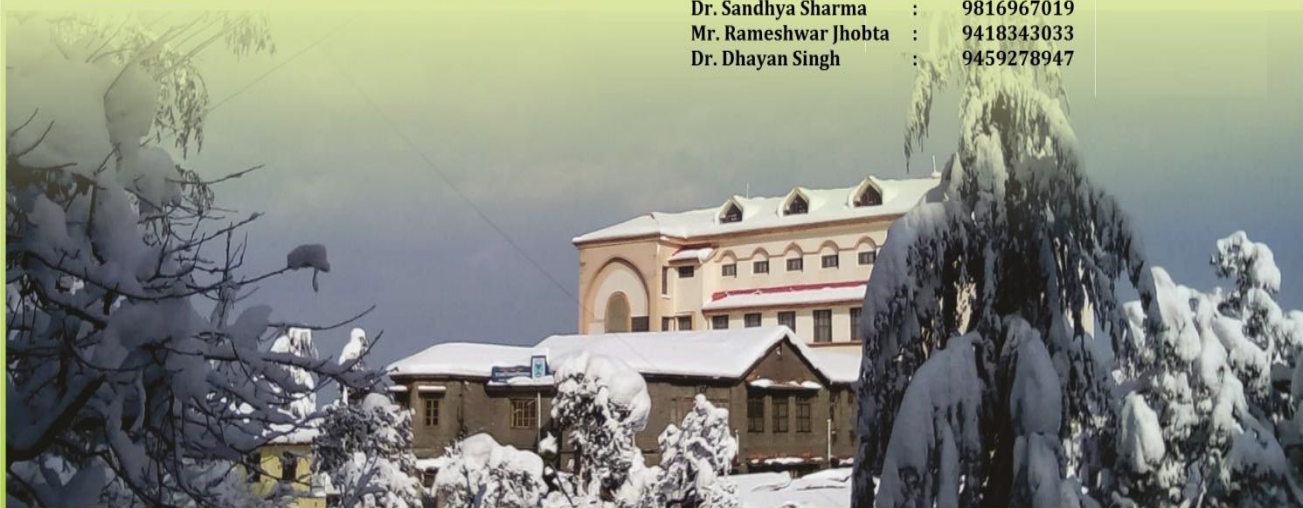
If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal from the college.



**TOLL FREE  
UGC HELP LINE  
1800-180-180-5522**

## Helpline

Dr. Manoj Jreat	:	9418488886
Mr. Manoj Mehta	:	9418455577
Mrs. Bharti Sharma	:	7018974410
Dr. Sandhya Sharma	:	9816967019
Mr. Rameshwar Jhobta	:	9418343033
Dr. Dhayan Singh	:	9459278947



Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the common room.