

*Centre of Excellence*  
**GOVERNMENT COLLEGE SANJAULI**  
**DISTT. SHIMLA ( H.P.)**

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**Prospectus**  
2021-22



**Rs.50/-**

## ADMISSION SCHEDULE FOR 2021-22

### For 1st Year/1st Semester Students

Submission of Admission Form	:	26th July - 15th August 2021
Display of Tentative Merit List	:	17th August 2021 at 10:00 AM

**Objections pertaining to the merit list must reach college office by 5:00 PM, 17th August 2021**

Display of Final Merit list	:	18th August 2021 at 10:00 AM
Display of 1st waiting list	:	24th August 2021 at 10:00 AM
Display of 2nd waiting list	:	28th August 2021 at 10:00 AM

### For B.A./B.Sc/B.Com 2nd & 3rd Year, B.Voc. 3rd & 5th Sem Migrated Students

Submission of Admission Form	:	26th July - 9th August 2021
Display of Merit list	:	11th August 2021 at 10:00 AM

## Eligibility Conditions

B.A., B.Sc, B.Com-Ist year : Passed 10+2 with 55% marks in aggregate (General Category)

B.A./ B.Sc./ B.Com-IIInd year : 50% marks in previous class

1. The admission shall be made purely on the basis of merit as per allocation of seat in each class / subject - combination
2. Admission shall NOT be given to a student with compartment in 10+2
3. Any student seeking admission to B.A. 1st Year with Mathematics as one of the subject of study, must have Mathematics as a subject at 10+2 level and must have secured minimum of 45% marks in this subject.

## Relaxation for SC/ST students

1. Relaxation of three years of age for determination of upper age limit for admission to SC/ ST shall be given
2. The students belonging to SC/ST will be given 5% relaxation of marks for admission purpose i.e., minimum 50% marks in aggregate in 10+2 are required.

## Date for Depositing Fee

Fresh Admission	B.A./ B.Sc./B.Com.-Ist year	19th to 23rd August 2021
	B.Voc Semester-1	19th to 23rd August 2021
	1st waiting list	25th to 27th August 2021
	2nd waiting list	29th to 31st August 2021
Roll On Admission	<b>B.A./B.Sc / B.Com 2nd &amp; 3rd Year, B.Voc. 3rd &amp; 5th Sem</b>	
	(without late fees)	26th July 2021 to 9th August 2021
	(with late fees)	10th to 15th August 2021
Migrated Students	B.A./B.Sc / B.Com 2nd & 3rd Year, B.Voc. 3rd & 5th Sem	12th August - 16th August 2021

*Note : Those who are placed in the 1st waiting list are required to deposit their fee latest by 23rd August 2021.  
The students who are placed in the 2nd waiting list are required to deposit their fee latest by 27th August 2021*

Students are strictly required to deposit the college fee on prescribed date and time as mentioned above, failing which his/ her admission shall stand cancelled automatically and subsequently there will be no claim for admission in any form whatsoever.



## About The Institution

Cradled in the lap of Nature and housed in a marvellous heritage building of the British Victorian style, Centre of Excellence, Government College Sanjauli has been providing an academically challenging and intellectually stimulating environment to its learners since 1969. It beckons all with its motto of “Aaroh Ma Tamaso Jyoti”-May we rise from darkness to light i.e. from ignorance to knowledge. The heritage institution originating from a rich legacy stands tall with its promise of value-oriented education in today’s competitive world.

Nestled amidst lush green Cedars and mighty Oaks the charm of the edifice is sufficient to command rapt attention and attraction by the pedestrians walking on the road past its hallowed gate. A huge playground invitingly greets the arrival of the students in the campus. The main building facing the playground houses the Administrative Block and Computer Laboratories, reminding one of the days



of yore, when the jungle of concrete buildings had not defaced the ‘Queen of Hills’. The college was constructed way back in April 1869 by Harriet Christina Tytler as an institution for industrial orphanage under the name of Himalayan Christina Orphanage and named as North Stoneham. Later in 1872, the same institution was reconstituted as the Mayo Industrial School for female orphans and other girls of European extraction. However, later it was rebuilt and opened for use on March 1, 1905 during the Lieutenant-Governorship of Sir Charles Rivoz, K.C.S.I. and the Episcopate of the Reverend George Alfred Lefroy, D.D., the third Bishop of Lahore. The structure was designed by the Architect A. Gaddock Esq. and was built by the builder, Messer Rivertt and Sons. After independence, this institution was converted into a B.Ed / B.T. College for girls affiliated to Panjab University, till it attained its present position. The college enjoys

the distinct position of not only being the first Degree College to have been set up in Shimla in 1969, but also the first College to have been conferred with the status of ‘Centre of Excellence’ by the government of Himachal Pradesh in 2006. The College has been accredited with B<sup>+</sup> by NAAC in March 2017.



The college provides quality education in three streams-Arts, Science & Commerce, besides an undergraduate course in Computer Applications. B.C.A., B.B.A. and P.G.D.C.A. courses are being run under the self-financing scheme. The College also offers vocational degree in Retail

Management and Hospitality & Tourism to the students to expand their scope of employability. The college furthermore, offers post graduate courses in English and Hindi. It is also proposed to introduce NCC as an elective course at under graduate level subject to the approval from H.P. University, Shimla-5. In Arts faculty fifteen subjects are being taught in this College. However, to uphold the quality there are limited seats available in each course and selection is purely on merit basis. Admission is on roll-on basis for students seeking admission to second year and third year.

True education resides in the harmonious blend of values and knowledge which also fulfils the requirement of the society to have promising and outstanding citizens as its members. The committed and proficient teaching and non-teaching staff facilitate the learners by motivating them to constantly challenge themselves in academic and extra-curricular activities throughout the year. The objective is not only to secure academic excellence but also to transform the students into good human beings. The youth festivals and other competitive activities and events like quiz, debate, dramatics, dance and music concerts allow the students to experience not only the excitement and festivities of the occasion but it gives them space to imbibe and inculcate healthy social and cross cultural interactions. The various Subject Societies are the training ground for nurturing talent amongst the students and instilling in them the drive to excel in such activities. For sportspersons, there is a well-equipped gymnasium in the campus.

To safeguard a comfortable stay, the College has hostel facilities for the male students. There is facility for housing 99 students in the New Boys Hostel whereas the Old Boys hostel comfortably accommodates 70 students. However, the admission to the hostel is subject to the COVID-19 situation and admission will be allowed after the directions and notifications from Central and State Governments.



### **Vision**

To make the College a benchmark of quality education, applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.

### **Mission**

To nurture intellectual excellence and social leadership amongst the educators and learners, in order to outshine in the increasingly competitive globalized world.

### **College Logo**



**“May we rise from darkness to light”**

## From the Principal's Desk



Dear Students

It gives me joy to welcome you to Government College, Shimla-6. The college brings to you, a rich tradition of excellence. "Excellence is never an accident; it is the result of the right intention, sincere effort, intelligent direction, skillful execution and the vision to see obstacles as opportunities." We, at The Centre of Excellence, understand every individual's capacity and need for personal, academic and professional excellence. Our journey towards newer horizons has been inclusive of an acute understanding of the need to weave tradition with modernity, global exposure with local needs, and the pragmatic with the aesthetic aspects of life.

We are living through difficult times. The Covid-19 pandemic brings with it, unprecedented challenges and experiences. Many around us are suffering in ways that none of us could have ever imagined. While we hope that the crisis relents soon, we can surely convert challenge into opportunity. Adversity is the mother of invention and each one of us is an innovator. We can think of new ways to maneuver our way around the pot-holes that the road has. This is a good time to re-strategize and reinvent ourselves. Let us all be each other's strength and emerge triumphant on the other side of this crisis.

The college is happy to provide a fertile ground for personal excellence and social change. We are excited to be a part of your journey through life. We treasure the fact that you entrust yourselves to the mentors and the ethos of this college. We look forward to you being a part of this prestigious family. .

Dr. C. B. Mehta  
Principal



# **Guidelines of MHA and MHRD regarding the preventive measures and SOP COVID-19.**

## **Protect yourself and others**

*Student are required to follow these Do's and Don'ts*

<b>Do's</b>	<b>Don'ts</b>
i) Wash your hands with soap and water frequently, or use alcohol based hand rub. Wash hands even if they appear to be clean.	i) Don't have a close contact with anyone, if you are experiencing cough and fever.
i) Wear a mask properly while you are on the campus.	
ii) Cover your nose and mouth with hanker chief/tissue paper while sneezing and coughing.	ii) Don't touch your eyes, nose and mouth.
iii) Throw used tissue napkins into closed bins immediately after use.	
iv) See a doctor if you feel unwell (fever, difficult breathing and cough). While visiting a doctor, wear a mask/cloth to cover your mouth and nose.	iii) Don't spit in the campus/public places.

*If you have signs/symptoms or Covid-19 infection*

**Please call state helpline number 1070**

*Avoid participating in large gatherings in the college.*

# TEACHING STAFF

## FACULTY OF ARTS

### **Department of English**

1. Dr. Sandhya Sharma (Assoc. Prof.)
2. Mrs. Himani Saxena (Assoc. Prof.)
3. Dr. Kamayani Bisht (Assoc. Prof.)
4. Dr. Vinay Mohan Sharma (Assoc. Prof.)
5. Dr. Shivani Khatri (Asstt. Prof.)
6. Mrs. Hem Lata (Asstt. Prof.)
7. Mr. Aditya Singh Dulta (Asstt. Prof.)
8. Mrs. Priyanka (Asstt. Prof.)

### **Department of Hindi**

1. Dr. Kamna Mehendru (Assoc. Prof.)
2. Dr. Surinder Sharma (Assoc. Prof.)
3. Dr. Satya Narain Sanahi (Asstt. Prof.)

### **Department of Economics**

1. Dr. Tulsi Raman Sharma (Assoc. Prof.)
2. Dr. G.P. Kapoor (Assoc. Prof.)

### **Department of Public Administration**

1. Dr. Naresh Verma (Assoc. Prof.)
2. Dr. Purnima Thapar (Asstt. Prof.)

### **Department of Mathematics**

1. Dr. Surinder Chauhan (Assoc. Prof.)
2. Dr. Anjana Sharma (Asstt. Prof.)
3. Dr. Poonam Sharma (Asstt. Prof.)

### **Department of Geography**

1. Mrs. Bharti Bhagra (Assoc. Prof.)
2. Dr. Manoj Jaret (Assoc. Prof.)
3. Mrs. Saachi Sood (Asstt. Prof.)

### **Department of Philosophy**

1. Dr. Poonama Verma (Asstt. Prof.)

### **Department of Music**

1. Dr. Gian Chand (Assoc. Prof.)
2. Dr. Om Prakash (Asstt. Prof.)

### **Department of History**

1. Mr. Rameshwar Singh Jhobta (Assoc. Prof.)
2. Mrs. Savita Thakur (Asstt. Prof.)
3. Dr. Kishori Lal (Asstt. Prof.)

### **Department of Political Science**

1. Mrs. Namita Khagta (Asstt. Prof.)
2. Dr. Devender Chand (Asstt. Prof.)

### **Department of Physical Education**

1. Dr. B. S. Thakur (Assoc. Prof.)
2. Sh. Manoj Mehta (Assoc. Prof.)

### **Department of Sanskrit**

1. Ms. Kamlesh Kumari (Asstt. Prof.)

### **Department of Psychology**

1. (Vacant)

### **Department of Sociology**

1. Mrs. Anita Rathour Chauhan (Assoc. Prof.)
2. Dr. Amrit Singh Mehta (Asstt. Prof.)

### **Department of J&MC**

1. Mr. Sandesh Kumar Kalta

## FACULTY OF COMMERCE

1. Mr. Rajesh Dhortha (Assoc. Prof.)
2. Dr. Ruby Kapoor (Assoc. Prof.)
3. Dr. Ajay Kaith (Asstt. Prof.)

## FACULTY OF SCIENCE

### **Department of Botany**

1. Dr. Maneesha Kohli (Assoc. Prof.)
2. Mrs. Deepti Gupta (Asstt. Prof.)

### **Department of Chemistry**

1. Mrs. Bharti Sharma (Assoc. Prof.)
2. Mrs. Rita Chandel (Asstt. Prof.)
3. Mr. Yogesh Kumar (Asstt. Prof.)
4. Mr. Vikas Nathan (Asstt. Prof.)

### **Department of Physics**

1. Dr. Kirti Singha (Asstt. Prof.)
2. Mrs. Monika Chandel (Asstt. Prof.)
3. Vacant

### **Department of Zoology**

1. Dr. Minakshi Sharma (Assoc. Prof.)
2. Dr. Nidhi Dhatwalia (Asstt. Prof.)
3. Mrs. Shivani Kaprate (Asstt. Prof.)

### **Department of Geology**

1. Mr. Shubham Choudhary (Asstt. Prof.)

### **Department of Computer Science**

1. Mr. Mrityunjay Sharma (Asstt. Prof.)

## BCA

1. Mr. Muneet Lakhanpal
2. Mrs. Pratiksha Chauhan
3. Mrs. Priyanka Chauhan

## B.Voc.

1. Mrs. Uma Kanwar (V.T.)
2. Mr. Umesh Singh Rana (V.T.)
3. Mrs. Surbhi Sharma (V.T.)
4. Dr. Amrik Singh Thakur (V.T.)
5. Miss. Pinky (V.T.)
6. Mr. Suraj Jamalta (V.T.)

## BBA

1. Kriti Dhaulta
2. Shariff Mohd.
3. Shivani

## LIBRARY

1. Vacant (Librarian)
2. Mr. Manoj Kumar Sharma (Asstt. Lib.)

## Administrative Staff

1. Sh. Anil Kumar Chauhan, Superintendent
2. Vacant, Sr. Assistant.
3. Sh. Nand Lal Verma, Jr. Assistant
4. Sh. Naresh Chand Sharma, Jr. Assistant(on deputation)
5. Smt. Geeta Sharma, Jr. Assistant
6. Sh.Kewal Ram, Clerk

## Laboratory Staff

7. Sh. Chattar Singh, SLA
8. Sh. Rajesh Sharma, SLA
9. Sh. Rakesh kumar, SLA
10. Sh. Mangat Ram, JLA
11. Sh. Rajinder Singh, JLA
12. Sh. Uma Dutt, JLA
13. Sh. Hem Dass, JLA
14. Sh. Veena Devi, LA
15. Sh. Ram Chand, LA
16. Sh. Lajpat Rai, LA
17. Sh. Gulab Singh Negi, LA
18. Sh. Varinder Singh, LA
19. Smt. Meena Sharma, LA
20. Sh. Bhagat Ram, LA

## Class-IV

21. Sh. Dalel Singh, Peon-cum-Chowkidar (Class-IV)
22. Sh. Raj Kumar, Peon-cum-Chowkidar (Class-IV)
23. Smt. Parkashvati, Peon-cum-Chowkidar (Class-IV)
24. Smt. Kanta Devi, Peon-cum-Chowkidar (Class-IV)
25. Smt. Sumitra Verma, Peon-cum-Chowkidar (Class-IV)
26. Smt. Sheela Devi, Peon-cum-Chowkidar (Class-IV)
27. Mrs. Radha Devi, Peon-cum-Chowkidar (Class-IV)
28. Mrs. Giano Devi, Peon-cum-Chowkidar (Class-IV)
29. Mr. Laiq Ram Sharma, Peon-cum-Chowkidar (Class-IV)
30. Smt. Kirta Devi, Peon-cum-Chowkidar (Class-IV)
31. Smt. Kanta, Peon-cum-Chowkidar (Class-IV)
32. Sh. Suresh Kumar, Peon-cum-Chowkidar (Class-IV)
33. Smt. Leelavati, Peon-cum-Chowkidar (Class-IV)

## BCA, PGDCA & PTA

34. Mr. Sanjeev Meghta, System Analyst
35. Mr. Praveen Jogta (Clerk)
36. Mr. Rohit Verma (LA)
37. Smt. Lalita Sharma (LA)
38. Mr. Jaipal (Peon)
39. Mr. Kapil (Library Bearer)
40. Mrs. Chhote Lal, Sweeper
41. Mr. Bimlesh, Sweeper
42. Mr. Rakesh, Sweeper (Hostel)

## B.Voc Lab.

43. Mr. Sanjeev Kumar (MIS)
44. Mr. Narender Kumar (Lab. Asstt.)
45. Mrs. Anuradha Kumari (Lab. Asstt.)



## NUMBER OF SEATS IN EACH FACULTY

1. B.A. 1st Year	:	600
2. B.Com 1 <sup>st</sup> Year	:	80
3. B.Sc. 1 <sup>st</sup> Year		
(i) B.Sc. Life Sciences: Botany, Zoology and Chemistry	:	140
(ii) B.Sc. Physical Sciences: Physics, Mathematics and Chemistry/Geology/Computer Science	:	140
4. B.Voc. :		
i) Retail Management	:	40
ii) Tourism & Hospitality	:	40

### ELIGIBILITY

#### i) First Year

As per the ordinance of Centre of Excellence and H.P. University Shimla, a candidate must have passed 10+2 with 55% marks (aggregate). A relaxation of 5% in marks is admissible to the candidates who belong to the SC/ST category.

#### ii) Second Year / Third year

a) The student shall have to secure a minimum of 50% marks (aggregate) in the annual examination of the previous classes.

b) Students applying from other institutions recognized by Himachal Pradesh University shall have to have a minimum of 55% marks (aggregate) in +2 and a minimum of 50% marks (aggregate) in the annual examination of previous classes i.e. 1<sup>st</sup> / 2<sup>nd</sup> Year.

### AGE LIMIT

Maximum age limit for admission to B.A./B.Sc./B.Com courses is 23 for male candidates who belong to the general category and 25 years for girls as on 1<sup>st</sup> July 2021. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice Chancellor may permit age relaxation up to maximum of 3 months.

### MODE OF SELECTION

Admission to B.A./B.Sc./B.Com./B.Voc. courses will be allowed on the basis of merit of the qualifying examination. As per H.P. University rules, 75% seats will be allotted to the candidates who have passed their 10+2 examination from the schools situated in H.P. The remaining 25% of seats will be filled on all India basis. Other reservation rules of H.P. University shall also be applicable.

### ROSTER TO BE FOLLOWED FOR ADMISSION

The Roster will be applicable as per the number of seats available in each subject during the academic session 2021-22.

Some of the abbreviations used in the roster are:

PH	= Physically Handicapped	SC	= Scheduled Caste
Ex-Man	= Ex Service man	ST	= Scheduled Tribe
EWS	= Economically weaker section	OBC	= Other Backward Class
WFF	= Ward of freedom fighter		
IRDP	= Integrated Rural Development Programme		

Certificate from competent authorities is required at the time of filling of online form to claim reservation in any of the categories mentioned in the Roster, failing which the applicant will have no right to get admission in the said category.

1 PH	26	51 WFF	76	101 PH	126	151 WFF	176
2	27	52	77 OBC	102	127	152	177 OBC
3	28 SC IRDP	53 EWS	78 SC	103	128 SC IRDP	153 EWS	178 SC
4	29 OBC Ex-Man	54 Ex-Man	79 EWS	104	129 OBC Ex-Man	154 Ex-Man	179 EWS
5 SC	30 EWS	55 SC	80 ST IRDP	105 SC	130 EWS	155 SC	180 ST IRDP
6	31	56 OBC	81 Ex-Man	106	131	156 OBC	181 Ex-Man
7 Ex-Man	32 SC	57	82 SC	107 Ex-Man	132 SC	157	182 SC
8 OBC	33 Ex-Man	58	83 PH	108 OBC	133 Ex-Man	158	183 PH
9 EWS	34	59 EWS	84 OBC	109 EWS	134	159 EWS	184 OBC
10 SC	35 OBC IRDP	60 SC Ex-Man	85	110 SC	135 OBC IRDP	160 SC Ex-Man	185
11	36	61 ST	86 Ex-Man	111	136	161 ST	186 Ex-Man
12	37 SC	62	87 SC	112	137 SC	162	187 SC
13	38 EWS	63 OBC IRDP	88	113	138 EWS	163 OBC IRDP	188
14 SC Ex-MAN	39	64 SC IRDP	89 OBC	114 SC Ex-MAN	139	164 SC IRDP	189 OBC
15	40 ST Ex-Man	65	90 EWS	115	140 ST Ex-Man	165	190 EWS
16	41 SC	66	91 SC WFF	116	141 SC	166	191 SC WFF
17 OBC	42 OBC	67	92	117 OBC	142 OBC	167	192
18 EWS	43	68	93 PH	118 EWS	143	168	193 PH
19 SC	44	69 SC	94 Ex-Man	119 SC	144	169 SC	194 Ex-Man
20 ST	45	70 EWS	95 OBC IRDP	120 ST	145	170 EWS	195 OBC IRDP
21 Ex-Man	46 SC	71	96 SC IRDP	121 Ex-Man	146 SC	171	196 SC IRDP
22 OBC	47 Ex-Man	72 OBC Ex-Man	97 EWS	122 OBC	147 Ex-Man	172 OBC Ex-Man	197 EWS
23 SC PH	48	73 SC	98 ST	123 SC PH	148	173 SC	198 ST
24	49 OBC PH	74 Ex-Man	99 OBC	124	149 OBC PH	174 Ex-Man	199 OBC
25	50 SC	75	100 SC Ex-Man	125	150 SC	175	200 SC Ex-Man

The seats under 200 point Roster for different categories are as under

Category	SC	ST	OBC	General	EWS	Total
Open	28	6	18	70	20	142
Ex.Man/WES	6	2	4	18	--	30
WFF	2	--	--	2	--	4
IRDP	6	2	6	--	--	14
PH	2	--	2	6	--	10
Total	44	10	30	96	20	200

*Note: 05 seats for B.A., 02 for BSc (01 each for Life Sciences and Physical Sciences), 01 for B.Com. and 02 for B.Voc. are reserved over and above the allotted seats for single girl child.*

## **Choice Based Credit System (CBCS)**

List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template.

### **BACHELOR COURSES UNDER CBCS:**

1. **B. Sc. Life Sciences: (Botany, Zoology and Chemistry/Geology.)**
2. **B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry/ Geology/Computer Science.)**
3. **B.A.**
4. **B.Com**
5. **B. Voc**

### **Outline of Choice Based Credit System:**

1. **Core Course:** 4 Discipline Specific Core Courses (DSC) (2 per subject) and 2 Courses of English and Hindi/Sanskrit in B.A./B.Com). The papers under this category are going to be taught uniformly across all universities with 30% deviation proposed in the draft. The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/university adheres to common minimum standard. Also the course designed for papers under this category aims to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.
  - 2.1 **Discipline Specific Elective (DSE) Course:** (2 each for regular courses): Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
  - 2.2 **Generic Elective (GE) Course:** (2 each for B.A. /B.Com. regular courses): An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.  
P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.
3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement



Courses (SEC). “AECC” courses are the courses based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/Hindi/MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**3.1 Ability Enhancement Compulsory Courses (AECC):** Environmental Science, English Communication/Hindi Communication/MIL Communication.

**3.2 Skill Enhancement Courses (SEC):** (4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

**3.3 Practical/tutorials** (One each with every core and discipline/generic specific elective paper): The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

### **CREDIT SCHEME**

1. An Undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core courses each in two disciplines of choice, 2 core courses each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 courses each from a list of Discipline Specific Elective courses based on the two disciplines of choice selected above, respectively, and two courses from the list of Generic Electives courses.
2. An undergraduate degree in Science disciplines may be awarded if a student completes 4 core courses each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 courses each from a list of Discipline Specific Elective courses based on three disciplines of choice selected above, respectively.
3. For the purpose of computation of work-load the following mechanism may be adopted:
  - i) 1 Credit = 1 Theory period of one hour duration per week
  - ii) 1 Credit = 1 Tutorial period of one hour duration per week
  - iii) 1 Credit = 1 Practical period of two hour duration per week

## **Credit Scheme for B.Sc.**

<b>Course</b>	<b>*Credits</b>
	Theory+ Practical
<b><u>I. Core Course (6 Credits)</u></b>	
<b>(12 Courses)</b>	12X4= 48
04 Courses from each of the	
03 disciplines of choice	
<b>Core Course Practical / Tutorial*</b>	12X2=24
<b>(12 Practical/ Tutorials*)</b>	
04 Courses from each of the	
03 Disciplines of choice	
<b><u>II. Elective Course (6 Credits)</u></b>	
<b>(6 Courses)</b>	6x4=24
Two courses from each discipline of choice	
Including paper of interdisciplinary nature.	
<b>Elective Course Practical / Tutorials*</b>	6 X 2=12
<b>(6 Practical / Tutorials*)</b>	
Two Courses from each discipline of choice	
including paper of interdisciplinary nature	
<b>III. <u>Ability Enhancement Courses</u></b>	
<b>1. Ability Enhancement Compulsory Courses (AECC)</b>	
<b>(2 Courses of 4 credits each)</b>	2 X 4=8
<b>Environmental Science</b>	
<b>English/Hindi/MIL Communication</b>	
<b>2. Skill Enhancement Courses (SEC)</b>	4 X 4=16
<b>(4 Courses of 4 credits each)</b>	
<b>Total credit= 132</b>	

**\*Wherever there is practical there will be no tutorials and vice –versa**

## TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. Sc.

	<u>Core Courses</u> <u>(12)</u>	<u>Ability Enhancement compulsory courses (AECC)(2)</u>	<u>Skill Enhancement Course (SEC) (2)</u>	<u>Discipline Specific Elective DSE (6)</u>
<b>1<sup>st</sup> Year</b>	DSC- 1 A DSC- 1 B DSC- 2 A DSC- 2 B DSC- 3 A DSC-3 B	(English/Hindi/MIL Communication)/ Environmental Science  Environmental Science /(English/Hindi/MIL Communication)		
<b>2<sup>nd</sup> Year</b>	DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D DSC- 3 C DSC- 3 D		SEC-1   SEC-2	
<b>3<sup>rd</sup> Year</b>			SEC-3  SEC-4	DSE-1 A DSE-2 A DSE-3 A DSE-1 B DSE-2 B DSE-3 B

## Details of Credit Scheme for B.A. / B.Com.

### Course

### \*Credits

	Theory+ Practical/Tutorial
<b><u>I. Core Course (6 Credits)</u></b> <b>(12 Courses)</b>	12X4= 48
Two courses – English	
Two courses – Hindi/MIL	
Four courses – Discipline 1.	
Four courses – Discipline 2.	
<b>Core Course Practical / Tutorial*</b> <b>(12 Practical)</b>	12X2=24
<b><u>II. Elective Course (6 Credits)</u></b> <b>(6 Courses)</b>	6x4=24
Two courses- Discipline 1 specific	
Two courses- Discipline 2 specific	
Two courses- Inter disciplinary (GE)	
Two courses from each discipline of choice and two courses of interdisciplinary nature.	



**Elective Course Practical / Tutorials\* 6 X 2=12****(6 Practical/ Tutorials\*)**

Two courses- Discipline 1 specific

Two courses- Discipline 2 specific

Two courses- Generic (Inter disciplinary)

Two courses from each discipline of choice including courses of interdisciplinary nature.

**III. Ability Enhancement Courses****1. Ability Enhancement Compulsory Courses (AECC)****(2 Courses of 4 credits each) 2 X 4=8****Environmental Science****English/Hindi/MIL Communication****2. Skill Enhancement Courses (SEC) 4 X 4=16****(4 Courses of 4 credits each)**

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**Total credit= 132****\*Wherever there is a practical there will be no tutorial and vice-versa.****TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. A. /B.Com**

	<b><u>Core Courses</u> (12)</b>	<b>Ability Enhancement compulsory courses (AECC)(2)</b>	<b>Skill Enhancement Course (SEC) (2)</b>	<b>Discipline Specific Elective DSE (4)</b>	<b>Generic Elective GE (2)</b>
1 <sup>st</sup> Year	English-I Hindi/Sanskrit-I DSC-1 A DSC-1 B DSC-2 A DSC-2 B	Environmental Science English Communication			
2 <sup>nd</sup> Year	English/Hindi/ MIL-2 DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D Hindi/MIL/ English-2		SEC-1 SEC-2		
3 <sup>rd</sup> Year			SEC-3 SEC-4	DSE-1 A DSE-2 A DSE-1 B DSE-2 B	GE-1 GE-2

## SUBJECT COMBINATIONS FOR B.A. I<sup>ST</sup> Year

Each student will have to opt the following eight courses in B.A. / B.Com. I<sup>st</sup> Year:

1. Core Course : English & Hindi/Sanskrit
2. Discipline Specific Core Course – 1 (DSC-1A & DSC-1B)
3. Discipline Specific Core Course – 2 (DSC-2A & DSC-2B)
4. Ability Enhancement Compulsory Course (AECC) : English /MIL (Communication) and Environmental Science

The candidate may choose a combination of two subjects (DSC-1 and DSC-2) from the following list of subject combinations. *Students are advised to choose subject combinations carefully. There will be no change in the subject combination once the admission is granted to the student in that particular subject combination.*

*Students will indicate their choice of subject combinations at the time of application for admission. They will be given subject combinations on the basis of merit. If they do not qualify for any of the six mentioned options, the college reserves the right to allot the next available combination.*

COMB. NO	SUBJECT COMBINATIONS	COMB. NO	SUBJECT COMBINATIONS
	DSC 1 & DSC 2		DSC 1 & DSC 2
01	PUBLIC ADMINISTRATION & HISTORY	25	GEOGRAPHY & MATHEMATICS
02	PUBLIC ADMINISTRATION & ECONOMICS	26	GEOGRAPHY & MUSIC
03	PUBLIC ADMINISTRATION & SOCIOLOGY	27	GEOGRAPHY & SKT
04	PUBLIC ADMINISTRATION & HINDI	28	GEOGRAPHY & HINDI
05	PUBLIC ADMINISTRATION & SKT	29	HISTORY & ECONOMICS
06	POLITICAL SCIENCE & HISTORY	30	HISTORY & SOCIOLOGY
07	POLITICAL SCIENCE & ECONOMICS	31	HISTORY & SANSKRIT
08	POLITICAL SCIENCE & ENGLISH	32	HISTORY & MUSIC
09	POLITICAL SCIENCE & SOCIOLOGY	33	HISTORY & HINDI
10	POLITICAL SCIENCE & PHYSICAL EDUCATION	34	ENGLISH & ECONOMICS
11	POLITICAL SCIENCE & SANSKRIT	35	ENGLISH & SOCIOLOGY
12	POLITICAL SCIENCE & MUSIC	36	PHYSICAL EDUCATION & SOCIOLOGY
13	POLITICAL SCIENCE & HINDI	37	PHYSICAL EDUCATION & SANSKRIT
14	PHILOSOPHY & HISTORY	38	PHYSICAL EDUCATION & HINDI
15	PHILOSOPHY & ENGLISH	39	PHYSICAL EDUCATION & MUSIC
16	PHILOSOPHY & ECONOMICS	40	MATHEMATICS & ECONOMICS
17	PHILOSOPHY & SANSKRIT	41	JOURNALISM & HINDI
18	PHILOSOPHY & HINDI	42	JOURNALISM & ENGLISH
19	PHILOSOPHY & MUSIC	43	JOURNALISM & HISTORY
20	PHILOSOPHY & MATHEMATICS	44	JOURNALISM & MUSIC
21	GEOGRAPHY & HISTORY	45	JOURNALISM & SOCIOLOGY
22	GEOGRAPHY & ECONOMICS	46	JOURNALISM & SANSKRIT
23	GEOGRAPHY & SOCIOLOGY	47	JOURNALISM & ECONOMICS
24	GEOGRAPHY & ENGLISH		

## Important Instructions

A candidate shall be required to fulfill the following conditions to appear in the annual examinations:-

- (i) 75% attendance in theory and practical.
- (ii) 75% attendance in lectures and seminars.
- (iii) 100% submission of assignments.
- (iv) It shall be compulsory to score a minimum of 50% marks (aggregate) in mid-term examination.
- (v) It shall also be mandatory to participate in activities of subject societies.

**For determining CCA for the first, second and third years, the following procedure shall be applicable:**

- i) 5 marks for attendance.
- ii) 5 marks for class tests.
- iii) 10 marks for mid-term examination.
- iv) 10 marks for assignments, tutorials and class performance.

## List of courses

### Faculty of Science

Semester	Subject	Course Type	Course Title	Course Code
<b>B.Sc. 1<sup>st</sup> Year</b>	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEM101TH
			States of Matter, chemical kinetics & Functional organic chemistry	CHEM102TH
	Computer Science	DSC	Problem solving using Computer	COMP101TH
			Office Automation Tools	COMP 102TH
	Geology	DSC	Physical Geology & Geomorphology	GEOL101TH
			Structural Geology and Mineralogy	GEOL 102TH
	Mathematics	DSC	Differential Calculus	MATH101TH
			Differential Equations	MATH102TH
	Physics	DSC	Mechanics	PHYS101
			Electricity and Magnetism	PHYS102
	Zoology	DSC	Animal Diversity	ZOOL101
			Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL102
<b>B.Sc. 2<sup>nd</sup> Year</b>	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
			Chemistry of main group element, chemical Energetics and Equilibria	CHEMCC202TH
		SEC	Basic Analytical Chemistry	CHEM203
			Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204
	Botany	DSC	Biodiversity	BOTA101
			Plant Ecology & Taxonomy	BOTA102



<b>B.Sc.2<sup>nd</sup> Year</b>	Computer Science	DSC	Computer System Architecture	COMP201TH
			Data base management system	COMP202TH
		SEC	PHP Programming	COMP203TH
			Computer Networks	COMP204TH
	Mathematics	DSC	Real Analysis	MATH201TH
			Algebra	MATH202TH
		SEC	Integral Calculus	MATH309TH
			Vector Calculus	MATH310TH
	Zoology	DSC	Physiology & Biochemistry	ZOOL201
			Genetics & Evolutionary Biology	ZOOL202
		SEC	Medical Diagnostics	ZOOL203
			Apiculture	ZOOL204
	Botany	DSC	Plant Anatomy & Embryology	BOTA201
			Plant Physiology & Metabolism	BOTA202
			Biofertilizers	BOTA203
		SEC	Gardening & Floriculture	BOTA204
	Physics	DSC	Statistical Thermal Physics	PHYS201
			Waves and Optics	PHYS202
		SEC	Computational Physics	PHYS204
			Electrical Circuits and Network Skills	PHYS205
	Geology	DSC	Petrology	GEOL201TH
			Stratigraphy & Palaeontology	GEOL202TH
		SEC	Geochemistry	GEOL203
<b>B.Sc. 3<sup>rd</sup> Year</b>	Botany	DSE	Economic Botany & Biotechnology Cell and Molecular Biology	BOTA-301 BOTA-303
		SEC	Medicinal Botany and Ethnobotany Mushroom Cultivation Technology	BOTA-306 BOTA307
	Chemistry	DSE	Polynuclear Hydrtocarbons, Dyes, Heterocyclic compounds, Spectroscopy (UV, IR, NMR) Polymer Chemistry	CHEM301  CHEM305
			Chemical Technology & Society & Business skills for Chemistry Pesticide Chemistry & Pharmaceutical Chemistry	CHEM307  CHEM308
	Computer Science	DSE	Operating System Data Structure and File Processing Project Work Web Technologies Computer Graphics Programming in Java	COMP301TH COMP302TH COMP303TH COMP304TH COMP305TH COMP306TH
		SEC	Multimedia and Applications Software Engineering	COMP307TH COMP308TH
	Mathematics	DSE	Matrices Numerical Method	MATH301TH MATH304TH
			Probability And Statistics Transportation And Game Theory	MATH313TH MATH317TH
		GE	Portfolio optimization Queuing and reliability theory Descriptive statistics and probability theory Sample surveys and design of experiments	MATH319TH MATH320TH MATH321TH  MATH322TH

<b>B.Sc. 3<sup>rd</sup> Year</b>	Physics	DSE	Elements of modern physics Nuclear and particle physics	PHYS301TH PHYS304TH
		SEC	Radiation safety Renewable energy and energy harvesting	PHY307TH PHY310TH
	Zoology	DSE	Applied zoology Insect, vectors and diseases	ZOOL301TH ZOOL302TH
		SEC	Sericulture Aquarium fish keeping	ZOOL303TH ZOOL304TH
	Geology	DSE-1	Applied and Economic Geology	GEOL 302TH
		DSE-2	Environmental Geology and Geohydrology	GEOL 303TH
		SECC -3	Photo Geology and Remote Sensing	GEOL 301TH
		SECC -4	Himalyan Geology	GEOL 302TH

\* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

## Faculty of Arts, Commerce and B.Voc.

### 1<sup>st</sup> Year

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/D SE or DSC /GE-I or GE-II)
B.Com	Financial Accounting Business Organisation & Management Business Law Business Statistics & Mathematics	BC 1.1 BC 1.2 BC 1.3 BC 1.4	DSC DSC DSC DSC/GE
B.Voc Hospitality & Tourism	General Component Skill Component OJT		
Retail Management	General Component Skill Component OJT		
Economics	Principles of Micro Economics-I Principles of Micro Economics-II	ECON A101 ECON A102	DSC DSC
English	English-I Core ENGLISH English Literature- 1 (Essays, Stories & Poems) English Literature- 2 (Poems, Short Stories & Essays) English (Writing Skills)	ENG CE 101 ENG DSC 102 ENG DSC 103 ENGAECC104	CC DSC DSC AECC
Geography	Physical Geography General Cartography	GEOGP101CC GEOGP102CC	DSC DSC
Hindi	<u>हिन्दी साहित्य का इतिहास</u> <u>मध्यकालीन हिन्दी कविता</u> <u>प्रयोजनमूलक हिन्दी</u>	HIND102 HIND103 HIND101	DSC DSC MIL
History	History of India from The Earliest times upto 300 CE History of India from 300 to 1206	HIST(A)101 HIST(A)102	DSC DSC

Music	Theory of Indian Music Practical Theory of Indian Music general & Biographies Practical (Viva-Voce)	MUSA101 TH MUSA102PR MUSA103TH MUSA104PR	DSC DSC SEC SEC
Philosophy	Introduction to Philosophy Indian Philosophy-I	PHIL-A-101CC PHIL-A-102CC	DSC DSC
Phy. Edu.	Introduction to Physical Education Olympics moment & organizations of Tournaments	PED101TH PED102TH	DSC DSC
Pol.Science	Introduction to Political Theory India Government and Politics	POLS101 POLS102	DSC DSC
Pub Add	Administrative Theory Indian Administration	PUBA101A PUBA102A	DSC DSC
Sanskrit	संस्कृत काव्य संस्कृत गद्य काव्य नीति साहित्य	SKT-DSC101 SKT-DSC102 SKT-DSC103	DSC DSC MIL
Sociology	Introduction to Sociology Society in India	SOCL101 SOCL A 102	DSC DSC
Journalism	Principles of Communication Introduction to Radio and TV	BJMCPAC101 BJMCPAC102	DSC DSC

\* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective, CC-Core Compulsory

## 2<sup>ND</sup> YEAR

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/DS E or DSC /GE-I or GE-II)
B.Com	1. Company Law 2. Income Tax Law and Practice. 3. Computer Application in Business 4. Corporate Accounting 5. Cost Accounting 6. E-Commerce	BC2.1 BC2.2 BC2.3 BC2.4 BC2.5 BC2.6	DSC DSC SEC DSC DSC SEC/GE
Economics	1. Principles of Macro Economics-I 2. Principles of Macro Economics-II (One out of the following) 3. Statistical Method-I. 4. Economics of Rural Development (One out of the following) 5. Statistical Methods-II 6. Demography	ECONA201 ECONA202  ECONA203 ECONA204  ECONA205 ECONA206	DSC DSC  SEC SEC  SEC SEC
English	1. English-2 Core English 2. British Literature 3. Literary Cross Currents 4. AECC/SEC-1: Creative Writing Book and Media Reviews 5. AECC/SEC-2, (translation studies and principals of translation	ENGCE-201 ENGDSC-202 ENGDSC-203 ENGAECC/SEC2 04 ENGAECC- SEC205	DSC DSC DSC AECC/SEC AECC/SEC



Geography	1. Human Geography 2. Environmental Geography 3. Regional Planning and development 4. Remote Sensing & GPS	GEOGP201CC GEOGP202CC GEOGP203SEC GEOGP204 SEC	DSC DSC SEC SEC
Hindi	1. रचना पूँज 2. आधुनिक हिन्दी कविता 3. हिन्दी गद्य साहित्य 4. कार्यालयी हिन्दी 5. आनुवाद विज्ञान	HIND 201 HIND 202 HIND 203 HIND 204 HIND 206	MIL DSC DSC SEC SEC
History	1. History of India from 1206-1707 2. History of India from 1707-1950 3. Historical Tourism: Theory and Practice 4. Indian History and Culture	HIST103 HIST104 HIST117 HIST119	DSC DSC SEC SEC
MUSIC	1. Ancient Granthas & Contributions. 2. Practical(Stage Performance) 3. Medieval Granthas & Contributions. 4. Practical Viva-Voce 5. Practical (Value based course) 6. Practical (Value based course)	MUSA201 TH MUSA202PR MUSA203TH MUSA204PR MUSA205PR MUSA206PR	DSC DSC SEC SEC SEC SEC
Philosophy	1. Indian Philosophy- 2 2. Indian Philosophy- 3 3. Introduction to logic 4. Ethics-1	PHIL-A-203CC PHIL-A-204CC PHIL-A-205SEC PHIL-A-206SEC	DSC DSC SEC SEC
Phy. Educ	1. Human Anatomy & Physiology 2. Sports Psychology 3. Sports, Medicine, Physiotherapy & Rehabilitation 4. Sports Trainings	PED201TH PED202TH PED203TH PED204TH	DSC DSC SEC SEC
Pol.Science	1. Comparative Govt. & Politics 2. Introduction to International Relations 3. Legislative Support 4. Public opinion and survey Research	POLS201 POLS202 POLS203 POLS204	DSC DSC SEC SEC
Pub Ad	1. Administrative Thinkers 2. Development Administration 3. Computer Application & Office Management 4. Human Resources & Logistic management	PUBA-201A PUBA-202A PUBA203A PUBA204A	DSC DSC SEC SEC
Sanskrit	1. संस्कृत नाटक 2. संस्कृत व्याकरण 3. आयुर्वेद के मूल सिद्धान्त 4. संस्कृत छन्द एवं गायन	SKT-DSC-201 SKT-DSC-202 SKT-AEEC-205 SKT-AEEC-206	DSC DSC SEC SEC
Sociology	1. Sociological Theories 2. Method of Sociological Enquiry 3. Techniques of Social Research 4. Sociology of Environment	SOCL-A201 SOCL-A202 SOCL-A203 SOCL-A204	DSC DSC SEC SEC
Journalism	1. Introduction to Advertising and Public Relations 2. New Media Communication 3. Reporting, Editing and Feature Writing 4. Skills for New Media	BJMCPAC201 BJMCPAC202 BJMCPAS203P BJMCPAS204P	DSC DSC SEC SEC

### 3<sup>RD</sup> YEAR

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC /DSE or DSC /GE-I or GE-II)
B.Com	1. Human Resource Management 2. Fundamentals of Financial Management 3. Management Accounting 4. International Business 5. Entrepreneurship 6. Personal Selling & Salesmanship 7. The Economy of H.P. 8. The Indian Economy 9. Principles of Marketing 10. Fundamentals of Investment	BC 3.1(A) BC 3.2(A) BC 3.5(C) BC 3.6(A) BC 3.3 BC 3.7 ECONA313 ECONA314 BC 3.1(B) BC 3.6[C]	DSE DSE DSE DSE SEC SEC GE GE GE (for other than commerce students)
Economics	1. Public Finance 2. Money and Banking 3. Development Economics 4. International Economics 5. Indian Economy 6. Economic History of India 1857-1947 7. Indian Economy 8. Economy of Himachal Pradesh Indian Economy	ECONA310 ECONA311 ECONA305 ECONA306 ECONA301 ECONA302 ECONA314 ECONA313	SEC SEC DSE DSE DSE DSE GE GE
English	1. Soft Skills 2. Academic Writing and Composition 3. Technical writing 4. Business Communication 5. Literature from Himachal 6. Contemporary India: Women and Empowerment	ENG 303 ENG 304 ENG 301 ENG 302 ENG 305 ENG 306	DSE DSE AECC/ SEC AECC/ SEC GE GE
Geography	1. Geography of India 2. Economic Geography 3. Disaster management 4. Geography of Tourism 5. Field Techniques & survey based project report practical 6. Geographic Information System 7. Disaster Risk Reduction 8. Sustainability & Development	GEOGP303 GEOGP303 GEOGP304 GEOGP304 GEOGP302 GEOGP301 GEOGP305 GEOGP306	DSE DSE DSE DSE SEC SEC GE GE
Hindi	1. रंग आलेख एवं रंगमंच अथवा भाषा कम्प्युटिंग 2. समाचार संकलन और लेखन 3. लोक साहित्य— 4. छायावादोत्तर हिंदी कविता	HIND 301 HIND 304 HIND 305 HIND 306	SEC SEC DSE DSE
History	1. Modern and contemporary world History-I 1871-1919 2. Modern and contemporary world History-II 1919-1992 3. History of Himachal Pradesh 1815-1972 4. Socio Religious reform movements in India (19 <sup>th</sup> and 20 <sup>th</sup> centuries) 5. Indian History and culture 6. Introduction to Indian Art	HIST305 HIST307 HIST312 HIST310 HIST317 HIST319	DSE DSE GE GE SEC SEC

Music	<ol style="list-style-type: none"> <li>1. Value based &amp; Practical Oriented Course for Hindustani Music (Vocal/Inst)-III</li> <li>2. Value based &amp; Practical Oriented Course for Hindustani Music (Vocal/Inst)-IV</li> <li>3. Theory of Indian Music and study of Ancient Granth &amp; Ragas (Vocal/Inst)</li> <li>4. Theory of Indian Music and Ghrana Tradition (Vocal/Inst)</li> <li>5. Theory of Indian Music (Vocal/Inst)</li> <li>6. Practical (Vocal/Inst)</li> </ol>	MUSA301TH MUSA302PR MUSA303TH MUSA305TH MUSA307TH MUSA308PR	SEC SEC DSE DSE GE GE
Philosophy	<ol style="list-style-type: none"> <li>1. Western philosophy- 1</li> <li>2. Western Philosophy-2</li> <li>3. Ethics- 2</li> <li>4. Applied Bio-Ethics</li> <li>5. Bhagvat Gita</li> </ol>	PHIL-A-309 PHIL-A-310 PHIL-A-307 PHIL-A-308 PHIL-A-311	DSE DSE SEC SEC GE
Phy. Edu.	<ol style="list-style-type: none"> <li>1. Specialization in Volley Ball</li> <li>2. Specialization in FootBall</li> <li>3. Specialization in Kabaddi</li> <li>4. Specialization in Athletics</li> <li>5. Recreation</li> <li>6. Methods of Teaching in Physical Education</li> <li>7. Officiating and Coaching</li> <li>8. Health Education and Nutrition</li> <li>9. Yoga</li> </ol>	PED301PR PED302PR PED303PR PED304PR PED305TH PED307TH PED308TH PED309TH PED310TH	SEC SEC SEC SEC DSE DSE DSE GE GE
Pol.Science	<ol style="list-style-type: none"> <li>1. Themes in Comp. Pol. Theory</li> <li>2. Democracy &amp; Government</li> <li>3. Democratic Awareness with legal literacy</li> <li>4. Conflict &amp; Peace building</li> <li>5. Society, Economy, Politics in H.P</li> <li>6. Human rights &amp; Gender Environment</li> </ol>	POLS301 POLS302 POLS303 POLS304 POLS305 POLS306	DSE DSE SEC SEC GE GE
Pub Ad	<ol style="list-style-type: none"> <li>1. Leadership Style and Conflict Management</li> <li>2. Stress &amp; Time management</li> <li>3. Local Government in India</li> <li>4. Contemporary Issues &amp; concerns in Indian Administration</li> <li>5. Public Policy &amp; Administration in India</li> <li>6. Financial Administration</li> <li>7. Constitutional and Administrative Aspects of Himachal Pradesh</li> <li>8. Disaster Management</li> <li>9. E- Governance</li> </ol>	PUBA301A PUBA302A PUBA303A PUBA304A  PUBA305A PUBA306A PUBA307A  PUBA308A PUBA309A	SEC SEC DSE DSE  DSE DSE GE  GE GE
Sanskrit	<ol style="list-style-type: none"> <li>1. <u>व्यक्तित्व विकास का भारतीय दृष्टिकोण</u></li> <li>2. <u>साहित्यिक समालोचना</u></li> <li>3. <u>पातञ्जल योगसूत्र</u></li> <li>4. <u>भाषा विज्ञान के मूलभूत सिद्धान्त</u></li> <li>5. <u>भारतीय रंगशाला</u></li> <li>6. <u>भारतीय वास्तुशास्त्र</u></li> </ol>	SKT-DSE- 301 SKT-DSE- 302 SKT-DSE- 303 SKT-DSE- 304 SKT-AEEC/SEC-305 SKT-AEEC/SEC-306	DSE DSE GE GE  SEC SEC
Sociology	<ol style="list-style-type: none"> <li>1. Social Demography</li> <li>2. Theory and Practice of Development</li> <li>3. Marriage, family &amp; Kinship</li> <li>4. Social Stratification</li> <li>5. Economy and Society</li> </ol>	SOCL-A-301 SOCL-A-302 SOCL-A-304 SOCL-A-305 SOCL-A-308	SEC SEC DSE DSE GE
Journalism	<ol style="list-style-type: none"> <li>1. Community and Traditional Media</li> <li>2. Introduction to Photojournalism</li> <li>3. Communication Skills</li> <li>4. Film Appreciation Skill</li> </ol>	BJMCPAD301 BJMCPAD302P BJMCPAS303P BJMCPAS304	DSE DSE SEC SEC

\* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

## ADMISSION PROCESS FOR 1<sup>ST</sup> YEAR

1. The candidate seeking admission to 1<sup>st</sup> year has to apply on the prescribed form available online on <http://www.gcsanjauli.edu.in>
2. The students can approach the College **Guidance and Counselling Committee** in case they find any difficulty in filling up of the admission form during the college hours.
3. The merit lists will be displayed as per schedule mentioned in the prospectus.
4. After getting the approved admission form, applicants are advised to deposit their fee online by using UPIs (BHIM/Google Pay/ PhonePe/Paytm)/Mobile/Internet Banking. Account details of the college for fee deposit.

## DOCUMENTS REQUIRED TO BE UPLOADED WITH THE FORM

1. Matriculation certificate for Date of Birth.
2. 10+2 marks sheet.
3. H.P. Domicile certificate for girl students (for exemption in tuition fee).
4. Minimum 40% disability certificate and category certificate in case of students seeking admission against these seats.
5. Original character certificate from Head of the Institution last attended. In case of private candidates the character certificate must have been issued by a Gazetted officer/ Panchayat Pradhan/ Ward Counsellor but not older than 6 months from the day of submission of admission form.
6. For seat against the 'single girl child category' an Affidavit proclaiming the same from the parents is to be submitted with the admission form.
7. A student seeking admission from Board/University other than H.P. will have to upload the copy of migration certificate and the original certificate has to be submitted at the time of counselling.
8. Affidavits should be provided wherever applicable.
9. Certificate of SC/ ST from Magistrate Class-1 (Authorised Signatory) should be provided by those seeking relaxation in age/ marks.
10. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence / affidavit as proof of his/ her activities during the period of gap.



## Fee Structure

Fees will be charged as under:

College Fee and Fund	Annual Charges (Rs.)	Monthly Charges (Rs.)	
Admission Fee	25/-	Tuition Fee (only for Boys)	50/-
University Holiday Home	1/-	Amalgamated Fund	25/-
University Welfare Fee	15/-	Building Fund	10/-
University Sports Fee	15/-	Rovers & Rangers Fund	5/-
University Continuation Fee	10/-	Sports Fund	20/-
University Migration Fee	50/-	<b>Science Practical Fund</b>	
House Examination Fund	80/-	Physics	20/-
Library Security (Refundable )	100/-	Chemistry	20/-
Student Aid Fund	2/-	Botany	20/-
College Magazine	50/-	Zoology	20/-
Health Red Cross Fund	6/-	Practical fee from B. Com. 1 <sup>st</sup> and 2 <sup>nd</sup> year students	15/-
Red Cross Membership Fund	0/-		
NCC	10/-	<b>Arts Practical Fund</b>	
		Geography	15/-
Book Replacement Fund	25/-	Psychology	15/-
Furniture Repair	10/-	Music	15/-
Identity Card	10/-	Physical Education	15/-
Cultural Activity	20/-	<b>Re-admission Fee</b>	
Computer and Internet Facility	20/-	First time	100/-
Campus Beautification & Dev. Fund	10/-	Second time	200/-
University Development Fund (only from first year students) <b>for General students</b>	250/-	Late Admission Fee	10/-
		Late payment of dues	1/- per day
University Development Fund (only from first year students) <b>for BPL/ IRDP students</b>	100/-	Duplicate Identity Card	20/-
		<b>Absence and Other Funds</b>	
		Absence fine per period	1/-
		Absence from practical, per practical	3/-
		Absence from house test, per paper	10/-
		Late return of Library book per day	1/-

*(Note: Original Fee receipt will be required at the time of refund)*

*Himachali bonafide girls are exempted from tuition fee. (Certificate required)*

**PTA Fee Rs 700/- per Annum**

### Other charges (Skill component) per semester for B. Voc

- |       |   |                     |
|-------|---|---------------------|
| (i)   | Skill Component practical I                                   | Rs. 240/-           |
| (ii)  | Skill Component practical II                                  | Rs. 240/-           |
| (iii) | Assessment/ Certification Fee charged by sector skill council | Rs. 800/- (Per Sem) |

## **BACHELOR OF VOCATIONAL EDUCATION PROGRAMME (B.VOC.)**

### **COURSE OF STUDY**

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below.

B.Voc. in Retail Management - 40 Seats

B.Voc. in Hospitality & Tourism - 40 Seats

### **ABOUT THE BACHELOR OF VOCATION (B.Voc.) DEGREE PROGRAMME**

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) Degree. This Degree Program is unique with the provision of multiple entry and exit at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

### **OBJECTIVES**

- To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOSs (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

### **COURSE STRUCTURE**

B. Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree.

Following table provides a snapshot of the various certificates and their duration:-

NSQF	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/Awards
<b>1</b>	<b>18</b>	<b>12</b>	<b>30</b>	<b>One Sem.</b>	<b>Certificate</b>
<b>2</b>	<b>36</b>	<b>24</b>	<b>60</b>	<b>Two Sem.</b>	<b>Diploma</b>
<b>3</b>	<b>72</b>	<b>48</b>	<b>120</b>	<b>Four Sem.</b>	<b>Advance Diploma</b>
<b>4</b>	<b>108</b>	<b>72</b>	<b>180</b>	<b>Six Sem.</b>	<b>B. Voc Degree</b>

### Multiple Entry and Exit Options:

- After the completion of Semester I, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B.Voc. Degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after it, in Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

### INTERNSHIP PROGRAMME:

- Internship for 6 weeks after the completion of each year is an integral/essential component of B. Voc. Degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- HPKVN (Himachal Pradesh Kaushal Vikas Nigam) is fully sponsoring the internship apart from facilitating the skill component (60 %) of this programme along with courseware for whole of the programme.
- Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per state government policy.

### ELIGIBILITY CONDITIONS

- Admission to the B Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- The eligibility criteria for admission to the B. Voc. Degree programme shall be 10+2 in all

streams from a recognized board;10+2 examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 55% marks in aggregate, OR any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 55% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of Center of Excellence.

- Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No.. 1-52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- Maximum age limit for admission to B. Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice-Chancellor may permit age relaxation as per norms.
- Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 50% marks in aggregate at 10+2 level.
- Compartment students shall not be allowed admission in the B.Voc. programmes.
- A candidate cannot pursue two full time undergraduate courses simultaneously.
- The University reserves the right to cancel any admission at any stage.
- In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

### **MODE OF SELECTION**

- Admission to the B. Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on merit basis in the qualifying examination (10+2 etc.) .
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF
- Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF
- Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.
- Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

### **Note:**

Regarding selection of students for B. Voc. programme, 10% extra weightage shall be given to Category-1; 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on merit.

### **MEDIUM OF INSTRUCTION**

The course content of the B. Voc. programme will be taught in English.



## **FACILITIES AND ACTIVITIES IN THE COLLEGE**

### **1. Cultural and Academic Societies**

The institution has various clubs & societies:

- a) *Sahitya Parishad*
- b) The Planning Forum
- c) Nature/Eco Club
- d) Young Speakers' Association
- e) Theatre Club
- f) Sports Club.
- g) Jijeevisha Club
- h) Red Cross Society

**Apart from the above, every subject has its own subject society.**

### **2. Tutorials / Mentor Groups**

Students will be divided into different tutorial groups for the purpose of academic excellence and greater interaction between the teacher and the taught. Teachers-in-charge of each group will provide assistance regarding academics and other activities periodically.

### **3. NCC & NSS**

The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

### **4. Sports**

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition. The College also has a good Gymnasium for sports persons.

### **5. Rovers & Rangers**

The College has well organised units of Rovers & Rangers activities.

### **6 Jijeevisha**

A social outreach unit, this unit endeavours to inculcate a sense of brotherhood and responsibility towards all humanity.

### **7 Scholarships**

There are various provisions to grant scholarships in various categories to the deserving students as per the rules/directions issued by the state government from time to time. Some important categories are as follows:

- a) IRDP,
- b) SC/ST -- it is restricted to certain income level as applicable by the order of H. P. Govt.
- c) 'Brilliant students scholarship of H.P'--This scholarship is available only for those students who fulfil the following requirements:
  - i) He / she should be a bonafide resident of Himachal Pradesh.
  - ii) He/she should have passed plus two from H.P. Board.
  - iii) He/she should have secured a minimum of 77% marks in 10+2.
  - iv) He/she should have secured a minimum of 60% marks at TDC I or II as applicable.

### **8. Career Guidance and Job Placement**

This cell helps students by providing guidance about career options and information about job placements through various Govt. and private agencies. It arranges lectures by experts and concerned officials for selection of better & suitable career options.

## 9. College Magazine

The College publishes its magazine HIM RASHMI annually which provides a forum to the students with a flair for writing.

## 10. College Library

The College is a member of the Project "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi. This project provides free access to a collection of more than 76000 e-books and more than 7000 e-journals on all the subjects to students, researchers and faculty members. Many new academic e-resources are added to this facility nearly every month. Full text e-books can also be downloaded or printed directly from the publisher's website under this project. The students desirous of using this facility are directed to contact Librarian/Assistant Librarian along with their e-mail IDs. Computers with internet access and N-List facility have already been installed in the college library for the benefit of the students.

There are over 34,751 books in college library. The college has subscribed 24 Journals, 22 Magazine and 21 daily newspapers. Of these, 25,124 books are stacked in the General Section and 7,000 are there in the Book Bank.

*All the students are required to adhere to the following Library rules strictly:*

- i. All the students on the rolls of the College shall be eligible to become members of the College library.
- ii. Every student is entitled to borrow two books for a period of 30 days from the library.
- iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
- iv. A fine of ` 1/- per day per book will be charged beyond due date of, return of the book.
- v. In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% of the original cost will be charged from the student.
- vi. Reference books are to be consulted in the library itself after obtaining permission from the Librarian.
- vii. The College also operates a book bank from which text books are loaned to poor students of all categories on payment of a nominal security, (i.e. actual cost plus 20% and maintenance charge of ` 2/- per book}.

*Students can get their library security refunded within one year after leaving the College ; otherwise the security stands forfeited.*

## 11. Parent- Teachers Association (PTA)

A Parent- Teachers Association is formed in every session in the college with the avowed objective of promoting participation of parents in the development activities of the college. Their presence and valuable suggestions are eagerly solicited by the college staff in P.T.A. meetings. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians.
- (ii) Colleges Teachers.
- (iii) The Principal of the college as the patron.
- (iv) Every student contributes Rs. 700/- per annum toward P.T.A .

*PTA also provides fee waiver and funds to students from BPL category for the purchase of books.*

## 12. Old Students Association (OSA)

5. On 15th Feb. 2012, the college also constituted the Old Students Association. Any former student of this college can be a member of OSA. He/She can fill the membership form online available on the

College website <http://www.gcsanjauli.edu.in> Membership Fee is ` 200/- p.a. and ` 2000/- for lifetime membership.

### **13. Internal Quality Assurance Cell (IQAC)**

For improvement of quality in higher education, the college has an Internal Quality Assurance Cell (IQAC). Important decisions pertaining to the betterment of the college and students are taken by the members of IQAC. A student Charter was framed and approved in the year 2014.

### **14. College Students Central Association (CSCA)**

CSCA is constituted every year as per H.P. University guidelines.

### **15. HOSTEL**

The hostel is located near the college. The college hostel has accommodation for 140 male students of SC/ST category only. Number of seats available for fresh admission in the hostel will depend upon the availability of vacant rooms. The Hostel provides mess facility throughout the session which is compulsory for resident students. The Principal reserves all the rights to admit students to the college hostel.

**The students who apply for hostel accommodation must adhere to the following rules and instructions:**

1. A student can apply for the hostel accommodation after his admission in the college.
2. Admission forms for hostel accommodation will be available on the College website link.
3. No student will be accommodated in the hostel, if his parents do not turn up at the time of admission to the hostel.
4. The recommendation of the warden is necessary for admission to the hostel.
5. A student who fails in more than one course in the last declared result shall not be re-admitted to the college hostel.
6. The room will be allotted on the date notified by the authorities.
7. The residents of the hostel are not permitted to change the room allotted to them without prior permission of the warden.
8. Fresh admission to the hostel will have to be sought in every academic year.
9. Every boarder shall have to abide by the time-schedule for the hostel as laid down from time to time.
10. No guest can stay in the hostel.
11. The general discipline requirements of the College shall be applicable to boarders as well.
12. Any other rules and regulations as may be deemed necessary by the Principal according to the circumstances are to be observed by the resident scholars.
13. All the rules for the hostel students as mentioned in chapter XXVIII of the H.P.U. Ordinance are applicable in toto.
14. Hostellers will have to vacate the hostel within three days after the annual examinations.

***One time fees will be charged at the time of admission:***

***Hostel Fee and Funds (Non-refundable)      Rs. 9210/-***

***Hostel Security (Refundable)                      Rs. 2000/-***

***Mess Security (Refundable)                      Rs. 3000/-***

**THIS FEE IS SUBJECT TO CHANGE. IF THE FEE IS REVISED, THE STUDENTS WILL HAVE TO PAY THE REVISED FEE.**

Annual Charges		Monthly Charges	
Admission fee	75	Electricity	300
Utensil fund	40	Water charges	100
Furniture Charges	125	Common Room	10
Identity Card	10	Room rent per seat	50
Miscellaneous Charges	40	News paper	10

First Aid	40		Maintenance	100
			Sweeper	150
			Clerical, Attendance	20

***Dining in the Mess is compulsory for all the students during their stay in the Hostel.***

## **IMPORTANT INSTRUCTIONS**

### **GENERAL INSTRUCTIONS:**

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
3. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day, and do the needful accordingly.
4. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities; otherwise they would face strict legal action.
5. Scribbling/writing anything on the black-board, on furniture and walls etc. is a part of indiscipline.
6. Removing or causing damage to the furniture or window panes, plucking flowers, removing notices, etc. is also a breach of discipline.
7. The following acts also tantamount to indiscipline: holding any meeting/function/party and photography in the premises of the College without prior permission of the Principal.
8. Students should not tamper with the electrical fittings, water fittings etc. in the class-rooms, hostel and in the College campus.
9. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
10. The use of cell phone is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.

### **LEAVE RULES**

1. It is compulsory for all the students to get their leave sanctioned before proceeding on any kind of leave.
2. For leave on medical grounds, the student will be required to submit a medical certificate in case the leave is for more than a week's duration.
3. Leave up to one week will be sanctioned by the concerned committee. For leave extending more than one week's duration, the student shall have to apply to the Principal.
4. A student will not be allowed to avail more than 10 days leave during the entire academic session, except under exceptional circumstances.
5. If a student remains absent for 10 days continuously without information, his/her name will be struck off from the rolls of the College.
6. Even if a student is on leave, he/she will have to deposit his/her fee as per the scheduled dates decided by the College.
7. The students can seek re-admission twice during the session. First re-admission will be allowed within three days after the name is struck off after paying a fine of `100/- and a fine of ` 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

### **IDENTITY CARD:**

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college.
2. Any transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of documents, one has to produce one's Identity card in order to establish one's identity.

3. Students are not permitted to replace the photograph pasted on the Identity card for any reason whatsoever.
4. If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card he/she will be handed over to the police or as the situation may demand. **Students without Identity card are deemed as outsiders.**
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/her identity card in safe custody.
7. All the students are directed to collect their identity cards and complete the formalities related to their identity cards within one week of admission.

## **ADMISSION COMMITTEES**

### **ADMISSION GUIDANCE AND COUNSELING COMMITTEE**

1. Mrs. Bharti Bhagra
2. Dr. Manoj Jaret
3. Mr. Rajesh Dhorta
4. Dr. Maneesha Kohli

### **B.A. 1<sup>ST</sup> YEAR COMMITTEE**

1. Dr. Surinder Sharma (Convener)
2. Mrs. Namita Khagta
3. Dr. Rameshwar Jhobta
4. Dr. Vinay Mohan Sharma
5. Dr. Kishori Lal
6. Dr. Om Prakash
7. Mr. Sandesh Kalta
8. Mrs. Saachi Sood
9. Dr. Devender Chand
10. Dr. Amrit Singh Mehta
11. Mr. Aditya Dulta

### **B.A. 2<sup>nd</sup> YEAR COMMITTEE**

1. Dr. Naresh Verma (Convener)
2. Dr. Sandhya Sharma
3. Dr. Kamayani Bisht
4. Mrs. Hem Lata Sharma
5. Dr. Poornima Thapar

### **B.A. 3<sup>rd</sup> YEAR COMMITTEE**

1. Dr. Kamna Mehendru (Convener)
2. Mrs. Himani Saxena

3. Dr. Surinder S. Chauhan
4. Dr. Poonam Sharma

### **COMMERCE 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> YEAR**

1. Dr. Ruby Kapoor (Convener)
2. Dr. Ajay Kaith
3. Mrs. Savita Thakur
4. Dr. Poonama Verma

### **B.SC. 1<sup>ST</sup> YEAR (PHYSICAL SCIENCE)**

1. Mrs. Bharti Sharma (Convener)
2. Mrs. Reeta Chandel
3. Dr. Anjana Sharma
4. Dr. Monika Chandel
5. Mr. Yogesh Sood

### **B.SC 1<sup>ST</sup> YEAR (LIFE SCIENCE)**

1. Dr. Maneesha Kohli (Convener)
2. Mrs. Shivani Keprate
3. Mrs. Deepti Gupta
4. Mr. Shubham Choudhary

### **B.SC 2<sup>nd</sup> & 3<sup>rd</sup> YEAR COMMITTEE**

1. Dr. Minakshi Sharma (Convener)
2. Dr. Nidhi Dhatwalia
3. Dr. Kirti Singha
4. Mrs. Priyanka
5. Mr. Vikas Nathan

### **B.Voc 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> SEM COMMITTEE**



1. Mr. Umesh Singh Rana (Convener)
2. Mrs. Uma Kanwar
3. Mrs. Surbhi Sharma
4. Dr. Amrik Singh Thakur
5. Mr. Suraj Jamalta
6. Miss Pinky

**DSW** Mrs. Bharti Bhagra  
**Dean Arts** Mr. Manoj Jreat  
**Bursar** Dr. Ruby  
**Kapoor Dean Commerce** Mr.  
**Rajesh Dhorta Dean Science-** Dr.  
**Manisha Kohli IQAC Coordinator** Mr.  
**Rajesh Dhorta**

2. Dr. S.N. Snehi
3. Ms. Reeta Chandel
4. Ms. Kirti Singha
5. Dr. Nidhi Dhatwalia
6. Dr. Ajay Kumar
7. Mr. Shubham Chaudhary
8. Dr. Devender Chand

### College Advisory

1. Dr. B.S. Thakur, Convenor
2. Mrs. Bharti Bhagra
3. Mr. Rajesh Dhorta
4. Dr. Maneesha Kohli
5. Dr. Kamna Mehindru
6. Dr. Naresh Verma
7. Mr. Manoj Mehta
8. Mr. Anil Chauhan (Supdt.)

### Anti-Ragging and Discipline Committee

1. Dr. B.S. Thakur, Convenor
2. Dr. Kamna Mehindru
3. Dr. Naresh Verma
4. Mr. Manoj Mehta
5. Dr. Sandhya Sharma
6. Mrs. Bharti Bhagra
7. Dr. Surender Chauhan
8. Dr. Ruby Kapoor
9. Dr. Anita Rathour
10. Dr. Minakshi Sharma
11. Dr. S.N. Snehi
12. Mr. Amrit Mehta
13. Dr. Ajay Kumar
14. Ms. Reeta Chandel
15. Ms. Deepti Gupta
16. Dr. Kishan Lal
17. Mr. Sandesh Kalta
18. Mr. Shubham Choudhary
19. Mr. Mrityunjay Sharma

### General Purchase Committee

1. Dr. B.S. Thakur-Convenor
2. Mrs. Bharti Bhagra
3. Dr. Naresh Verma
4. Dr. Tulsi Raman Sharma
5. Mr. Manoj Mehta
6. Mrs. Bharti Sharma

### Career Counselling & Placement Cell

1. Dr. V.M. Sharma, Convenor

### Women Cell and Prevention of Sexual Harassment Committee

1. Mr. Bharti Bhagra, Convenor
2. Dr. Sandhya Sharma
3. Mrs. Himani Saxena
4. Mrs. Bharti Sharma
5. Dr. Ruby Kapoor
6. Dr. Anita Rathour
7. Mr. Aditya Singh Dulta
8. Dr. Ajay Kumar
9. Dr. Poonama Verma

### Scholarship Committee

1. Dr. Anita Rathour, Convenor
2. Mr. Yogesh Sood
3. Mrs. Anjana Sharma
4. Dr. Ajay Kumar
5. Dr. Poonam Sharma
6. Mr. Mrityunjay Sharma

### House Examination Committee

1. Mr. Rameshwar Singh, Convenor
2. Dr. Nidhi Dhatwalia
3. Mrs. Kirti Singha
4. Dr. Monika Chandel
5. Mr. Yogesh Sood
6. Dr. Ajay Kumar
7. Dr. Purnima Thapar
8. Mr. Vikas Nathan

### Student Redressal Committee

1. Mr. Manoj Mehta-Convenor
2. Dr. Sandhya Sharma
3. Mrs. Bharti Sharma
4. Mrs. Namita Khagta
5. Dr. V.M. Sharma
6. Mrs. Sandesh Kalta

### Canteen Committee

1. Dr. Naresh Verma-Convenor
2. Mrs. Shivani Keprate
3. Dr. Ajay Kumar
4. Mr. Amrit Mehta
5. Mrs. Anjana Sharma

### Campus Beautification Committee

1. Dr. Surinder Chauhan, Convenor
2. Dr. Ruby Kapoor
3. Mrs. Shivani Keprate
4. Mrs. Deepti Gupta
5. Dr. Poonam Sharma
6. Mrs. Reeta Chandel

7. Dr. Devender Chand

### College Magazine Committee

1. Dr. Sandhya Sharma-**Editor in Chief**
2. Dr. Kamna Mehindru-**Editor, Hindi Section**
3. Mrs. Himani Saxena-**Editor, English Section**

4. Dr. Ruby Kapoor-**Editor, Commerce Section**
5. Dr. S.N. Snehi-**Editor, Pahari Section**
6. Dr. Tulsi Raman-**Editor, Planning Section**
7. Dr. Maneesha Kohli-**Editor, Science Section**
8. Ms. Hem Lata-**Editor, Chronicle Section**
9. Mr. Sandesh Kalta

### Sports Committee

1. Dr. B.S. Thakur-Conenor
2. Mr. Manoj Mehta
3. Mr. Rameshwar Singh
4. Mr. Shubham Choudhary
5. Dr. Poonama Verma
6. Mrs. Saachi Sood

### Stage Decoration & Seating arrangement Committee

1. Dr. Meenakshi Sharma-Convenor
2. Ms. Hem Lata Sharma
3. Ms. Shivani Keprate
8. Dr. Anjana Sharma
9. Ms. Kamlesh Sharma

### Stage Compressing Committee

1. Mrs. Himani Saxena-Convenor
2. Dr. Kamayani Bisht
3. Dr. S.N. Snehi
4. Dr. Nidhi Dhatwalia
5. Ms. Hem Lata Sharma

### ECO-Club

1. Dr. Manisha Kohli-Convenor
2. Dr. Minakshi Sharma
3. Dr. Nidhi Dhatwalia
4. Mrs. Shivani Keprate
5. Mrs. Deepti Gupta
6. Mr. Shubham Chaudhary

### CSCA Election/nomination

1. Mrs. Bharti Bhagra Convenor
2. Dr. Surinder Chauhan
3. Dr. Anita Rathour
4. Dr. Kirti Singha
5. Dr. Ajay Kumar
6. Mrs. Hem Lata Sharma
7. Mr. Vikas Nathan
8. Dr. Kishori Lal

### Educational Tours

1. Dr. Naresh Verma-Convenor
2. Dr. Kirti Singha
3. Dr. Monika Chandel
4. Mr. Reeta Chandel
5. Dr. Kishori Lal

6. Mr. Savita Thakur
7. Mr. Sandesh Kalta

### IQAC/NAAC RUSA

1. Rajesh Dhortha-Co-ordinator
2. Dr. Gian Chand
3. Mrs. Namita Khagta
4. Mr. Rameshwar Singh
5. Dr. Minakshi Sharma
6. Dr. Kamayani Bisht
7. Mr. Vikas Nathan
8. Mr. Aditya Singh Dulta

### Estate Committee

1. Dr. Manoj Jreat-Convenor
2. Dr. Naresh Verma
3. Mr. Manoj Mehta
4. Dr. Anil Rathour
5. Dr. Ruby Kapoor
6. Dr. Ajay Kumar
1. Dr. Naresh Verma-Convenor
2. Ms. Himani Saxena
3. Ms. Anita Rathour
4. Mr. Yogesh Sood
5. Ms. Reeta Chandel
6. Dr. Ajay Kumar
7. Ms. Hem Lata Sharma
8. Mr. Amirt Mehta
9. Ms. Priyanka (Eng.)
10. Dr. Poonama Verma

### Rovers & Rangers

1. Dr. Devender Chand
2. Ms. Priyanka (Eng.)

### Hostel Committee

1. Mr. Manoj Mehta-Convenor
2. Dr. Sandhya Sharma
3. Dr. Kamayani Bisht
4. Dr. V.M. Sharma
5. Dr. Poonam Sharma
6. Dr. Kishori Lal
7. Mr. Sandesh Kalta
8. Mr. Mrityunjay Sharma
9. Mr. Shubham Choudhary
10. Mr. Anil Chauhan (Supdt.)
11. Mrs. Geeta Sharma
12. Mr. Lajpat Sharma

### UGC Committee

1. Dr. Manoj Jreat-Convenor
2. Dr. Gian Chand
3. Dr. G.P. Kapoor

4. Mrs. Namita Khagta
5. Dr. Kamyani Bisht
6. Dr. Purnima Thapar

### Library Committee

1. Dr. Kamna Mehindru, Convenor
2. Dr. Sandhya Sharma
3. Dr. Kamayani Bisht
4. Dr. S.N. Snehi
5. Ms. Deepti Gupta
6. Dr. Om Prakash
7. Dr. Poonama Verma

4. Dr. Monika Chandel
5. Dr. Anjana Sharma
6. Ms. Hem Lata Sharma
7. Ms. Savita Thakur
8. Mrs. Kamlesh Sharma
9. Dr. Om Prakash
10. Dr. Kishori Lal
11. Ms. Deepti Gupta
12. Mrs. Shivani Keprate

### Time table committee

1. Rajesh Dhorta-Convenor
2. Dr. Manisha Kohli
3. Dr. Kamna Mehindru
4. Dr. Gian Chand
5. Dr. Devender
6. Dr. Vikas Nathan

### Red Cross/Red Ribbon/Disaster Management Committee

1. Mrs. Saachi Sood, Convenor
2. Mrs. Reeta Chandel
3. Dr. Anjana Sharma
4. Ms. Hem Lata Sharma
5. Mrs. Kamlesh Sharma

### Press and Media

1. Dr. Kamayani Bisht, Convenor
2. Dr. S.N. Snehi
3. Mr. Aditya Singh Dulta
4. Mr. Sandesh Kalta

### Technical Committee

#### :VPN/Computer/Fiber

1. Dr. Gian Chand-Convenor
2. Dr. Yogesh Sood
3. Mr. Mrityunjay Sharma

### NCC

1. Dr. Poonama Verma

### NSS

1. Dr. Minakshi Sharma
2. Mr. Vikas Nathan

### Refreshment Committee

1. Dr. Sandhya Sharma-Convenor
2. Mrs. Namita Khagta
3. Dr. Kirti Singha



13. Dr. Purnima Thapar
14. Mr. Shubham Choudhary

### **INTERNAL COMPLAINTS COMMITTEE**

1. Mrs. Bharti Bhagra
2. Dr. Manisha Kohli
3. Dr. Naresh Verma
4. Mrs. Bharti Sharma
5. Dr. Minakshi Sharma
6. Dr. Poonama Verma
7. Dr. Om Prakash Kaul
8. Mrs. Geeta Sharma (office)
9. Smt. Kanta Devi

### **Social Minorities Welfare Cell SC/ST, OBC/Minorities Redressal and Development**

1. Dr. Kamna Mehindru
2. Ms. Himani Saxena
3. Dr. Madan Shandil
4. Mr. Aditya Dulta
5. Mr. Shubham Choudhary

### **Youth Festivals**

1. Mrs. Himani Saxena-Convenor
2. Dr. Kamyani Bisht
3. Dr. V.M. Sharma
4. Dr. S.N. Snehi
5. Mr. Aditya Singh Dulta

#### **Group-II**

1. Dr. Gian chand-Convenor
2. Dr. Kirti Singha
3. Dr. Monika Chandel
4. Mrs. Saachi Sood
5. Dr. Poonam Sharma
6. Dr. Om Prakash

#### **Group-III**

1. Ms. Anjana Sharma, Convenor
2. Mr. Shivnai Keprate
3. Mrs. Ajay Kumar
4. Dr. Om Prakash
5. Ms. Kamlesh Kumari

#### **Group-IV**

1. Mrs. Namita Khagta
2. Dr. Kamayani Bisht
3. Dr. V.M. Sharma
4. Mrs. Shivani Keprate
5. Mr. Vikas Nathan

6. Dr. Purnima Thapar

### **B.Voc. Cell**

1. Mrs. Bharti Bhagra-Noda Officer
2. Dr. Om Praksha
3. Mr. Anil Chauhan (Supdt.)

### **BCA**

1. Dr. Gian Chand-Coordinator

### **BBA**

1. Dr. Naresh Verma-Coordinator

### **PGDCA**

1. Sh. Rajesh Dhortha-Coordinator

### **Group-I**

# RAGGING : A PUNISHABLE OFFENCE

## PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS ACT

(PROHIBITION OF RAGGING ACT, 2009) defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years. He/She may be liable to a fine which may extend to Rs. 50,000 or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal from the college.

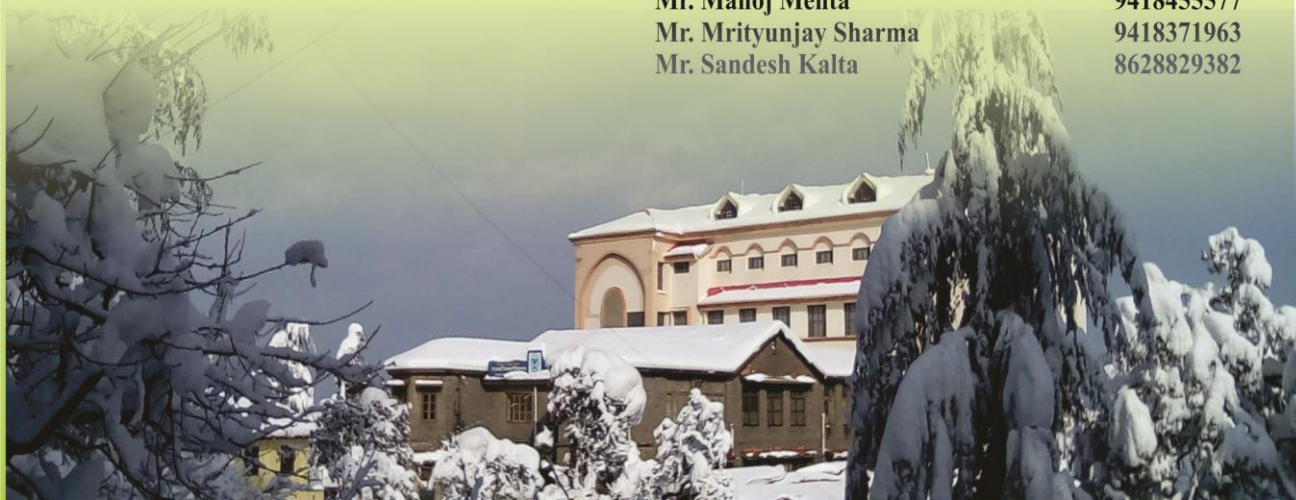


**TOLL FREE**  
**UGC HELP LINE**  
**1800-180-180-5522**

## Helpline

Dr. Bhupinder Singh Thakur  
Mrs. Bharti Bhagra  
Mr. Rajesh Dhortha  
Mr. Manoj Mehta  
Mr. Mrityunjay Sharma  
Mr. Sandesh Kalta

9418159073  
9418310988  
9816057188  
9418455577  
9418371963  
8628829382



Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the common room.