



Centre of Excellence



GOVT. COLLEGE SANJAULI SHIMLA – 171006, H.P. (India)

Co-Educational Institution

Affiliated to Himachal Pradesh University Shimla – 5

Website: www.gcsanjauli.edu.in

E-Mail: principalsanjauli@gmail.com

Supporting Document for 5.1.4 Redressal of student grievances including sexual harassment and ragging cases

TABLE OF CONTENTS

	Contents	Page No
1.	Redressal mechanism Of the college	2
2	Sexual Harassment Proforma 2017-2018	3
2.	Sexual Harassment Proforma 2018-2019	4
3.	Annual Report of Women Cell and POSH committee 2018-2019	5
4.	Sexual Harassment Proforma 2019-2020	6
5	Annual Report of Women Cell and POSH committee 2018-2019	7
6	Sexual Harassment Proforma 2020-2021	8
7	Annual Report of Women Cell and POSH committee 2020-2021	9
8	Sexual Harassment Proforma 2021-2022	10
	Annual Report of Women Cell and POSH committee 2021-2022	11
9	Anti- Ragging Proforma 2018-2019	12
10	Anti- Ragging Proforma 2019-2020	13
11	Anti- Ragging Proforma 2021-2022	14
12	Student Redressal Annual Report 2019-2020	15
13	Student Redressal Annual Report 2021-2022	16
14	Student Redressal Annual Report 2021-2022	17
15	Annual Report SC/ST/OBC/Minorities Cell 2020-2021	18
16	Annual Report SC/ST/OBC/Minorities Cell 2021-2022	19

5.1.4 Redressal of student grievances including sexual harassment and ragging cases

Our college has a healthy redressal mechanism. Complaints are invited through Anti Ragging cell, Redressal committee, Social Minority cell, Women Cell etc. Committees function proactively and take stock of the complaints annually and if at all any of the complaint is left unaddressed which has never happened till now. The redressal occurs within a stipulated time. Same Philosophy can be found in the samples listed below.

Proforma Sexual harassment at work place

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at College		If yes No. of total Complaints Committees in the College	Total Complaints received including name & address of the complaint	No. of complaints decided (giving specific details of the findings in whether charges found True or False)	Complaints disposed off within sixty days	Total complaints disposed off during this period year but not within sixty days	Total No. of complaints pending as on 30.11.2018
	Yes	No						
G.C. Sanjauli, Shimla-6	Yes	-	01	Nil	Nil	Nil	Nil	Nil

B. B. Singh

Chairperson Complaints Committee
Govt. College Sanjauli,
Shimla-171006

[Signature]

Principal,
Centre of Excellence,
Govt. College Sanjauli,
Shimla-171006

Copy for information and n/a to: -
1. The Director, Hr. Edu. H.P. Shimla-I

Proforma
Sexual harassment at work place

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at College		If yes No. of total Complaints in the College	Total Complaints received including name & address of the complaint	No.of complaints decided (giving specific details of the findings in whether charges found True or False)	Complaints disposed off within sixty days	Total complaints disposed off during this period year but not within sixty days	Total No. of complaints pending as on 30.11.2019
	Yes	No						
G.C. Sanjauli, Shimla-6	Yes	-	01	Nil	Nil	Nil	Nil	Nil

B. B. Aggarwal
Chairperson Complaints Committee
Govt. College Sanjauli,
Shimla-171006

Yash
Principal,
Centre of Excellence,
Govt. College Sanjauli,
Shimla-171006

Copy for information and n/a to: -

1. The Director, Hr. Edu. H.P. Shimla-I

Annual report for session 2018-19

During the academic session 2018-19, Women Cell and POSH Committee organized four meetings to review and plan activities related to gender sensitization and safety in the college. The meetings were attended by the staff as well as student members. The faculty representatives to these meetings include Dr. Sarita Sharda (Convener), Dr. Bharti Sharma (Coordinator), Dr. Meenakshi Sharma, Ms. Poonam, Mrs. Mona Sharma, Mrs. Sachi Sood, and Mrs. Reetika Chandel. The student members were Ms. Jhanavi Thakur and Ms. Sonika Thakur, both in BA 3rd year.

In the first meeting organized on 3rd July 2018, at the beginning of the academic session, a general house for all the 1st-semester students was also organised in the college auditorium to create awareness related to Anti-Ragging laws as well as sexual harassment.

On 18th September the Women Cell organized the screening of an inspirational film Nil Battey Sannata based on the theme of a person's right to dream and change their life, irrespective of social status. The film screening in the college auditorium was well attended by the students and the staff members.

On 1st December 2018, the Women Cell commemorated World AIDS Day by organising a special lecture by Swati Sharma on sexual wellness, especially for young women. She also conducted an interactive session on LGBTQ+ issues and challenges. The event organized in the college auditorium was well attended by the college students.

On 8th March 2019, to commemorate International Women's Day, a special lecture by Dr. Nishi Sud, Obstetrician and Gynecologist in Kamla Nehru Hospital Shimla was organized for girl students. She sensitised the audience about gender equality and menstrual hygiene. She also talked about the role of social media in breaking gender stereotypes.

B. Bhagra
BHARTI BHAGRA
Convener

Prevention of Sexual Harassment and
Women's Cell, GC Sanjauli, Shimla-6

Proforma
Sexual harassment at work place

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committees at College		If yes No. of total Complaints in the College	Total Complaints received including name & address of the complaint	No. of complaints decided (giving specific details of the findings in whether charges found True or False)	Complaints disposed off within sixty days	Total complaints disposed off during this period year but not within sixty days	Total No. of complaints pending as on 30.11.2020
	Yes	No						
G.C. Sanjauli, Shimla-6	Yes	-	01	During 2019-20 Nil	2019-20 Nil	Number Nil	Nil	Nil

B. B. B. B. B.
Chairperson Complaints Committee
Govt. College Sanjauli,
Shimla-171006

[Signature]
Principal,
Centre of Excellence,
Govt. College Sanjauli,
Shimla-171006

Copy for information and n/a to:-
1. The Director, Hr. Edu. H.P. Shimla-I

Annual report, 2019-20

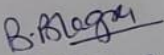
On 17th July 2019 Women Cell and POSH Committee convened a meeting to induct new members and plan year-long activities for gender sensitization and safety in the college. It was planned to induct new Gender Champions and organise awareness programmes and events. It was also resolved to provide professional sexual health counseling, and personal counseling to the students. The faculty and staff representatives to the meeting included Dr. Sarita Sharda (Convener), Dr. Gian Chand, Dr. Bharti Sharma, Dr. Meenakshi Sharma, Mrs. Anupama Chowdhary, Mrs. Sachi Sood, Mrs. Reeta Chandel, and Mrs. Satya Devi. The student members included Ms. Babita Bhardwaj (B.Sc. 1st year) and Mr. Vivek (B.Sc. 2nd year).

On 30th August 2019, Ms. Yogita Dutta, a senior advocate of the Himachal Pradesh High Court delivered a lecture on legal provisions for women's rights and sexual harassment to 270 students. The lecture was followed by an interactive session.

On 25th October Dr. Himang Jareik and sister Surekha Gupta of Zonal Hospital, Shimla held an interactive programme in the college auditorium packed with male and female students on sexual health and prevention of STDs. Questions and opinions collected by Gender Champions reported in an anonymous survey amongst the audience generated a large number of talking points for the session. Awareness pamphlets were also distributed to the audience.

On 7th December 2019 in a meeting of POSH Committee the faculty members reported personal counseling issues provided to a few students. One case was referred to the Psychiatry Department of the Indira Gandhi Medical College and Hospital.


Due to the tragic accidental death of the Convener Dr. Sarita Sharda and Covid-19 other events of the Women Cell and POSH Committee for the year, including the commemoration of the International Women's Day on 8th March 2020 were suspended awaiting further instructions from the higher authorities.



BHARTI BHAGRA
Convener,

Prevention of Sexual Harassment
and Women's Cell, GC Sanjauli, Shimla-6

**Proforma
Sexual harassment at work place**

Name of the Deptt.	Whether the Deptt. has formulated Complaint & Committee at College		If yes No. of total Complaints in the College	Total Complaints received including name & address of the complaint	No. of complaints decided (giving specific details of the findings in whether charges found True or False)	Complaints disposed off within sixty days	Total complaints disposed off during this period year but not within sixty days	Total No. of complaints pending as on 30.11.2021
	Yes	No						
G.C. Sanjauli, Shimla-6	Yes	-	01	During 2020-21 Nil	2020-21 Nil	Number Nil	Nil	Nil


Chairperson Complaints Committee
Govt. College Sanjauli,
Shimla-171006


Principal,
Centre of Excellence,
Govt. College Sanjauli,
Shimla-171006

Copy for information and n/a to:-

1. The Director, Hr. Edu. H.P. Shimla-I

Report for Session 2020-21

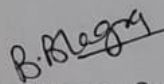
On 30th July 2020 Women Cell and POSH Committee convened an online meeting to plan the activities of their activities while facing the challenges of the Covid-19 pandemic. It was resolved to organize meetings of the Internal Complaints Committee (ICC) bi-annually. It was also resolved to focus on counseling and online discussions to enable students to share stress and traumas related to stress and exploitation in confined spaces. The faculty representatives to the Cell included Dr. Bharti Bhagra (Convener), Dr. Bharti Sharma, Dr. Meenakshi Sharma, Dr. G.P. Kapoor, Dr. R.L. Sharma, Dr. Ruby Kapoor, Ms. Maneesha Kohli, and Ms. Himani Saxena. The student members included Ms. Vanshika (B.A. 1st year) and Ms. Sargam (B.A. 2nd year).

On 11th November 2020 a meeting was held to reconstitute the ICC. On 13th November 2020, the ICC was constituted with the following members: Dr. CB Mehta (College Principal), Dr. Bharti Bhagra (Convener), Dr. Rajesh Dhorta, Dr. R.L. Sharma, Dr. Kamna Mahendru, Dr. Bharti Sharma, Advocate Yogita Dutta (external member), Ms. Geeta and Ms. Kirta.

On 24th, 26th and 28th December 2020 three sessions on Constituents of Domestic and Gender Violence were conducted by Advocate Yogita Dutta. With deference to physical distancing guidelines of Covid-19, only 80 students were allowed in each session.

On 13th February 2021, the following members were added to the Women's Cell and POSH Committee: Dr. Kamna Mahendru, Dr. Sandhya Sharma, Dr. Rubu Kapoor, Mrs. Namita Khagta, Dr. Kamyani Bisht, Dr. Shivani Khatri, Dr. Monika Chandel, Mrs. Saachi Sood, and Dr. Poonam Verma.

Two meetings of the ICC were held on 16th November 2020 and 29th March 2021. **It was reported that no complaints related to sexual harassment were received in the respective periods. Both reports were sent to the Directorate of Higher Education.**


BHARTI BHAGRA
Convener

Prevention of Sexual Harassment
and Women's Cell, GC Sanjauli, Shimla-6

**Proforma
Sexual harassment at work place**

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at College		If yes No. of total Complaints Committees in the College	Total Complaints received including name & address of the complaint	No. of complaints decided (giving specific details of the findings in whether charges found True or False)	Complaints disposed off within sixty days	Total complaints disposed off during this period year but not within sixty days	Total No. of complaints pending as on 30.11.2022
	Yes	No						
G.C. Sanjauli, Shimla-6	Yes	-	01	During 2021-22 Nil	2021-22 Nil	Number Nil	Nil	Nil

B. B. Logan
Chairperson Complaints Committee
Govt. College Sanjauli,
Shimla-171006

Prachi
Principal,
Centre of Excellence,
Govt. College Sanjauli,
Shimla-171006

Copy for information and n/a to: -

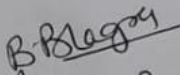
1. The Director, Hr. Edu. H.P. Shimla-I

Report for session 2021-22

On 20th September 2021 Women Cell and POSH Committee convened a meeting to induct new members. The faculty and staff representatives to the meeting included Dr. TR Sharma, Dr. Sandhya Sharma, Ms. Himani Saxena, Ms. Bharti Sharma, Dr. Ruby Kapoor, Dr. Anita Rathour, Dr. Ajay Kaith, Mr. Adidya Dulta, Dr. Poonama Verma and Ms. Geeta. The student members included Ms. Prachi and Mr. Avantik.

On 11th October 2021 Ms. Yogita Dutta, a senior advocate of the Himachal Pradesh High Court delivered a lecture on the Prevention of Sexual harassment of Women in Educational Institutions and Workplaces. The lecture was followed by an interactive session. All the teachers and staff members attended the session, along with most of the 1st-semester students of the college.

On 28th March 2022, a meeting of the Internal Complaints Committee (ICC) was held. It was attended by all members of the Women Cell and POSH Committee, student members, and Ms. Yogita Dutta, Senior Advocate as an external member. A review of the activities of the Women Cell and POSH Committee was presented. It was reported that no cases of sexual harassment were received.



BHARTI BHAGRA
Convenor

Prevention of Sexual Harassment

Women's Cell, GC Sanjauli, Shimla-6

**Proforma
Anti-ragging complaint**

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at College		If yes No. of total Complaints in the College	Total Complaints received including name & address of the complaint	No. of complaints decided (giving specific details of the findings in whether charges found True or False)	Complaints disposed off within sixty days	Total complaints disposed off during this period year but not within sixty days	Total No. of complaints pending as on 31.03.2019
	Yes	No						
G.C. Sanjauli, Shimla-6	Yes	-	01	Nil	Nil	Nil	Nil	Nil


Convenor anti ragging and discipline committee
Govt. College Sanjauli,
Shimla-171006


Principal,
Centre of Excellence,
Govt. College Sanjauli,
Shimla-171006

Proforma Anti-ragging complaint

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at College		If yes No. of total Complaints Committees in the College	Total Complaints received including name & address of the complaint	No. of complaints decided (giving specific details of the findings in whether charges found True or False)	Complaints disposed off within sixty days	Total complaints disposed off during this period year but not within sixty days	Total No. of complaints pending as on 31.03.2020
	Yes	No						
G.C. Sanjauli, Shimla-6	Yes	-	01	During 2019-20 Nil	2019-20 Nil	Number Nil	Nil	Nil

B. B. B. B. B.

Convenor anti ragging and discipline committee
Govt. College Sanjauli,
Shimla-171006

[Signature]

Principal,
Centre of Excellence,
Govt. College Sanjauli,
Shimla-171006

**Proforma
Anti-ragging complaint**

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at College		If yes No. of total Complaints in the College	Total Complaints received including name & address of the complaint	No. of complaints decided (giving specific details of the findings in whether charges found True of False)	Complaints disposed off within sixty days	Total complaints disposed off during this period year but not within sixty days	Total No. of complaints pending as on 31.03.2022
	Yes	No						
G.C. Sanjauli, Shimla-6	Yes	-	01	Nil	Nil	Nil	Nil	Nil


Convenor anti ragging and discipline committee
Govt. College Sanjauli,
Shimla-171006


Principal,
Centre of Excellence,
Govt. College Sanjauli,
Shimla-171006

Annual Report 2019-20

Students Redressal Cell


During the academic session 2019-20 SRC organized several meetings to address the student's grievances related to Internal Assessment, CCA, Water, Sanitation and Hostel.

The cell received 60 complaints related to CCA. After reviewing the grievances submitted through applications, the same after verifying from the office, were identified and marked to the concerned teachers for necessary action. All the complaints were addressed and students' satisfaction procured.

Apart from the above, around 30 issues pertaining to admission like extension of dates for submission of admission forms, extension of deadline for fee deposits, issues pertaining to examination, infrastructure like toilets, solar panels, drinking water raised by the students were addressed by the committee and resolved with the help of college administration.

-sd-

Convener
Students Redressal Committee


Principal
Govt. College Sanjauli
Shimla-6
Govt. College
Sanjauli, Shimla-6

Annual Report 2020-21

Students Redressal Cell

During the academic session 2020-21 SRC organized several meetings to address the student's grievances related to Internal Assessment, CCA, Water, Sanitation and Hostel.

The cell received 37 complaints related to CCA. After reviewing the grievances submitted through applications, the same after verifying from the office, were identified and marked to the concerned teachers for necessary action. All the complaints were addressed and students' satisfaction procured.


The cell received numerous issues pertaining to the clash of subjects in the time table. The issue was taken up with the concerned committee and resolved further the cell also entertained issues of the change in subject combination and were resolved with a favorable consideration towards the students.

Apart from the above, around 32 issues pertaining to admission like extension of dates for submission of admission forms, extension of deadline for fee deposits, issues pertaining to examination, infrastructure like toilets, solar panels, drinking water raised by the students were addressed by the committee and resolved with the help of college administration.

-sd-

Convener

Students Redressal Committee


Principal
Govt. College Sanjauli
Shimla-6
Govt. College
Sanjauli, Shimla-6

Annual Report 2021-22

Students Redressal Cell

During the academic session 2021-22 SRC organized several meetings to address the student's grievances related to Internal Assessment, CCA, Water, Sanitation and Hostel.


The cell received 65 complaints related to CCA. After reviewing the grievances submitted through applications, the same after verifying from the office, were identified and marked to the concerned teachers for necessary action. All the complaints were addressed and students' satisfaction procured.

Apart from the above, around 40 issues pertaining to admission like extension of dates for submission of admission forms, extension of deadline for fee deposits, issues pertaining to examination, infrastructure like toilets, solar panels, drinking water raised by the students were addressed by the committee and resolved with the help of college administration.

As the academic session commenced the students demanded that all visitors, teachers and students be screened for fever and checked for compliance to Covid-19 protocol (Including mask & sanitization). In response a person was deputed to check all those who entered the campus for fever, to ensure that their hands were sanitized and they were wearing masks. The campus was sanitized every morning and evening. Sanitizer dispenser were installed in all the departments, library and staff room.


-sd-

Convener
Students Redressal Committee


Principal
Govt. College Sanjauli
Shimla-06
COE, Govt. College
Sanjauli, Shimla-6


A Report on SC/ST/OBC and Minorities (2020-21)

This institution is socially and religious sensitive. For the session 2020-2021, 492 SC, 180 ST, 52 OBC, 18 Muslims, 08 Sikhs, 05 Christians, 47 Buddhist students took admission in the college. The students of these categories were made aware of the various facilities that the Govt. provides to them. They were educated about the various scholarship schemes of the Govt. of India and the H.P. Govt. In 2020-21, 10 students availed various scholarship schemes. An amount of Rs. 40,000/- was disbursed to them under the Post Matric Scholarship Scheme. No complaints were received from any students of these categories.


Principal
Govt. College Sanjauli
Shimla-06
Principal
Govt. College
Sanjauli, Shimla-6

A Report on SC/ST/OBC and Minorities (2021-22)

For the session 2021-22, 460 SC, 176 ST, 62 OBC, 19 Muslims, 10 Sikhs, 03 Christians, 30 Buddhist students took admission in the college. These students were made aware about the different facilities that the Government provides them, such as scholarships, coaching and remedial classes. During the session an amount of Rs. 1,25,000/- was disbursed to 38 students belonging to SC/ST/OBC categories. In this session, Rs. 6600/- were also disbursed to 02 students belonging to religious minorities. No complaints of any kind were received from the students of these categories.


Principal
Govt. College Sanjauli
Shimla-06
Principal
Govt. College
Sanjauli, Shimla-6