

Proceedings/ minutes of the meeting of the College Advisory Committee convened at Centre of Excellence, GC Sanjauli, Shimla on 30.06.2020.

A meeting of the College Advisory Committee was held at GC Sanjauli on 30.06.2020 under the chairmanship of the Principal, COE GC Sanjauli, in which following members were present:-

Committee Members

1. Ms. Bharti Bhagra, Assoc. Professor
2. Dr. Ram Lal Sharma, Assoc. Professor
3. Dr. Sandhya Sharma, Assoc. Professor
4. Dr. Naresh Verma, Assoc. Professor
5. Prof. Manoj Mehta, Assoc. Professor

B. Bhagra
R.L. Sharma
Sandhya
(M)

It was decided that consequent upon the inspection committee's approval for commencement of MA, BBA and PGDCA programmes from the academic session 2020-21, the college will recruit 3 faculty members for the first two years of the BBA program and 5 teachers from the third year onwards. These teachers will be recruited through the Govt. mandated process of selection, following all codel formalities on fixed salary basis. The posts will be advertised in the first week of July tentatively, by the college through the HEIS.

It was decided in the meeting that admission process for the academic year 2020-21 will be through the online mode. Since the present year is exceptional due to COVID-19, the college admission process will be followed as it was in the previous year through online software provided by High alt education. It was further decided in the meeting that the firm i.e High alt education, Shimla, whose quotation was accepted as lowest and was assigned the task of supplying necessary software last year will be allotted the task of supplying software this year also at the same rate i.e. Rs. 35/- given previous year subject to the condition that all kinds of discrepancies will be attended/taken up by the stipulated firm in addition to conditions supplied previous year. If any specific decision/direction with regard to the admission of the students is issued by the Govt, the same will be followed in letter and spirit.

Principal
Govt. College Sanjauli
Shimla-6

A meeting of HEIS of the college was held on 10th July 2021 at 11:00 a.m. in the college staffroom. Dr. C.B. Mehta, Principal of the college chaired the meeting and following members were present :-

1. Dr. R.L. Chauhan *R.L. Chauhan*
2. Dr. Rosh Lal Sharma *R.L. Sharma*
3. Prof. Lokender Thakur *Lokender Thakur*
4. Dr. B.S. Thakur *B.S. Thakur*
5. Prof. Bharti Bhagra *B.Bhagra*
6. Prof. Rajesh Dharta *Rajesh Dharta*
7. Dr. Naresh Verma *Naresh Verma*
8. Prof. Anita Rathour *Anita Rathour*
9. Dr. Meenakshi Sharma *meenakshi*
10. Prof. Bharti Sharma *Bharti Sharma*
11. Prof. Rameshwar Singh *Rameshwar Singh*

The following decisions were taken in the meeting :-

1. Since the meeting of the HEIS could not be convened during last session (2020-21) as college mostly remained closed due Covid-19, ex post facto permission were granted to continue the services of all faculty members / staff already engaged and withdraw their

remuneration from the college. It is mentioned here that all the faculty members were taking online classes and other staff members were attending the college.

2. Three faculty members of BBA department left the job so fresh interviews were conducted. Three candidates were selected on the basis of their interview and academic qualifications. All three selected candidates are NET qualified. Approval for their appointment and continuation of their services was also granted in the meeting. The number of faculty members would be selected in such a way so that each teacher can take upto 3 classes.
3. House also approved the continuation of services of one faculty member, who was engaged for teaching English classes of BBA/BCA on period basis.
4. Since PGDCA has been started, it has been approved that Mr Munit Labharpal will exclusively teach PGDCA classes and one new faculty member will be engaged for teaching BCA classes on period basis in place of Mr Munit Labharpal.
5. House also took note on the representation given by BBA faculty members to increase

the remuneration. All the faculty members were engaged on period basis i.e ₹ 250 per lecture subject to maximum limit of ₹ 10,000 per month. Keeping in view their qualification and work load it was decided to increase their remuneration to an maximum ceiling limit to ₹ 15,600 per month from existing.

₹ 10,000. It was also decided to constitute a committee to increase salary of Teaching & Non-Teaching Staff of BCA.

6. Earlier provision for fee concession for two students each in BBA/BCA/PGDCA belonging to IRDP/BPL family was also approved by the house. This provision was made by the house when these courses were started in the college.
7. Principal was authorised to discontinue the service of any faculty member/Staff if he does not find their service satisfactory without giving any further reason.
8. Principal was authorised to spend upto ₹ 2,00,000 (2 lacs) only on his own.

The meeting ended with thanks to the chair and all the members present in the meeting.

[Signature]

The meeting of HEIS held on 14th December, 2015 was attended by

Dr. J.S. Negi

Mr. VVS Dogra

9418588573

Mr. Subhash Gupta

9418477211

Mr. KC Bhagra

9418110136

Dr. R.R. Chauhan

Dr. CB Mehta

Dr. Vinay Mohan Sharma

Dr. Kamayani Bisht

Mr. Akshay Sharma

Minutes of the Meeting

In the meeting convened by Dr. J.S. Negi, the following decisions were arrived at following extensive discussion on all issues.

1. The C.A. is to be re-employed for filing the society's income tax.
2. Money out of the society's fund should be spent on social outreach activities.
3. The structure of the Green House should be made out of HEIS funds. The Green House can be made a source of income for the college.
4. Arjun, the child who lost his parents may be offered accommodation in the hostel and the

consequent expenditure can be met out of the HEIS fund. The personal councillor can be asked to provide counseling to Arjun.

4. The BCA staff should be officially interviewed and employed afresh for the annual session in June each year. All four posts will be advertised.
5. A sum of Rs. 1 lakh per year can be utilized by the Principal using his discretion for any emergent requirement.
6. The repairs of the college building should be carried out as soon as possible. If required, the society can help with some funds.
7. An amount of Rs. 1 lac may be used out of the HEIS fund to set up the language lab. If more funds are required, PTA/AP funds can be tapped.
8. Computer literacy and skill development programs for first semester students will be conducted by the BCA faculty. They will be given remuneration out of the HEIS fund.
9. Some steps will need to be taken for upgradation of the CCTV network of the college. AMC for repair and upkeep of the CCTVs.

Kamayani

Confirmed

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4.3.2016

A meeting of Higher Education Institute Society (HEIS) was convened by the Principal on 25.8.2020 at 11.30 AM. The meeting was chaired by the Principal and was attended by the following members:

- 1. Dr. C.L. Sankhayan *[Signature]*
- 2. Dr. Vijender Kanwar *[Signature]*
- 3. Dr. R. L. Chauhan *[Signature]*
- 4. Dr. Roop Lal Sharma *[Signature]*
- 5. Ms. Bharti Bhagya *[Signature]*
- 6. Mr. Rajesh Dhote *[Signature]*
- 7. Dr. R. L. Sharma *[Signature]*
- 8. Dr. Ravinder Chauhan *[Signature]*
- 9. Dr. Sandeep Chauhan *[Signature]*

At the outset Principal welcomed all the members present in the meeting. In this meeting following issues were discussed and resolved:

1. Provisions for the continuation of staff and faculty members of BCA was discussed and it was resolved that if the Principal is satisfied with the work and conduct of employees of BCA, their services may be continued for the new session i.e. 2020-21.
2. Since BBA and PG DCA courses has been introduced after proper affiliation from H.P.U., there will be need for staff and guest faculty in the said courses. In this regard it was resolved that to appoint staff and guest faculty for the said courses an advertisement may be published.

3. The Coordinator, Staff and faculty members will be appointed as per the norms of the Govt i.e. having UAC qualifications.
4. The remuneration for the staff will be as per the norms being followed for the staff and faculty members of BCA that too according to Govt. Norms
5. Provision for fee concession ~~in BBA~~ for two students each in BCA and BBA belonging to IRDP/BPL family was discussed and it was decided that two students on merit belonging to above mentioned category and having ~~pro~~ academic ~~areas~~ may be given fee concession.
6. Principal was authorised to spend upto ₹ 2,00,000 (two lacs only) on his own.

Meeting ended with thanks to the chair and all the members present in the meeting

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Co-Ordinator
(BCA)
Govt. College, Sanjauli

Princip
Principal
Govt. College Sanjauli,
Shimla-6

10th March, 2022

A meeting of HEIS of the college was held today to discuss the issue of shortage of teaching staff in PGDCA/BCA and BBA. The following members attended the meeting -

1. Dr. Rajesh Dhotra

2. Dr. Naresh Verma

3. Dr. Gian Chand

Majority

(4 by)

quorum.

The following decisions were taken -

1. As per recommendations made by the inspection committee of Himachal Pradesh University, Shimla, one teacher has been shifted from BCA to PGDCA and now only two members of teaching staff are left for the three classes of BCA. Hence the committee recommends the appointment of at least one teacher immediately to be made available to teach the BCA students.

2. One teacher viz Sharif Mohd. left the job and in his place a new teacher Ms. Sakshi Sharma joins in his place. Her appointment is temporary for the current session only and recommended by the committee members. This is for BBA classes.

3. The Remuneration of the teacher appointed/ to be appointed will remain the same as already decided/ passed by the committee.

4. Only one person viz Ms. Sheetal Chauhan has submitted her CV for the teaching post in BCA. The committee recommends her appointment in the BCA department for the current session.

Principal
GC Sanjauli Shimla-6