



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Government College Sanjauli Shimla-6
• Name of the Head of the institution	Ms Bharti Bhagra	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01772640332	
• Mobile No:	9418310988	
• Registered e-mail	principalsanjauli@gmail.com	
• Alternate e-mail	iqacgcsanjauli@gmail.com	
• Address	Government College Sanjauli	
• City/Town	Shimla	
• State/UT	Himachal Pradesh	
• Pin Code	171006	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)												
• Name of the Affiliating University	Himachal Pradesh University												
• Name of the IQAC Coordinator	Dr Kamayani Bisht												
• Phone No.	01772640332												
• Alternate phone No.	7018458995												
• Mobile	9418144479												
• IQAC e-mail address	iqacgcsanjauli@gmail.com												
• Alternate e-mail address	kamayanijee@gmail.com												
3. Website address (Web link of the AQAR (Previous Academic Year))	https://gcsanjauli.edu.in/files/aqar/aqar2021_22.pdf												
4. Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcsanjauli.edu.in/files/admission/academic_calender_2022-23.jpg												
5. Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 3</td> <td>A+</td> <td>3.47</td> <td>2023</td> <td>09/11/2023</td> <td>09/11/2028</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 3	A+	3.47	2023	09/11/2023	09/11/2028
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 3	A+	3.47	2023	09/11/2023	09/11/2028								
6. Date of Establishment of IQAC	22/12/2012												
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NSS unit, Government College Sanjauli, Shimla-6	NSS	MYAS	2022	35500
BVoc, Government College Sanjauli, Shimla-6	BVoc	Asian Development Bank, HPKVN	2022	500750
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9.No. of IQAC meetings held during the year			4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
Training the staff on the various parameters of "Quality" and use of ICT				
Planning and helping in the organization of two National level conferences				

Preparation and submission of SSR. Preparation for the NAAC Peer Team's visit leading to A+ grade.

Enhanced digitization of the teaching-learning process as well as the setting up of the digital library.

Encouraging students to undertake courses from the IIT Bombay Spoken Tutorials for skill enhancement

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Faculty Development Programmes to be organized for staff.	2 Workshops organised for the staff (teaching and non-teaching staff)1.
2 National Conferences to be organised	National Conference,
After submission of AQAR, SSR to be compiled and submitted. Preparation for NAAC Peer team's visit for the third cycle of assessment	AQAR submitted, SSR submitted. NAAC Peer Team's visit successfully completed. The college earned an A+ grade
AUdits to be conducted nad verified through external Government authorised department representatives.	Financial Audit completed. Green Audit, Energy Audit, Academic and Administrative Audit, Gender Audit conducted with validation nd approval from concerned departments of the Government.
ICT infrastructure enhancement	New computers bought for labs and departments. More classrooms fitted with smartboards. Digital Library set up.
Establishment of Language Laboratory	Language lab set up
Starting the Invitational annual lecture series by eminent speakers	Could not be done. Will be proposed for the next session, again.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	07/01/2023

15. Multidisciplinary / interdisciplinary

The college is well aware of the growing emphasis on multi and interdisciplinary approaches outlined in the National Education Policy (NEP) of 2020. As an affiliated institution to Himachal Pradesh University, Shimla, the primary responsibility for curriculum design and modification lies with the University. To gain insight into the national vision for the next 25 years, the college organized a workshop and interaction with the Education Minister and resource persons from the central advisory on NEP (HP).

Currently, the college's curriculum already exhibits a significant degree of multidisciplinary. An example of this is evident in our generic courses on gender and folk cultures. Various departments offer specialized courses on gender, and issues related to culture, environment, and values are addressed from diverse perspectives across different courses.

Recognizing the need to further implement the recommendations of the NEP 2020, the college is actively in the process of establishing "Research and Incubation" and "Research and Development" Cells. These cells aim to foster a research-oriented environment for both students and teachers, with a specific focus on interdisciplinarity. As part of these efforts, the Department of English has collaborated with the Department of Language Art and Culture, Himachal Pradesh, for the translation of folklore, showcasing a practical application of interdisciplinary collaboration.

16. Academic bank of credits (ABC):

Government College Sanjauli is currently awaiting instructions from the affiliating university regarding the implementation of the Credit Transfer system. The institution is fully prepared and willing to register in the ACB circuit, having made the necessary academic and curricular arrangements. Participation in this system is eagerly anticipated, as it will streamline the movement of

students both in and out of the institution.

The proposed plan involves students enrolling in additional courses on e-learning platforms such as SWAYAM and Coursera. Credits earned through these courses will be transferred or added to their academic scores. However, the execution of this plan depends on receiving procedural guidelines from the relevant authorities, namely HP University and the Directorate of Higher Education.

Starting from the academic session of 2023-24 (commencing in July), the college has actively encouraged all new students to register on the ABC portal in preparation for the upcoming changes.

17.Skill development:

In line with its Vision, Mission, and Objectives, Government College Sanjauli consistently endeavors to nurture its students, providing them with essential life skills for fulfilling mental, physical, and financial lives. Our goal is to shape socially responsible citizens who lead meaningful lives, engaging them in diverse activities. While constrained in restructuring the academic curriculum, the college offers targeted programs like B.Voc (Tourism and Hospitality, Retail Management), B.C.A, B.B.A, P.G.D.C.A, and B.A with Journalism and Mass Communication.

Various courses within our programs aim to develop practical skills in students. For instance, courses such as 'Writing Skills,' 'Creative Writing,' 'Technical Writing,' 'Translation Studies,' 'Academic Writing,' and 'Business Communication' focus on linguistic and communication skills. Additionally, Generic Elective Courses instill values and soft skills, addressing aspects like gender and environmental sensitivity.

Skill Enhancement Courses, offered by different departments, focus on specific skills. Examples include the Geography department teaching 'Remote Sensing,' 'Geographic Information System (GIS),' and 'Field Survey Techniques.' The Botany department covers 'Biofertilizer Technology,' 'Gardening and Floriculture,' 'Mushroom Cultivation Technology,' and 'Medicinal Botany and Ethnobotany.'

We also provide add-on courses in communication skills, basic computer skills, e-commerce, TALLY (Accounting), ethical hacking, and INASP.net. The college plans to make add-on courses from SWAYAM and Coursera mandatory, sponsoring students facing financial constraints. The recently acquired DBT Star College scheme enhances opportunities for students to acquire research and scientific

skills.

Co-curricular activities, including NSS, NCC, and other cells, offer ample opportunities for students to develop socially useful skills like teamwork, leadership, social service, communal harmony, and interpersonal relationship management. Despite adhering to the prescribed curriculum, we anticipate that the SEC courses under the NEP proposals will align more closely with the spirit of skill enhancement. However, plans to introduce additional add-on courses face resistance from authorizing bodies, citing the need to await the implementation of NEP 2020 by the Government before introducing new courses or changes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our courses and activities inherently incorporate exposure to and understanding of Indian Knowledge systems. The content woven into the curriculum of disciplines such as Sanskrit, Hindi and English Literature, linguistics, Philosophy, Sociology, History, Political thought, Music, Cultural geography, Economics, Botany, and Mathematics seamlessly introduces students to traditional systems of thought, literature, arts, music, family and social structures, economy, politics, medicines, and folklore.

We actively promote the practice of Yoga among our students and educate them about its numerous benefits. The values intrinsic to the Indian ethos, including tolerance, inclusivity, and sensitivity to diversity, are integral to our guiding principles in all our interactions.

Cultural traditions, including dance, music, and folklore, are regularly showcased through various activities, becoming a frequent part of campus life for our students. While we have already

integrated these systems to a significant extent, we express eagerness to further and more actively incorporate them. This, however, is contingent upon receiving clear directions from the deciding authorities regarding the future course of action in this regard.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Each of our programs and courses at the college delineates clearly defined outcomes, some prescribed by the affiliating university and others devised internally by the college. Each of our programs and courses at the college delineates clearly defined outcomes, some prescribed by the affiliating university and others devised internally by the college. These outcomes are articulated in measurable terms, while some are expressed in more intangible terms. It is acknowledged that education should not be solely measured in quantitative terms, as it also plays a crucial role in facilitating qualitative evolution in individuals.

To evaluate our performance comprehensively, we employ various mechanisms. These include the analysis of results from university exams, gathering feedback from all stakeholders involved, and scrutinizing the progression of students. This multifaceted approach allows us to assess both the quantitative and qualitative aspects of education, ensuring a holistic understanding of the effectiveness of our programs and courses.

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20.Distance education/online education:

Currently, the college campus serves as the regional center for IGNOU, but we do not have Distance Education as a structured program. However, if the National Education Policy (NEP) necessitates it, we are prepared to develop strategies to introduce Distance Education as a formalized program. It's worth noting that the challenges posed by the Covid-19 pandemic provided us with valuable experience in transitioning to online and hybrid modes of teaching.

The lessons learned during this period have given us confidence in our ability to incorporate Distance Learning as a program. Many of our teachers are actively engaged in teaching students from other colleges across the state through online platforms and conducting assessments remotely. This adaptability and experience gained during the pandemic contribute to our belief in successfully implementing Distance Learning as a formalized program if required by educational policies.

Extended Profile

1.Programme

1.1 430

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3156

Number of students during the year

File Description	Documents
Data Template	View File

2.2 1725

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 980

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 65

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 55

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	430
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3156
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1725
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	980
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	65
File Description	Documents
Data Template	View File

3.2	55
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	7581911
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	221
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College, affiliated with Himachal Pradesh University, meticulously aligns its academic framework with the university's syllabus. Regular collaborative meetings among faculty and department heads drive strategies for effective curriculum execution. Encouraging a dynamic teaching environment, the institution advocates innovative pedagogical approaches like presentations, discussions, seminars, and assessments alongside traditional methods.

At the outset of each academic year, comprehensive departmental meetings distribute syllabi and workload based on teacher expertise. The college rigorously follows a meticulously designed timetable endorsed by the Principal, with faculty tailoring lectures according to allocated classes and syllabi. The teaching faculties judiciously plan academic schedules considering available working days, dividing syllabi into manageable units within stipulated deadlines.

Continuous Comprehensive Evaluation (CCE), including midterm exams, attendance, assignments, and classroom participation, forms the basis of internal assessment. The college boasts a well-equipped central library with subscriptions to various subject-specific journals, supplemented by e-books and e-journals accessible via N-list. Further enhancing learning, the institution provides high-speed internet for online lectures through video conferencing.

Thorough record-keeping regarding students, infrastructure, admissions, and results is diligently managed by the administrative office. Faculty responsibilities encompass maintaining student assessment records and overseeing clubs, societies, and committee activities. The website serves as a repository for vital information. Additionally, the Institutional Quality Assurance Cell (IQAC) ensures comprehensive documentation, analysis, and action for developmental and quality enhancement processes.

The teaching methodologies span chalkboard and ICT-enabled methods, scientific models, group discussions, student presentations, experiential learning in departmental labs, and seminars, fostering a multifaceted learning environment for holistic education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government College, Sanjauli, affiliated with Himachal Pradesh University Shimla, orchestrates its academic year in alignment with the directives from H.P. University and the Department of Higher Education. Crafting its own academic schedule, the college meticulously plans teaching sessions, extracurricular events, and

their respective timelines.

This proactive approach ensures students are well-informed about forthcoming activities like End Semester and Mid-term Examinations, Assignments, Annual Quality Assurance Reports, presentations, intra and inter-departmental seminars, and various cultural, sports, and youth festival contests. Adaptability remains a cornerstone as the institution promptly integrates curriculum updates recommended by the board of studies, catering to evolving educational needs.

Students benefit from a comprehensive learning environment with frequent midterm assessments and detailed feedback to track their progress. Both undergraduate and postgraduate classes actively engage in classroom seminars, fostering an enriched academic discourse. Encouragement abounds for students to actively partake in co-curricular and extracurricular pursuits within and beyond the college premises, influencing their holistic development. Notably, the college acknowledges and rewards participation in these activities through attendance weightage adhering to university norms.

This meticulous planning and emphasis on holistic education serve as pillars, ensuring a vibrant and dynamic educational journey for the students at Government College, Sanjauli, Shimla.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1063

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1063

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabus crafted by H.P. University encompasses diverse facets crucial to an undergraduate's holistic development. Embracing cross-disciplinary themes such as gender equity, climate change, environmental education, and ethical principles, the curriculum offers a comprehensive understanding of multifaceted issues.

Supplementing regular coursework, the college conducted a series of online lectures to augment the subjects covered. All students, regardless of their specialization, engage in Environmental Science (EVS) during their initial year, emphasizing its importance. Final-year students undertake generic courses spanning topics like Himachal Pradesh's cultural heritage, politics, disaster management, human rights, gender studies, violence prevention, and e-Governance, enriching their academic journey.

The incorporation of these subjects has greatly enriched students' experiences, bolstered by additional workshops and activities. NSS, NCC, Rovers and Rangers, and women's groups within the college regularly organized events like tree plantations, cleanliness drives, gender sensitization, and human rights initiatives, fostering awareness, sensitivity, and advocacy among students. The college ensures that social outreach and extracurricular engagements seamlessly integrate these vital human value aspects, fostering a well-rounded educational experience.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

453

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gcsanjauli.edu.in/files/feedback/action_taken_feedback_2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3561

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1448

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The needs of slow learners are particularly attended to. Revision sessions are conducted before final exams. Teachers maintain a list of slow learners and peer groups are formed where the advanced learners help their peers. In tutorial sessions, teachers specifically engage with the difficulties being faced by the students. CCA focuses on classroom discussions, student seminars, presentations, assignments, etc. These methods focus on problem solving, and collaborative learning. Mock interviews and career guidance sessions with industry experts are organised.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3156	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Field visits, corporate visits and industrial visits are conducted for students.

B.Voc. students undertake internship as a part of their curriculum.

Volunteering with clubs and societies along college units of NSS, NCC and Rover and Rangers the students learn essential life skills, leadership qualities and professional skills by experiencing challenges and doing things hands on

Workshops and training programmes were organised, in and off-campus for the students, such as on Disaster Preparedness, GIS, GST, training programme on Digital Marketing, etc.

Participative learning: Students collaborate to produce the college magazine. Various sections are helmed by student editors. They plan, write, collect and edit articles, visit the printing press and proof-read under teachers' guidance. Inter-departmental competitions act as avenues for collaborative learning - paper reading, debates and declamations, quiz, poster making, slogan writing, etc. National and international conferences organized in the college broaden the horizon of students. PG, even UG, students present papers and interact with experts. Students learn by collaboration through active participation in NCC, NSS, Rovers & Rangers and cultural and sports events. CBCS system enables students to choose the course of choice making the curriculum student centric.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools, including online resources, are utilized for effective teaching and learning. Guest speakers are invited for online lectures to complement traditional classroom teaching. The college seminar room, auditorium, and over 50% of classrooms are equipped with technology enhancements such as smart boards,

digital podiums, projectors, KYAN systems, and audio address systems. There are 14 well-equipped labs and over 175 computers available for both students and teachers. The library is partially automated with Integrated Library Management System (ILMS), providing access to thousands of books and journals through INFLIBNET N-LIST. The entire campus has WiFi access to the Internet through a high-speed lease line. Additionally, in collaboration with IIT Bombay, the institution has organized around 10 one-week online courses covering subjects like LINUX, LATEX, and other software.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gcsanjauli.edu.in/ict_tools.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

134

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment is based on internal and external components in 30:70 ratios. College prospectus and programme curricula state maximum and minimum marks, marks distribution and examination schemes. Robust mechanisms ensure efficient and transparent assessment:

30 marks for internal assessment are distributed between attendance, House Exams, and in-class evaluation.

Attendance: 5 marks, as follows – 1 mark for ? 75% but < 80% attendance; 2 for ? 80% but < 85 %; 3 for ? 85 but < 90%; 4 for ? 90% but < 95%; and 5 marks for ? 95% attendance; 75% is minimum required for term-end examination.

House exams: 10 marks, conducted by House Exam Committee headed by Internal Controller; monitors paper setting, date sheet, seating plan, and invigilation duties;

College meticulously maintains record – duty register, evaluated scripts, issue register and answer books.

In-class evaluation: 15 marks – 5 marks for class tests/quizzes (before the term-end examination); and 10 marks for assignments, participation, seminars, etc.; Marks obtained and feedback are shared with students on the spot. IA awards are uploaded to HP University's online portal immediately after the exam.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievance Redressal

Students with grievances about internal examinations represent or personally approach the concerned teacher and seek redress. A student dissatisfied with the external assessment may seek revaluation by filling out a simple form online. The college office provides assistance for the same. A student not qualifying for one course may appear for a supplementary examination; not qualifying for two courses, awarded compartment; and a student not qualifying for three or more courses has to repeat. A rare case of withholding of examination results by HP University due to non-

submission of dues or missing awards (caused mostly due to inappropriate subject-code entry in examination form by the students) is pursued by the college via email or phone to ensure a satisfactory and timely resolution.

File Description	Documents
Any additional information	View File
Link for additional information	https://gcsanjauli.edu.in/files/student_welfare/mechanism_redressal_govt.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Being an affiliated college of Himachal Pradesh University (HPU), we follow the curricula prescribed by the University. The Program Outcomes (POs) and Course Outcomes (COs), are mostly formulated by the respective subject Boards of Studies of HP University.

The softcopies of POs and Cos for Post Graduate (PG) courses are available on the department wise web pages on our college website and HPU website; POs and COs of professional courses, BBA, BCA, PGDCA and B.Voc., are also listed separately on their respective WebPages. The hard copies of Pos and Cos are displayed on departmental notice boards as well.

The website of the college has a dedicated space for PO's and CO's.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gcsanjauli.edu.in/course_outcomes.html
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college's student-centric approach is reflected in diverse spheres of student performance. Evaluation of Program Outcomes (POs) and Course Outcomes (COs) occurs throughout the academic

year, encompassing both curricular and co-curricular activities. Formal and informal mechanisms include mid-term and end-term examinations, practical examinations, quizzes, group discussions, project work, assignments, and presentations. Faculty maintain attendance-cum-record registers with dedicated columns for attendance, mid-term exam results, and in-class assessments. Term-end exam results are obtained from Himachal Pradesh University. Individual feedback is shared, and students facing challenges are encouraged to join Remedial Classes. POs and COs guide student participation in co-curricular activities, and commendations are given for involvement. Student participation in subject societies, clubs, and inter-departmental competitions is recognized with awards and certificates. Feedback from stakeholders, including alumni, is sought in formal forums, influencing curriculum integration. Professionals' assessments during placement drives, field visits, and lectures contribute to evidence of COs and POs. Remarkably, students have excelled in national events, inter-college Youth Festivals, and various competitive exams, showcasing the college's commitment to holistic education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcsanjauli.edu.in/files/young_achievers.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

795

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://gcsanjauli.edu.in/files/annual_report_2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcsanjauli.edu.in/files/feedback/ss_feedback_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

7,079,772

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, comprising individual teaching departments, subject-specific clubs, societies, and units such as NSS, NCC, and Rovers and Rangers, has actively engaged in a diverse array of extension activities in the neighborhood community, sensitizing students to social issues, for their holistic development. These activities include: DAN Mahotsav, Activity with Physically Disabled Persons, Pledge Against Drugs, World Peace Day, World Animal Day - Food for Voiceless, Collection of Books: A drive to gather books for educational purposes or community sharing, World Environment Day, Pledge for Organ Donation: Encouraging individuals to commit to organ donation and raise awareness about its significance, Traffic Volunteers: Involvement in traffic management and safety awareness, Blood Donation Camp: Organizing a camp to encourage voluntary blood donations for medical emergencies, Nukad Natak for Organ Donation, Collection of Plastic Garbage - Best Out of Waste: Promoting recycling and creative use of plastic waste, Nukad Natak on Protection from Cyber Attacks: Street plays educating the public on safeguarding against cyber threats, Cleanliness Drive Distribution of Books and Clothes under DAN Mahotsav, Government Policies Awareness Programme under Har Ghar Jagrukta, Adoption of Villages, Mission Gyanoday, Education Support: Adopting fifteen children from the neighboring Sanjauli area for in-person teaching throughout the year, EBSB, Har Ghar Tiranga, and HIV/AIDS Awareness programme, Fight against HIV/AIDS, Road Safety Programme - each contribute to the broader goals of civic engagement, cultural enrichment, patriotism, and gender equality, reflecting the multifaceted efforts required for the holistic development of a society.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/files/nss/annual_report_2022-23.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

463

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

56

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Physical facilities that our institution provides:

Classrooms:-

- 25 Classrooms/lecture halls with different seating capacities i.e. some halls are of 80 seating capacity, some halls are of 120 students seating capacity and some of them

are of 200 seating capacity.

- 9 smartclassrooms and including these otherclassrooms areequipped with a blackboard, lecture stand, and adequate furniture for the students.

Laboratories:-

- The college has15well-equipped laboratories:
- In Science Block= Physics - 02, Chemistry - 03, Botany - 01, Zoology - 01, Geology - 01. Each lab has an adequate area of approximately 645.75 square feet with 30 students' seating capacity. Besides this, the Physics lab has 02 dark rooms, one is approximately 108.15 square feet in area and the other is approximately 118.72 square feet in area. The Zoology lab has 01 museum approximately 379.5 square feet in area and the Botany lab has 01 herbarium approximately 379.5 square feet in area.
- The Department of Computer Sciences has 01 lab which is approximately 1000 square feet in area;
- Language Lab- 01
- Geography has 01 lab approximately 555 square feet in area with 15 computers and a seating capacity of 20 students.
- There is 01 DIT lab, 01 lab for BCA and BBA students, approximately 600 square feet in area, and 02 labs for B.Voc, each having approximately 250 square feet area.

Library:-

- The college library has Integrated Library Management System.

Computers:-

- In all, there are 274 systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcsanjauli.edu.in/infrastructure.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports games, yoga, and cultural activities. For practice and organizing these activities, the college has outdoor as well as indoor spaces. The students practice the various games in the open campus area which is approximately 13000 square feet. This area is generally used to organize the activities like Volleyball, Basketball, Kabaddi, and Athletics. For indoor activities like Badminton, Table Tennis, and Yoga, the institution has a multipurpose auditorium of approximately 5000 square feet. This multipurpose auditorium is equipped with an audio-visual facility and various academic, cultural, and indoor sports activities are organized in the auditorium. The college has a well-appointed gymnasium for use by students and staff. Students use the college compound and the auditorium for cultural activities. The college has hosted significant sports and cultural events of varying magnitude at college, state, and national levels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcsanjauli.edu.in/infrastructure.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5847437

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library has been partially automated with Integrated Library Management System (ILMS) and has adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students. The details are as under:

Integrated Library Management System (ILMS)

The college library has subscribed to Software for University Libraries (SOUL) for library management developed by the INFLIBNET centre based on the requirements of the college. The partially automated Integrated Library Management System (ILMS) is being routinely utilized by the college library.

Subscription to e-resources and journals

The library has five dedicated computers to not only search the books in the library but also access Inflibnet for e-books, e-journals and other open-source e-resources. E-resources can also be accessed by the faculty and students in various labs, campus and college hostels on the campus-wide high-speed Wi-Fi network through personal log-in with the help of official computers and personal devices. Currently, there are 2235 total users registered in N-LIST out of which 1414 are active members with 821 pending users. The students and teachers can easily access e-books, e-journals, and research papers through INFLIBNET at any time.

Optimal utilization

The college library has 24,916 books and subscribes to 14 journals, 15 magazines, and 16 newspapers. The physical library is hosted in two halls. The first is used for issuing books and returning as well as reading library books by teachers and students. The second hall is used exclusively as the reading room by the students for reading their own books and preparing notes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

196447

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

132

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution frequently updates its IT facilities including Wi-Fi. In this session, Language Lab is set-up for students use. College has adequate computer facility. There are well functional computers. Students, teachers and the office staff are availing computer/internet use regularly. There has been a quantitative and qualitative improvement in the use of computers. Maximum departments are connected with the available computer networks. The institution frequently updates its IT facilities with Wi-Fi connections.

With the acceptance of the proposal for star college various science departments are now technologically upgraded. Optical Interactive panels and accessories are to be established in the department of zoology, mathematics, BCA, BBA, Arts block. Upgradation of existing leased line of Bandwidth 50 MBPS for smooth working of internet. The process to setup a Digital Library in the college has been initiated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

274

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7581911

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has an established system and procedures for maintaining and utilizing physical, academic and support system. The College regularly upgrades and maintains the laboratories, library and sports facilities. All the classrooms, conference hall, hostel building etc are maintained by the concerned committees in consultation with the advisory committee. Campus beautification ensures the cleanliness and beautification of the campus in best

possible manner. Daily cleaning and maintenance of classrooms, laboratories, College ground, washrooms are done by the sweepers. Purchase committee purchases equipments for laboratories and sports department according to the requirements given by departments. Library is annually upgraded by the Library committee in consultation with the Principal of the College and the advisory committee and books of all the subjects are purchased as per the requirement given by various departments. All the equipments and instruments are purchased according to the requirements and are entered in the Stock registers of the concerned departments. The procurement is done through GeM Portal. All the stocks are annually verified by the Stock verification committee formed by the Principal of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcsanjauli.edu.in/files/infra_committees_2022-23.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2001

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gcsanjauli.edu.in/index.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

707

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

707

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

213

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

63

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a College Students Central Association (CSCA) working for the welfare of students. In the academic session 2014-15, Himachal Pradesh University Executive Council decided that formation of CSCA would be on nomination basis, vide letter No.3-1/80-HPU (Genl.) Vol. XII dated 22 Aug. 2015. This institution adheres to the norms and guidelines of Himachal Pradesh University for the formation of CSCA. The principal of the college is the Principal Advisor of the College Students Central Association and its Executive Committee. The Executive Committee consists of a President, a Vice President, a secretary, and a Joint Secretary. They are elected based on merit in the previous academic session. One Class Representative is nominated from each stream available in the college for each class. Besides these nominated members, two students are nominated as Office Bearers to various academic and administrative bodies/clubs/committees from amongst outstanding students excelling in each co-curricular activity like culture, sports, NSS, and Rovers and Rangers, Eco club, and Red Ribbon club. The college has various departmental societies in which students learn administrative and managerial skills by organizing various programmes. Significant committees like IQAC, ICC, Anti ragging committee, Hostel committee, Women's Cell etc have student members for democratic participation in decision making.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/csca.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

77

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's alumni association, which is recognized by the Societies Registration Act of 2006, makes a major contribution to the advancement of the institution. The Centre of Old Students' Association (COE OSA), an alumni association, currently has 213 life members and hundreds of other members; the number of members is constantly increasing. The Memorandum of Association and OSA page are hosted on the college website. There's a link to the registration form on the page. The OSA's constitution states that the President, Vice President, Secretary, Joint Secretary, Treasurer, and eight executive members make up the executive committee, with the Principal of the College serving as the Patron. Recent initiatives undertaken by OSA include Talks on topics like healthy use of social media, time management and goal achievement, drug abuse, and women's empowerment etc. Regular OSA

meetings are held to oversee the organization's initiatives and to engage in regular communication with the college's student body. A financial aid of Rs. 5 crores to the college was recently announced by the Chief Minister, Sh. Sukhvinder Singh Sukhu (Alumni), during an OSA meet.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/osa.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's vision and mission emphasize high-quality education and intellectual growth, aiming to make students valuable contributors to society. The vision is to establish GC Sanjauli as a leader in educational excellence, using innovative teaching to help students reach their full academic and social potential. The mission focuses on developing intellectual excellence and social leadership in educators and students, preparing them for a competitive, globalized world.

Our approach is threefold: learning from the past and present with a focus on human values, respecting cultural heritage and intellectual wealth, and encouraging critical, fearless thinking. We commit to innovative and experiential learning, integrating technology to enhance education. We uphold values like discipline, tolerance, and personal integrity, fostering intercultural understanding both in and out of the classroom.

Governance at the institution reflects our vision and mission, primarily through decentralization and participation. Each academic year, we form various autonomous committees and cells for

different institutional objectives, including academic planning, infrastructural development, and student affairs. These bodies, including Deans and Heads of Departments, involve stakeholders like students, staff, and community members, ensuring diverse input and collaborative decision-making in executing developmental and academic plans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college's organogram showcases its dedication to decentralized and participative management, underpinning its effective leadership. Annually, the college sets up various committees and cells, functioning autonomously and aligning with institutional goals and values. These groups manage crucial areas like academic and research planning, infrastructural development, academic administration, self-financing program management, student affairs, and sports and co-curricular activities.

At the top of the organogram, the Principal oversees key units including the IQAC, Bursar, Staff Council, and CSCA. Beneath this leadership, Heads and Teaching Faculty, along with Non-teaching Staff, constitute the core operational framework.

The decentralized structure is visible in the independent operation of various committees and cells each year, each catering to a range of functions. Furthermore, Deans and Heads of Departments (HoDs) actively participate in these entities, contributing to the development and implementation of plans for both academic and developmental activities. This inclusive management approach integrates diverse inputs from stakeholders such as students, staff, guardians, alumni, and community members, fostering a collaborative governance model.

Specialized committees like the Women Cell, Anti-Ragging Committee, and Scholarship Committee address specific institutional needs, reinforcing the commitment to participative and inclusive management. This organizational structure not only enhances effective governance but also cultivates a sense of community and shared responsibility within the institution.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/committee.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college's five-year strategic perspective plan is dedicated to achieving our mission and vision, focusing on five key areas:

1. **Implementation of NEP:** In line with the Himachal Pradesh Government's initiative, we are committed to the National Education Policy (NEP) implementation from the academic year 2023-24.
2. **Research and Traditional Knowledge:** Utilizing our Incubation Cell, DBT-STAR College Status, and NEP, we emphasize research and the preservation of traditional knowledge.
3. **Inclusive and Safe Education:** Various bodies ensure student and employee welfare, reflecting our commitment to a safe, inclusive educational environment.
4. **Infrastructural Development:** Plans include a new Arts block, girls' hostel, parking facilities, solar panels, and upgrades to existing structures.
5. **Integration of IT:** We aim to improve internet access, upgrade educational spaces, strengthen our ERP system, and introduce more IT-enabled solutions.

Planning and Implementation Process: Our plan is crafted and executed through democratic decision-making and decentralized administration, guided by various bodies, cells, and committees

formed at each academic year's start. These entities, which include Deans, IQAC/NAAC RUSA Committee, and others, are integral in planning, budgeting, and obtaining financial approvals from the Principal. Expenditures follow the financial rules and regulations of the H.P. government, with oversight by the Bursar and the Principal.

Key areas these bodies cover include academic/research/financial planning, infrastructural development, academic administration, management of self-financing programs, student affairs, sports, co-curricular activities, and employee welfare. They ensure the smooth functioning of the college and adherence to government regulations, maintaining academic freedom for planning and research.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gcsanjauli.edu.in/files/nep/document_for_NEP_imlementation.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective and efficient functioning of our institution's bodies is evident in our well-structured policies, administrative setup, and adherence to service rules and procedures. The planning and implementation process of our perspective plan is a testament to this efficiency. It is constructed through a democratic decision-making process and decentralized administration, guided by various bodies, cells, and committees established at the start of each academic year. This process includes valuable feedback from the Parent-Teacher Association (PTA) and the College Student Central Association.

These bodies are responsible for formulating plans, creating budgets, and obtaining necessary financial approvals from the Principal. All expenses are managed in accordance with the financial rules and regulations set by the Himachal Pradesh government, ensuring transparency and accountability. These expenses are overseen by the Bursar before final account settlement by the Principal.

Our institution includes bodies dedicated to various functions such as Academic/Research/Financial Planning, Infrastructural Development, Academic Administration, Self-Financing Programmes Management, Student Affairs, Student and Employee Welfare, and Sports and Co-curricular Activities.

The appointments in our institution are regulated by the state Public Service Commission as per UGC rules, with other recruitments following government-stipulated rules. This adherence to established guidelines, along with our practice of involving diverse committees in decision-making, illustrates our institution's commitment to effective governance and management, balancing government regulations with academic freedom.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.gcsanjauli.edu.in/files/organogram_gcsanjauli.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Our institution adheres to the UGC norms welfare measures and

career progression opportunities for both teaching and non-teaching staff.

Welfare Measures: Our staff benefits from ample leave provisions, including maternity and paternity leave, casual and earned leaves, and extensive summer and winter vacations. We also observe most state government-declared festival holidays. Social security measures include pensions, gratuity, medical reimbursements, and group insurance. The institution also ensures equal opportunities and a supportive work environment through the Staff Council, Women Cell, Prevention of Sexual Harassment Committee, and other welfare cells.

Career Development: We offer paid study leave for up to two years, along with leave for attending various professional development programs like Refresher Courses, Orientation Programs, and Faculty Development Programs (FDPs). Additionally, staff can avail internal funding for participating in seminars and conferences, further promoting their professional growth and timely career advancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

62

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution adheres to a UGC-approved performance appraisal system, integrated into our policy framework by the government and overseen by the Directorate of Higher Education, Himachal Pradesh. In this role, the institute acts as a pivotal entity in applying and upholding these norms.

For performance appraisal, we have established a comprehensive and UGC-compliant system. This encompasses the evaluation of both teaching and non-teaching staff, who are appointed by the state government's Public Service Commission and Staff Service Commission. The Directorate of Higher Education of Himachal Pradesh supervises their service conditions and postings.

In this appraisal system, our staff members are required to complete an annual self-assessment. These assessments, submitted to and reviewed by the college principal, play a crucial role in the performance evaluation process. They offer valuable insights into each staff member's contributions and areas for development. Following a thorough review, the principal compiles and submits a detailed report to the Directorate of Higher Education for additional review and action.

Career progression within our institution is closely tied to these appraisals. Promotions and advancements are determined based on the Academic Performance Indicators (API) scores, in line with UGC standards. This structured and transparent approach to performance appraisal ensures fairness, facilitating the recognition and rewarding of staff achievements, thereby aligning with the institution's broader objectives.

File Description	Documents
Paste link for additional information	https://gcsanjauli.edu.in/useful_links.htm <u>1</u>
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution rigorously adheres to transparent financial practices, conducting both internal and external audits regularly

to ensure accountability and compliance.

Internal Audits:

Conducted annually by the College Bursar and a chartered accountant, focusing on the institution's expenditures. Specific grants such as those for National Cadet Corps (NCC), National Service Scheme (NSS), and Higher Education Institutional Scheme (HEIS) undergo audits by a chartered accountant. The Parent-Teacher Association (PTA) secretary performs annual audits of PTA funds. Designated committees engage in internal physical verification of stock and articles across all departments at each financial year's end, with detailed records maintained in stock registers.

External Audits:

The Department of Higher Education (DOHE) audits state government funds allocated to the college. The Accountant General (AG) of Himachal Pradesh is responsible for auditing grants received from central and state governments. To address audit objections, the college provides requisite supporting documents or makes recoveries as needed. For funds received under Rashtriya Uchcharat Shiksha Abhiyan (RUSA) Grants, the college's RUSA committee issues utilization certificates. Periodic RUSA audits are conducted by officials from the Department of Higher Education.

Financial Audit is completed by external agency (Chartered Accountants)

Financial Transparency:

All government expenditures are processed online, with updated details on the HIM KOSH platform. Salaries and payments are disbursed through government treasuries post approval by the Principal and the treasury officer. Student tuition fees are deposited into government accounts using challans, ensuring transparent and traceable financial transactions.

File Description	Documents
Paste link for additional information	https://gcsanjauli.edu.in/files/igac/audit/compilation_of_financial_statement.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,31,861

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution employs strategic measures for the mobilization and optimal utilization of resources, ensuring financial stability and sustainability.

Resource Mobilization: As a state government college, we primarily rely on the annual budget allocated by the state's Department of Higher Education. This budget is fundamental in covering salaries, maintenance, and other recurring college expenses. Additionally, we generate significant revenue through self-financing courses such as BBA, BCA, PGDCA, and B.Voc. These programs not only contribute financially but also enhance our educational offerings.

Our collaboration with IGNOU, which involves the use of our campus facilities for practicals and classes, also adds to our revenue streams. We further augment our resources through the Parent Teacher Association (PTA) and the Amalgamated Fund (AF). Fines collected are earmarked in a separate fund, dedicated to various student welfare and developmental activities.

Corporate Funding and Grants: Our proactive approach to resource mobilization is highlighted by our success in securing corporate funding. For instance, the Satluj Jal Vidyut Nigam Limited (SJVNL) has contributed significantly under their Corporate Social Responsibility (CSR) initiative, including funding a Rs. 5 lakh boxing ring. Moreover, SJVNL awarded Rs. 5,28,000 to our students for their achievements in the Himachal Pradesh University inter-

college Badminton tournament. In a notable instance, during a meeting with alumni, the state chief minister, also an alumnus, granted an additional Rs. five crores to our college, supplementing our annual budget.

These strategies exemplify our commitment to effectively mobilizing and utilizing funds for the betterment of our institution and its stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the academic year 2022-2023, our institution, through the Internal Quality Assurance Cell (IQAC), conducted a thorough review of its teaching-learning processes, structures, methodologies, and learning outcomes,

Enhancing E-Learning and ICT: Recognizing the potential of digital platforms, we expanded e-learning resources and strengthened ICT in teaching-learning. This included the introduction of self-financing courses and a comprehensive Disaster Management Plan. The library's scope was also expanded to support these digital initiatives.

Gathering Feedback: We actively collected feedback from students, teachers, and stakeholders to gauge the effectiveness of our teaching methodologies and identify areas for improvement.

Remedial Classes and Peer Learning: Utilizing results from house exams and internal assessments, we conducted remedial classes and peer-to-peer learning sessions for students needing additional support.

Program-Specific Learning Outcomes: Learning outcomes were formulated for each program and displayed department-wise on our college website, ensuring clarity and focus in educational objectives.

Recording and Reporting Improvements: Significant improvements were observed in students attending remedial classes.

Student Support and Placement Cell Activation: Responding to student demands, we activated the Placement Cell to guide students towards unconventional career paths. Additionally, teachers were deputed by IQAC to support students facing domestic violence, mental health issues, sexual violence, and financial constraints, providing them with necessary government helpline numbers and access to professional help.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In our continuous effort to enhance teaching and learning processes, the institution, under the guidance of the Internal Quality Assurance Cell (IQAC), has integrated various strategic initiatives and methodologies. We prioritized adhering to the academic calendar and successfully submitted the Annual Quality Assurance Reports (AQARs) and the Self Study Report (SSR). Aiming for higher standards, the college prepared for a peer team evaluation and organized two national seminars, contributing significantly to academic enrichment.

Our approach included conducting various academic and administrative audits to ensure operational efficiency. A noteworthy achievement was hosting an inter-college sports event under Himachal Pradesh University, highlighting our commitment to holistic education. To keep pace with technological advancements, we conducted a Faculty Development Program (FDP) focused on IT and ICT, upgraded our ICT facilities, and encouraged new teachers to participate in induction and orientation programs.

Library facilities were enhanced, providing a richer resource base for students and faculty. We also implemented specific initiatives to support gender equity on campus and enhanced the welfare

mechanisms of the Minorities Cell, emphasizing inclusivity. Additionally, improvements to our student software streamlined database maintenance, and we focused on popularizing add-on courses to broaden student skill sets.

This comprehensive approach led to significant improvements in student performance, especially for those attending remedial classes, and equipped students for unconventional career paths. Our proactive measures in student welfare, particularly for those facing personal challenges, underscored our commitment to providing a supportive and inclusive educational environment.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/files/igac/IQAC_minutes_2022-23.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcsanjauli.edu.in/annual_report.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Audit Results: The college conducted a gender audit to assess the effectiveness of its gender-related initiatives. The audit has yielded satisfactory results, indicating success in gender sensitization and equity efforts. The findings from the audit served as valuable insights for enhancing future programs.

Periodic reports submitted by ICC to Directorate of Women and Child Welfare

1. Updated display boards at various locations in the college containing information about the POSH Committee and ICC members' contact numbers and website
2. Women's Cell teacher members provided personal counseling as per a notified schedule.
3. Gender Champions appointed
4. Commemoration of International Women's Day
5. Facilities for Women on Campus:
6. Renovated common room and washrooms for girls and .
7. More vending machine and incinerators for sanitary pads

The gender equity & sensitization efforts in curricular and co-curricular activities:

- A Lecture on provisions of Vishakha Guidelines by Dr Kamayani Bisht held on 08/07/2022
- An Awareness Program/Workshop on Self Defense (3day long workshop)
- A Lecture on "Health and Hygiene and Women's Skin Health" by Dr Nishi Sood held on 25/11/2022
- A Lecture on "Maintenance of Hygiene during Menstruation" on 20/02/2023
- Celebration of Women's Day (02/03/2023)
- Cycles for girls and parking lot at GC Sanjauli (15/07/2023)

File Description	Documents
Annual gender sensitization action plan	https://www.gcsanjauli.edu.in/files/women_cell/action_plan_gender_sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcsanjauli.edu.in/files/aqar/aqar_7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The institution employs the services of the MC garbage collection to ensure effective solid waste management.

Liquid Waste Management: The campus has a comprehensive liquid waste management system in place. It includes dedicated pipelines that efficiently transport all liquid and toilet waste to the main sewerage collection network established by the local municipal corporation in the town.

Biomedical Waste Management: The management of waste from science labs adheres to the guidelines outlined in the Annual Quality Assurance Report of GOVT. COLLEGE SANJAULI, SHIMLA, as per the Department of Town and Country Planning's recommendations. These guidelines ensure the proper handling and disposal of biomedical waste generated within the institution.

E-waste Management: The college has proactively communicated with the Government-designated body responsible for e-waste collection.

Waste Recycling System: While the institute doesn't have its own dedicated waste recycling system, we have implemented a practice of collecting & segregating waste into specific bins.

Hazardous Chemicals and Radioactive Waste Management: The institution affirms that it does not possess hazardous chemicals

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://gcsanjauli.edu.in/files/aqar/aqar_7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college offers subsidized education to all its students, promoting accessibility.
- The institution's vision, mission, objectives, and guiding policies explicitly state its commitment to inculcating human values, discipline, tolerance, democratic inclusivity, personal integrity, and the preservation and promotion of cultural heritage
- Reservation and concessions are provided to students.
- No tuition fee for female students and persons with disabilities.
- Social Minorities Welfare Cell addresses the needs of SC/ST/OBC and religious minority students.
- Sponsorship of add-on courses for 100 students from these sections starting from the academic session 2023-24.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Electoral Literacy Club (ELC):**
 - The ELC sensitized students towards responsible

political participation.

- Partnered with the State Election Commission for the (SVEEP) initiative.
- Celebration of Constitution Day annually to disseminate the vision and ideas of the Constitution.
- Events about constitutional rights, responsibilities, and fundamental duties.
- Celebration of special national days honoring nation builders and emphasizing national character and values.
- Involvement in missions such as Environmental Conservation, Geeta Mahotsav, Swarnim Vijay Varsh, Fit India Mission, etc.
- Awareness campaigns on issues like drug menace, youth distress and suicides, HIV AIDS, eye donation, road safety, disaster preparedness, etc.
- Organized blood donation camps and tree plantation drives.
- Observation of "Azadi ka Amrit Mahotsav"
- "Har Ghar Tiranga" Campaign

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrated/organized national and international commemorative days, events and festivals:

- Kargil Vijay Diwas (26/07/2022)
- Aazadi ka Amrit Mahotsav (2/08/2022)
- Sanskrit Diwas (13/08/2022)
- Independence Day Celebration (15/08/2022)
- National Small Industry Day (30/08/2022)
- Teacher's Day (5/09/2023)
- International Day of Peace (21/09/2022)
- Birth Anniversary of Dr Abdul Kalam (15/10/2022)
- World Food Day (16/10/2022)
- NSS Day (24/10/2022)
- Diwali Celebration (24/10/2022)
- National Unity Day (31/10/2022)
- Children's Day Celebration (14/11/2022)
- Hindi Diwas (2022)
- National Communal Harmony Day (19/11/2022)
- NCC Day Celebration (25/11/2022)
- Gita Jyanti Samaroh (3/12/22)
- State Republic Day Celebration (26/01/2023)
- Science Day Celebration (27/02/2023)
- Women's Day Celebration (04/03/2023)
- Armed Forces Flag Day (13/03/2023)
- Annual Cultural Program: NCC (17/03/2023)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BP1 Almost daily blood donations to the IGMC Blood Bank

Objective: Fostering a culture of altruism and social responsibility among students.

Context: Aligned with broader goals of community service, this practice supports the regional healthcare system.

Practice: Patients are advised to contact our volunteers through the NSS unit for blood almost daily and our students oblige.

Evidence of Success: Despite challenges like logistical issues and occasional eligibility concerns, the initiative has resulted in substantial contributions. The IGMC Blood Bank recognizes the positive impact on the local healthcare.

Problems encountered:

Eligibility for donation,

Seasonal variations,

Academic schedules

Best Practice 2

FREETHINKERS' CLUB

OBJECTIVES

- Democratization of opportunities, promoting critical thinking, promoting tolerance and respect, building a tradition of open-mindedness and developing leadership skills.

CONTEXT

- The rationale behind creating a club aligns with the present challenges and opportunities that our world is facing. The need of the hour is to give expression to the diverse voices so that in the process the voices become the solutions.

PRACTICE

- Conducting regular meetings every Saturday, theme-based discussions, engaging the alumni, and feedback mechanisms.

EVIDENCE OF SUCCESS

Vast appreciation from all sections of society

PROBLEMS

- Shortage of Space
- Financial constraints
- Timings

RESOURCES

- More ICT enabled rooms
- Budget

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government College Sanjauli is a beacon of academic excellence. The college has consistently evolved, adapting to changing educational landscapes and elevating academic rigour. With ever-growing, state-of-the-art facilities like enhanced ICT, Star DBT status and a focus on holistic development, GC Sanjauli has become the preferred choice for students seeking a transformative educational experience.

The NAAC, A+ grade not only acknowledges the college's dedication to meeting stringent quality criteria but also positions it as a leader in higher education. Beyond academic prowess, GC Sanjauli emphasizes the development of a holistic personality through its extra-curricular activities preparing students for a dynamic future. This endeavour has seen success through the stellar list of alumni that dot the horizon both at the state and national level. Our current students have consistently kissed success at national-level performances and competitions. This institutional distinctiveness cements its role as a trailblazer in the educational realm, offering a rich and stimulating environment for students. As GC Sanjauli looks to the future, it remains committed to continuous improvement, ensuring its enduring status as a premier choice for those seeking top-notch education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College, affiliated with Himachal Pradesh University, meticulously aligns its academic framework with the university's syllabus. Regular collaborative meetings among faculty and department heads drive strategies for effective curriculum execution. Encouraging a dynamic teaching environment, the institution advocates innovative pedagogical approaches like presentations, discussions, seminars, and assessments alongside traditional methods.

At the outset of each academic year, comprehensive departmental meetings distribute syllabi and workload based on teacher expertise. The college rigorously follows a meticulously designed timetable endorsed by the Principal, with faculty tailoring lectures according to allocated classes and syllabi. The teaching faculties judiciously plan academic schedules considering available working days, dividing syllabi into manageable units within stipulated deadlines.

Continuous Comprehensive Evaluation (CCE), including midterm exams, attendance, assignments, and classroom participation, forms the basis of internal assessment. The college boasts a well-equipped central library with subscriptions to various subject-specific journals, supplemented by e-books and e-journals accessible via N-list. Further enhancing learning, the institution provides high-speed internet for online lectures through video conferencing.

Thorough record-keeping regarding students, infrastructure, admissions, and results is diligently managed by the administrative office. Faculty responsibilities encompass maintaining student assessment records and overseeing clubs, societies, and committee activities. The website serves as a repository for vital information. Additionally, the Institutional Quality Assurance Cell (IQAC) ensures comprehensive documentation, analysis, and action for developmental and quality enhancement processes.

The teaching methodologies span chalkboard and ICT-enabled

methods, scientific models, group discussions, student presentations, experiential learning in departmental labs, and seminars, fostering a multifaceted learning environment for holistic education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government College, Sanjauli, affiliated with Himachal Pradesh University Shimla, orchestrates its academic year in alignment with the directives from H.P. University and the Department of Higher Education. Crafting its own academic schedule, the college meticulously plans teaching sessions, extracurricular events, and their respective timelines.

This proactive approach ensures students are well-informed about forthcoming activities like End Semester and Mid-term Examinations, Assignments, Annual Quality Assurance Reports, presentations, intra and inter-departmental seminars, and various cultural, sports, and youth festival contests. Adaptability remains a cornerstone as the institution promptly integrates curriculum updates recommended by the board of studies, catering to evolving educational needs.

Students benefit from a comprehensive learning environment with frequent midterm assessments and detailed feedback to track their progress. Both undergraduate and postgraduate classes actively engage in classroom seminars, fostering an enriched academic discourse. Encouragement abounds for students to actively partake in co-curricular and extracurricular pursuits within and beyond the college premises, influencing their holistic development. Notably, the college acknowledges and rewards participation in these activities through attendance

weightage adhering to university norms.

This meticulous planning and emphasis on holistic education serve as pillars, ensuring a vibrant and dynamic educational journey for the students at Government College, Sanjauli, Shimla.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1063

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1063

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabus crafted by H.P. University encompasses diverse facets crucial to an undergraduate's holistic development.

Embracing cross-disciplinary themes such as gender equity, climate change, environmental education, and ethical principles, the curriculum offers a comprehensive understanding of multifaceted issues.

Supplementing regular coursework, the college conducted a series of online lectures to augment the subjects covered. All students, regardless of their specialization, engage in Environmental Science (EVS) during their initial year, emphasizing its importance. Final-year students undertake generic courses spanning topics like Himachal Pradesh's cultural heritage, politics, disaster management, human rights, gender studies, violence prevention, and e-Governance, enriching their academic journey.

The incorporation of these subjects has greatly enriched students' experiences, bolstered by additional workshops and activities. NSS, NCC, Rovers and Rangers, and women's groups within the college regularly organized events like tree plantations, cleanliness drives, gender sensitization, and human rights initiatives, fostering awareness, sensitivity, and advocacy among students. The college ensures that social outreach and extracurricular engagements seamlessly integrate these vital human value aspects, fostering a well-rounded educational experience.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

453

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gcsanjauli.edu.in/files/feedback/action_taken_feedback_2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3561

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1448

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The needs of slow learners are particularly attended to. Revision sessions are conducted before final exams. Teachers maintain a list of slow learners and peer groups are formed where the advanced learners help their peers. In tutorial sessions, teachers specifically engage with the difficulties being faced by the students. CCA focuses on classroom discussions, student seminars, presentations, assignments, etc. These methods focus on problem solving, and collaborative learning. Mock interviews and career guidance sessions with industry experts are organised.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3156	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Field visits, corporate visits and industrial visits are conducted for students.

B.Voc. students undertake internship as a part of their

curriculum.

Volunteering with clubs and societies along college units of NSS, NCC and Rover and Rangers the students learn essential life skills, leadership qualities and professional skills by experiencing challenges and doing things hands on

Workshops and training programmes were organised, in and off-campus for the students, such as on Disaster Preparedness, GIS, GST, training programme on Digital Marketing, etc.

Participative learning: Students collaborate to produce the college magazine. Various sections are helmed by student editors. They plan, write, collect and edit articles, visit the printing press and proof-read under teachers' guidance. Inter-departmental competitions act as avenues for collaborative learning - paper reading, debates and declamations, quiz, poster making, slogan writing, etc. National and international conferences organized in the college broaden the horizon of students. PG, even UG, students present papers and interact with experts. Students learn by collaboration through active participation in NCC, NSS, Rovers & Rangers and cultural and sports events. CBCS system enables students to choose the course of choice making the curriculum student centric.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools, including online resources, are utilized for effective teaching and learning. Guest speakers are invited for online lectures to complement traditional classroom teaching. The college seminar room, auditorium, and over 50% of classrooms are equipped with technology enhancements such as smart boards, digital podiums, projectors, KYAN systems, and audio address systems. There are 14 well-equipped labs and over 175 computers available for both students and teachers. The library is partially automated with Integrated Library

Management System (ILMS), providing access to thousands of books and journals through INFLIBNET N-LIST. The entire campus has WiFi access to the Internet through a high-speed lease line. Additionally, in collaboration with IIT Bombay, the institution has organized around 10 one-week online courses covering subjects like LINUX, LATEX, and other software.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gcsanjauli.edu.in/ict_tools.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

30

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

134

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment is based on internal and external components in 30:70 ratios. College prospectus and programme curricula state maximum and minimum marks, marks distribution and examination schemes. Robust mechanisms ensure efficient and transparent assessment:

30 marks for internal assessment are distributed between attendance, House Exams, and in-class evaluation.

Attendance: 5 marks, as follows - 1 mark for ? 75% but < 80%

attendance; 2 for ? 80% but < 85 %; 3 for ? 85 but < 90%; 4 for ? 90% but < 95%; and 5 marks for ? 95% attendance; 75% is minimum required for term-end examination.

House exams: 10 marks, conducted by House Exam Committee headed by Internal Controller; monitors paper setting, date sheet, seating plan, and invigilation duties;

College meticulously maintains record - duty register, evaluated scripts, issue register and answer books.

In-class evaluation: 15 marks - 5 marks for class tests/quizzes (before the term-end examination); and 10 marks for assignments, participation, seminars, etc.; Marks obtained and feedback are shared with students on the spot. IA awards are uploaded to HP University's online portal immediately after the exam.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Grievance Redressal

Students with grievances about internal examinations represent or personally approach the concerned teacher and seek redress. A student dissatisfied with the external assessment may seek reevaluation by filling out a simple form online. The college office provides assistance for the same. A student not qualifying for one course may appear for a supplementary examination; not qualifying for two courses, awarded compartment; and a student not qualifying for three or more courses has to repeat. A rare case of withholding of examination results by HP University due to non-submission of dues or missing awards (caused mostly due to inappropriate subject-code entry in examination form by the students) is pursued by the college via email or phone to ensure a satisfactory and timely resolution.

File Description	Documents
Any additional information	View File
Link for additional information	https://gcsanjauli.edu.in/files/student_welfare/mechanism_redressal_govt.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Being an affiliated college of Himachal Pradesh University (HPU), we follow the curricula prescribed by the University. The Program Outcomes (POs) and Course Outcomes (COs), are mostly formulated by the respective subject Boards of Studies of HP University.

The softcopies of POs and Cos for Post Graduate (PG) courses are available on the department wise web pages on our college website and HPU website; POs and COs of professional courses, BBA, BCA, PGDCA and B.Voc., are also listed separately on their respective WebPages. The hard copies of Pos and Cos are displayed on departmental notice boards as well.

The website of the college has a dedicated space for PO's and CO's.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gcsanjauli.edu.in/course_outcomes.html
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college's student-centric approach is reflected in diverse spheres of student performance. Evaluation of Program Outcomes (POs) and Course Outcomes (COs) occurs throughout the academic year, encompassing both curricular and co-curricular activities. Formal and informal mechanisms include mid-term and

end-term examinations, practical examinations, quizzes, group discussions, project work, assignments, and presentations. Faculty maintain attendance-cum-record registers with dedicated columns for attendance, mid-term exam results, and in-class assessments. Term-end exam results are obtained from Himachal Pradesh University. Individual feedback is shared, and students facing challenges are encouraged to join Remedial Classes. POs and COs guide student participation in co-curricular activities, and commendations are given for involvement. Student participation in subject societies, clubs, and inter-departmental competitions is recognized with awards and certificates. Feedback from stakeholders, including alumni, is sought in formal forums, influencing curriculum integration. Professionals' assessments during placement drives, field visits, and lectures contribute to evidence of COs and POs. Remarkably, students have excelled in national events, inter-college Youth Festivals, and various competitive exams, showcasing the college's commitment to holistic education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcsanjauli.edu.in/files/young_achievers.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

795

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://gcsanjauli.edu.in/files/annual_report_2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcsanjauli.edu.in/files/feedback/ss_feedback_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

7,079,772

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during

the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, comprising individual teaching departments, subject-specific clubs, societies, and units such as NSS, NCC, and Rovers and Rangers, has actively engaged in a diverse array of extension activities in the neighborhood community, sensitizing students to social issues, for their holistic development. These activities include: DAN Mahotsav, Activity with Physically Disabled Persons, Pledge Against Drugs, World Peace Day, World Animal Day - Food for Voiceless, Collection of Books: A drive to gather books for educational purposes or community sharing, World Environment Day, Pledge for Organ Donation: Encouraging individuals to commit to organ donation and raise awareness about its significance, Traffic Volunteers: Involvement in traffic management and safety awareness, Blood Donation Camp: Organizing a camp to encourage voluntary blood donations for medical emergencies, Nukad Natak for Organ Donation, Collection of Plastic Garbage - Best Out of Waste: Promoting recycling and creative use of plastic waste, Nukad Natak on Protection from Cyber Attacks: Street plays educating the public on safeguarding against cyber threats, Cleanliness Drive Distribution of Books and Clothes under DAN Mahotsav, Government Policies Awareness Programme under Har Ghar Jagrukta, Adoption of Villages, Mission Gyanoday, Education Support: Adopting fifteen children from the neighboring Sanjauli area for in-person teaching throughout the year, EBSB, Har Ghar Tiranga, and HIV/AIDS Awareness programme, Fight against HIV/AIDS, Road Safety Programme - each contribute to the broader goals of civic engagement, cultural enrichment, patriotism, and gender equality, reflecting the multifaceted efforts required for the holistic development of a society.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/files/nss/annual_report_2022-23.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

08

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

463

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

56

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Physical facilities that our institution provides:

Classrooms:-

- 25 Classrooms/lecture halls with different seating capacities i.e. some halls are of 80 seating capacity, some halls are of 120 students seating capacity and some of them are of 200 seating capacity.
- 9 smartclassrooms and including these otherclassrooms areequipped with a blackboard, lecture stand, and adequate furniture for the students.

Laboratories:-

- The college has15well-equipped laboratories:
- In Science Block= Physics - 02, Chemistry - 03, Botany - 01, Zoology - 01, Geology - 01. Each lab has an adequate area of approximately 645.75 square feet with 30 students' seating capacity. Besides this, the Physics lab has 02 dark rooms, one is approximately 108.15 square feet in area and the other is approximately 118.72 square feet in area. The Zoology lab has 01 museum approximately 379.5 square feet in area and the Botany lab has 01 herbarium approximately 379.5 square feet in area.
- The Department of Computer Sciences has 01 lab which is approximately 1000 square feet in area;
- Language Lab- 01
- Geography has 01 lab approximately 555 square feet in area with 15 computers and a seating capacity of 20 students.
- There is 01 DIT lab, 01 lab for BCA and BBA students, approximately 600 square feet in area, and 02 labs for B.Voc, each having approximately 250 square feet area.

Library:-

- The college library has Integrated Library Management System.

Computers:-

- In all, there are 274 systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcsanjauli.edu.in/infrastructure.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports games, yoga, and cultural activities. For practice and organizing these activities, the college has outdoor as well as indoor spaces. The students practice the various games in the open campus area which is approximately 13000 square feet. This area is generally used to organize the activities like Volleyball, Basketball, Kabaddi, and Athletics. For indoor activities like Badminton, Table Tennis, and Yoga, the institution has a multipurpose auditorium of approximately 5000 square feet. This multipurpose auditorium is equipped with an audio-visual facility and various academic, cultural, and indoor sports activities are organized in the auditorium. The college has a well-appointed gymnasium for use by students and staff. Students use the college compound and the auditorium for cultural activities. The college has hosted significant sports and cultural events of varying magnitude at college, state, and national levels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcsanjauli.edu.in/infrastructure.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5847437

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has been partially automated with Integrated Library Management System (ILMS) and has adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students. The details are as under:

Integrated Library Management System (ILMS)

The college library has subscribed to Software for University Libraries (SOUL) for library management developed by the INFLIBNET centre based on the requirements of the college. The partially automated Integrated Library Management System (ILMS) is being routinely utilized by the college library.

Subscription to e-resources and journals

The library has five dedicated computers to not only search the books in the library but also access Inflibnet for e-books, e-journals and other open-source e-resources. E-resources can also be accessed by the faculty and students in various labs, campus and college hostels on the campus-wide high-speed Wi-Fi network through personal log-in with the help of official computers and personal devices. Currently, there are 2235 total users registered in N-LIST out of which 1414 are active members with 821 pending users. The students and teachers can easily access e-books, e-journals, and research papers through INFLIBNET at any time.

Optimal utilization

The college library has 24,916 books and subscribes to 14 journals, 15 magazines, and 16 newspapers. The physical library is hosted in two halls. The first is used for issuing books and returning as well as reading library books by teachers and students. The second hall is used exclusively as the reading room by the students for reading their own books and preparing notes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

196447

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

132

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution frequently updates its IT facilities including Wi-Fi. In this session, Language Lab is set-up for students use. College has adequate computer facility. There are well functional computers. Students, teachers and the office staff are availing computer/internet use regularly. There has been a quantitative and qualitative improvement in the use of computers. Maximum departments are connected with the available computer networks. The institution frequently updates its IT facilities with Wi-Fi connections.

With the acceptance of the proposal for star college various science departments are now technologically upgraded. Optical Interactive panels and accessories are to be established in the department of zoology, mathematics, BCA, BBA, Arts block.

Upgradation of existing leased line of Bandwidth 50 MBPS for smooth working of internet. The process to setup a Digital Library in the college has been initiated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

274

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7581911

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has an established system and procedures for maintaining and utilizing physical, academic and support system. The College regularly upgrades and maintains the laboratories, library and sports facilities. All the classrooms, conference hall, hostel building etc are maintained by the concerned committees in consultation with the advisory committee. Campus beautification ensures the cleanliness and beautification of the campus in best possible manner. Daily cleaning and maintenance of classrooms, laboratories, College ground, washrooms are done by the sweepers. Purchase committee purchases equipments for laboratories and sports department according to the requirements given by departments. Library is annually upgraded by the Library committee in consultation with the Principal of the College and the advisory committee and books of all the subjects are purchased as per the requirement given by various departments. All the equipments and instruments are purchased according to the requirements and are entered in the Stock registers of the concerned departments. The procurement is done through GeM Portal. All the stocks are annually verified by the Stock verification committee formed by the Principal of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcsanjauli.edu.in/files/infra_committees_2022-23.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
2001	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
4	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://www.gcsanjauli.edu.in/index.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

707

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

707

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

213

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

63

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a College Students Central Association (CSCA) working for the welfare of students. In the academic session 2014-15, Himachal Pradesh University Executive Council decided that formation of CSCA would be on nomination basis, vide letter No.3-1/80-HPU (Genl.) Vol. XII dated 22 Aug. 2015. This institution adheres to the norms and guidelines of Himachal Pradesh University for the formation of CSCA. The principal of the college is the Principal Advisor of the College Students Central Association and its Executive Committee. The Executive Committee consists of a President, a Vice President, a

secretary, and a Joint Secretary. They are elected based on merit in the previous academic session. One Class Representative is nominated from each stream available in the college for each class. Besides these nominated members, two students are nominated as Office Bearers to various academic and administrative bodies/clubs/committees from amongst outstanding students excelling in each co-curricular activity like culture, sports, NSS, and Rovers and Rangers, Eco club, and Red Ribbon club. The college has various departmental societies in which students learn administrative and managerial skills by organizing various programmes. Significant committees like IQAC, ICC, Anti ragging committee, Hostel committee, Women's Cell etc have student members for democratic participation in decision making.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/csca.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

77

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's alumni association, which is recognized by the Societies Registration Act of 2006, makes a major contribution to the advancement of the institution. The Centre of Old Students' Association (COE OSA), an alumni association, currently has 213 life members and hundreds of other members; the number of members is constantly increasing. The Memorandum of Association and OSA page are hosted on the college website. There's a link to the registration form on the page. The OSA's constitution states that the President, Vice President, Secretary, Joint Secretary, Treasurer, and eight executive members make up the executive committee, with the Principal of the College serving as the Patron. Recent initiatives undertaken by OSA include Talks on topics like healthy use of social media, time management and goal achievement, drug abuse, and women's empowerment etc. Regular OSA meetings are held to oversee the organization's initiatives and to engage in regular communication with the college's student body. A financial aid of Rs. 5 crores to the college was recently announced by the Chief Minister, Sh. Sukhvinder Singh Sukhu (Alumni), during an OSA meet.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/osa.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **A. ? 5Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's vision and mission emphasize high-quality education and intellectual growth, aiming to make students

valuable contributors to society. The vision is to establish GC Sanjauli as a leader in educational excellence, using innovative teaching to help students reach their full academic and social potential. The mission focuses on developing intellectual excellence and social leadership in educators and students, preparing them for a competitive, globalized world.

Our approach is threefold: learning from the past and present with a focus on human values, respecting cultural heritage and intellectual wealth, and encouraging critical, fearless thinking. We commit to innovative and experiential learning, integrating technology to enhance education. We uphold values like discipline, tolerance, and personal integrity, fostering intercultural understanding both in and out of the classroom.

Governance at the institution reflects our vision and mission, primarily through decentralization and participation. Each academic year, we form various autonomous committees and cells for different institutional objectives, including academic planning, infrastructural development, and student affairs. These bodies, including Deans and Heads of Departments, involve stakeholders like students, staff, and community members, ensuring diverse input and collaborative decision-making in executing developmental and academic plans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college's organogram showcases its dedication to decentralized and participative management, underpinning its effective leadership. Annually, the college sets up various committees and cells, functioning autonomously and aligning with institutional goals and values. These groups manage crucial

areas like academic and research planning, infrastructural development, academic administration, self-financing program management, student affairs, and sports and co-curricular activities.

At the top of the organogram, the Principal oversees key units including the IQAC, Bursar, Staff Council, and CSCA. Beneath this leadership, Heads and Teaching Faculty, along with Non-teaching Staff, constitute the core operational framework.

The decentralized structure is visible in the independent operation of various committees and cells each year, each catering to a range of functions. Furthermore, Deans and Heads of Departments (HoDs) actively participate in these entities, contributing to the development and implementation of plans for both academic and developmental activities. This inclusive management approach integrates diverse inputs from stakeholders such as students, staff, guardians, alumni, and community members, fostering a collaborative governance model.

Specialized committees like the Women Cell, Anti-Ragging Committee, and Scholarship Committee address specific institutional needs, reinforcing the commitment to participative and inclusive management. This organizational structure not only enhances effective governance but also cultivates a sense of community and shared responsibility within the institution.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/committee.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college's five-year strategic perspective plan is dedicated to achieving our mission and vision, focusing on five key areas:

1. **Implementation of NEP:** In line with the Himachal Pradesh Government's initiative, we are committed to the National Education Policy (NEP) implementation from the academic

year 2023-24.

2. **Research and Traditional Knowledge:** Utilizing our Incubation Cell, DBT-STAR College Status, and NEP, we emphasize research and the preservation of traditional knowledge.
3. **Inclusive and Safe Education:** Various bodies ensure student and employee welfare, reflecting our commitment to a safe, inclusive educational environment.
4. **Infrastructural Development:** Plans include a new Arts block, girls' hostel, parking facilities, solar panels, and upgrades to existing structures.
5. **Integration of IT:** We aim to improve internet access, upgrade educational spaces, strengthen our ERP system, and introduce more IT-enabled solutions.

Planning and Implementation Process: Our plan is crafted and executed through democratic decision-making and decentralized administration, guided by various bodies, cells, and committees formed at each academic year's start. These entities, which include Deans, IQAC/NAAC RUSA Committee, and others, are integral in planning, budgeting, and obtaining financial approvals from the Principal. Expenditures follow the financial rules and regulations of the H.P. government, with oversight by the Bursar and the Principal.

Key areas these bodies cover include academic/research/financial planning, infrastructural development, academic administration, management of self-financing programs, student affairs, sports, co-curricular activities, and employee welfare. They ensure the smooth functioning of the college and adherence to government regulations, maintaining academic freedom for planning and research.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gcsanjauli.edu.in/files/nep/document_for_NEP_implementation.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective and efficient functioning of our institution's bodies is evident in our well-structured policies, administrative setup, and adherence to service rules and procedures. The planning and implementation process of our perspective plan is a testament to this efficiency. It is constructed through a democratic decision-making process and decentralized administration, guided by various bodies, cells, and committees established at the start of each academic year. This process includes valuable feedback from the Parent-Teacher Association (PTA) and the College Student Central Association.

These bodies are responsible for formulating plans, creating budgets, and obtaining necessary financial approvals from the Principal. All expenses are managed in accordance with the financial rules and regulations set by the Himachal Pradesh government, ensuring transparency and accountability. These expenses are overseen by the Bursar before final account settlement by the Principal.

Our institution includes bodies dedicated to various functions such as Academic/Research/Financial Planning, Infrastructural Development, Academic Administration, Self-Financing Programmes Management, Student Affairs, Student and Employee Welfare, and Sports and Co-curricular Activities.

The appointments in our institution are regulated by the state Public Service Commission as per UGC rules, with other recruitments following government-stipulated rules. This adherence to established guidelines, along with our practice of involving diverse committees in decision-making, illustrates our institution's commitment to effective governance and management, balancing government regulations with academic

freedom.	
File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.gcsanjauli.edu.in/files/organogram_gcsanjauli.pdf
Upload any additional information	View File
6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>Our institution adheres to the UGC norms welfare measures and career progression opportunities for both teaching and non-teaching staff.</p> <p>Welfare Measures: Our staff benefits from ample leave provisions, including maternity and paternity leave, casual and earned leaves, and extensive summer and winter vacations. We also observe most state government-declared festival holidays. Social security measures include pensions, gratuity, medical reimbursements, and group insurance. The institution also ensures equal opportunities and a supportive work environment through the Staff Council, Women Cell, Prevention of Sexual Harassment Committee, and other welfare cells.</p>	

Career Development: We offer paid study leave for up to two years, along with leave for attending various professional development programs like Refresher Courses, Orientation Programs, and Faculty Development Programs (FDPs). Additionally, staff can avail internal funding for participating in seminars and conferences, further promoting their professional growth and timely career advancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

62

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution adheres to a UGC-approved performance appraisal system, integrated into our policy framework by the government and overseen by the Directorate of Higher Education, Himachal

Pradesh. In this role, the institute acts as a pivotal entity in applying and upholding these norms.

For performance appraisal, we have established a comprehensive and UGC-compliant system. This encompasses the evaluation of both teaching and non-teaching staff, who are appointed by the state government's Public Service Commission and Staff Service Commission. The Directorate of Higher Education of Himachal Pradesh supervises their service conditions and postings.

In this appraisal system, our staff members are required to complete an annual self-assessment. These assessments, submitted to and reviewed by the college principal, play a crucial role in the performance evaluation process. They offer valuable insights into each staff member's contributions and areas for development. Following a thorough review, the principal compiles and submits a detailed report to the Directorate of Higher Education for additional review and action.

Career progression within our institution is closely tied to these appraisals. Promotions and advancements are determined based on the Academic Performance Indicators (API) scores, in line with UGC standards. This structured and transparent approach to performance appraisal ensures fairness, facilitating the recognition and rewarding of staff achievements, thereby aligning with the institution's broader objectives.

File Description	Documents
Paste link for additional information	https://gcsanjauli.edu.in/useful_links.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution rigorously adheres to transparent financial practices, conducting both internal and external audits regularly to ensure accountability and compliance.

Internal Audits:

Conducted annually by the College Bursar and a chartered accountant, focusing on the institution's expenditures. Specific grants such as those for National Cadet Corps (NCC), National Service Scheme (NSS), and Higher Education Institutional Scheme (HEIS) undergo audits by a chartered accountant. The Parent-Teacher Association (PTA) secretary performs annual audits of PTA funds. Designated committees engage in internal physical verification of stock and articles across all departments at each financial year's end, with detailed records maintained in stock registers.

External Audits:

The Department of Higher Education (DOHE) audits state government funds allocated to the college. The Accountant General (AG) of Himachal Pradesh is responsible for auditing grants received from central and state governments. To address audit objections, the college provides requisite supporting documents or makes recoveries as needed. For funds received under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Grants, the college's RUSA committee issues utilization certificates. Periodic RUSA audits are conducted by officials from the Department of Higher Education.

Financial Audit is completed by external aancy (Chartered Accountants)

Financial Transparency:

All government expenditures are processed online, with updated details on the HIM KOSH platform. Salaries and payments are disbursed through government treasuries post approval by the Principal and the treasury officer. Student tuition fees are deposited into government accounts using challans, ensuring transparent and traceable financial transactions.

File Description	Documents
Paste link for additional information	https://gcsanjauli.edu.in/files/igac/audit/compilation of financial statement.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,31,861

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution employs strategic measures for the mobilization and optimal utilization of resources, ensuring financial stability and sustainability.

Resource Mobilization: As a state government college, we primarily rely on the annual budget allocated by the state's Department of Higher Education. This budget is fundamental in covering salaries, maintenance, and other recurring college expenses. Additionally, we generate significant revenue through self-financing courses such as BBA, BCA, PGDCA, and B.Voc. These programs not only contribute financially but also enhance our educational offerings.

Our collaboration with IGNOU, which involves the use of our campus facilities for practicals and classes, also adds to our revenue streams. We further augment our resources through the Parent Teacher Association (PTA) and the Amalgamated Fund (AF). Fines collected are earmarked in a separate fund, dedicated to various student welfare and developmental activities.

Corporate Funding and Grants: Our proactive approach to resource mobilization is highlighted by our success in securing corporate funding. For instance, the Satluj Jal Vidyut Nigam Limited (SJVNL) has contributed significantly under their Corporate Social Responsibility (CSR) initiative, including

funding a Rs. 5 lakh boxing ring. Moreover, SJVNL awarded Rs. 5,28,000 to our students for their achievements in the Himachal Pradesh University inter-college Badminton tournament. In a notable instance, during a meeting with alumni, the state chief minister, also an alumnus, granted an additional Rs. five crores to our college, supplementing our annual budget.

These strategies exemplify our commitment to effectively mobilizing and utilizing funds for the betterment of our institution and its stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the academic year 2022-2023, our institution, through the Internal Quality Assurance Cell (IQAC), conducted a thorough review of its teaching-learning processes, structures, methodologies, and learning outcomes,

Enhancing E-Learning and ICT: Recognizing the potential of digital platforms, we expanded e-learning resources and strengthened ICT in teaching-learning. This included the introduction of self-financing courses and a comprehensive Disaster Management Plan. The library's scope was also expanded to support these digital initiatives.

Gathering Feedback: We actively collected feedback from students, teachers, and stakeholders to gauge the effectiveness of our teaching methodologies and identify areas for improvement.

Remedial Classes and Peer Learning: Utilizing results from house exams and internal assessments, we conducted remedial classes and peer-to-peer learning sessions for students needing additional support.

Program-Specific Learning Outcomes: Learning outcomes were formulated for each program and displayed department-wise on

our college website, ensuring clarity and focus in educational objectives.

Recording and Reporting Improvements: Significant improvements were observed in students attending remedial classes.

Student Support and Placement Cell Activation: Responding to student demands, we activated the Placement Cell to guide students towards unconventional career paths. Additionally, teachers were deputed by IQAC to support students facing domestic violence, mental health issues, sexual violence, and financial constraints, providing them with necessary government helpline numbers and access to professional help.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In our continuous effort to enhance teaching and learning processes, the institution, under the guidance of the Internal Quality Assurance Cell (IQAC), has integrated various strategic initiatives and methodologies. We prioritized adhering to the academic calendar and successfully submitted the Annual Quality Assurance Reports (AQARs) and the Self Study Report (SSR). Aiming for higher standards, the college prepared for a peer team evaluation and organized two national seminars, contributing significantly to academic enrichment.

Our approach included conducting various academic and administrative audits to ensure operational efficiency. A noteworthy achievement was hosting an inter-college sports event under Himachal Pradesh University, highlighting our commitment to holistic education. To keep pace with technological advancements, we conducted a Faculty Development Program (FDP) focused on IT and ICT, upgraded our ICT facilities, and encouraged new teachers to participate in induction and orientation programs.

Library facilities were enhanced, providing a richer resource base for students and faculty. We also implemented specific initiatives to support gender equity on campus and enhanced the welfare mechanisms of the Minorities Cell, emphasizing inclusivity. Additionally, improvements to our student software streamlined database maintenance, and we focused on popularizing add-on courses to broaden student skill sets.

This comprehensive approach led to significant improvements in student performance, especially for those attending remedial classes, and equipped students for unconventional career paths. Our proactive measures in student welfare, particularly for those facing personal challenges, underscored our commitment to providing a supportive and inclusive educational environment.

File Description	Documents
Paste link for additional information	https://www.gcsanjauli.edu.in/files/igac/IOAC_minutes_2022-23.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcsanjauli.edu.in/annual_report.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Audit Results: The college conducted a gender audit to assess the effectiveness of its gender-related initiatives. The audit has yielded satisfactory results, indicating success in gender sensitization and equity efforts. The findings from the audit served as valuable insights for enhancing future programs.

Periodic reports submitted by ICC to Directorate of Women and Child Welfare

1. Updated display boards at various locations in the college containing information about the POSH Committee and ICC members' contact numbers and website
2. Women's Cell teacher members provided personal counseling as per a notified schedule.
3. Gender Champions appointed
4. Commemoration of International Women's Day
5. Facilities for Women on Campus:
6. Renovated common room and washrooms for girls and .

7. More vending machine and incinerators for sanitary pads

The gender equity & sensitization efforts in curricular and co-curricular activities:

- A Lecture on provisions of Vishakha Guidelines by Dr Kamayani Bisht held on 08/07/2022
- An Awareness Program/Workshop on Self Defense (3day long workshop)
- A Lecture on "Health and Hygiene and Women's Skin Health" by Dr Nishi Sood held on 25/11/2022
- A Lecture on "Maintenance of Hygiene during Menstruation" on 20/02/2023
- Celebration of Women's Day (02/03/2023)
- Cycles for girls and parking lot at GC Sanjauli (15/07/2023)

File Description	Documents
Annual gender sensitization action plan	https://www.gcsanjauli.edu.in/files/women_cell/action_plan_gender_sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcsanjauli.edu.in/files/aqar/aqar_7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The institution employs the services of the MC garbage collection to ensure effective solid waste management.

Liquid Waste Management: The campus has a comprehensive liquid waste management system in place. It includes dedicated pipelines that efficiently transport all liquid and toilet waste to the main sewerage collection network established by the local municipal corporation in the town.

Biomedical Waste Management: The management of waste from science labs adheres to the guidelines outlined in the Annual Quality Assurance Report of GOVT. COLLEGE SANJAULI, SHIMLA, as per the Department of Town and Country Planning's recommendations. These guidelines ensure the proper handling and disposal of biomedical waste generated within the institution.

E-waste Management: The college has proactively communicated with the Government-designated body responsible for e-waste collection.

Waste Recycling System: While the institute doesn't have its own dedicated waste recycling system, we have implemented a practice of collecting & segregating waste into specific bins.

Hazardous Chemicals and Radioactive Waste Management: The institution affirms that it does not possess hazardous chemicals

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://gcsanjauli.edu.in/files/aqar/aqar_7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college offers subsidized education to all its students, promoting accessibility.**
- The institution's vision, mission, objectives, and guiding policies explicitly state its commitment to**

inculcating human values, discipline, tolerance, democratic inclusivity, personal integrity, and the preservation and promotion of cultural heritage

- Reservation and concessions are provided to students.
- No tuition fee for female students and persons with disabilities.
- Social Minorities Welfare Cell addresses the needs of SC/ST/OBC and religious minority students.
- Sponsorship of add-on courses for 100 students from these sections starting from the academic session 2023-24.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Electoral Literacy Club (ELC):**
 - The ELC sensitized students towards responsible political participation.
 - Partnered with the State Election Commission for the (SVEEP) initiative.
 - Celebration of Constitution Day annually to disseminate the vision and ideas of the Constitution.
 - Events about constitutional rights, responsibilities, and fundamental duties.
 - Celebration of special national days honoring nation builders and emphasizing national character and values.
 - Involvement in missions such as Environmental Conservation, Geeta Mahotsav, Swarnim Vijay Varsh, Fit India Mission, etc.
 - Awareness campaigns on issues like drug menace, youth distress and suicides, HIV AIDS, eye donation, road safety, disaster preparedness, etc.
 - Organized blood donation camps and tree plantation drives.
 - Observation of "Azadi ka Amrit Mahotsav"

- **"Har Ghar Tiranga" Campaign**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrated/organized national and international commemorative days, events and festivals:

- **Kargil Vijay Diwas (26/07/2022)**

- Aazadi ka Amrit Mahotsav (2/08/2022)
- Sanskrit Diwas (13/08/2022)
- Independence Day Celebration (15/08/2022)
- National Small Industry Day (30/08/2022)
- Teacher's Day (5/09/2023)
- International Day of Peace (21/09/2022)
- Birth Anniversary of Dr Abdul Kalam (15/10/2022)
- World Food Day (16/10/2022)
- NSS Day (24/10/2022)
- Diwali Celebration (24/10/2022)
- National Unity Day (31/10/2022)
- Children's Day Celebration (14/11/2022)
- Hindi Diwas (2022)
- National Communal Harmony Day (19/11/2022)
- NCC Day Celebration (25/11/2022)
- Gita Jyanti Samaroh (3/12/22)
- State Republic Day Celebration (26/01/2023)
- Science Day Celebration (27/02/2023)
- Women's Day Celebration (04/03/2023)
- Armed Forces Flag Day (13/03/2023)
- Annual Cultural Program: NCC (17/03/2023)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BP1 Almost daily blood donations to the IGMC Blood Bank

Objective: Fostering a culture of altruism and social responsibility among students.

Conext: Aligned with broader goals of community service, this practice supports the regional healthcare system.

Practice: Patients are advised to contact our volunteers

through the NSS unit for blood almost daily and our students oblige.

Evidence of Success: Despite challenges like logistical issues and occasional eligibility concerns, the initiative has resulted in substantial contributions. The IGMC Blood Bank recognizes the positive impact on the local healthcare.

Problems encountered:

Eligibility for donation,

Seasonal variations,

Academic schedules

Best Practice 2

FREETHINKERS' CLUB

OBJECTIVES

- Democratization of opportunities, promoting critical thinking, promoting tolerance and respect, building a tradition of open-mindedness and developing leadership skills.

CONTEXT

- The rationale behind creating a club aligns with the present challenges and opportunities that our world is facing. The need of the hour is to give expression to the diverse voices so that in the process the voices become the solutions.

PRACTICE

- Conducting regular meetings every Saturday, theme-based discussions, engaging the alumni, and feedback mechanisms.

EVIDENCE OF SUCCESS

Vast appreciation from all sections of society

PROBLEMS

- Shortage of Space
- Financial constraints
- Timings

RESOURCES

- More ICT enabled rooms
- Budget

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government College Sanjauli is a beacon of academic excellence. The college has consistently evolved, adapting to changing educational landscapes and elevating academic rigour. With ever-growing, state-of-the-art facilities like enhanced ICT, Star DBT status and a focus on holistic development, GC Sanjauli has become the preferred choice for students seeking a transformative educational experience.

The NAAC, A+ grade not only acknowledges the college's dedication to meeting stringent quality criteria but also positions it as a leader in higher education. Beyond academic prowess, GC Sanjauli emphasizes the development of a holistic personality through its extra-curricular activities preparing students for a dynamic future. This endeavour has seen success through the stellar list of alumni that dot the horizon both at the state and national level. Our current students have

consistently kissed success at national-level performances and competitions. This institutional distinctiveness cements its role as a trailblazer in the educational realm, offering a rich and stimulating environment for students. As GC Sanjauli looks to the future, it remains committed to continuous improvement, ensuring its enduring status as a premier choice for those seeking top-notch education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

For the next academic year, the college plans:

1. To introduce PG courses in atleast two subjects; Economics and Public Administration (Also Political Science if possible)
2. Activate the Research and Development Cell and to support interdisciplinary research in Traditional Knowledge Systems, esp of Himachal Pradesh
3. Organize seminars/conferences/workshops to enhance the academic environment of the college
4. Under the STAR DBT scheme, expand infrastructure and academic engagement
5. Collaborate with other institutions for quality initiatives in keeping with the vision of the NEP 2020
6. Register students on ABC
7. Ensure that all students undertake add-on courses
8. Extend support to Divyangjan
9. Prepare for NAAC Peer team's visit
10. Enhance ICT infrastructure
11. Push for clearances for expansion and construction of college and hostel buildings

