

DEPARTMENT OF PUBLIC ADMINISTRATION

Programme Outcome

The B.A in Public Administration provides students knowledge, skills and aptitude needed to begin careers in the public service sectors and not-for-profit sector.

After the completion of the same student will:

- Develop a sound theoretical and practical understanding of the basic concepts and theories of organization and functioning of public administration in diverse field.
- Prepare and inculcate the requisite skills and aptitude imperative for to be a good public administrator. Promote and prepare students for greater commitment to higher ethical standards of public administration.
- Prepares students for leadership and scholarship by educating them in areas of public policy and governance, comparative public administration, personnel administration, civil services reforms, development administration and development debate, financial administration, urban and rural governance, global governance issues, e-governance, exclusion and inclusive policy and human rights and so many.

In the program, students develop the following leadership and scholarship capabilities:

- Theoretical and practical underpinnings about public administration theories research and practices.
- Analytical and critical thinking skills and aptitude required to serve and address the public issues and concerns.
- An understanding of the ethical basis for public services and governance.
- Communicate and interact productively with a diverse social groups and citizenry.
- Prepare for higher order of thinking and analysis in different research areas of public administration.

COURSE OUTCOME

COURSE: B.A. PART-I

COURSE OUTCOME (CO) 1: ADMINISTRATIVE THEORY

- ❖ Awareness about the evolution and growth of the discipline of Public Administration.
- ❖ Learning of basic principles and approaches of Public Administration.
- ❖ Theoretical clarity of basic concepts and dynamics (both ecological and others) relating to Public organizations.
- ❖ Demonstrate critical thinking and communication skills as applied to the public and private sectors.

COURSE OUTCOME (CO) 2: INDIAN ADMINISTRATION

- ❖ Knowledge about the evolution and growth of Indian Administration.
- ❖ Familiarity with the constitutional framework on which Indian Administration is based.
- ❖ Grasping the role of Union Executive.
- ❖ Understanding the in-built control mechanisms over constitutional bodies in particular and administration in general.
- ❖ Delineating the constitutional provisions and dynamics of union -state relationships.
- ❖ Awareness about the institutions and mechanism in force for citizen-state interface.

COURSE: B.A. PART-II

COURSE OUTCOME (CO) 1: ADMINISTRATIVE THINKERS

- ❖ After reading this paper, one would be able to explain and understand the basic principles and approaches of the subject given by the eminent scholars of the Public Administration.
- ❖ After undergoing the paper, the students will be in position to clearly understand traditional and modern techniques of administration
- ❖ Able to understand the problems of Administration

COURSE OUTCOME (CO) 2: DEVELOPMENT ADMINISTRATION

- ❖ Developing a basic intellectual understanding of development and its approaches.
- ❖ Understanding features of developing and developed countries and their comparative study.
- ❖ Gaining conceptual and theoretical understanding of development administration including the planning machinery, public enterprises in post-globalization contexts.
- ❖ Gaining familiarity with issues/new perspectives and programmes such as welfare and socialist state, Public Private Partnership, Inclusive development of weaker and under privileged sections of the society with special reference to the state of Himachal Pradesh

COURSE OUTCOME (CO) 3. SEC Computer Awareness and Office Management

- ❖ Understand the basic terminology of computers
- ❖ Understand the practical concepts of MS Word, MS Excel, MS PowerPoint, and MS Access.
- ❖ To introduce students with basic concepts of Operating System, its functions and services.
- ❖ Making the students understand and learn the basics of computer how to operate it.

COURSE OUTCOME (CO) 4. SEC Human Resource Management and Logistics

- ❖ Productivity
 - a. External factors
 - b. Internal factors
- ❖ Quality of Work Life (QWL)
- ❖ Readiness for Change

- ❖ Higher Profits
- ❖ Job Satisfaction and Organisational Commitment
- ❖ An overview of how firms use distribution intermediaries to gain a competitive advantage in local and global markets through the integration of logistics management.
- ❖ Provide an opportunity for comprehensive analysis and discussion of key contemporary issues and problems in logistics management

COURSE: B.A. PART-III

COURSE OUTCOME (CO) 1: Local Governance in India

- ❖ Acquiring the theoretical knowledge and understanding of the evolution and growth of local government in India with special reference to 73rd and 74th Constitutional Amendment Acts.
- ❖ Gaining insights about composition, role, functions and resources of Panchayati Raj Institutions and Urban Local Bodies with special reference to Himachal Pradesh.
- ❖ Connecting the role and relationships of rural and urban local democratic decentralized institutions with other related issues, institutions and their personnel.
- ❖ Understanding the structure and working of rural and urban development programmes.

COURSE OUTCOME (CO) 2: Public and Financial Administration

- ❖ Knowledge of various aspects of Financial Administration in general and in the Indian context in particular.
- ❖ Understanding budgeting, financial institutions and financial resource mobilization strategies in the Indian context.
- ❖ Comprehending the system and dynamics of Indian fiscal federalism.
- ❖ Deep understanding of the role and mechanism of Parliamentary control over finance in India.

COURSE OUTCOME (CO) 3: SEC Stress and Time Management

- ❖ Understand and identify personal causes of stress
- ❖ Apply some of the principles of time management to increase productivity on the job and at home, and enhance the quality of work with less stress
- ❖ Understand and recognise the different work styles, and learn to better understand self, to empathise and relate well to people especially in group projects

COURSE OUTCOME (CO) 4: SEC Leadership styles and Conflict Management

- ❖ Cognitive complexity
- ❖ Knowledge acquisition, integration, and application
- ❖ Interpersonal competence
- ❖ Humanitarianism/civic engagement
- ❖ Intrapersonal competence
- ❖ Practical competence

COURSE OUTCOME (CO) 5: GE E Governance

- ❖ Enhanced Transparency and Accountability.
- ❖ Expanded reach of Governance.
- ❖ Improved Public Administration.
- ❖ Enables Environment for Promoting Economic development.
- ❖ Improved service delivery in the form of better access to information and quality services to citizens.

COURSE OUTCOME (CO) 6: GE Constitutional and Administrative Aspects of Himachal Pradesh

- ❖ This subject contains the constitutional and administrative history of Himachal Pradesh